CCPLB MEETING MINUTES:
September 10, 2026

MEMBERS PRESENT: Laura Chapman, Derek Hensley, Micky Shober, Rocky Marquiss, Terry Leu, Brian Norstegaard, and Jake Boller
MEMBERS ABSENT: None
LEGAL COUNSEL & BOARD LIASONS PRESENT: J. David Horning - *Horning, Horning & McGrath*, Jerry Means - *County Commissioners Liaison*, Chris Smith - *City of Gillette Liaison*
STAFF: Aaron Lyles, Aaron Beyerl, Adam Schuff, Chris Baker, and Charis Grey
GUESTS: Terri Lyles

1. **CALL TO ORDER**
   Campbell County Public Land Board meeting was held on September 10, 2026, at the CAM-PLEX. The meeting was called to order by Board Chair Chapman at 6:30 p.m.

2. **APPROVAL OF CCPLB AGENDA**
   Motion: To approve the agenda.
   Moved: Jake Boller; **Second:** Rocky Marquiss; **Discussion:** None
   Vote: Passed Unanimously

3. **CONSENT AGENDA; APPROVAL OF WARRANTS (Attachment A, B, & C)**
   Motion: To approve the consent agenda.
   Moved: Micky Shober; **Second:** Brian Norstegaard; **Discussion:** None
   Vote: Passed Unanimously

4. **CITIZEN INPUT**
   None

5. **STAFF REPORTS**
   Executive Director
   Executive Director Lyles reported the Switchfoot & Hoobastank concert helped gain trust between CAM-PLEX and the community. He thanked Adam and his team, as well as Chris and his team, for all their efforts. The concert's budget report will be available at the October CCPLB meeting. Fizzbomb is on grounds and going well; however, there have been reports of a few incidents. More information will be forthcoming. An update on staffing was provided. Spirit Hall's ADA door access will be addressed next week.

   Operations
   Director Beyerl reported that the server upgrade for the HVAC system in Energy Hall and Heritage has been completed. Preparing bid packages for the October meeting. A few departments are short-staffed; however, they are maintaining operations. Maintenance is working on the Crow's Nest at Wrangler Arena.

   Events
   Director Baker reported strong facility utilization across CAM-PLEX. Current events include the Jehovah's Witness Assembly, Lip Sync Battle, and Fizzbomb. Discussed recent and future CAM-PLEX events. Executive Director Lyles and Performing Arts Manager Tim Guernsey will attend the International Entertainment Buyers Association Conference early October. Two positions remain open in the Community Engagement Department.

Finance
Executive Director Lyles reported that Director Balo will complete the F-32 report by its September due date. The quarterly report will be available at the October meeting.

6. **BOARD PROCESS**

Operating Policy Update
Discussion: Executive Director Lyles distributed a draft of CAM-PLEX's Facility Operations Policy manual. The Board was asked to review the manual prior to the October regular meeting and provide any suggested amendments or approval.

Board Officer Election
Nomination and Motion: To elect Terry Leu as the Campbell County Public Land Board Secretary.
Moved: Jake Boller; **Second:** Brian Norstegaard; **Discussion:** None
Vote: Passed Unanimously

7. **MATTERS FOR NOTING**

Correspondence
Campbell County Land Board President Chapman and Executive Director Lyles met separately with representatives of the International Pathfinder Camporee. The group presented a letter notifying CAM-PLEX of the cancellation of Camporee in 2029. CAM-PLEX will retain the $125,000.00 deposit.

Citizen Letter – Mrs. Zable – Re: Heritage Theater Mezzanine Railings
Mrs. Zable, in a letter to Executive Director Lyles, expressing her concern regarding the lack of handrails in the Heritage Center Theater Mezzanine. Executive Director Lyles will contact Mrs. Zable to discuss the Mezzanine handrails and available options for her when attending events in the Heritage Center Theater.

8. **OTHER BUSINESS**

None

9. **BOARD CALENDAR**

Upcoming Board Meetings:
- October 8, 2026 - CCPLB Meeting/Regular @ 6:30 PM
- November 12, 2026 – CCPLB Meeting/Regular @ 6:30 PM

10. **ADJOURNMENT**

Meeting adjourned at 7:36 PM.
Motion: To adjourn.
Moved: Terry Leu; **Second:** Brian Norstegaard

Minutes Prepared By: Charis Grey Date: 09/22/2026

Minutes Approved By:
Campbell County Public Land board

Terry Leu, CCPLB Secretary — 10/8/2026 — Date