



Facility Use and Reservation Policy

Facility Availability & Rental Hours

- Facilities are available from 8:30 AM-Midnight Sunday-Saturday
- Facilities are not available on the following days

New Years Eve	Labor Day
New Years Day	Thanksgiving Day
Presidents Day	The Day After Thanksgiving
Memorial Day	Christmas Eve
July 4 th	Christmas Day

- Some facilities may not be available to rent prior to and after Fair
- Please contact the Fair Office to check availability

Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60
Has theater type stage	

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

Facility Rental Hours

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- Renter or designee must be present during all hours of the scheduled event.
- Participants must adhere to hours on application.
- Reservation hours must include set-up and clean-up time.
- Clean-up of facility must be completed by ending time on reservation. (No exceptions)
- All rentals involving alcohol must stop serving/selling 1 hour prior to the end of your event.
- Delivery of supplies and/or equipment will not be accepted at facilities prior to the indicated set-up time and renter must be present to receive the items.
- All individuals associated with the event must vacate the facility by the indicated ending time.
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Reservations

- A non-refundable booking fee of \$500.00 is required to reserve a date. We do not have a "pencil me in" policy.
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- All paperwork, Rental Agreement, set up sheet, map, security agreement, liquor permit, etc. is due to the fair office 30 days prior to the event. No changes to set up may be made at this time.
- There will be no refunds for any cancellations within 30 days of the event,

Responsibilities of the Renter(s)

- Renter is responsible for the conduct of all participants, supervision of minors, damages and all fees due.
- Participants must agree to obey any and all lawful orders given by the Police Department, Fire Department, and/or staff of the Chowchilla-Madera County Fair.
- If police assistance is required, the event could be closed immediately, and the deposit forfeited.

Insurance

- Insurance is required for all events
- Certificate of Insurance and an Endorsement in the amount of \$1,000,000 listing the Chowchilla-Madera County Fair as additional insured must be submitted 1 month prior to the event. (If you provide your own insurance the verbiage needed for the certificate will be provided by the Fair Office). Some events may require more than \$1,000,000 in insurance coverage.
- If alcohol is to be sold, you must provide liquor liability insurance in addition to the standard insurance. This can be purchased through the Fairgrounds.
- Insurance may be purchased via the Fair through California Fairs Service Authority. Insurance can only be quoted 35 days prior to the event.

Ongoing Facility Use

- Requests for ongoing facility use will be considered on a case-by-case basis.
- If ongoing use is approved, one (1) security deposit will be held on account with the Chowchilla-Madera County Fair for renters with regularly scheduled events on a yearly basis.

Smoking is NOT allowed.

- No smoking or vaping is allowed is allowed indoor any facility nor within 20 feet of a facility.



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- Chowchilla-Madera County Fair staff have the right to require extra security for an event.
- Security must remain in the designated facility until all parties have left the facility.

PRE-APPROVED SECURITY COMPANIES

Zak's Security One
559-673-1010

Christian Security
559-909-1161

EDN Private Patrol
209-202-3578

ASRA Protection Services
559-316-0987

Alcoholic Beverages

- If there is alcohol being served, SERVICE OF ALCOHOL MUST END ONE (1) HOUR prior to the end of the event.
- All groups selling alcoholic beverages must conform to all State Alcoholic Beverage Control rules and regulations and must obtain all permits required by the State Department of Alcoholic Beverage Control.
- Copies of all State Department of Alcoholic Beverage Control permits must be submitted to the Fair Office one month prior to the event.
- The renter will pay the cost of the permits.
- All alcohol must be served in non-glass containers.
- The Chowchilla Police Department may check on events when alcohol is being served.

Decorations

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- Decorations may not be attached to the building with nails, staples, tacks, duct tape, or anything that would damage the facility. Masking tape or painter's tape is permitted.
- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

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- All trash must be put into the dumpster
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Technical Issues During Event

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Failure to Comply

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Facility & Kitchen Use	\$2,000
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Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



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Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
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Cleaning/Damage Deposit	\$700

Saloon

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Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

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Meeting room Capacity	60

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Capacity Dinner	650
Seating only/Dancing	1400



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Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

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Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

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- Renter must contract with a security company listed from the Chowchilla Fair's pre-approved list. Security is to begin at the start of the event and ends when the event is concluded. One security guard for every 100 people is required and one additional guard for the parking lot. The Chowchilla-Madera County Fair has the right to require additional guards if they feel it is necessary. A copy of the agreement must be submitted to the Fair Office along with all required paperwork and payments no later than 30 days prior to the event.
- Chowchilla-Madera County Fair staff have the right to require extra security for an event.
- Security must remain in the designated facility until all parties have left the facility.

