



## **GEDC BOARD PACKET**

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**MEETING DATE:  
MONDAY, AUGUST 24, 2020**



**REGULAR MEETING  
MINUTES  
GONZALES ECONOMIC DEVELOPMENT CORPORATION  
MONDAY, JULY 27, 2020 at 6:00 P.M.  
VIA TELEPHONE CONFERENCE – LIMITED IN PERSON ATTENDANCE AVAILABLE**

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The Regular Meeting of the Gonzales Economic Development Corporation was held on Monday, July 27, 2020 at 6:00 p.m. via teleconference pursuant to Section 551.045 of the Texas Government Code and in accordance with the March 16, 2020 order by the Governor of the State of Texas.

The meeting agenda and packet were posted online at [www.gonzales.texas.gov](http://www.gonzales.texas.gov).

The public was offered a toll-free dial in number to participate in the telephone conference hosted through FreeConferenceCall.com.

**1. Call to Order**

President Rodriguez called the meeting to order at 6:00 p.m.

**2. Invocation and Pledge of Allegiance**

President Rodriguez gave the invocation and led the Pledge of Allegiance.

**3. Roll Call and Certification of a Quorum**

Present:

Andy Rodriguez, President  
Meena Patel, Vice-President  
Gerri Lawing, Secretary  
Larry Wehde, Treasurer  
Connie Kacir  
Dan Blakemore

A quorum was declared present.

Staff attending:

Kim Tucker, Interim Executive Director  
Liz Reiley, Main Street Director

**4. Petitions or Requests from the Public**

None, temporarily suspended per the Governor's order.

5. **EXECUTIVE SESSION:** The Gonzales Economic Development Corporation will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:
- a. **Section 551.071: Consultation with Attorney to receive legal advice regarding: Lease Agreement – Lynn Theatre**
  - b. **Section 551.071 and 551.087: to seek legal advice from its attorney regarding: Amending current/active Performance Agreements or Loan Agreements and discuss or deliberate regarding commercial or financial information that the Gonzales Economic Development Corporation has received from a business prospect that the Gonzales Economic Development Corporation seeks to have locate, stay or expand within the City of Gonzales.**
  - c. **Section 551.087: Deliberation regarding economic development negotiations.**

The Gonzales Economic Development Corporation convened into closed session at 6:05 pm.

6. **Reconvene into Regular Session:** The Gonzales Economic Development Corporation will reconvene into Regular Session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any action necessary concerning the executive session.

The Gonzales Economic Development Corporation reconvened into regular session at 7:10 pm.

- a. Meena Patel made the motion to have the GEDC attorney speak with the attorney for the Andersons's stating that the GEDC is not interested in continuing the contract with the Anderson's and for both attorney's to discuss the real and personal property as discussed in executive session and to inform the attorney for the Anderson's that once the GEDC took possession of the Lynn Theatre everything inside the building belongs to the GEDC. Connie Kacir seconded the motion.

President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

- b. Meena Patel made the motion to have the committee work with the Executive Director concerning outstanding loans on the terms discussed in executive session. Connie Kacir seconded the motion.

President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

- c. No action was taken.

**7. Discussion and possible action to approve the minutes for the following meeting:**  
a. **June 22, 2020**

Connie Kacir moved to approve the minutes as reflected. Dan Blakemore seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**8. Discussion and possible action to terminate a General Service Agreement between the Gonzales Economic Development Corporation and Christina Jahns for monthly bookkeeping services.**

Connie Kacir made the motion to terminate the agreement between the GEDC and Christina Jahns. Dan Blakemore seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**9. Discussion and possible action to authorize the Board President to execute a Performance Agreement between the Gonzales Economic Development Corporation and Ace Invest, LLC for financial assistance in the amount of \$33,200.00.**

Dan Blakemore made the motion to authorize the Board President to execute the performance agreement between the GEDC and Ace Invest, LLC. Gerri Lawing seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**10. Discussion regarding the monthly financial report(s) for May and June, 2020:**

- a. **Balance Sheet/Profit & Loss**
- b. **Financial Statement**
- c. **Bank Reconciliation**
- d. **Sales Tax Revenues (October 2019 – June 2020)**

Larry Wehde reviewed the May and June financials with the board. Mr. Wehde also provided the board with a letter regarding the internal procedural audit on the GEDC outstanding loans.

President Rodriguez stated that the monthly financial reports and the letter from Mr. Wehde will be filed for audit.

**11. Discussion and possible action regarding the proposed Business Incentive Grant Application and Program Guidelines for the Gonzales Economic Development Corporation.**

Interim Executive Director Kim Tucker reviewed the new business incentive grant guidelines with the board. Gerri Lawing asked who would be approving the paint colors and President Rodriguez stated that if it is located in the Main Street area it would be the Main Street board. President Rodriguez stated that we will work cohesively with the Main Street on this grant.

Gerri Lawing made the motion to approve the Business Incentive Grant Application and Program Guidelines. Larry Wehde seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**12. Discussion and possible action regarding the proposed Business Incentive Request Form for the Gonzales Economic Development Corporation.**

Connie Kacir made the motion to approve the Business Incentive Request Form as presented. Meena Patel seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**13. Review and discuss a request from Liz Reiley, Main Street Director, regarding projects of the Main Street Advisory Board, to include the following:**

- **Improvements for the downtown area for the upcoming fiscal year**

Liz Reiley provided the board with an overview of the projects that the Main Street Advisory Board would like to receive funding for in the 2020/2021 budget in the amount of \$60,000.00. Connie Kacir stated that they should get three bid proposals for each project. Gregory Webb, President of the Main Street Advisory Board was also present.

Connie Kacir made the motion to accept the projects presented by the Main Street. Meena Patel seconded the motion. President Rodriguez called for the vote:

AYES: Kacir, Blakemore, Lawing, Patel, Rodriguez, Wehde

NOES: None

The motion carried.

**14. Reports and/or announcements on the following items:**

**a. Reimbursement of funds from Main Street for grant;**

Interim Executive Director Kim Tucker explained to the board that the Main Street had received funds in October 2019 for façade grants located at 515 & 517 Saint Joseph Street. The applicant informed the Main Street director that she was not pursuing the grants, therefore, the Main Street would be reimbursing the GEDC a total of \$21,080.00.

**b. Board President update on meetings with Main Street, CVB, Airport Board and the Industrial Park Signage with GADC.**

President Rodriguez provided an update on his meetings with the various boards.

**15. Request(s) for future agenda items and comment(s).**

Meena Patel requested that the Chamber of Commerce request be placed on the next agenda. Connie Kacir requested that funding for soft dollar costs for the engineering cost for the industrial park be placed on the next agenda and also to discuss leveraging funding for the airport comprehensive plan including the water tower and land acquisition for additional property for the industrial park.

President Rodriguez appointed Connie Kacir and Dan Blakemore to be on the property acquisition committee.

**16. Adjournment**

President Rodriguez adjourned the meeting at 8:43 p.m.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Andy Rodriguez, President

\_\_\_\_\_  
Gerri Lawing, Secretary



## **FUNDING REQUEST FOR MAIN STREET FAÇADE GRANTS**

Attached are two (2) requests from the Main Street Director for release on funds for façade grants located at 608 St. Paul Street in the amount of \$15,000.00 and 726 St. Paul Street in the amount of \$12,924.71.

The above-referenced grants are funded from line item 7-700.719 entitled *Main Street Façade Grant* which currently has a budget balance of \$75,000.00.

Please note: These are the final two (2) grants that will be handled in this manner. Any future grant applications that are submitted to the Main Street Director will be submitted to the GEDC for potential funding that is consistent with the Act. The GEDC will undertake any and all procedural requirements under the Act including, but, not limited to: the publication of notice, conduct a public hearing and the entering into performance agreements with approved applicants.



