

CHOWCHILLA FAIRGROUNDS ALONG WITH MK DESIGNS & TIPSY TURQUOISE
PRESENTS

Chowchilla's Cowboy Christmas

Saturday, November 18, 2023

Chowchilla Fairgrounds

P: 559-665-3728 F: 559-665-3720

Vendor Application

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell#: _____ Email: _____

Instagram: _____ Facebook: _____

Type of Business: _____

Please describe items to be sold at the event, be as detailed as possible to prevent product duplication.

Please provide pictures of booth and/or items.

Booth size will be 10 x 10. \$100.00 10 x 20 \$ 200.00 Non refundable deposit of \$50.00

Outdoor space available if desired.

Food Vendor Permit (if not permitted with Madera County): \$119.00 _____ (Make Payable to Madera County Health Dept and submit application and check with your vendor application)

Daily Insurance: (please pay for the daily insurance if you do not carry insurance for your business.)

\$25 (non-food) _____ \$35.00 (food) _____

If large booth is required, please note and we can try to make arrangement (additional fees may apply):

The application, proof of insurance, payment, and copy of your seller's permit must be submitted together.

Please make checks payable to: Chowchilla Fair_C/O Cowboy Christmas, PO Box 597, Chowchilla, CA 93610

Information to know:

This is our first year hosting such an event and we hope it's amazing! The event will be held in Eastman Hall, and we will be able to accommodate many booths. Below are some questions you may have.

1. **What time and where will the event be held?** The event will be held Saturday ,November 18, 2023. Doors will open at 11am – 6pm. The event will be indoors in Eastman Hall.
2. **What time is set up and tear down:** Set up for the event will begin at 8am on Saturday. Please have your booth ready and all vehicles moved to the parking lot before 1030 am. Take down can begin once the event closes at 6pm. Please do not begin teardown till all attendees have left the grounds.
3. **When is application due?** Applications are due on or before **September 29, 2023**. Vendor applications must be submitted with a copy of your seller's permit, photos, insurance, and payment. If approved to sell at Cowboy Christmas we will cash your check and a receipt will be mailed to you for proof of payment. If booth space is cancelled after payment has been processed there will be NO REFUNDS. By signing the application, you are committing yourself.
4. **When will I find out if my application is accepted and where my booth space will be located:** By October 23rd we will have all booth spaces assigned and emailed to vendors. We will do our best to accommodate all vendor requests. If your application is not accepted your check will be shredded.
5. **Booth Design:** Booth spaces will be marked on the ground. You can build a structure or backdrop; be creative in defining your space. We want you to impress your customers as they see the space. Chowchilla Fair does not section of spaces with pipe or draping.
6. **How many days is the show:** The show will be one day.
7. **What if it rains?** The event will go on regardless of weather
8. **Vendor parking with trailers:** Vendor parking will be located behind the Eastman building
9. **Will there be food onsite?** To be determined. If you are interested in becoming a food vendor, you must have a valid health and sellers permit for the day.

If you have questions concerning the show, please feel free to contact Dianna Alexander via email at: alexander17@msn.com or by phone at 209-587-2429.

Vendor Name: _____

Vendor Signature: _____ Date: _____