CITY OF GONZALES BOARDS AND COMMISSIONS

Rev. 10/26

GONZALES ECONOMIC DEVELOPMENT CORPORATION Note: Non-profit organization with additional governing documents	
Staff Liaison:	Michael Edwards, Economic Development Director
Purpose:	The Gonzales Economic Development Corporation (GEDC) is a non-profit corporation and is governed in accordance with its Articles of Incorporation, Bylaws, and Chapters 501-505 of the Texas Local Government Code.
Duties:	The property and affairs of the Corporation shall be managed and controlled by a Board of Directors and, subject to the restrictions imposed by Chapters 501-505 of the Texas Local Government Code, by the Certificate of Formation, and by the Bylaws.
Membership:	The board consists of seven (7) directors. Each member of the Board of Directors shall be a resident of the City of Gonzales or Gonzales County.
Term:	Two-year terms. No member of the board shall serve more than three (3) consecutive full terms.
Meetings:	Fourth Monday at 6:00 p.m.
GONZALES MAIN STREET ADVISORY BOARD Note: 501(c)3 with additional governing documents	
Staff Liaison:	Hallie Smith McLeod, Main Street Manager
Purpose:	The corporation shall assist in the maintenance and preservation of public buildings, historical buildings, the Confederate square (a public City square), the City Museum and amphitheater, the monuments, in the designated Main street Area in downtown Gonzales, the historical five bell tower and other areas in the City.
Duties:	To engage in activities to preserve and to educate the public with respect to the historical occurrences, which took place in Gonzales.
Membership:	The affairs of the corporation shall be managed by its board of directors. The board of directors shall initially consist of nine (9) members appointed by the City Council.
Term:	Two (2) years terms.
Meetings:	Third Thursday at 5:30 p.m.
LIBRARY BOARD	
Staff Liaison:	Caroline Helms, Library Director
Purpose:	The Library Board exists for the purpose of providing to the city council and the Library Director with the advice of a panel of citizens who are both well informed as a group about the library and who also as individuals represent diverse areas of experience and concern, providing a spectrum of insight as they relate to library resources and services can be interpreted.
Duties:	As advisors on matters of the public interest in relation to the resources and services the City's library system the Library Advisory Board shall advise the department and the council on; developing library policy, advise the department on long range Library service and development needs, stimulate and coordinate citizen interest in and support for the library, assist the Library Director and the city council with the development of library facilities.
Membership:	The Library Board consists of (8) eight members appointed by the City Council. Per Library Grant Agreement, the donor designates one individual named in the agreement.
Term:	All members of the Library Board are appointed for (2) two-year staggered terms.
Meetings:	First Wednesday at 12:00 p.m.

INDEPENDENCE GOLF COURSE ADVISORY BOARD	
Staff Liaison:	William Boothe, Golf Course Superintendent
Purpose:	Acts in an advisory capacity to the City Council to review promote and expedite development and use of the Gonzales Independent Golf Course facilities.
Duties:	The board may study any problem or condition relating to the construction, operation, maintenance, or improvement of, or addition to the golf course or related facilities. They may meet and confer with any individual, partnership, association, corporation, or local, state, or federal agent or governmental organizations and may present its findings and related recommendations to the City Council. The Board may make recommendations to the City Council about scheduling of activities at the Gonzales Independent Gold Course and act in other respects as coordinator for public recreation at the golf course.
Membership:	The membership of the Golf Course Advisory Board consists of (7) seven members elected by the city council.
Term:	All members of the board are appointed for (2) two-year staggered terms.
Meetings:	Second Wednesday at 12:00 p.m.
GONZALES CONVENTION & VISITOR BUREAU (CVB)	
Staff Liaison:	Hallie Smith McLeod, Main Street Manager
Purpose:	The CVB was developed to assist the City by encouraging and fostering tourism within our community. The CVB advises and gives recommendations to the City regarding tourism programs that shall be funded by the revenues received from the hotel-motel tax.
Duties:	Advises and provides recommendations to the mayor and city council regarding tourism matters, shall develop for recommendation to the city council, and then annually review and propose needed or desired changes to a tourism plan.
Membership:	The Gonzales Convention & Visitor Bureau shall consist of seven (7) members.
Term:	Two (2) year staggered terms, commencing in April of the specified years.
Meetings:	Third Thursday at 1:00 p.m.
MUSEUM ADVISORY BOARD	
Staff Liaison:	Bryson Inman, Museum Director and Ralph Camarillo, Parks and Recreation Director
Purpose:	To advise council and museum director on operation of the Gonzales Memorial Museum while preserving the historical significance of the museum as well as the exhibits and artifacts that are being displayed inside the museum.
Description:	The Gonzales Museum Advisory Board shall provide a forum for citizen input, advise the city council and staff in matters pertaining to the development and maintenance of the Gonzales Memorial Museum. Additional duties include making recommendations on the construction of the museum and future improvements, study funding sources as well as exhibits, artifacts and displays for the museum.
Membership:	Seven (7) members selected by the city council and must be dedicated to the preservation of Gonzales history.
Term:	All members of the Museum Board are appointed for (2) two-year staggered terms commencing in October of the specified year.
Meetings:	Third Monday at 6:00 p.m.