Account

Fiscal Year

Account Name

General Balance Budget Budget Adjustments History Detail

Account Type   
 Department   
 Note   
 Status   
 Protected Account ☐

Cash Account Info

Last Check Number   
 Issued

Projects

☐ Optional ☒ None ☐ R

Encumbered   
 Balance   
 Pending

Budget Summary

	Annual Budget	Y-T-D Actual	Encumbrance	Reserve	Proj Budg Adj	Budget Balance	
Original	<input type="text" value="75,000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="75,000"/>	<input type="text" value="1"/>
Current	<input type="text" value="75,000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="75,000"/>	<input type="text" value="1"/>
Group	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>

Next Year





## MEMORANDUM

To: Kim Tucker, Interim Executive Director  
Gonzales Economic Development Board of Directors  
Gonzales Economic Development

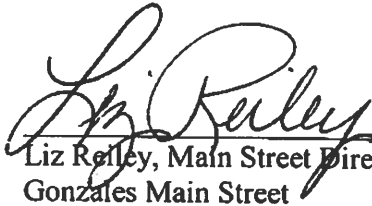
From: Liz Reiley, Gonzales Main Street Director  
Gonzales Main Street Business Improvement Grant  
Gonzales Main Street Advisory Board

Date: July 30, 2020

Subject: Amendment to the original letter dated June 23, 2020  
Release of Façade Grant Funds for property:  
726 St. Paul Street, Gonzales, Texas 78629

The Gonzales Main Street Advisory Board met on June 23, 2020 at 5:30 PM, located at City Hall in Gonzales for the regularly scheduled Board Meeting. The Main Street Advisory Board approved a Business Improvement Grant in the amount of \$12,064.71 for the property located at 726 St. Paul Street, Gonzales, Texas. Liz Reiley, Main Street Director, was contacted by Mr. Jackson to ask for an adjustment of additional funding on July 20, 2020, for cost unexpected touch-up costs. This item was then placed on the Gonzales Main Street Advisory Board Agenda for the regularly scheduled meeting on July 28, 2020 at 5:30 PM. The Main Street Advisory Board discussed and approved Mr. Jackson's request for additional funding in the amount of \$860.00. Gonzales Main Street would like to request the release of \$12924.71 of the \$75,000.00 that GEDC has budgeted for the 2019-2020 Business Improvement Grant Program. Thank you for your continued support and collaboration of the Business Improvement Grant Program.

Sincerely,

  
Liz Reiley, Main Street Director  
Gonzales Main Street



## Façade Grant Breakdown

### 726 St. Paul Street

Gonzales, Texas 78629

Rafe Jackson

**Façade Amount - \$12,064.71 - APPROVED - June 23, 2020**

Austin American Awning	Awnings recovered	\$3,068.89
Apex Glass & Mirror	Grey Tinted Safety Glass	\$10,988.00
Personal Impressions	Signage for Building	\$324.00
Nino Painting	Accent Painting to Original	\$700
<b><u>TOTAL:</u></b>		<b><u>\$15,080.89</u></b>
<b><u>80%</u></b>		<b><u>12,064.71</u></b>
<b><u>20%</u></b>		<b><u>3,016.18</u></b>

### 726 St. Paul Street - Adjustment description requested:

Andres Ninos	Front Door Stain & Labor	\$200
Andres Ninos	Sign Installation	\$175
Andres Ninos	Paint trim around windows	\$175
Andres Ninos	Building paint near sidewalk	\$225
Andres Ninos	Removing & replace awnings	\$300
<b><u>TOTAL:</u></b>		<b><u>\$1,075</u></b>
<b><u>80%</u></b>		<b><u>\$860</u></b>
<b><u>20%</u></b>		<b><u>\$215</u></b>

$\$12,064.71 + \$860.00 = \underline{\underline{\$12,924.71}}$

**CITY OF GONZALES, TEXAS**  
**GONZALES MAIN STREET ADVISORY BOARD MEETING**  
**VIA TELEPHONE CONFERENCE**  
**MINUTES – July 28, 2020**

The public toll-free dial in number to participate in the telephone conference is hosted through FreeConferenceCall.com.

Toll-free call in number: **1-844-854-2222**

When asked for an access code enter **348787#**

It is not necessary to announce yourself when you join the teleconference.

A recording of the telephone conference will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

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**CALL TO ORDER**

Chairman Gregory Webb called the Main Street Meeting to order on July 28, 2020 at 5:32 pm. The following board members were present constituting in a quorum: Debbie Toliver, Amy Cernosek, Connie Dolezal, Karen Jacobs, Meena Patel, both D'Anna Robinson and John Boothe called in. Carlos Camarillo and Cheri Lane were absent. Also present were Liz Reiley, Main Street Director, and guest, Don Page.

**HEARING OF RESIDENTS**

Temporarily suspended as noted above. However, Karen Jacobs spoke about her interest in applying to the CVB. Gregory Webb encouraged continuity between the Boards and encouraged her to apply.

**APPROVAL OF MINUTES**

1. Approval of the July 2020 Minutes. Karen Jacobs mentioned the spelling of COVID was incorrect. Discussion was had. No other Board Member had an issue with the spelling. No changes were made. Karen Jacobs made the motion to accept the minutes as is Debbie Toliver seconded. The motion carried by unanimous vote.

**ITEMS TO BE CONSIDERED**

2. **Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with 515 NSJ LLC (located at 515 Saint Joseph).**

Discussion was held. Karen Jacobs moves to void the grant given to 515 NSJ LLC & 517 NSJ LLC. Connie Dolezal seconded. Discussion was held. Since Grant Rules were not followed, and the application and grant funds have been voided, Liz Reiley requested that the motion be amended to reflect that the Grant Funds would be returned to GEDC. Karen Jacobs made an Amendment to the motion. Karen Jacobs moves to Cancel the Grant Application with 515 NSJ LLC and 517 NSJ LLC and have the Grant Funds returned to the GEDC. Connie Dolezal seconded. The motion carried by unanimous vote.

**3. Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with 517 NSJ LLC (located at 517 Saint Joseph).**

Discussion was held. Karen Jacobs moves to void the grant given to 515 NSJ LLC & 517 NSJ LLC. Connie Dolezal seconded. Discussion was held. Since Grant Rules were not followed, and the application and grant funds have been voided, Liz Reiley requested that the motion be amended to reflect that the Grant Funds would be returned to GEDC. Karen Jacobs made an Amendment to the motion. Karen Jacobs moves to Cancel the Grant Application with 515 NSJ LLC and 517 NSJ LLC and have the Grant Funds returned to the GEDC. Connie Dolezal seconded. The motion carried by unanimous vote.

**4. Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with Rafe Jackson (located at 726 Saint Paul).**

Discussion was held. Rafe Jackson would like to amend the amount of the grant, to include additional costs. Amy Cernosek made a motion to allow the amended amount, Connie Dolezal seconded. The motion carried by unanimous vote.

**5. Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with ACE Invest, LLC (located at 608 Saint Paul).**

Don Page was at the meeting to present additional information (he provided documents to all Board Members present). Discussion was held. Don Page did confirm that the Alcalde Hotel is going to be connected to the Texian Heritage Center, it would be a Hotel & Conference Center. Amy Cernosek makes a motion to approve the Grant Application for Ace Investment LLC for \$15,000.00 (Fifteen thousand dollars), Debbie Toliver seconded. The motion carried by unanimous vote.

**6. Discuss, Consider, and Possible Action regarding Board Training with Sarah O'Brien on August 25<sup>th</sup> & September 22<sup>nd</sup>.**

Discussion was held. All Board members are requested to attend, as Sarah O'Brien will be providing invaluable information relating to the operation(s) and responsibilities of the Main Street Board. To help ensure all Board Members attend, the training will take place at the regularly scheduled August 25<sup>th</sup> and September 22<sup>nd</sup>, 2020 meeting, from 5:30 pm-7:30 pm. Location will be at GG's Steak & Spirits. This training workshop will be paid for from the Executive Director's Training Budget. No motion was needed.

**7. Discuss, Consider, and Possible Action regarding Happy Fall Yall on October 24, 2020.**

Discussion was had. Connie Dolezal makes a motion to cancel all activities and/or events for Happy Fall Yall which was to be held on October 24, 2020. Debbie Toliver made the second. The motion carried by unanimous vote. The Happy Fall Yall committee will meet, and then send Liz Reiley a proposal for possible decorations.