PRE-APPROVED SECURITY COMPANIES

Zak's Security One
559-673-1010

Christian Security
559-909-1161

EDN Private Patrol
209-202-3578

ASRA Protection Services
559-316-0987

Alcoholic Beverages

- If there is alcohol being served, SERVICE OF ALCOHOL MUST END ONE (1) HOUR prior to the end of the event.
- All groups selling alcoholic beverages must conform to all State Alcoholic Beverage Control rules and regulations and must obtain all permits required by the State Department of Alcoholic Beverage Control.
- Copies of all State Department of Alcoholic Beverage Control permits must be submitted to the Fair Office one month prior to the event.
- The renter will pay the cost of the permits.
- All alcohol must be served in non-glass containers.
- The Chowchilla Police Department may check on events when alcohol is being served.

Decorations

- Pursuant to State Fire Marshal Regulations, all decorating material must be flameproof. Candles (lighted or not) may not be used as a part of the decorations
- Any items such as hay bales, Christmas trees, etc. may only be used if they have been sprayed with retardant. (items must be tagged as certified)
- Decorations may not be attached to the building with nails, staples, tacks, duct tape, or anything that would damage the facility. Masking tape or painter's tape is permitted.
- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

- If you bring it in, you take it out.
- All trash must be put into the dumpster
- The facility must be left the way you received it.

Technical Issues During Event

- A staff member will be on duty during the event.
- If there are any issues, electrical panels, switches, heater, cooling system, etc. contact the staff member and he/she will resolve the problem.

Failure to Comply

- Failure to comply with policies, terms and conditions will result in forfeiture of deposit and possible refusal to rent in the future.

Rental Revocation

- The Chowchilla-Madera County Fair reserves the right to revoke the reservation at any time for any reason deemed necessary, including but not limited to: failure to observe any rules, fights, vandalism, or improper conduct, advertising an event before approval of application, exceeding building capacity, giving incomplete or incorrect information regarding the nature of the event or number of guests attending the event, or not being in possession of permit and/or licenses.
- If the event is canceled for such reasons, no refund of fees and/or deposit will be given
- The Chowchilla-Madera County Fair reserves the right to revoke the reservation when the facility is needed for emergency purposes, in which case all fees and deposit will be returned.



Facility Use and Reservation Policy

Facility Availability & Rental Hours

- Facilities are available from 8:30 AM-Midnight Sunday-Saturday
- Facilities are not available on the following days

New Years Eve	Labor Day
New Years Day	Thanksgiving Day
Presidents Day	The Day After Thanksgiving
Memorial Day	Christmas Eve
July 4 th	Christmas Day

- Some facilities may not be available to rent prior to and after Fair
- Please contact the Fair Office to check availability

Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60
Has theater type stage	

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

Facility Rental Hours

- Facilities are available for use between the hours of 8:30 am and midnight.
- Renters are allowed 1 hour after the event for cleanup.
- Rentals of more than one day must be closed between Midnight and 8:00 a.m. unless otherwise arranged.
- Renter or designee must be present during all hours of the scheduled event.
- Participants must adhere to hours on application.
- Reservation hours must include set-up and clean-up time.
- Clean-up of facility must be completed by ending time on reservation. (No exceptions)
- All rentals involving alcohol must stop serving/selling 1 hour prior to the end of your event.
- Delivery of supplies and/or equipment will not be accepted at facilities prior to the indicated set-up time and renter must be present to receive the items.
- All individuals associated with the event must vacate the facility by the indicated ending time.
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Reservations

- A non-refundable booking fee of \$500.00 is required to reserve a date. We do not have a "pencil me in" policy.
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- All paperwork, Rental Agreement, set up sheet, map, security agreement, liquor permit, etc. is due to the fair office 30 days prior to the event. No changes to set up may be made at this time.
- There will be no refunds for any cancellations within 30 days of the event,

Responsibilities of the Renter(s)

- Renter is responsible for the conduct of all participants, supervision of minors, damages and all fees due.
- Participants must agree to obey any and all lawful orders given by the Police Department, Fire Department, and/or staff of the Chowchilla-Madera County Fair.
- If police assistance is required, the event could be closed immediately, and the deposit forfeited.

