

# City of Gonzales

## Hotel Occupancy Tax Report

Name and Mailing Address:

Quarter Ending:   
*Date*

Month:	Total Receipts	Total Taxable Receipts
	\$	\$
	\$	\$
	\$	\$

Totals \$

Total amount of tax due:  
*(7% of total taxable receipts due by last day of the month following each quarterly period)*

	April 30 <sup>th</sup> and July 31 <sup>st</sup>	
	October 31 <sup>st</sup> and January 31 <sup>st</sup>	\$

Late Filing Penalty:  
*(5% of tax due if not filed by due date and an additional 5% if filed after 30 days)*

	\$
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Late Filing Interest:  
*(9% of tax due if not filed 60 days from due date)*

	\$
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Total amount due and payable: \$

<i>Signature of Owner or Representative</i>	<i>Date</i>

Send Amount Due to:

City of Gonzales  
 P.O. Box 547  
 Gonzales, Texas 78629

- NOTE:**
- \*A report must be filed even if no tax is due.
  - \*Include a copy of your *Texas Hotel Occupancy Report* that is filed with the state comptroller.
  - \*Include a copy of your *Permanent Residence Tax Exemption Form(s)* if you have non-taxable receipts.

No Credit Cards  
 Checks or Cash Only