## **REPORTS:**

### **Line Items 8, 9, 10, & 11: Promotion, Organization, Design and Economic Vitality Committee Report(s):**

All matters are to be tabled as the next two Main Street Board Meetings scheduled for August 25<sup>th</sup> and September 22<sup>nd</sup>, are for Board Training. As matters arise, Liz Reiley will email the Board Members. Gregory Webb did speak as to how Liz Reiley is doing exceptionally well with her position as Main Street Manager. Karen Jacobs thanked Liz Reiley for keeping main street board members informed. Gregory Webb spoke about continuity between boards, and how Liz Reiley has been busy cleaning house, and getting up to speed. Liz Reiley and Gregory Webb then spoke about upcoming projects for Main Street, and how GEDC will be funding it. GEDC would like at least 3 bids for each project. Railings, trash bins, recycle bins, and banners for the poles—seasonal, special occasions, parks dept will help put them up. Estimating Main Street will need \$60,000 (Sixty thousand dollars) for all the upcoming projects. Karen Jacobs asked about Beautification. Gregory Webb stated that GEDC President Andy Rodriguez wanted to meet with both Liz Reiley and Gregory Webb, in regard to that topic. They will update the Board Members as discussion is held. Liz Reiley spoke briefly about Christmas decorations.

9. **Financial Report for the month of June:** The Financial Report was inadvertently left out of the Agenda Packet. The report will be emailed to Board Members for review.

10. **Main Street Manager Liz Reiley's Report:**

- Touched on receiving positive feedback for the Star-Spangled Spectacular.
- The two vacancies on the Main Street Board would be filled at the October 2020 City Council meeting.
- Applying for the TXCDBG Community Development Grant for the sidewalk in and around the 400 block of St. James.
- Reminded all Board Members of the Stage Presentation on August 4<sup>th</sup> at 7:00 AM.
- Working with Alex Trevors, a local photographer. Ms. Trevors will help to enhance the website for Main Street designated businesses for database on Downtowntx.org. Information will include everything necessary to market local downtown businesses.
- Working with GEDC Director Kim Tucker to redesign the Main Street Façade Grant. Goal is to make it easier to read, apply for and tie into GEDC.

Discussion was held on to how to conduct regular Main Street business, since the next two meetings are for board training. Liz Reiley said that Board Members should email her directly, and she will communicate with all Board Members as such matters arise.

11. **Requests by Board Members for items on future agendas.**

Please email Liz Reiley directly and she will communicate with all Board Members as such matters arise.

12. **Announcements by Board Members:** Karen Jacobs asked about what the Building next to Sweet B's was. Discussion was held.

13. **Set Date and Time for Next Meeting.**

Gregory Webb mentioned that the next meeting is August 25<sup>th</sup>, 2020 from 5:30 pm-7:30 pm at GG's Steak & Spirits. This is a Board Training. Dinner is available for purchase, on your own, should you choose. Liz Reiley mentioned that all Board Members should plan to attend.

Discussion was held about making it mandatory. Each Board Member is encouraged to attend, as invaluable information will be presented.

**ADJOURN**

No further matters were discussed. The meeting was adjourned at 6:14 pm by Chairman Gregory Webb, Karen Jacobs moved to adjourn the meeting, Connie Dolezal seconded.

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Liz Reiley, Main Street Manager

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Gregory Webb, Chairman

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Karen Jacobs, Secretary

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Meena Patel, Recording Secretary



## MEMORANDUM

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Date: July 30, 2020

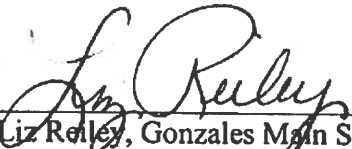
To: Kim Tucker, Interim Executive Director  
Gonzales Economic Development Board of Directors  
Gonzales Economic Development

From: Liz Reiley, Gonzales Main Street Director  
Main Street Business Improvement Grant Program  
P.O. Box 547, Gonzales, Texas 78629  
lreiley@gonzales.texas.gov  
Office: 830-672-2815 or Cell: 830-263-0118

Subject: Release of Façade Grant Funds for property:  
Texian Heritage Conference Center  
608 St. Paul Street, Gonzales, Texas 78629

The Gonzales Main Street Advisory Board met on July 28, 2020 at 5:30 PM, located at City Hall in Gonzales, for the regularly scheduled Board Meeting. The Advisory Board approved a Business Improvement Grant in the amount of \$15,000.00 for the property located at 608 St. Paul Street, Gonzales, Texas. The Main Street Advisory Board would like to request the release of \$15,000.00 of the \$75,000.00 that GEDC has budgeted for the 2019-2020 Business Improvement Grant Program. Main Street is grateful for the opportunity to be a part of the Business Improvement Grant through Gonzales Economic Development. Thank you for your continued support and collaboration!

Sincerely,

  
Liz Reiley, Gonzales Main Street Director  
Gonzales Main Street

Krestmont, LLC  
P.O. Box 486  
Palmer, Texas 75152

## **"Construction Proposal"**

TO: Ace Invest, LLC  
Austin, Texas

DATE: 07/17/2020

JOB Location: 608 St. Paul, Gonzales, Texas

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**Description:**

### **Existing Entry into Building:**

Remove six (6) existing front glass doors that are damaged and not properly secured or weather stripped. They are not repairable.  
Reframe the existing opening to accommodate the new entry area.  
Replace the existing entry doors with two new double iron doors and wood jamb properly weather stripped with new threshold.  
Frame and install two new side light windows with insulated E glass as required by the State law.  
Finish Trim new door and window openings.

**TOTAL LABOR AND MATERIAL: \$9,420**

### **Existing Large Windows North and South of Existing Door Area:**

Remove existing Window moldings  
Cut out glazing around windows and remove the existing plate glass. (there are four large plate glass areas).  
Install additional new wood mullions and back molding for the framed new window openings.  
Install window glazing and install new insulated E glass panels into the new openings.  
Install new wood stop moldings around the new windows.

**TOTAL LABOR AND MATERIAL: \$3,300**

### **Exterior Facade Prep Work:**

Remove the existing corroded and damage metal awning  
Remove the artifacts from building above the metal awning.  
Repair all holes in the exterior brick and metal  
Fill in, insulate and frame existing paneled area above the metal awning.  
Remove existing wiring not being used and patch holes.

**TOTAL LABOR AND MATERIAL: \$1,210**



### **Exterior Facade Trim Out:**

There are four existing brick facade that are on each side of the existing entry doors and windows. Leave the brick facade and repair as necessary.

The brick facade will be converted to appear as a brick column. In other words, the brick will become part of the shaft of a newly designed column.

Above the brick, a new wood encasement will be built to create additional length effect of the continuation of the shaft of the column.

Above the wood encasement shaft, a column capital will be built that extends wider than the shaft of the column. The capital will stop below the existing steel I beam.

The existing I beam will be reconfigured in appearance.

The area above the existing I Beam will be repaired.

**TOTAL LABOR AND MATERIAL: \$3,050**

### **Exterior Painting:**

Scrape and prep all brick, steel and wood in preparation for finish painting.

Caulk and putty all angles and connections with 45 year latex caulk.

Finish prime and paint the exterior with latex paint which includes all brick, wood trim, wood window and door encasements.

The final painting scheme is the columns and capital will be a darker brown color and the rest of the facade will be lighter tan/brown color. The final colors are still to be determined.

**TOTAL LABOR AND MATERIAL: \$1,620**

### **Electrical:**

Install a new electric circuit from electric panel to a new switch for two exterior lights

Install two new hard wired lines from the switch to the two new wall sconce lights.

Install two new wall sconce lights on each of the newly created brick columns.

**TOTAL LABOR AND MATERIAL: \$1,104**

### **Awning:**

Install a new curved steel frame above the newly installed front doors and side light windows in preparation for a new Awning Cover.

Install a new fabric cover material over the steel frame.

The new awning will look like the awning on the front of the Alcalde Hotel North of this building.

**TOTAL LABOR AND MATERIAL: \$2,180**

**Miscellaneous:**

Install new front door handles on the two new front doors.

Clean the new windows.

Pick up all trash and debris from the job site and haul off.

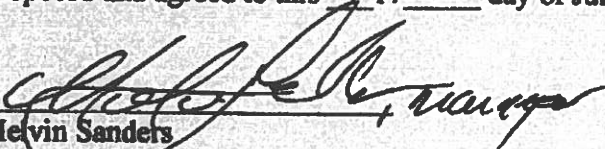
Clean job and ready for occupancy.