Insurance

- Insurance is required for all events
- Certificate of Insurance and an Endorsement in the amount of \$1,000,000 listing the Chowchilla-Madera County Fair as additional insured must be submitted 1 month prior to the event. (If you provide your own insurance the verbiage needed for the certificate will be provided by the Fair Office). Some events may require more than \$1,000,000 in insurance coverage.
- If alcohol is to be sold, you must provide liquor liability insurance in addition to the standard insurance. This can be purchased through the Fairgrounds.
- Insurance may be purchased via the Fair through California Fairs Service Authority. Insurance can only be quoted 35 days prior to the event.

Ongoing Facility Use

- Requests for ongoing facility use will be considered on a case-by-case basis.
- If ongoing use is approved, one (1) security deposit will be held on account with the Chowchilla-Madera County Fair for renters with regularly scheduled events on a yearly basis.

Smoking is NOT allowed.

- No smoking or vaping is allowed is allowed indoor any facility nor within 20 feet of a facility.



Security

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- Renter must contract with a security company listed from the Chowchilla Fair's pre-approved list. Security is to begin at the start of the event and ends when the event is concluded. One security guard for every 100 people is required and one additional guard for the parking lot. The Chowchilla-Madera County Fair has the right to require additional guards if they feel it is necessary. A copy of the agreement must be submitted to the Fair Office along with all required paperwork and payments no later than 30 days prior to the event.
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PRE-APPROVED SECURITY COMPANIES

Zak's Security One
559-673-1010

Christian Security
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Alcoholic Beverages

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- Copies of all State Department of Alcoholic Beverage Control permits must be submitted to the Fair Office one month prior to the event.
- The renter will pay the cost of the permits.
- All alcohol must be served in non-glass containers.
- The Chowchilla Police Department may check on events when alcohol is being served.

Decorations

- Pursuant to State Fire Marshal Regulations, all decorating material must be flameproof. Candles (lighted or not) may not be used as a part of the decorations
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- Decorations may not be attached to the building with nails, staples, tacks, duct tape, or anything that would damage the facility. Masking tape or painter's tape is permitted.
- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

- If you bring it in, you take it out.
- All trash must be put into the dumpster
- The facility must be left the way you received it.

Technical Issues During Event

- A staff member will be on duty during the event.
- If there are any issues, electrical panels, switches, heater, cooling system, etc. contact the staff member and he/she will resolve the problem.

Failure to Comply

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Facility Use and Reservation Policy

Facility Availability & Rental Hours

- Facilities are available from 8:30 AM-Midnight Sunday-Saturday
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- Some facilities may not be available to rent prior to and after Fair
- Please contact the Fair Office to check availability

Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60
Has theater type stage	

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

Facility Rental Hours

- Facilities are available for use between the hours of 8:30 am and midnight.
- Renters are allowed 1 hour after the event for cleanup.
- Rentals of more than one day must be closed between Midnight and 8:00 a.m. unless otherwise arranged.
- Renter or designee must be present during all hours of the scheduled event.
- Participants must adhere to hours on application.
- Reservation hours must include set-up and clean-up time.
- Clean-up of facility must be completed by ending time on reservation. (No exceptions)
- All rentals involving alcohol must stop serving/selling 1 hour prior to the end of your event.
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- All individuals associated with the event must vacate the facility by the indicated ending time.
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Reservations

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- If police assistance is required, the event could be closed immediately, and the deposit forfeited.

Insurance

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Ongoing Facility Use

- Requests for ongoing facility use will be considered on a case-by-case basis.
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PRE-APPROVED SECURITY COMPANIES

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Alcoholic Beverages

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Decorations

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- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

- If you bring it in, you take it out.
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- The facility must be left the way you received it.

Technical Issues During Event

- A staff member will be on duty during the event.
- If there are any issues, electrical panels, switches, heater, cooling system, etc. contact the staff member and he/she will resolve the problem.

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- Failure to comply with policies, terms and conditions will result in forfeiture of deposit and possible refusal to rent in the future.

Rental Revocation

- The Chowchilla-Madera County Fair reserves the right to revoke the reservation at any time for any reason deemed necessary, including but not limited to: failure to observe any rules, fights, vandalism, or improper conduct, advertising an event before approval of application, exceeding building capacity, giving incomplete or incorrect information regarding the nature of the event or number of guests attending the event, or not being in possession of permit and/or licenses.
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Facility Use and Reservation Policy

Facility Availability & Rental Hours

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Memorial Day	Christmas Eve
July 4 th	Christmas Day

- Some facilities may not be available to rent prior to and after Fair
- Please contact the Fair Office to check availability

Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60

Has theater type stage

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

Facility Rental Hours

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- Renters are allowed 1 hour after the event for cleanup.
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Reservations

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Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60

Has theater type stage

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

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- Renters are allowed 1 hour after the event for cleanup.
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- Renter or designee must be present during all hours of the scheduled event.
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- Reservation hours must include set-up and clean-up time.
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Reservations

- A non-refundable booking fee of \$500.00 is required to reserve a date. We do not have a “pencil me in” policy.
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- There will be no refunds for any cancellations within 30 days of the event,

Responsibilities of the Renter(s)

- Renter is responsible for the conduct of all participants, supervision of minors, damages and all fees due.
- Participants must agree to obey any and all lawful orders given by the Police Department, Fire Department, and/or staff of the Chowchilla-Madera County Fair.
- If police assistance is required, the event could be closed immediately, and the deposit forfeited.

Insurance

- Insurance is required for all events
- Certificate of Insurance and an Endorsement in the amount of \$1,000,000 listing the Chowchilla-Madera County Fair as additional insured must be submitted 1 month prior to the event. (If you provide your own insurance the verbiage needed for the certificate will be provided by the Fair Office). Some events may require more than \$1,000,000 in insurance coverage.
- If alcohol is to be sold, you must provide liquor liability insurance in addition to the standard insurance. This can be purchased through the Fairgrounds.
- Insurance may be purchased via the Fair through California Fairs Service Authority. Insurance can only be quoted 35 days prior to the event.

Ongoing Facility Use

- Requests for ongoing facility use will be considered on a case-by-case basis.
- If ongoing use is approved, one (1) security deposit will be held on account with the Chowchilla-Madera County Fair for renters with regularly scheduled events on a yearly basis.

Smoking is NOT allowed.

- No smoking or vaping is allowed is allowed indoor any facility nor within 20 feet of a facility.



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- Renter must contract with a security company listed from the Chowchilla Fair's pre-approved list. Security is to begin at the start of the event and ends when the event is concluded. One security guard for every 100 people is required and one additional guard for the parking lot. The Chowchilla-Madera County Fair has the right to require additional guards if they feel it is necessary. A copy of the agreement must be submitted to the Fair Office along with all required paperwork and payments no later than 30 days prior to the event.
- Chowchilla-Madera County Fair staff have the right to require extra security for an event.
- Security must remain in the designated facility until all parties have left the facility.

PRE-APPROVED SECURITY COMPANIES

Zak's Security One
559-673-1010

Christian Security
559-909-1161

EDN Private Patrol
209-202-3578

ASRA Protection Services
559-316-0987

Alcoholic Beverages

- If there is alcohol being served, SERVICE OF ALCOHOL MUST END ONE (1) HOUR prior to the end of the event.
- All groups selling alcoholic beverages must conform to all State Alcoholic Beverage Control rules and regulations and must obtain all permits required by the State Department of Alcoholic Beverage Control.
- Copies of all State Department of Alcoholic Beverage Control permits must be submitted to the Fair Office one month prior to the event.
- The renter will pay the cost of the permits.
- All alcohol must be served in non-glass containers.
- The Chowchilla Police Department may check on events when alcohol is being served.

Decorations

- Pursuant to State Fire Marshal Regulations, all decorating material must be flameproof. Candles (lighted or not) may not be used as a part of the decorations
- Any items such as hay bales, Christmas trees, etc. may only be used if they have been sprayed with retardant. (items must be tagged as certified)
- Decorations may not be attached to the building with nails, staples, tacks, duct tape, or anything that would damage the facility. Masking tape or painter's tape is permitted.
- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

- If you bring it in, you take it out.
- All trash must be put into the dumpster
- The facility must be left the way you received it.

Technical Issues During Event

- A staff member will be on duty during the event.
- If there are any issues, electrical panels, switches, heater, cooling system, etc. contact the staff member and he/she will resolve the problem.

Failure to Comply

- Failure to comply with policies, terms and conditions will result in forfeiture of deposit and possible refusal to rent in the future.

Rental Revocation

- The Chowchilla-Madera County Fair reserves the right to revoke the reservation at any time for any reason deemed necessary, including but not limited to: failure to observe any rules, fights, vandalism, or improper conduct, advertising an event before approval of application, exceeding building capacity, giving incomplete or incorrect information regarding the nature of the event or number of guests attending the event, or not being in possession of permit and/or licenses.
- If the event is canceled for such reasons, no refund of fees and/or deposit will be given
- The Chowchilla-Madera County Fair reserves the right to revoke the reservation when the facility is needed for emergency purposes, in which case all fees and deposit will be returned.



