



Special Meeting – CCPLB/CITY OF GILLETTE/CAMPBELL COUNTY - CCPLB Resolution

CCPLB MEETING MINUTES: March 29, 2022

ATTENDEES

MEMBERS PRESENT: Darin Edmonds, Laura Chapman, Chuck Land, Skyler Pownall, Charlene Camblin, Heidi Gross,

MEMBERS ABSENT: Troy Allee

LEGAL COUNSEL: Frank Stevens

STAFF: Pam Altenberg, ReNae Keuck, Heather Kuhrt, Jeff Esposito, Mikenzie Ochs, Louis Martell, Will Hastreiter

STAFF ABSENT: Sandra Olson

CAMPBELL COUNTY COMMISSIONERS PRESENT: Commissioners: Rusty Bell, Colleen Faber, Don Hamm, Bob Maul, Del Shelstad.

CITY OF GILLETTE PRESENT: Council Members: Tim Carsrud, Nathan McLeland, Billy Montgomery, Gregory Schreurs, Shay Lundvall, Tricia Simonson. *Hyun Kim City Administrator, Sean Brown City Attorney, Michelle Henderson Finance Director, Jennifer Toscana Communications Manager, Cindy Staskiewicz City Clerk.*

1. CALL TO ORDER

Special Meeting with CCPLB/CITY OF GILLETTE/CAMPBELL COUNTY COMMISSIONERS was held on March 29, 2022, at the City of Gillette 2nd Floor Community Room. The meeting began at 5:30 PM. The meeting was presided over by Shay Lundvall *Council President*.

2. DISCUSSION:

Council President Lundvall opened the meeting by welcoming the County Commissioners, Campbell County Public Land Board Members, and citizens in attendance. City Attorney Sean Brown stated that after attending the March 17, 2022 CCPLB Meeting, the City Council passed a Resolution on March 22, 2022, amending regulations regarding the CCPLB reserve fund from a \$10M reserve threshold to a \$2.5M threshold for operations and capital. Commissioner Shelstad commented that he'd like the City and County to be in agreement with requirements and asked that Council consider adding a regulation of approval of Council, Commissioners, and CCPLB for all capital purchases exceeding \$35K. City Administrator Kim stated that, from Staff's perspective, the \$2.5M threshold gave the Land Board flexibility. CCPLB Member Charlene Camblin stated the \$35K maximum capital purchase was too low and it wasn't feasible to ask for approval from all entities for those purchases. Discussion ensued regarding the reserve threshold amount. CCPLB budgeted funds earmarked for porta-potties for the 2024 Camporee in the amount of \$340K, concerns regarding a future ask for funding of \$8M, budget carry forward versus re-budgeting, and general discussion regarding the funding needs for upcoming Nation High School Finals Rodeo.

Commissioner Bell provided a summary of the meeting discussion:

- 1) The \$340K, earmarked for port-a-potties for the Camporee, could be repurposed for the upcoming rodeo expenses;

- 2) The City and the County would provide a letter of assurance guaranteeing funding for the 2024 Camporee porta-potty purchases, and the \$340K appropriation would be re-budgeted;
- 3) The Commissioners, Council, and CCPLB would consider a reserve fund reduction from a threshold of \$10M to \$5M;
- 4) The Commissioners, Council, and CCPLB would consider adding a regulation for approval of all CCPLB capital purchases exceeding \$100K.

No action was taken at this meeting.

12. ADJOURNMENT

Meeting adjourned at 6:40 PM.

MINUTES PREPARED BY

Pam Altenberg, March 31, 2022

MINUTES APPROVED BY

SECRETARY:

[Campbell County Public Land Board]

Charlene Camblin 6/9/22
(Signature & Date) Charlene Camblin, CCPLB Secretary