



## CCPLB MEETING MINUTES: March 10, 2022

### ATTENDEES

**MEMBERS PRESENT:** Darin Edmonds, Laura Chapman, Heidi Gross, Charlene Camblin, Chuck Land, Troy Allee, Skyler Pownall

**MEMBERS ABSENT:**

**LEGAL COUNSEL:** Frank Stevens

**STAFF:** Pam Altenberg, ReNae Keuck, Heather Kuhrt, Jeff Esposito, Mikenzie Ochs, Jason Gearhart, Louis Martell, Will Hastreiter, Sandra Olsen (via Zoom)

**STAFF ABSENT:**

**GUESTS:** Bob Maul *Campbell County Commissioner Liaison*, Nathan McClelland *City Council Liaison*, Liz Edwards *Campbell County Fair*, Jake Goodrich *Gillette News Record*, Mo Schwartz *Public*, Trevor Larson *Van Ewing Construction*, Jim Slattery *Public*.

### 1. CALL TO ORDER

Campbell County Public Land Board Meeting was held on March 10, 2022, at CAM-PLEX. The meeting began at 7:08 PM. The meeting was presided over by Chairman Darin Edmonds.

### 2. APPROVAL OF CCPLB AGENDA

#### A. To approve the March 10, 2022, Agenda as presented

**Discussion:** None

**Motion:** To approve the agenda as presented

**Moved:** Mr. Pownall

**Second:** Ms. Camblin

**Vote:** Motion passed unanimously

### 3. APPROVAL OF MINUTES

#### A. To approve the January 13, 2022, CCPLB Executive Meeting Minutes

To approve the February 8, 2022, CCPLB Executive Meeting Minutes

To approve the February 10, 2022, CCPLB Meeting Minutes

To approve the February 10, 2022, CCPLB Executive Meeting Minutes

To approve the February 16, 2022, NHSRA Special Meeting Minutes

**DISCUSSION:** None

**Motion:** To approve all CCPLB Board Meeting Minutes (2/10/22, 2/16/22) as presented and all CCPLB Executive Minutes (1/13/22, 2/8/22, 2/10/22) as presented.

**Moved:** Ms. Camblin

Second: Ms. Chapman

Vote: Motion passed unanimously

#### 4. CONSENT AGENDA; APPROVAL OF WARRANTS

##### A. The Warrants for the March 10, 2022, meeting were reviewed.

- February 2022 Accounts Payable Voucher Numbers 2335 - 2489 in the amount of \$37,129.53
- February 2022 Manual Purchase Order Numbers 10911- 10934 in the amount of \$200,369.54
- February 2022 Payroll Warrants in the amount of \$130,900.38 for the period of 01/27/2022 – 02/26/2022

**DISCUSSION:** None

Motion: To approve the warrants as presented

Moved: Ms. Camblin

Second: Ms. Chapman

Vote: Motion passed unanimously

#### 5. CITIZEN INPUT

**DISCUSSION:**

##### A. Kevin Couch – Presentation of trajectory of Basketball and Soccer at CAM-PLEX

Mr. Couch, representative of the Wyoming Youth Basketball Association and Gillette Soccer Club updated the Board on youth basketball and soccer events, specifically at the Wyoming Center. Tournaments for both organizations include: The Pinnacle Bank Shoot Out – 97 teams from 5 different states participated with 750+ players, 2,400 spectators and brought an estimated ½ Million dollars to the community in economic impact, 500+ hotel room nights over each weekend and numbers continue to repeat. Mr. Couch expressed “how amazing the Wyoming Center is to host these types of events”. Mr. Couch specifically emphasized CAM-PLEX Facilities and how they are the “best of the best”. Mr. Couch thanked the Land Board for purchasing Basketball Hoops as well as the Sports Court Flooring. The Pepsi Cup Soccer Tournament attracted 90 Teams. K2 Technologies Tournament attendance was 125 teams while 22 teams were turned away. This event played 240 games in 3 days starting Fri. evening at 6 PM until 10:30 P.M., Saturday: 8 AM – 11:45 PM., and Sunday: 8AM – 5:45 PM. Teams participating are from Sioux Falls, SD, Rock Springs, WY, and Green River, WY. Teams are traveling a significant distance to attend events at CAM-PLEX because of the quality of the events and facilities/equipment provided. Mr. Couch is looking to the future for strategic planning. Looking forward to 2023, Mr. Couch would like to add 3 additional sports court floors in Central Pavilion, as well as courts on top of ice. Adding Digital Video Boards will allow feature volleyball tournaments to be held at CAM-PLEX. 3 additional courts would allow for 60 more teams to participate in competition. Ms. Gross thanked Mr. Couch for his presentation to the Board.

