

**CITY OF GONZALES, TEXAS
MAIN STREET ADVISORY BOARD MEETING
MINUTES – FEBRUARY 17, 2022**

The regular meeting of the Main Street Advisory Board was held on **February 17, 2022** at 5:31 p.m. at the Gonzales Municipal Building, 820 St. Joseph Street. This was an OPEN MEETING, open to the public, subject to the open meeting laws of the State of Texas and, as required by law, was duly posted, at the Gonzales Municipal Building, giving notice of time, date, place, and agenda thereof. The meeting notice, agenda and agenda packet were posted online at www.gonzales.texas.gov.

CALL TO ORDER, INVOCATION AND PLEDGE

Chairperson Caka called the meeting to order at 5:31 p.m. and a quorum was certified.

Attendee Name	Title	Status
Britney Caka	Chairperson	Present
Robbie Massey	Board Member	Absent
Curtis StPierre	Board Member	Absent
Tiffany Hutchison-Padilla	Board Member	Present
Adriane Hastings	Board Member	Present
Valorie Daniel	Board Member	Present
Amy Peeler	Board Member	Absent
Christine Presley	Board Member	Present
Destiny Pierpont	Board Member	Present

STAFF PARTICIPATING:

Kristina Vega-City Secretary, Megan Santee-City Attorney

PUBLIC COMMENTS

No comments were made.

ACTION ITEMS

- 1.1 Discuss, Consider and Possible Action on the January 27, 2022, Regular Meeting Minutes

ACTION: Item 1.1

APPROVED

Board Member Daniel moved to approve the minutes of the January 27, 2022 board meeting. Board Member Hastings seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.2 Discuss, Consider and Possible Action Electing Main Street Officers
- A) Chairperson
 - B) Vice Chair Person
 - C) Treasurer
 - D) Secretary

ACTION: Item 1.2

APPROVED

A) Chairperson-Board Member Hutchison-Padilla moved to elect Britney Jones-Caka as Chairperson for the Main Street Advisory Board. Board Member Pierpont-Lopez seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

B) Vice Chair Person-Board Member Hastings moved to elect Tiffany Hutchinson-Padilla as Vice Chair Person for the Main Street Advisory Board. Board Member Presley seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

C) Treasurer-Board Member Hastings moved to elect Adriane Hastings as Treasurer for the Main Street Advisory Board. Board Member Pierpont-Lopez seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

D) Secretary-Board Member Daniel moved to elect Valorie Daniel as Secretary for the Main Street Advisory Board. Board Member Pierpont-Lopez seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.3 Discuss, Consider and Possible Action regarding the scheduling and dates for the upcoming Summer Concert Series event.

The Board engaged in discussions regarding the upcoming dates and times for the Summer Concert Series & Star Spangled Spectacular event.

ACTION: Item 1.3

APPROVED

Board Member Daniel moved to hold the Summer Concert Series on Saturday, June 4, 11, 18 and 25th and the Star Spangled Spectacular on Monday, July 4, 2022 with the events scheduled from 10 a.m. until 10 p.m. Board Member Hastings seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.4 Discuss, Consider and Possible Action regarding the possible creation of future events:
A) Cinco de Mayo and Trade Day event

The Board engaged in discussions regarding the possibility of creating a Cinco de Mayo and Trade Day event and the date the event would be held.

ACTION: Item 1.4

APPROVED

Board Member Daniel moved to create the Cinco de Mayo and Trade Day event to be held on Saturday, May 7, 2022 with Adriane Hastings coordinating the event. Board Member Pierpont-Lopez seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.5 Discuss, Consider and Possible Action to regarding the year end reports for the Gonzales Main Street, Inc.; and any updates pertaining to Main Street, Inc. financials

Chairperson Caka informed the board that Main Street has filed the annual Main Street Accreditation and quarterly report prior to the February 15th extended deadline, as well as the 2020 Tax Return. The 2021 Tax Return is still being worked on at this time.

No action is necessary at this time.

- 1.6 Discuss, Consider and Possible Action regarding reimbursement of expenses and expenditure of funds from the Main Street, Inc. 501(c)3 account

Chairperson Caka requested reimbursement from the Main Street Inc. funds that she paid for Quickbooks and in the amount of \$66.63 and to file the 990 EZ for Main Street, Inc. in the amount of \$101.80. City Secretary Vega stated that there is an outstanding invoice dated 12/28/2021 from Gonzales Building Center in the amount of \$785.77 that needs to be paid.

ACTION: Item 1.4

APPROVED

Board Member Daniel moved to authorize the reimbursement of funds to Britney Jones-Caka for Quickbooks and in the amount of \$66.63 and to file the 990 EZ for Main Street, Inc. in the amount of \$101.80, and the payment of the invoice from Gonzales Building Center in the amount of \$785.77. Board Member Hutchinson-Padilla seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.7 Discuss, Consider and Possible Action providing direction to City Staff regarding possible updates to the following documents:

- A) Articles of Incorporation of Gonzales Main Street, Inc.
- B) Bylaws of Gonzales Main Street, Inc.

The board engaged in discussion with City Attorney-Megan Santee regarding the ongoing revisions to the Articles of Incorporation and the By-laws. The documents will be provided at the next meeting for consideration.

No action is necessary at this time.

- 1.8 Discuss, Consider and Possible Action regarding a Performance Agreement between the Gonzales Main Street, Inc. and the Gonzales Economic Development Corporation

The board engaged in discussion with City Attorney-Megan Santee regarding the agreement between the Gonzales Main Street, Inc. and the Gonzales Economic Development Corporation. The board was informed that the City's and GEDC's legal counsel is still in discussion regarding the details of the agreement and that the documents should be provided at the next meeting for consideration.

No action is necessary at this time.

STAFF/BOARD REPORTS

- 2.1 Requests by board members for items on a future Main Street agenda

The Board members suggested the following items to be added to the next agenda:

Discussion regarding Main Street Events: Winterfest subcommittee, Cinco de mayo and Trade Day and Summer Concert Series and a policy regarding expenditures from the 501(c)3 account.

ADJOURN

On a motion by Board Member Presley and second by Board Member Daniel, the meeting was adjourned at 6:22 p.m.

Approved this 24th day of March, 2022.

Connie Kacir, Mayor

Kristina Vega, City Secretary