

**CITY OF GONZALES, TEXAS  
MAIN STREET ADVISORY BOARD MEETING  
MINUTES – MARCH 24, 2022**

The regular meeting of the Main Street Advisory Board was held on **MARCH 24, 2022** at 5:31 p.m. at the Gonzales Municipal Building, 820 St. Joseph Street. This was an OPEN MEETING, open to the public, subject to the open meeting laws of the State of Texas and, as required by law, was duly posted, at the Gonzales Municipal Building, giving notice of time, date, place, and agenda thereof. The meeting notice, agenda and agenda packet were posted online at [www.gonzales.texas.gov](http://www.gonzales.texas.gov).

**CALL TO ORDER, INVOCATION AND PLEDGE**

Chairperson Caka called the meeting to order at 5:31 p.m. and a quorum was certified.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Britney Caka	Chairperson	Present
Robbie Massey	Board Member	Absent
Adriane Hastings	Board Member	Absent
Valorie Daniel	Board Member	Present
Amy Peeler	Board Member	Present
Christine Presley	Board Member	Present
Destiny Pierpont	Board Member	Present

**STAFF PARTICIPATING:**

Tiffany Padilla-Main Street Director, Kristina Vega-City Secretary, Megan Santee-City Attorney, Tim Patek-City Manager

**PUBLIC COMMENTS**

Barbara Crozier spoke regarding upcoming events planned in partnership with Main Street. Andy Rodriguez spoke regarding upcoming Community-Wide Economic Development Workshop on Tuesday, April 12, 2022

**ACTION ITEMS**

1.1 Discuss, Consider and Possible Action on the February 17, 2022, Regular Meeting Minutes

**ACTION: Item 1.1**

**APPROVED**

Board Member Presley moved to approve the minutes of the February 17, 2022 board meeting. Board Member Pierpont seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

1.2 Discuss, Consider and Possible Action Electing Main Street Officers  
A) Vice Chairperson

**ACTION: Item 1.2**

**APPROVED**

A) Vice Chair Person-Board Member Presley moved to elect herself as Vice Chair Person for the Main Street Advisory Board. Board Member Pierpont seconded the

motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.3 Discuss, Consider and Possible Action regarding the upcoming events:
- A) Summer Concert Series event
  - B) Cinco de Mayo and Trade Day event
  - C) Happy Fall Y'all
  - D) Winterfest event

The Board engaged in discussions regarding the upcoming dates and times for Happy Fall Y'all and Winterfest.

**ACTION: Item 1.3**

**APPROVED**

Board Member Presley proposed tentative date of October 29<sup>th</sup> to host Happy Fall Y'all. It was tabled for next meeting so Chairperson Caka could reach out to the Ministry Alliance regarding their involvement. The date of December 3<sup>rd</sup> for Winterfest 1-day event was proposed by Board Member Daniel and seconded by Board Member Presley. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

A subcommittee was formed to assist with the Main Street Concert Series selection of bands and soliciting sponsors consisting of:

- Adrian Hastings
- Valorie Daniel
- Britney Caka

- 1.4 Discuss, Consider and Possible Action to regarding the year end reports for the Gonzales Main Street, Inc.; and any updates pertaining to Main Street, Inc. financials

The Board went into Executive Session at 5:52pm and reconvened at 6:05pm

**ACTION: Item 1.4**

**APPROVED**

Board Member Presley moved to accept the 2022 budget as proposed for Gonzales Main Street, Inc. Board Member Pierpont seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.5 Discuss, Consider and Possible Action regarding reimbursement of expenses and expenditure of funds from the Main Street, Inc. 501(c)3 account

Chairperson Caka requested reimbursement from the Main Street Inc. funds that she paid for Quickbooks in the amount of \$13.33 and to file 990 EZ for Main Street, Inc. in the amount of \$100.85. Total reimbursement requested is \$114.18.

Board Member Presley moved to approve the reimbursement request in the amount of \$114.18. Board Member Daniel seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.6 Discuss, Consider and Possible Action regarding the following documents:
- A) Articles of Incorporation of Gonzales Main Street, Inc.
  - B) Bylaws of Gonzales Main Street, Inc.
  - C) Service Agreement with City of Gonzales

The board engaged in discussion with City Attorney-Megan Santee regarding the amendments to the Articles of Incorporation. The only amendment made was the change of the registered agent and the registered address.

**ACTION: Item 1.6(A)**

**APPROVED**

Board Member Presley moved to amend the Articles of Incorporation of Gonzales Main Street Inc. to change the registered agent and address to reflect Chairperson Britney Jones-Caka. Board Member Daniel seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

The board engaged in discussion with City Attorney-Megan Santee regarding the revised Bylaws of Gonzales Main Street, Inc. The change reflects the original language of Bylaws that the board of directors is appointed by the City Council of the City of Gonzales. The Bylaws were also revised to reduce the number of officers.

**ACTION: Item 1.6(B)**

**APPROVED**

Board Member Daniel moved to approve the Bylaws of Gonzales Main Street, Inc.. Board Member Presley seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

The board engaged in discussion with City Attorney-Megan Santee regarding the Service Agreement with City of Gonzales. Highlighted change under responsibilities that the Main Street Board is agreeing to is the administration a minimum of three annual Main Street events without being restricted to specific events as previously outlined.

**ACTION: Item 1.6(C)**

**APPROVED**

Board Member Presley moved to approve the Service Agreement with the City of Gonzales with minor typo on page 2, Section 2.B.3 corrected. Board Member Pierpont seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.7 Discuss, Consider and Possible Action regarding a Performance Agreement between the Gonzales Main Street, Inc. and the Gonzales Economic Development Corporation

The board engaged in discussion with City staff member Jennifer Kolbe of the Gonzales Economic Development regarding the agreement between the Gonzales Main Street, Inc. and the Gonzales Economic Development Corporation. The agreement was reviewed for legal compliance by City Attorney-Megan Santee.

**ACTION: Item 1.7**

**APPROVED**

Board Member Presley moved to approve the Performance Agreement between the Gonzales Main Street, Inc. Board Member Daniel seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

- 1.8 Discuss, Consider and Possible Action regarding the creation of a financial policy for expenditure and approval limits for the Gonzales Main Street Inc. 501(c)3 account.

**ACTION: Item 1.8**

**APPROVED**

Board Member Presley moved to approve the Financial Policy for expenditure and approval limits for the Gonzales Main Street Inc. 501(c)3 account as is. Board Member Daniel seconded the motion. Chairperson Caka called for a roll call vote. For: Unanimous. The motion passed 5 to 0.

**STAFF/BOARD REPORTS**

- 2.1 Financial Reports:  
A) January 31, 2022  
B) February 28, 2022  
C) March 8, 2022

Requests by board members for items on a future Main Street agenda

The Board members suggested the following items to be added to the next agenda:

Discussion regarding Main Street Events: Cinco de mayo and Trade Day, Summer Concert Series, Citywide Yard Sales, Happy Fall Y'all, Winterfest, Main Street Mixer

**ADJOURN**

On a motion by Board Member Presley and second by Board Member Daniel, the meeting was adjourned at 6:35 p.m.

Approved this 21<sup>st</sup> day of April, 2022.

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Connie Kacir, Mayor

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Kristina Vega, City Secretary