**TOTAL LABOR AND MATERIAL: \$1,060**

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**COMPLETED TOTAL COST OF LABOR AND MATERIAL: \$22,944.00**

Proposed and agreed to this 17 day of July, 2020.

  
Melvin Sanders  
Managing Partner  
Krestmont, LLC

  
Prashanth Tangutur  
Managing Partner  
Ace Invest, LLC

  
Rajeev Jain  
Managing Partner  
Ace Invest, LLC

**CITY OF GONZALES, TEXAS**  
**GONZALES MAIN STREET ADVISORY BOARD MEETING**  
**VIA TELEPHONE CONFERENCE**  
**MINUTES – July 28, 2020**

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Discussion was held. Karen Jacobs moves to void the grant given to 515 NSJ LLC & 517 NSJ LLC. Connie Dolezal seconded. Discussion was held. Since Grant Rules were not followed, and the application and grant funds have been voided, Liz Reiley requested that the motion be amended to reflect that the Grant Funds would be returned to GEDC. Karen Jacobs made an Amendment to the motion. Karen Jacobs moves to Cancel the Grant Application with 515 NSJ LLC and 517 NSJ LLC and have the Grant Funds returned to the GEDC. Connie Dolezal seconded. The motion carried by unanimous vote.

4. **Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with Rafe Jackson (located at 726 Saint Paul).**

Discussion was held. Rafe Jackson would like to amend the amount of the grant, to include additional costs. Amy Cernosek made a motion to allow the amended amount, Connie Dolezal seconded. The motion carried by unanimous vote.

5. **Discuss, Consider, and Possible Action regarding Business Improvement Grant Application with ACE Invest, LLC (located at 608 Saint Paul).**

Don Page was at the meeting to present additional information (he provided documents to all Board Members present). Discussion was held. Don Page did confirm that the Alcalde Hotel is going to be connected to the Texian Heritage Center, it would be a Hotel & Conference Center. Amy Cernosek makes a motion to approve the Grant Application for Ace Investment LLC for \$15,000.00 (Fifteen thousand dollars), Debbie Toliver seconded. The motion carried by unanimous vote.

6. **Discuss, Consider, and Possible Action regarding Board Training with Sarah O'Brien on August 25<sup>th</sup> & September 22<sup>nd</sup>.**

Discussion was held. All Board members are requested to attend, as Sarah O'Brien will be providing invaluable information relating to the operation(s) and responsibilities of the Main Street Board. To help ensure all Board Members attend, the training will take place at the regularly scheduled August 25<sup>th</sup> and September 22<sup>nd</sup>, 2020 meeting, from 5:30 pm-7:30 pm. Location will be at GG's Steak & Spirits. This training workshop will be paid for from the Executive Director's Training Budget. No motion was needed.

7. **Discuss, Consider, and Possible Action regarding Happy Fall Yall on October 24, 2020.**

Discussion was had. Connie Dolezal makes a motion to cancel all activities and/or events for Happy Fall Yall which was to be held on October 24, 2020. Debbie Toliver made the second. The motion carried by unanimous vote. The Happy Fall Yall committee will meet, and then send Liz Reiley a proposal for possible decorations.



## **REPORTS:**

### **Line Items 8, 9, 10, & 11: Promotion, Organization, Design and Economic Vitality Committee Report(s):**

All matters are to be tabled as the next two Main Street Board Meetings scheduled for August 25<sup>th</sup> and September 22<sup>nd</sup>, are for Board Training. As matters arise, Liz Reiley will email the Board Members. Gregory Webb did speak as to how Liz Reiley is doing exceptionally well with her position as Main Street Manager. Karen Jacobs thanked Liz Reiley for keeping main street board members informed. Gregory Webb spoke about continuity between boards, and how Liz Reiley has been busy cleaning house, and getting up to speed. Liz Reiley and Gregory Webb then spoke about upcoming projects for Main Street, and how GEDC will be funding it. GEDC would like at least 3 bids for each project. Railings, trash bins, recycle bins, and banners for the poles—seasonal, special occasions, parks dept will help put them up. Estimating Main Street will need \$60,000 (Sixty thousand dollars) for all the upcoming projects. Karen Jacobs asked about Beautification. Gregory Webb stated that GEDC President Andy Rodriguez wanted to meet with both Liz Reiley and Gregory Webb, in regard to that topic. They will update the Board Members as discussion is held. Liz Reiley spoke briefly about Christmas decorations.

9. **Financial Report for the month of June:** The Financial Report was inadvertently left out of the Agenda Packet. The report will be emailed to Board Members for review.

10. **Main Street Manager Liz Reiley's Report:**

- Touched on receiving positive feedback for the Star-Spangled Spectacular.
- The two vacancies on the Main Street Board would be filled at the October 2020 City Council meeting.
- Applying for the TXCDBG Community Development Grant for the sidewalk in and around the 400 block of St. James.
- Reminded all Board Members of the Stage Presentation on August 4<sup>th</sup> at 7:00 AM.
- Working with Alex Trevors, a local photographer. Ms. Trevors will help to enhance the website for Main Street designated businesses for database on Downtowntx.org. Information will include everything necessary to market local downtown businesses.
- Working with GEDC Director Kim Tucker to redesign the Main Street Façade Grant. Goal is to make it easier to read, apply for and tie into GEDC.

Discussion was held on to how to conduct regular Main Street business, since the next two meetings are for board training. Liz Reiley said that Board Members should email her directly, and she will communicate with all Board Members as such matters arise.

11. **Requests by Board Members for items on future agendas.**

Please email Liz Reiley directly and she will communicate with all Board Members as such matters arise.

12. **Announcements by Board Members:** Karen Jacobs asked about what the Building next to Sweet B's was. Discussion was held.

13. **Set Date and Time for Next Meeting.**

Gregory Webb mentioned that the next meeting is August 25<sup>th</sup>, 2020 from 5:30 pm-7:30 pm at GG's Steak & Spirits. This is a Board Training. Dinner is available for purchase, on your own, should you choose. Liz Reiley mentioned that all Board Members should plan to attend.

Discussion was held about making it mandatory. Each Board Member is encouraged to attend, as invaluable information will be presented.

**ADJOURN**

No further matters were discussed. The meeting was adjourned at 6:14 pm by Chairman Gregory Webb, Karen Jacobs moved to adjourn the meeting, Connie Dolezal seconded.

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Liz Reiley, Main Street Manager

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Gregory Webb, Chairman

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Karen Jacobs, Secretary

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Meena Patel, Recording Secretary



## **DISCUSSION OF THE MONTHLY FINANCIAL REPORTS FOR JULY, 2020**

Please note: In an effort to clean up various line items several internal line item transfers were requested by the Executive Director to the Director of Finance. They are as follows:

- Transfer the following to: 7-700.705 COVID-19 Business Grant – Total amount of transfers: \$153,100.00
  - From: 7-700.704 Community Infrastructure: \$35,000.00
  - From: 7-700.650 Capital Replacement: \$60,100.00
  - From: 7-700.520 Marketing \$38,000.00
  - From: 7-700.502 Advertising \$20,000.00
- Transfer the following to: 7-700.402 Utilities
  - From: 7-700.430 Travel & Training \$4,000.00
- Transfer the following to: 7-700.227 Board Training Expenses
  - From: 7-700.430 Travel & Training \$1,000.00

# *GONZALES ECONOMIC DEVELOPMENT FINANCIALS*

## TABLE OF CONTENTS

1. Balance Sheet 7/31/2020
2. Financial Statement 7/31/2020
3. Bank Reconciliation with Sage Capital Bank – July
4. Sales Tax (October-July)