Facility Use and Reservation Policy

Facility Availability & Rental Hours

- Facilities are available from 8:30 AM-Midnight Sunday-Saturday
- Facilities are not available on the following days

New Years Eve	Labor Day
New Years Day	Thanksgiving Day
Presidents Day	The Day After Thanksgiving
Memorial Day	Christmas Eve
July 4 th	Christmas Day

- Some facilities may not be available to rent prior to and after Fair
- Please contact the Fair Office to check availability

Facility Fees

Little Theater

Facility & Kitchen Use	\$1,300
Kitchen Use only	\$300
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$500
Capacity Dinner	250
Capacity Dinner & Dancing	200
Seating only/Dance	300
Meeting room Capacity	60

Has theater type stage

Little Theater Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$650
Kitchen Use Only	\$300
Booking Fee	\$500
Cleaning/Damage Deposit	\$500

Eastman Hall

Facility & Kitchen Use	\$2,000
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700
Capacity Dinner	650
Seating only/Dancing	1400



Eastman Hall Weekday Half Day Special

This facility can be rented Monday- Thursday for up to 4 hours. You will be allowed one hour prior to the event for set up and one hour after the event for clean-up.

Facility & Kitchen Use	\$1250
Kitchen Use Only	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$700

Saloon

Facility Use	\$500
Booking Fee - Non-Refundable	\$500
Cleaning/Damage Deposit	\$250
Meeting Capacity (chairs only)	300
Dinner	140

Has western style bar

Rental Conditions - It is the renter's responsibility to become familiar with all rental conditions. Renter will be liable for all charges outlined in these general conditions.

Facility Rental Hours

- Facilities are available for use between the hours of 8:30 am and midnight.
- Renters are allowed 1 hour after the event for cleanup.
- Rentals of more than one day must be closed between Midnight and 8:00 a.m. unless otherwise arranged.
- Renter or designee must be present during all hours of the scheduled event.
- Participants must adhere to hours on application.
- Reservation hours must include set-up and clean-up time.
- Clean-up of facility must be completed by ending time on reservation. (No exceptions)
- All rentals involving alcohol must stop serving/selling 1 hour prior to the end of your event.
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- All individuals associated with the event must vacate the facility by the indicated ending time.
- To adjust hours for the event, the Fair Office should be contacted immediately. The Chowchilla-Madera County Fair reserves the right to deny any changes.



Reservations

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- All paperwork, Rental Agreement, set up sheet, map, security agreement, liquor permit, etc. is due to the fair office 30 days prior to the event. No changes to set up may be made at this time.
- There will be no refunds for any cancellations within 30 days of the event,

Responsibilities of the Renter(s)

- Renter is responsible for the conduct of all participants, supervision of minors, damages and all fees due.
- Participants must agree to obey any and all lawful orders given by the Police Department, Fire Department, and/or staff of the Chowchilla-Madera County Fair.
- If police assistance is required, the event could be closed immediately, and the deposit forfeited.

Insurance

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- If alcohol is to be sold, you must provide liquor liability insurance in addition to the standard insurance. This can be purchased through the Fairgrounds.
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Ongoing Facility Use

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Alcoholic Beverages

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- Copies of all State Department of Alcoholic Beverage Control permits must be submitted to the Fair Office one month prior to the event.
- The renter will pay the cost of the permits.
- All alcohol must be served in non-glass containers.
- The Chowchilla Police Department may check on events when alcohol is being served.

Decorations

- Pursuant to State Fire Marshal Regulations, all decorating material must be flameproof. Candles (lighted or not) may not be used as a part of the decorations
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- Decorations may not be attached to the building with nails, staples, tacks, duct tape, or anything that would damage the facility. Masking tape or painter's tape is permitted.
- Glitter, Confetti or rice may not be used in the buildings.
- Tables must be covered with paper or some other material.
- No decorations may be suspended from the ceiling without prior approval by management.
- The use of **canopies, tents, or any overhead coverings** is strictly prohibited within the interior of the building.



Clean Up

- If you bring it in, you take it out.
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Technical Issues During Event

- A staff member will be on duty during the event.
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Rental Revocation

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Kitchen Use only	\$300
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Cleaning/Damage Deposit	\$500
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Seating only/Dance	300
Meeting room Capacity	60

Has theater type stage

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Capacity Dinner	650
Seating only/Dancing	1400



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Facility & Kitchen Use	\$1250
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Saloon

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Meeting Capacity (chairs only)	300
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