



CCPLB MEETING MINUTES:

March 14, 2024

MEMBERS PRESENT: Chuck Land, Laura Chapman, Larry Mills, Skylar Pownall, Brian Norstegaard, Jake Boller, Jerry Means

MEMBERS ABSENT: None

LEGAL COUNSEL & BOARD LIASONS PRESENT: David Horning- *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

STAFF: Aaron Lyles, ReNae Keuck, Mary Hipsag, Megan Olson

GUESTS: Jim Ford- *Campbell Co. Commissioner*, Sean Brown- *City of Gillette Kyle Ferris-Campbell Co. Commissioner's Office*, Jake Goodrick-*Gillette News Record*, Charity Crum, Eric Barlow, Jack Greer -*307 Horse Racing via Zoom*

1. CALL TO ORDER

Campbell County Public Land Board meeting was held on March 14, 2024, at the CAM-PLEX. The meeting was called to order by Chairperson Mr. Land at 7:20 PM.

2. APPROVAL OF CCPLB AGENDA

Ms. Chapman moved to approve the agenda.

Second: Mr. Mills

Vote: Passed Unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

Ms. Chapman moved to approve the consent agenda.

Second: Mr. Boller; Discussion: Mr. Pownall abstained from the vote as he was absent from the last meeting.

Vote: Passed Unanimously

4. CITIZEN INPUT-None

5. STAFF REPORTS

5.1 Executive Director's Report ("Attachment C")- Staff updated the board and gave a brief overview of items in the monthly report including ongoing Camporee items.

5.2 Facilities & Operations- Staff provided general updates. Mr. Means, a board member, gave an update on racetrack dirt work that he has volunteered to help with for the upcoming race season. Jack Greer with 307 Horse Racing joined the discussion on racetrack conditions; specifically discussed how to proceed with alternating uses of track and returning track to previous condition after season or events.

5.3 Events- Staff provided general updates on scheduled events including the partnership with Parks and Recreation to produce the April Motocross on Ice event.

5.4 Finance- Staff provided the board with budget updates and the transition to a new auditor by the county.

6. BOARD PROCESS

6.1 Camporee Update- Updates provided by staff in section 5.1 and during the Commissioner's portion of the meeting. No action taken.

6.2 Governance Policy- The Governance committee revised policy to eliminate redundancy and conflicting content specifically regarding delegation of authority and purchasing policy.

Mr. Pownall moved to adopt policy revisions as presented to the Campbell County Public Land Board's Governing Policy.

Second: Mr. Norstegaard

Vote: Passed Unanimously

6.3 Performance Evaluation Form- The board discussed the current form that is the last page of the governance policy. Governance Committee to explore if there are other forms that would be considered acceptable by the county. No action taken.

6.4 Budget Process Update- Ms. Keuck gave an overview of the budget binder for board members to review. No action taken.

6.5 Ballot Resolution Update- The ballot resolution update was reviewed during the commissioner's meeting. No action taken.

6.6 307 Horseracing Walking- Path Request – Jack Greer with 307 Horse Racing presented to the board the request for a bridal path that follows the north end of the racetrack. The purpose of the path is to prevent horses from having to cross the racetrack or cross the infield. The proposed path would be contained and made from the same rail as what is on the racetrack. 307 Horse Racing to pay for the bridal path construction, path railing, and fencing for Boxelder stalls.

Mr. Pownall moved to direct 307 Horse Racing to construct the path as was presented and directed staff to work with Mr. Greer on fencing to find a reasonable solution for both parties.

Second: Ms. Chapman

Vote: Passed Unanimously

6.7 Wyoming Center Account- The board discussed how to solidify the account for future boards and potential sources of funding to get the account replenished. No action taken.

7. MATTER FOR NOTING

Correspondence from the Powder Basin Equestrian Association was reviewed by the board and the staff. The association's letter to the board was in regards to Boxelder Road expansion and its effect on the land that the group leases from the Campbell County Public Land Board.

The consensus of the board was to address this item at the next board meeting.

8. OTHER BUSINESS- None

9. BOARD CALENDAR

Upcoming Board Meetings:

- March 21, 2024 – CCPLB and Staff Budget Planning Meeting at 5:00 PM- Administration Board Room
- April 10, 2024 – CCPLB/Joint Powers Board Budget Review Meeting at 5:15 PM- George Amos Building (Cottonwood Room)
- April 11, 2024 – CCPLB Meeting/Regular at 6:30 PM- Energy Hall Conference Room

10. ADJOURNMENT

Meeting adjourned at 8:51 PM

Minutes Prepared By: Megan Olson

Date: March 20, 2024

Minutes Approved By:

**Campbell County
Public Land board**



Larry Mills, CCPLB Secretary

Date