Agenda #  
10



## BALANCE SHEET

AS OF: JULY 31ST, 2020

700-GONZALES ECONOMIC DEV

ACCOUNT# TITLE

## ASSETS

-----

1-001.000	CASH -CONTROL ACCOUNT	(	2.50)	
1-001.101	CASH - ECONOMIC DEV CORP		2,705,917.01	
1-103.412	CERT OF DEPOSIT-SAGE CAPITAL		0.00	
1-103.419	RBFCU- BASIC BUSINESS CHECKING		0.00	
1-103.420	RBFCU - MONEY MARKET ACCT		0.00	
1-103.430	SAVINGS ACCT - RBFCU		0.00	
1-104.000	TEXPOOL - ECONOMIC DEV		0.00	
1-116.700	ACCTS REC - SALES TAX		152,800.81	
1-120.000	DUE FROM OTHER FUNDS		0.00	
1-120.001	RECEIV. FROM HOTEL ALCALDE-INT		2,912.20	
1-120.010	DUE FROM CITY GENERAL FUND		0.00	
1-120.106	NOTE REC, LOW INT - GUERRA		28,969.66	
1-120.107	NOTE REC, FORGIVEABLE - GUERRA		0.00	
1-120.112	NOTE REC - TROPICAL FUSIONS		248,748.31	
1-120.116	NOTE REC - GUERRA/HOLIDAY INN		190,281.43	
1-120.117	NOTE REC. - WINBIN VENTURES		53,057.01	
1-120.118	NOTE REC. - HOTEL ALCALDE		234,561.48	
1-120.120	ALLOWANCE FOR UNCOLLECTIBLES		0.00	
1-120.121	NOTE REC. - COME & TAKE IT PRO		257,116.09	
1-120.122	NOTE REC.-COME & TAKE-FORGIVE		39,765.30	
1-120.123	NOTE REC. - LA BELLA TAVOLA	(	0.24)	
1-120.124	NOTE REC. - BAKER BOYS BBQ		53,572.40	
1-120.125	NOTES REC. - STOREY JEWELERS		72,016.14	
1-120.126	NOTES REC-COME & TAKE IT GRILL		98,230.00	
1-120.200	ALLOWANCE FOR BAD DEBT	(	250,000.00)	
1-120.223	NOTES FORGIVABLE-LA BELLA TAV		0.00	
1-120.224	NOTE REC-COME & TAKE IT II		7,897.02	
1-120.700	DUE FROM GEDC FUNDS		0.00	
1-130.100	INVESTMENT IN LYNN THEATER		281,050.00	
1-130.200	INVESTMENT - GEDC BLDG		0.00	
1-130.300	FLAGPOLE		44,950.00	
1-130.400	TECHNOLOGY		25,000.00	
1-140.000	LAND		0.00	
1-141.000	CIP		39,375.00	
			<u>4,286,217.12</u>	

TOTAL ASSETS

4,286,217.12

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## BALANCE SHEET

AS OF: JULY 31ST, 2020

700-GONZALES ECONOMIC DEV

ACCOUNT# TITLE

## LIABILITIES

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2-201.000	ACCOUNT PAYABLE	0.00	
2-201.104	380 PAYABLE-ACTION PROPERTY (	7,012.46)	
2-202.000	ACCRUED WAGES PAYABLE	2,331.65	
2-202.001	FEDERAL W/H PAYABLE	0.00	
2-202.002	F.I.C.A. W/H PAYABLE	0.00	
2-202.003	RETIREMENT W/H PAYABLE	0.00	
2-202.006	MEDICAL INSURANCE PAYABLE	0.00	
2-202.008	LIFE INSURANCE PAYABLE	0.00	
2-202.009	PAYROLL TAXES PAYABLE	178.37	
2-202.010	SUPPLEMENTAL INSURANCE	0.00	
2-202.201	LIFE INSURANCE PAYABLE	0.00	
2-220.000	DEPOSIT - LYNN THEATER	2,500.00	
2-222.000	DEFERRED REVENUE	0.00	
2-230.000	DUE TO OTHER FUNDS	0.00	
2-230.002	DUE TO GENERAL FUND	0.00	
2-235.000	CLEARING ACCOUNT	0.00	
2-261.000	RESERVE FOR DEPRECIATION	105,144.63	
2-261.100	VALUATION ALLOWANCE	0.00	
			<u>103,142.19</u>
TOTAL LIABILITIES			103,142.19

## RESERVES &amp; FUND BALANCE

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3-390.000	FUND BALANCE	4,273,931.62
3-390.001	FUND BALANCE - DESIGNATED	0.00
3-390.003	RESERVE FOR RECEIVABLE NOTES	25,000.00
3-390.005	RESERVE FOR INVESTMENTS - PROP	0.00
	TOTAL RESERVES & FUND BAL.	<u>4,298,931.62</u>

TOTAL REVENUES	813,060.35
TOTAL EXPENSES	( <u>928,917.04</u> )

EXCESS REVENUES OVER EXPENSES	( <u>115,856.69</u> )
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TOTAL LIABILITIES & FUND EQUITY	<u>4,286,217.12</u>
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CITY OF GONZALES  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2020

Agenda #  
10b

700-GONZALES ECONOMIC DEV

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
700-ECONOMIC DEVELOPMENT	1,033,000.00	70,983.76	813,060.35	78.71	0.00	219,939.65
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*** TOTAL REVENUES ***	1,033,000.00	70,983.76	813,060.35	78.71	0.00	219,939.65
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EXPENDITURE SUMMARY						
700-ECONOMIC DEVELOPMENT	1,323,216.12	105,751.83	928,917.04	70.20	0.00	394,299.08
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*** TOTAL EXPENDITURES ***	1,323,216.12	105,751.83	928,917.04	70.20	0.00	394,299.08
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** REVENUES OVER (UNDER) EXPENDITURES **	( 290,216.12)	( 34,768.07)	( 115,856.69)	39.92	0.00	( 174,359.43)
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C I T Y O F G O N Z A L E S  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2020

## 700-GONZALES ECONOMIC DEV

## DEPARTMENT REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
700-ECONOMIC DEVELOPMENT						
4-700.120 REIMBURSABLE REVENUE-EXPO	0.00	0.00	0.00	0.00	0.00	0.00
4-700.130 HALF CENT SALES TAX - 4B	925,000.00	68,704.78	757,092.75	81.85	0.00	167,907.25
4-700.140 RENTAL LEASE INCOME	18,000.00	0.00	10,012.46	55.62	0.00	7,987.54
4-700.141 380 AMOUNT TO ACTION PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
4-700.150 HAY LEASE INCOME	0.00	0.00	0.00	0.00	0.00	0.00
4-700.160 DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
4-700.601 GENERAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
4-700.604 INSURANCE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
4-700.605 GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
4-700.800 REAL PROPERTY SALES	0.00	0.00	0.00	0.00	0.00	0.00
4-700.801 INTEREST INCOME	90,000.00	2,278.98	45,955.14	51.06	0.00	44,044.86
4-700.930 LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
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TOTAL 700-ECONOMIC DEVELOPMENT	1,033,000.00	70,983.76	813,060.35	78.71	0.00	219,939.65
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*** TOTAL REVENUES ***	1,033,000.00	70,983.76	813,060.35	78.71	0.00	219,939.65
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CITY OF GONZALES  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2020

## 700-GONZALES ECONOMIC DEV

## DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>700-ECONOMIC DEVELOPMENT</u>						
<u>1-PERSONNEL EXPENSE</u>						
7-700.101 GEDC DIRECTOR PERSONNEL EXP.	86,952.00	5,152.00	54,226.00	62.36	0.00	32,726.00
7-700.106 SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
7-700.107 SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
7-700.108 PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
7-700.109 LONGEVITY PAY	255.00	0.00	255.00	100.00	0.00	0.00
7-700.110 F.I.C.A	6,671.00	0.00	2,923.25	43.82	0.00	3,747.75
7-700.111 UNEMPLOYMENT	171.00	0.00	144.00	84.21	0.00	27.00
7-700.112 RETIREMENT TMRS	9,383.00	0.00	4,214.06	44.91	0.00	5,168.94
7-700.113 WORKERS COMPENSATION	224.00	0.00	218.54	97.56	0.00	5.46
7-700.114 MEDICAL INSURANCE	6,477.12	0.00	2,628.76	40.59	0.00	3,848.36
7-700.115 FLEX CARD/ACA/COBRA FEE	60.00	0.00	29.67	49.45	0.00	30.33
7-700.116 LIFE INSURANCE	57.00	0.00	33.00	57.89	0.00	24.00
7-700.117 OTHER (UNIFORMS)	0.00	0.00	0.00	0.00	0.00	0.00
7-700.121 EMPLOYMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 1-PERSONNEL EXPENSE	 110,250.12	 5,152.00	 64,672.28	 58.66	 0.00	 45,577.84
 <u>2-SUPPLIES EXPENSE</u>						
7-700.201 OFFICE SUPPLIES	1,000.00	0.00	771.42	77.14	0.00	228.58
7-700.202 POSTAGE	250.00	2.50	127.34	50.94	0.00	122.66
7-700.203 COPIES/PRINTING	500.00	0.00	0.00	0.00	0.00	500.00
7-700.206 JANITORIAL	0.00	0.00	0.00	0.00	0.00	0.00
7-700.217 MISCELLANEOUS	0.00	5.00	5.00	0.00	0.00	( 5.00)
7-700.227 BOARD TRAINING EXPENSES	4,000.00	0.00	3,880.62	97.02	0.00	119.38
 TOTAL 2-SUPPLIES EXPENSE	 5,750.00	 7.50	 4,784.38	 83.21	 0.00	 965.62