#### 6. CONSTRUCTION REPORT/UPDATE

**Monthly construction update from Trevor Larson, *Van Ewing Construction*:**

**DISCUSSION:** Mr. Trevor Larson, Van Ewing Construction, presented to the Board an updated Construction Report.

Items updated since the last progress report are: **East Pavilion:** Ridge cap is complete. Removal and replacement of wall panels is in progress. East wall is complete. North wall is in progress. **Central Pavilion:** Removal and replacement of north wall panels are in progress. **Maintenance Shop:** 100% Complete.

**Grounds Storage Building:** 100% Complete. **Barn 1:** 100% Complete. **Barn 3:** Metal siding and trims are nearly complete. Arena Lighting: Insurance approved to move forward. Lights have been ordered. 1<sup>st</sup> week of June delivery. Completion prior to National Finals High School Rodeo. **Outdoor Lighting:** Insurance approved to move forward. Lights have been ordered. Delivery date is not confirmed. **Wireless Access Points:** Review and confirmation on damage has been completed by 30gig. Completion is expected in early May. Additional damage discovered and under review by Insurance: **West wall of Barn 3:** In progress. **West wall of Barn 2:** Completed.

## 7. OPERATIONS REPORT/UPDATE

### A. Executive Director Report

- **Facilities Update - Mr. Esposito**, Executive Director, reported due to the essence of time, Mr. Esposito and CAM-PLEX Directors would not be reporting individual department updates at this meeting but were happy to stand for any questions. No questions were presented.
- **Events – Sandra Olsen**, Director of Sales and Marketing. No report given.
- **Finance – ReNae Keuck**, Director of Finance. No report given.
- **Operations - Will Hastreiter**, Director of Operations. No report given.

## 8. BOARD PROCESS

### A. Facilities Updates

**Discussion:** The final budget list for updates was discussed with Commissioners at the March Quarterly Commissioners Meeting.

### B. Finalization and Approval of Master Plan RFP

**Discussion:** Ms. Chapman presented an overview of the Master Plan RFP for Board review. Key dates have been pushed back to July after the start of the new fiscal year. The RFP will be a Capital Budget item with estimated cost being up to \$200K.

### C. NHSFR – Update

No updates.

### D. Camporee Update – (if any)

The first draft of the Camporee Contract was sent to Mr. Stevens for review. Mr. Stevens visited with the City and County Attorney and will schedule a follow-up meeting for further discussion.

### E. Committee Reports – (if any)

**Discussion:** The Governance Committee met with Mr. Esposito. Items discussed were the On-Call Policy and trainings. Mr. Edmonds will email the list of topics that were discussed to all CCPLB Members.

## 10. MATTERS FOR NOTING

### A. CORRESPONDENCE:

**DISCUSSION:** None

## 11. BOARD CALENDAR

### I. Upcoming Board Meetings:

- a. April 14, 2022, at 6:30 PM (Workshop Begins at 6 PM) – Energy Hall Conference Room
- b. May 14, 2022, at 6:30 PM (Workshop begins at 6 PM) - Energy Hall Conference Room

### ii. Other Meetings/Events:

- a. April 20, 2022, at 6:30 PM (CCPLB/Joint Powers Boards Budget Request  
Review GAMB - Cottonwood Room

## 12. ADJOURNMENT

Meeting adjourned at 8:20 PM.

### MINUTES PREPARED BY

Pam Altenberg, March 24, 2022

### MINUTES APPROVED BY

**SECRETARY:**

[Campbell County Public Land Board]

  
(Signature & Date) Charlene Camblin, CCPLB Secretary