



## CCPLB MEETING MINUTES:

December 11, 2024

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**MEMBERS PRESENT:** Laura Chapman, Janalee Black, Larry Mills, Brian Norstegaard, Charles Land, Jerry Means, Jake Boller

**MEMBERS ABSENT:** None

**LEGAL COUNSEL & BOARD LIASONS PRESENT:** David Horning - *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross (Absent) - *City of Gillette Liaison*

**STAFF:** Aaron Lyles, ReNae Keuck, Benny Leonard, Mary Hipsag, Vickie Balo, Doug Griffs, Austin Jadmy, Taylor Ortega, Adam Schuff, Joey Vigil

**GUESTS:** Mike Cole – *City of Gillette Administrator*, Scott Clemm – *County Commissioner*, Bob Jordan – *County Commissioner*, Dani Chapman, Anthony Chapman, Rita Jordan, Terry Leu, Sandra Beaman – *County Commissioners Office*, Mary Storka, Cindy Lovelace – *County Clerk*

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### 1. CALL TO ORDER

Campbell County Public Land Board meeting was held on December 11, 2024, at the CAM-PLEX. The meeting was called to order by Chairperson Mrs. Chapman at 6:40 PM.

### 2. APPROVAL OF CCPLB AGENDA

Motion: To approve agenda

Moved: Charles Land; Second: Larry Mills; Discussion: None

Vote: Passed Unanimously

### 3. CONSENT AGENDA; APPROVAL OF WARRANTS

Motion: To approve the consent agenda

Moved: Charles Land; Second: Jake Boller; Discussion: 11/14/24 Minutes - Executive Session minutes were removed from consent agenda and will be approved at the January meeting.

Vote: Passed Unanimously

### 4. CITIZEN INPUT

Dani Chapman and Anthony Chapman wanted citizen input moved to the end of the meeting to make an informed decision. Mary Storka ideally wanted to have it at the beginning and the end of the meeting.

### 5. STAFF REPORTS

**5.1 Executive Director's Report (Attachment "E")** - Mr. Lyles reported that the VOIP Phone System bid process is moving to next quarter. Buck and Ball preparation starts 12/16/24 including use of the video wall, which was offered at a promotional rate in exchange for Cam-Plex marketing on the screen. Year-end event attendance was discussed.

**5.2 Facilities & Operations** - Mr. Leonard provided update on the Wyoming Center drains, they were scoped at Boards request.

**5.3 Events** - Mrs. Hipsag reported that we have thirty (30) events in December with 139 booked dates; this weekend is the Nick of Time in Frontier and Homemade and More in Central Pavilion. We had two RAP (Rual Arts Program) events with Rudolph selling 478 tickets and Circ Dream Story selling 360 & 529 tickets. We are moving forward with a different version of our even software, Momentus, in January. This will give us the capacity to incorporate our operations tasks and work

order systems from start to finish. It will be an intense ten (10) week transition as it is an entirely manual migration from the old system.

**5.4 Finance** - Mrs. Keuck reviewed the Easton Corbin cost sheet showing 811 tickets sold and our profit. We were budgeted at \$4,800 and it came in at \$12,000. Risk was worth the reward this time as we only had thirty days for advertising. She also spoke on creating budgets and capital requests lists.

**6. BOARD PROCESS**

**6.1** City of Gillette Easement (Attachment "F"). No action taken. Mike – *City Administrator* spoke on needing to monitor chlorine and fluoride dosage and the need of a building on CCPLB land on Fox Park Road and Hwy 51. A stated goal was minimal land disruption. Cam-Plex and City staff will work closely to inform respective boards.

**6.2** 307 Horseracing. No action taken. Board attorney is currently drafting amendments. Discussed the need for lights and power to stalls by March 2025, and fencing for safety.

**7. OTHER BUSINESS** – None taken. Our Board discussed scheduling a special meeting on January 16, 2025 at 6:00 PM for Budget review.

**8. BOARD CALENDAR**

Upcoming Board Meetings:

- 01/09/25 – CCPLB Regular Meeting at 6:30 PM

Other Meetings of Interest:

- Employee Appreciation Dinner on 12/21/24 @ 6:00 PM

**12. ADJOURNMENT**

Meeting adjourned at 7:54 PM

Minutes Prepared By: Vickie Balo

Date: 01/02/25

Minutes Approved By:

**Campbell County  
Public Land board**

  
Larry Mills, CCPLB Secretary

1-9-2025  
Date