CITY OF GONZALES  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2020

## 700-GONZALES ECONOMIC DEV

## DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>3-MAINT/BLDG-EQUIP-STRUCT</u>						
7-700.301 MAINTENANCE TO BUILDING	25,000.00	148.70	3,501.65	14.01	0.00	21,498.35
7-700.302 MAINT. TO HEAT/AIR CONDITIONE	18,000.00	0.00	0.00	0.00	0.00	18,000.00
7-700.304 STORAGE FEES	500.00	0.00	240.00	48.00	0.00	260.00
7-700.309 MAINTENANCE TO GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00
7-700.315 MAINTENANCE TO VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00
7-700.316 MAINT. TO INDUSTRIAL PARK SIG	2,500.00	0.00	0.00	0.00	0.00	2,500.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 3-MAINT/BLDG-EQUIP-STRUCT	46,000.00	148.70	3,741.65	8.13	0.00	42,258.35
<u>4-CONTRACT/OPER SERVICES</u>						
7-700.401 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
7-700.402 UTILITIES	4,000.00	1,744.84	1,744.84	43.62	0.00	2,255.16
7-700.404 CELL PHONES	1,000.00	86.84	867.26	86.73	0.00	132.74
7-700.406 AUDIT	5,500.00	0.00	0.00	0.00	0.00	5,500.00
7-700.407 INSURANCE BROKER	241.00	0.00	0.00	0.00	0.00	241.00
7-700.408 MEMBERSHIP DUES	6,000.00	0.00	4,195.00	69.92	0.00	1,805.00
7-700.409 SUBSCRIPTIONS	250.00	0.00	148.92	59.57	0.00	101.08
7-700.411 SPECIAL CONTRACTS	26,450.00	0.00	15,610.00	59.02	0.00	10,840.00
7-700.412 CITY ADMIN SERVICES	12,000.00	1,000.00	10,000.00	83.33	0.00	2,000.00
7-700.414 PROFESSIONAL SERVICES	10,000.00	0.00	2,380.00	23.80	0.00	7,620.00
7-700.415 ATTORNEY/COURT/LEGAL	20,000.00	1,268.00	13,282.73	66.41	0.00	6,717.27
7-700.416 PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00
7-700.417 LIAB/COMP/FIRE INSURANCE	6,000.00	0.00	1,095.20	18.25	0.00	4,904.80
7-700.421 COMPUTER TECH	500.00	0.00	0.00	0.00	0.00	500.00
7-700.422 SOFTWARE	600.00	43.45	563.93	93.99	0.00	36.07
7-700.423 ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
7-700.430 TRAVEL/TRAINING	10,000.00	0.00	2,498.45	24.98	0.00	7,501.55
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 4-CONTRACT/OPER SERVICES	102,541.00	4,143.13	52,386.33	51.09	0.00	50,154.67

CITY OF GONZALES  
FINANCIAL STATEMENT  
AS OF: JULY 31ST, 2020

## 700-GONZALES ECONOMIC DEV

## DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>5-SPECIAL CHARGES EXPENSE</u>						
7-700.502 ADVERTISING	20,000.00	63.00	3,265.39	16.33	0.00	16,734.61
7-700.520 MARKETING & PROMOTIONS	2,000.00	0.00	1,717.16	85.86	0.00	282.84
7-700.528 INTEREST PAID	0.00	0.00	0.00	0.00	0.00	0.00
7-700.529 PRINCIPAL PAID	0.00	0.00	0.00	0.00	0.00	0.00
7-700.550 380 SALES TAX AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 5-SPECIAL CHARGES EXPENSE	22,000.00	63.00	4,982.55	22.65	0.00	17,017.45
<u>6-CAPITAL OUTLAY EXPENSE</u>						
7-700.601 LAND	0.00	0.00	0.00	0.00	0.00	0.00
7-700.603 STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
7-700.604 FLAGS	30,000.00	0.00	3,225.00	10.75	0.00	26,775.00
7-700.608 VEHICLES/EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
7-700.610 OFFICE FURNITURE/EQUIPMENT	1,500.00	0.00	2,974.85	198.32	0.00	( 1,474.85)
7-700.640 CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
7-700.650 CAPITAL REPLACEMENT	39,900.00	0.00	39,375.00	98.68	0.00	525.00
7-700.660 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 6-CAPITAL OUTLAY EXPENSE	71,400.00	0.00	45,574.85	63.83	0.00	25,825.15
<u>7-COMMUNITY/BUSINESS DEV</u>						
7-700.701 RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
7-700.702 BEAUTIFICATION	50,000.00	0.00	0.00	0.00	0.00	50,000.00
7-700.703 HOUSING	0.00	0.00	0.00	0.00	0.00	0.00
7-700.704 COMMUNITY INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00
7-700.705 COVID-19 BUSINESS GRANT	453,100.00	72,000.00	453,100.00	100.00	0.00	0.00
7-700.706 TOURISM	0.00	0.00	0.00	0.00	0.00	0.00
7-700.711 WORKFORCE	7,500.00	0.00	0.00	0.00	0.00	7,500.00
7-700.712 EXPANSION/RETENTION-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00
7-700.713 NEW BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00
7-700.714 GOLF COURSE DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
7-700.715 INFRASTRUCTURE PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
7-700.716 BUSINESS DEVELOPMENT	200,000.00	0.00	185,000.00	92.50	0.00	15,000.00
7-700.718 BUSINESS INCENTIVE GRANT PROG	50,000.00	0.00	0.00	0.00	0.00	50,000.00
7-700.719 MAIN STREET PROGRAM	75,000.00	0.00	0.00	0.00	0.00	75,000.00
7-700.721 DOWNTOWN DEVELOPMENT	15,000.00	0.00	0.00	0.00	0.00	15,000.00
7-700.751 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 7-COMMUNITY/BUSINESS DEV	850,600.00	72,000.00	638,100.00	75.02	0.00	212,500.00

C I T Y O F G O N Z A L E S  
F I N A N C I A L S T A T E M E N T  
A S O F : J U L Y 3 1 S T , 2 0 2 0

## 700-GONZALES ECONOMIC DEV

## DEPARTMENT EXPENSES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>8-COST OF GOODS SOLD</u>						
7-700.800 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 8-COST OF GOODS SOLD	0.00	0.00	0.00	0.00	0.00	0.00
 <u>9-NON-OPERATING EXPENSES</u>						
7-700.901 TRANSFER TO DEBT SERVICE	114,675.00	24,237.50	114,675.00	100.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL 9-NON-OPERATING EXPENSES	114,675.00	24,237.50	114,675.00	100.00	0.00	0.00
 *** DEPARTMENT TOTAL ***	 1,323,216.12	 105,751.83	 928,917.04	 70.20	 0.00	 394,299.08
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
 *** TOTAL EXPENSES ***	 1,323,216.12	 105,751.83	 928,917.04	 70.20	 0.00	 394,299.08
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
 *** END OF REPORT ***						



PERIOD: 7/01/2020 - 7/31/2020

# Agenda #

## 10C

ACCOUNT: 700-1-001.101 CASH - ECONOMIC DEV CORP

## RECONCILIATION SUMMARY

BEGINNING STATEMENT BALANCE:	2,788,443.17
DEPOSITS:	+ 77,232.02
WITHDRAWALS:	+ 150,758.18CR
ADJUSTMENTS:	+ 0.00
ENDING STATEMENT BALANCE:	2,714,917.01

