



CCPLB MEETING MINUTES: October 12, 2023

MEMBERS PRESENT: Chuck Land, Laura Chapman, Jake Boller, Larry Mills, Skyler Pownall, Jerry Means

MEMBERS ABSENT: None

LEGAL COUNSEL & BOARD LIASONS PRESENT: David Horning-*Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

STAFF: Aaron Lyles, Mary Hipsag, ReNae Keuck, Adam Schuff, Megan Olson, Shane Stefanick, Doug Griffis

GUESTS: Jake Goodrich from *Gillette News-Record*, Mary Stroka with *County 17*, Liz Edwards with *Campbell Co. Fair Office*

1. CALL TO ORDER

Campbell County Public Land Board meeting was held on October 12, 2023, at the CAM-PLEX. The meeting was called to order by Chairperson Mr. Land at 6:32 PM.

2. APPROVAL OF CCPLB AGENDA

Ms. Chapman moved to approve the agenda.

Second: Mr. Norstegaard; Discussion: None

Vote: Passed unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

Mr. Mills moved to amend the consent agenda with the addition of the executive minutes.

Second: Mr. Boller; Discussion: None

Vote: Passed unanimously

Mr. Norstegaard moved to approve the consent agenda as amended.

Second: Ms. Chapman; Discussion: None

Vote: Passed unanimously

4. CITIZEN INPUT- None

5. STAFF REPORTS

5.1 Executive Director's Report (Attachment C)

Mr. Lyles provided update on the status of the hail claim, bleacher set-up for Buck & Ball, and the Camporee Porta Potty issue.

5.2 Facilities & Operations- Mr. Schuff provided staff updates and Shane Stefanick, the new maintenance supervisor, was introduced.

5.3 Events- Ms. Hipsag gave a brief overview of event statistics. She updated the board on the loss of the Pat Weede tournament due to the scheduling conflict with Buck and Ball.

5.4 Finance- Ms. Keuck went through her printout explaining CD's, reserve funds, asset program, and grant funds.

6. BOARD PROCESS

6.1 307 Horse Racing Contract- The planned meeting with Jack Greer was delayed due to travel issues. There was discussion over current rates.

6.2 Gillette Mustangs-

Mr. Pownall moved to coordinate between staff and legal counsel to determine status of deposit and 2024 season dates.

Second: Ms. Chapman; Discussion: Discussed Mustangs deposit being past due.

Vote: Passed unanimously

6.3 Maintenance budget- Mr. Lyles requested a straw poll consensus from the board for major staff impact to get urgent maintenance needs analyzed and a tracking system implemented. This will require a substantial focus of staff resources. There were no objections from the board.

6.4 Master Plan Budget-

Ms. Chapman moved to develop a working committee to identify options for Master Plan funding.

Second: Mr. Means; Discussion: Discussion was held regarding mechanics of a ballot SPET.

Vote: Passed unanimously

Chairman Land, Ms. Chapman, and Mr. Means volunteered for this committee.

7. MATTER FOR NOTING (Attachment D)

Chairperson Land summarized the letter from the President of N.E.W. Rock Hounds, who recently held an event at CAM-PLEX. The letter was complimentary of CAM-PLEX staff, especially Spencer Pierce and Steve Yount.

8. EXECUTIVE SESSION

Ms. Chapman moved to enter executive session to discuss personnel at 8:35 PM.

Second: Mr. Boller; Discussion: None

Vote: Passed unanimously

Resumed regular session at 9:06 PM; No action taken.

9. OTHER BUSINESS

Mr. Pownall moved to award Aaron Lyles the maximum contractual allowance of "10%, citing exceptional performance in all areas."

Second: Mr. Mills; Discussion: None

Vote: Passed unanimously

10. BOARD CALENDAR

Upcoming Board Meetings:

- December 14, 2023– QTRLY Commissioners Meeting @6:00 PM
CCPLB Meeting/Regular CCLPB @ 6:30 PM
- January 11, 2023 – CCPLB Meeting/Regular at 6:30 PM

11. ADJOURNMENT

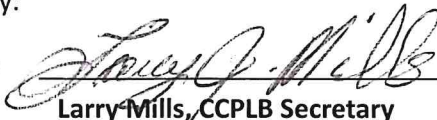
Meeting adjourned at 9:14 PM

Minutes Prepared By: Megan Olson

Date: October 26, 2023

Minutes Approved By:

**Campbell County
Public Land board**


Larry Mills, CCPLB Secretary


Date