JB WELLS PARK ADVISORY BOARD	
Staff Liaison:	Amanda Garza, JB Wells Park Arena Operations Manager
Purpose:	The JB Wells Park Advisory Board provides the citizen perspective to the City Council and Professional Staff in all matters relating to the operation and maintenance of JB Wells. The members of the board are actively involved in the process of developing park amenities including those amenities that have been planned since the development of the park but have yet to be installed.
Duties:	Works as a community partner on behalf of the JB Wells Park, as well as provide counsel and guidance to staff on how programs, operations, amenities, and facilities can best meet the needs of the Gonzales community and those who utilize the JB Wells facilities. They will be a resource to expand fundraising and special events efforts and will be a source for community feedback and evaluation of programs and park related services to the staff that are directly connected to produce the services provided.
Membership:	The membership of the JB Wells Park Advisory Board consists of (7) seven members appointed by the city council.
Term:	All members of the board are appointed for (2) two-year staggered terms.
Meetings:	Third Wednesday at 12:00 p.m.
ROGER M. DREYER MEMORIAL AIRPORT ADVISORY BOARD	
Staff Liaison:	Ralph Camarillo, Parks and Recreation Director
Purpose:	Roger M. Dreyer Memorial Airport Advisory Board provides recommendations to City Council on matters concerning long-range planning, land use, and improvements for the Roger M. Dreyer Memorial Airport.
Duties:	Reviews and recommends a long-range master plan and financing plan for the Roger M. Dreyer Memorial Airport. Review and recommend actions concerning the airport rules, promote development and utilization of the airport, promote awareness of the airport consistent with the City Council's goals and objectives pertaining to further expansion and utilization of the airport.
Membership:	The membership of the Roger M. Dreyer Memorial Airport Advisory Board consists of (7) seven members appointed by the city council.
Term:	All members of the board are appointed for (2) two-year staggered terms.
Meetings:	Second Tuesday of each month at 12:30 p.m.
BOARD OF ADJUSTMENT AND SIGN CONTROL BOARD	
Staff Liaison:	Kristina Vega, City Secretary
Authority:	The board shall have the following powers to hear and decide appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning regulations; and, to hear and decide variances and special exceptions as provided in Sections 14.505 and 14.901 through 14.903 to any provision of these zoning regulations.
Membership:	The board shall consist of five (5) regular members and two (2) alternate members. Each shall reside or own real property within the city limits.
Term:	Two-year terms expiring the last day of December.
Meetings:	As needed on the 3rd Thursday of the month and 5:15 p.m.

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PLANNING AND ZONING COMMISSION	
Staff Liaison:	Kristina Vega, City Secretary
Authority:	The commission shall have the following powers and duties: Review application for zoning changes, hear public comments, and make recommendations to the council regarding such applications; Review proposed preliminary subdivision plats, engineering plans, requested plat and plan variances, and proposed restrictive covenants and make recommendations to the council pertaining to each; Review proposed plats and plans for mobile home parks and for such other developments as may be required by ordinance and make recommendations to the council pertaining to such; Recommend to the council amendments, extensions, and additions to the comprehensive master plan of the city, including the land use plan and the thoroughfare plan; Recommend to the council changes to the official zoning map of the city; When appropriate, make a determination of appropriate zoning or use; Perform such other duties as may be duly delegated to them from time to time by the council.
Membership:	The commission shall consist of seven (7) members. Each member shall reside or own real property within the city.
Term:	Each member is appointed by the council for a two-year term. Such terms shall expire on the last day of September. Four (4) members shall be appointed within ninety (90) days of the beginning of each even-numbered calendar year and three (3) members shall be appointed within ninety (90) days of the beginning of each odd-numbered calendar year.
Meetings:	As needed on the 2nd Monday of the month and 5:15 p.m.
BEAUTIFICATION AND DESIGN BOARD	
Staff Liaison:	Hallie Smith McLeod, Main Street Director; Ralph Camarillo, Parks and Recreation Director (ex-officio member)
Purpose:	The Beautification and Design Board will develop a master plan for beautifying the City's public spaces and state roadways within the city limits. Integrate the efforts of various groups who have the beautification of Gonzales as primary goal and who actively contribute to achieving these goals.
Duties:	The duties of the advisory board are to work as a community partner on behalf of the City, as well as provide guidance to staff on how programs and amenities can best meet the needs of the Gonzales community. They will be a resource for fundraising and special events efforts, and will be a source for community feedback and evaluation of programs and related services to the staff that are directly connected to this purpose.
Membership:	The membership of the Beautification and Design Board consists of at least five (5) and no more than nine (9) members appointed by the city council.
Term:	All members of the board are appointed for (2) two-year staggered terms.
Meetings:	Third Tuesday of each month at 8:00 a.m.
CHARTER REVIEW COMMISSION	
Staff Liaison:	Kristina Vega, City Secretary
Authority:	The Charter Review Commission shall be empaneled from August 1st to January 31st with the final report to be presented to the City Council no later than the February regular council meeting.
Membership & Term:	The city council shall appoint a charter review commission consisting of five citizens of the City of Gonzales at the July City Council meeting in years ending in zero (0) and five (5). Each councilmember shall appoint one (1) member to the commission.
Meetings:	As needed, on call between August 1st and January 31st