GL ACCOUNT BALANCE:	2,705,917.01
OUTSTANDING DEPOSITS:	- 0.00
OUTSTANDING CHECKS:	- 9,000.00CR
ADJUSTMENTS:	+ 0.00
ADJUSTED GL ACCOUNT BALANCE:	2,714,917.01

STATEMENT BALANCE:	2,714,917.01
BANK DIFFERENCE:	0.00
G/L DIFFERENCE:	0.00

## CLEARED DEPOSITS:

7/02/2020	072086	NOTE PYMT-STOREY JEWELERS	1,144.93
7/02/2020	072087	NOTE PYMT-STOREY JEWELERS	1,144.93CR
7/02/2020	072088	NOTE PYMT- STOREY JEWELERS	1,144.93
7/06/2020	072087	NOTE PYMT-BAKER BOY'S BBQ-APR	931.37
7/07/2020	072085	NOTE PYMT-COME&TAKE IT B&G/APR	1,600.00
7/13/2020	072004	HALF CENT SALES TAX TRANSFER	68,704.78
7/14/2020	072098	NOTE PYMT/HOTEL ALCALDE/APRIL	3,050.90
7/20/2020	072084	NOTE PYMT-COME&TAKE IT-II/JUNE	449.22
TOTAL CLEARED DEPOSITS:			75,881.20

## CLEARED CHECKS:

6/01/2020	002967	BRANNON G. GLASS DBA	12,000.00CR
6/01/2020	003002	JOSEPHINE L GAYTAN DBA	1,500.00CR
6/24/2020	003041	BNM ELECTRIC, LLC	3,000.00CR
6/24/2020	003042	ROCKY GALLEGOS DBA	3,000.00CR
6/24/2020	003044	THERESA BUTSCHEK DBA	6,000.00CR
6/24/2020	003045	WINBIN VENTURES, LLC.	12,000.00CR
6/24/2020	003046	WEST MOTORS, INC.	12,000.00CR
7/01/2020	003047	ROBERT E. ERICKSON DBA	1,500.00CR
7/01/2020	003048	IGNACIO B. GUZMAN DBA COW PALA	6,000.00CR
7/01/2020	003049	ERIC L. ALLEN DBA ERIC'S AUTO	3,000.00CR
7/01/2020	003050	DARRELL KEITH JACKSON DBA	148.70CR
7/01/2020	003051	JEAN BURNS DBA JEAN PETEREK BU	3,000.00CR
7/01/2020	003052	IGNACIO B. GUZMAN DBA RODEO RE	9,000.00CR
7/01/2020	003053	SUZANNE ZAITZ DBA SPACES SUBLI	3,000.00CR
7/01/2020	003054	LAUREN HARRIS DBA STUDIO E	4,500.00CR
7/06/2020	003056	ADAM A. PANOS, DDS, P.C.	7,500.00CR
7/06/2020	003057	CITY OF GONZALES	1,000.00CR
7/06/2020	003058	DANIEL FLORES DBA DAYA'S SNOWC	6,000.00CR
7/06/2020	003059	HA T. LIEU DBA HA COUNTRY NAIL	6,000.00CR

PERIOD: 7/01/2020 - 7/31/2020

ACCOUNT: 700-1-001.101 CASH - ECONOMIC DEV CORP

7/06/2020	003060	KIM TUCKER-MELONECK	2,054.80CR
7/06/2020	003061	MEDICAL COMPUTING SOLUTIONS, I	12.00CR
7/06/2020	003062	NORMAN L. BURNS	4,500.00CR
7/06/2020	003063	VERSATILE LODGING INC	6,000.00CR
7/08/2020	003064	BROWN & HOFMEISTER, LLP	1,268.00CR
7/08/2020	003065	CHERI L FARRELL DBA COMFY PET	1,500.00CR
7/08/2020	003066	F-J VENTURES, LLC DBA FIRST SH	4,500.00CR
7/08/2020	003067	LUIS L GARINO DBA LOU'S CANOES	1,500.00CR
7/14/2020	003068	GUADALUPE VALLEY PUBLISHING DB	63.00CR
7/14/2020	003069	KIM TUCKER-MELONECK	1,002.40CR
7/15/2020	003070	CITY OF GONZALES	1,744.84CR
7/22/2020	003071	AT&T MOBILITY	86.84CR
7/22/2020	003072	KIM TUCKER-MELONECK	1,012.40CR
7/28/2020	003073	KIM TUCKER-MELONECK	1,082.40CR
TOTAL CLEARED CHECKS:			126,475.38CR

## CLEARED OTHER:

7/02/2020	200764	2015 SERIES 3RD & 4TH DRAW	24,237.50CR
7/16/2020	200768	JUNE POSTAGE	8.85CR
7/28/2020	000909	CITIBANK	36.45CR
7/31/2020	200813	JULY GEDC INTEREST	1,350.82
TOTAL CLEARED OTHER:			22,931.98CR

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BANK RECONCILIATION

PAGE: 3

PERIOD: 7/01/2020 - 7/31/2020

ACCOUNT: 700-1-001.101 CASH - ECONOMIC DEV CORP

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OUTSTANDING DEPOSITS:

No Items.

OUTSTANDING CHECKS:

6/17/2020	003040	WESTWOOD INN, LLC.	4,500.00CR
7/01/2020	003055	MICHAEL ESPINOSA DBA TONI'S FO	<u>4,500.00CR</u>
TOTAL OUTSTANDING CHECKS:			9,000.00CR

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OUTSTANDING OTHER:

No Items.



Account 700 4-700.130

Fiscal Year 2019-2020 Current

Account Name HALF CENT SALES TAX - 4B

General Balance Budget Budget Adjustments History Detail

No Filter Selections Made

Filter

Drag a column header here to group by that column

Date	Tran	Reference	Description	Amount	Vendor	Invoice
10/11/2019	B38937	Deposit 101904	HALF CENT SALES TAX TRANSFER	77,863.02CR		
11/14/2019	B39429	Deposit 101904	HALF CENT SALES TAX TRANSFER	74,937.66CR		
12/16/2019	B39739	Deposit 121904	HALF CENT SALES TAX TRANSFER	68,919.54CR		
01/14/2020	B40323	Deposit 011404	HALF CENT SALES TAX TRANSFER	80,731.95CR		
02/14/2020	B40737	Deposit 022004	HALF CENT SALES TAX TRANSFER	85,210.33CR		
03/16/2020	B40979	Deposit 030204	HALF CENT SALES TAX TRANSFER	78,914.72CR		
04/13/2020	B41311	Deposit 042004	HALF CENT SALES TAX TRANSFER	71,190.31CR		
05/11/2020	B41645	Deposit 052004	HALF CENT SALES TAX TRANSFER	78,059.28CR		
06/15/2020	B42058	Deposit 062004	HALF CENT SALES TAX TRANSFER	72,561.16CR		
07/13/2020	B42399	Deposit 072004	HALF CENT SALES TAX TRANSFER	68,704.78CR		

10 records

757,092.75CR

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## **BUDGET FOR FY 2020-2021**

The budget reflects data for personnel expense that was not included in prior proposed budgets. Also, in order to stay within the same bottom line number that was presented to the city council a few line items have changed.

The funds in 7-700.702 (Beautification) in the amount of \$50,000.00 has been moved to 7-700.719 (Main Street Program) which initially had a proposed budget of \$20,000.00. I have also moved \$100,000.00 from 7-700.715 (Infrastructure Projects) to 7-700.718 (Business Incentive Grant Program) which initially included only \$50,000.00.

