

September 14, 2023

MEMBERS PRESENT: Chuck Land, Laura Chapman, Larry Mills, Jerry Means, Brian Norstegaard, Jake Boller

MEMBERS ABSENT: Skylar Pownall

LEGAL COUNSEL & BOARD LIASONS PRESENT: Ryan McGrath- *Horning, Horning & McGrath*, Kelley McCreery- *County Commissioners Liaison*, Heidi Gross- *City of Gillette Liaison*

STAFF: Aaron Lyles, Will Hastreiter, Adam Schuff, ReNae Keuck, Mary Hipsag, Mikenzie Ochs, Bobby Kinsey, Doug Griffis, Megan Olson

GUESTS: Jake Goodrich -*Gillette News Record*, Joel Feldman -*CLS*, Todd Gralla-*Populous*, Mark Hines, Dowl, Kevin Couch- *public*, Dana Miller- *public*

1. CALL TO ORDER

Campbell County Public Land Board meeting was held on September 14, 2023, at the CAM-PLEX. The quarterly Campbell County Commissioners meeting was held prior to the CCPLB meeting. The CCPLB portion of the meeting began at 6:58 PM and was presided over by Chairperson, Chuck Land.

2. APPROVAL OF CCPLB AGENDA

Motion: To amend agenda, moving Master Plan presentation up to 7:00 PM

Moved: Ms. Chapman; Second: Mr. Norstegaard; Discussion: None

Vote: Passed unanimously

Motion: To approve amended agenda

Moved: Ms. Chapman; Second: Mr. Norstegaard; Discussion: None

Vote: Passed unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

Motion: To approve the consent agenda

Moved: Ms. Chapman; Second: Mr. Mills; Discussion: None

Vote: Passed unanimously

4. CITIZEN INPUT

Stacey Thar had reached out to Ms. Chapman to let the board know that she was very happy with the CAM-PLEX staff and management during the Fizz Bomb event, of which Stacey is the producer.

MASTER PLAN UPDATE (Amended Agenda Item)

Masterplan presentation with Joel Feldman with CLS, and Todd Gralla with Populous, via Zoom. A brief discussion was held at the end of the presentation pertaining to escalation of cost estimates, and utilization of Central/East Pavilions during the potential expansion.

5. STAFF REPORTS

5.1 Executive Director's Report (Attachment C)

Jack Greer with 307 Horse Racing has requested re-drafting of contract. Mr. Lyles requested the Board's permission and subsequent acknowledgment to clean up verbiage and terms in the current contract with 307 Horse Racing. There were not any objections by the board.

5.2 Facilities & Operations- Staff provided general updates.

5.3 Events- Staff provided general updates.

5.4 Finance- Ms. Keuck gave an update on the CD that had matured on 8/29/23. She purchased a 365-day CD with an interest rate of 5.65% (liquid interest rate of 5.3%). Ms. Chapman asked Ms. Keuck for an updated list of CDs for members to review.

6. BOARD PROCESS

6.1 APPROVAL OF REVISED BY-LAWS

Motion: To approve by-law revisions (Attachment D), item 6.1 on agenda as presented

Moved: Ms. Chapman; Second: Mr. Means

Discussion: Chairperson Land gave new member(s) some background on why the board felt revisions were necessary.

Vote: Passed unanimously

6.2 CAMPOREE UPDATE- Porta-potty issue was discussed. Camporee's legal counsel is reviewing the contract.

6.3 SPECIAL EVENTS REPORT (ATTACHEMENT D)- Discussed recent events.

6.4 STAFFING AND ORGANIZATIONAL CHART UPDATE- New board member orientation was discussed. An updated organizational chart was presented.

6.5 SEE ABOVE

7. MATTER FOR NOTING- Ms. Chapman asked about the status of kitchen warmers. Warmers will be ordered in the coming weeks.

8. EXECUTIVE SESSION

Motion: To enter executive session to discuss personnel at 9:13 PM.

Moved: Ms. Chapman; Second: Mr. Mills; Discussion: None

Vote: Passed unanimously

Resumed regular session at 9:34 PM; No action taken.

10. OTHER BUSINESS-None

11. BOARD CALENDAR

Upcoming Board Meetings:

- November 9, 2023– CCPLB Meeting/Regular at 6:30 PM
- December 14, 2023 – QTRLY Commissioners Meeting @6:00 PM
CCPLB Meeting/Regular @ 6:30 PM

Other Meetings of Interest:

- October 10, 2023– *Populous* Meeting, doors open @ 5:30 pm with start time of 6:00 PM

12. ADJOURNMENT

Meeting adjourned at 9:35 PM

Minutes Prepared BY: Megan Olson. October 4, 2023

Minutes Approved by Campbell County Public Land Board:



Larry Mills, Board Secretary

10-12-2023

DATE