**CITY OF GONZALES  
BUDGET  
FY 2020-2021**

**Agenda #**

**//**

**700 - GEDC FUND  
DEPARTMENT SUMMARY**

	<b>2018/19 ACTUAL</b>	<b>2019/2020 BUDGET</b>	<b>2019/2020 ESTIMATED</b>	<b>2020/2021 PROPOSED</b>
700 ECONOMIC DEVELOPMENT	1,026,532	1,033,000	970,013	967,500
<b>***TOTAL REVENUES***</b>	<b>1,026,532</b>	<b>1,033,000</b>	<b>970,013</b>	<b>967,500</b>
700 ECONOMIC DEVELOPMENT	694,664	1,288,216	1,331,769	1,309,383
<b>***TOTAL EXPENDITURES***</b>	<b>694,664</b>	<b>1,288,216</b>	<b>1,331,769</b>	<b>1,309,383</b>

**CITY OF GONZALES  
BUDGET  
FY 2020-2021**

<b>700 - GEDC FUND DEPARTMENT REVENUES</b>	<b>2018/19 ACTUAL</b>	<b>2019/2020 BUDGET</b>	<b>2019/2020 ESTIMATED</b>	<b>2020/2021 PROPOSED</b>
<b><u>700-ECONOMIC DEVELOPMENT</u></b>				
4-700.130 Half Cent Sales Tax - 4B	915,521	925,000	900,000	907,500
4-700.140 Rental Lease Income	15,500	18,000	10,013	0
4-700.141 380 Amount to Action Properties	-7,012	0	0	0
4-700.150 Hay Lease Income	0	0	0	0
4-700.160 Donations	0	0	0	0
4-700.601 General Miscellaneous	3	0	0	0
4-700.604 Insurance Reimbursement	2,809	0	0	0
4-700.605 Grant Reimbursement	0	0	0	0
4-700-800 Real Property Sales	0	0	0	0
4-700.801 Interest Income	99,711	90,000	60,000	60,000
4-700.930 Loan Repayment	0	0	0	0
<b>*** TOTAL REVENUES ***</b>	<b>1,026,532</b>	<b>1,033,000</b>	<b>970,013</b>	<b>967,500</b>

**CITY OF GONZALES  
BUDGET  
FY 2020-2021**

<b>700 - GEDC FUND DEPARTMENT EXPENSES</b>	<b>2018/19 ACTUAL</b>	<b>2019/2020 BUDGET</b>	<b>2019/2020 ESTIMATED</b>	<b>2020/2021 PROPOSED</b>
<b><u>1-PERSONNEL EXPENSE</u></b>				
7-700.101 EDC Director's Personnel Expenses	108,674	0	0	0
7-700.101 EDC Director's Salary	0	86,952	86,952	91,300
7-700.108 Part Time Salaries	0	0	0	0
7-700.109 Longevity Pay	0	255	255	0
7-700.110 F.I.C.A.	0	6,671	6,671	6,984
7-700.111 Unemployment	0	171	171	288
7-700.112 Retirement TMRS	0	9,383	9,383	9,824
7-700.113 Workers Compensation	0	224	224	240
7-700.114 Medical Insurance	0	6,477	3,500	6,584
7-700.115 Flex Card fee	0	60	30	60
7-700.116 Life Insurance	0	57	57	66
<b>*** CATEGORY TOTAL ***</b>	<b>108,674</b>	<b>110,250</b>	<b>107,244</b>	<b>115,345</b>
<b><u>2-SUPPLIES EXPENSE</u></b>				
7-700.201 Office Supplies	389	1,000	1,000	800
7-700.202 Postage	329	250	200	250
7-700.203 Copies/Printing	1	500	500	200
7-700.227 Board Training Expenses	173	4,000	3,900	4,000
<b>*** CATEGORY TOTAL ***</b>	<b>892</b>	<b>5,750</b>	<b>5,600</b>	<b>5,250</b>
<b><u>3-MAINTENANCE/BLDG-EQUIP-STRUCTURES</u></b>				
7-700.301 Maintenance to Building	16,986	25,000	25,000	25,000
7-700.302 Maintenance to Heat/Air Conditioner	2,060	18,000	18,000	0
7-700.304 Storage fees	360	500	240	0
7-700.309 Maintenance to Grounds	0	0	0	0
7-700.316 Maint. to Industrial Park Sign	0	2,500	0	5,000
<b>***CATEGORY TOTAL ***</b>	<b>19,406</b>	<b>46,000</b>	<b>43,240</b>	<b>30,000</b>



**CITY OF GONZALES  
BUDGET  
FY 2020-2021**

<b>700 - GEDC FUND DEPARTMENT EXPENSES</b>	<b>2018/19 ACTUAL</b>	<b>2019/2020 BUDGET</b>	<b>2019/2020 ESTIMATED</b>	<b>2020/2021 PROPOSED</b>
<b><u>4-CONTRACTS/OPER SERVICES</u></b>				
7-700.402 Utilities	0	4,000	5,000	12,000
7-700.404 Cell Phones	882	1,000	1,000	1,000
7-700.406 Audit	5,500	5,500	5,500	5,500
7-700.407 Insurance Broker Fee	0	241	0	0
7-700.408 Membership Dues	4,258	6,000	5,000	5,000
7-700.409 Subscriptions	0	250	200	200
7-700.411 Special Contracts	0	26,450	15,610	6,000
7-700.412 City Admin Services	20,395	12,000	12,000	12,000
7-700.414 Professional Services	2,022	10,000	10,000	5,000
7-700.415 Attorney/Court/Legal	11,995	20,000	20,000	20,000
7-700.417 Liab/Comp/Fire Insurance	9,815	6,000	6,000	6,000
7-700.421 Computer Tech	0	500	0	300
7-700.422 Software	399	600	600	600
7-700.423 Engineering	0	0	0	55,000
7-700.430 Travel/Training	9,899	10,000	4,000	10,000
<b>***CATEGORY TOTAL***</b>	<b>65,165</b>	<b>102,541</b>	<b>84,910</b>	<b>138,600</b>
<b><u>5-SPECIAL CHARGES EXPENSE</u></b>				
7-700.502 Advertising	4,077	20,000	15,000	10,000
7-700.520 Marketing & Promotions	8,786	2,000	2,500	10,000
<b>***CATEGORY TOTAL***</b>	<b>12,863</b>	<b>22,000</b>	<b>17,500</b>	<b>20,000</b>
<b><u>6-CAPITAL OUTLAY EXPENSE</u></b>				
7-700.603 Structures	0	0	0	0
7-700.604 Flags	19,896	30,000	5,000	20,000
7-700.608 Vehicles/Equipment	0	0	0	0
7-700.610 Office Furniture/Equipment	0	1,500	3,000	0
7-700.640 Capital Improvements	0	0	0	200,000
7-700.650 Capital Replacement	0	39,900	100,000	25,000
<b>***CATEGORY TOTAL***</b>	<b>19,896</b>	<b>71,400</b>	<b>108,000</b>	<b>245,000</b>

**CITY OF GONZALES  
BUDGET  
FY 2020-2021**

<b>700 - GEDC FUND DEPARTMENT EXPENSES</b>	<b>2018/19 ACTUAL</b>	<b>2019/2020 BUDGET</b>	<b>2019/2020 ESTIMATED</b>	<b>2020/2021 PROPOSED</b>
<b><u>7-COMMUNITY &amp; BUSINESS DEVELOPMENT</u></b>				
7-700.701 Recreation	0	0	0	0
7-700.702 Beautification	0	50,000	50,000	0
7-700.703 Housing	0	0	0	0
7-700.705 Covid-19 Business Grant	0	453,100	453,100	0
7-700.706 Tourism	0	0	0	20,000
7-700.711 Workforce	572	7,500	7,500	0
7-700.712 Expansion/Retention of Business	0	0	0	0
7-700.713 New Business	0	0	0	0
7-700.715 Infrastructure Projects	0	0	0	100,000
7-700.716 Business Development	284,334	200,000	200,000	300,000
7-700.718 Business Incentive Grant Program	0	50,000	50,000	150,000
7-700.719 Main Street Program	69,312	75,000	75,000	70,000
7-700.721 Downtown Development	0	15,000	15,000	0
<b>***CATEGORY TOTAL***</b>	<b>354,218</b>	<b>850,600</b>	<b>850,600</b>	<b>640,000</b>
<b><u>9-NON-OPERATING EXPENSES</u></b>				
7-700.901 Transfer to Debt Service	113,550	114,675	114,675	115,188
<b>***CATEGORY TOTAL***</b>	<b>113,550</b>	<b>114,675</b>	<b>114,675</b>	<b>115,188</b>
<b>***DEPARTMENT TOTAL***</b>	<b>694,664</b>	<b>1,323,216</b>	<b>1,331,769</b>	<b>1,309,383</b>