

**CITY OF GONZALES
PARKS AND RECREATION DEPARTMENT
RESERVATION REQUEST**

ALL FEES & DEPOSITS MUST BE PAID AT TIME OF RESERVATION.

User Fee (Clean Up Fee) refunds will be made payable to the following:			
Name			
Address/Phone			
Date Reservation Made/Paid			
Reservation Made By:		In Person	E-Mail Fax Mail Phone
Event Type/Date/Time			
Fees	Facility	Check Facility Reserved	Amount Collected
User Fee per Facility: \$50.00 User Fee- Refundable(deposit) Light Fee: \$30 per day Non-Refundable **In addition to reservation fee**	Pavilion- Rotary (\$175.00)		\$
	Pavilion- Lions (\$175.00)		
	Pavilion-Brickyard (\$125.00)		
	Pavilion-East Avenue Lions (\$125.00)		
	Market Square (\$125.00)		
	Museum Amphitheater (\$125.00)		
	Disc Golf Course (\$150.00)		
Soccer Fields (\$125.00)			
	Independence Park: 1 JB Wells: 1 2 3 4		
\$150.00 User Fee \$50.00 -Refundable Light Fee: \$30.00 per day Non-Refundable	Independence Park Arena		\$
\$100.00 User Fee \$50.00 Refundable	Pavilion- Rotary Jr.		
User Fee Per Volleyball Court \$50.00 User Fee \$25.00 Refundable \$30.00 Light Use Non-Refundable \$80.00 Total **Light fee is not per court one-time fee**	Volleyball Courts: 1 2 3 4 5 6 Circle courts to be used: 1 is the farthest on east side. Circle items required: Lights Fields Chalked		\$
Quadruplex/Little League Fees: Per field \$150.00 User Fee \$50.00 Refundable \$30.00 Light Use Non-Refundable \$180.00 Total	Quadruplex-Field #1 Softball		\$
	Quadruplex-Field #2 Softball		
	Quadruplex-Field #3 Softball Lighted		
	Quadruplex-Field #4 Softball Baseball		
	Little League Field #1		
	Little League Field #2		
	Little League Field #3		
	Circle items required: Lights Fields Chalked Concession stands		
REFUND POLICY			
<ul style="list-style-type: none"> • Full refund will be issued 14 days prior to Rental Date. • No refund will be issued with a cancellation of 0-13 days prior to the Rental Date. • Weather related cancellation will be rescheduled or refunded. * If notified within 7 days of rental date 			
Total amount collected			\$
100-4-404.403 Total amount collected-non-Refundable			\$
100-2-215.000 Total amount collected-Refundable			\$

I, the undersigned, understand that all areas that can be reserved by the public are cleaned on a weekly basis. I understand that it is my responsibility to inspect an area upon reservation. **If you have any questions regarding the reserved area, please contact Gonzales PD at 830-672-8686.** I understand that the user fee (clean up fee) required to reserve City facilities is refundable if the area is left as clean as it was found. **If the deposit is refunded to you, it will be processed and mailed to you in three to four weeks after the event is held.** The refund will be in the form of a check.

RELEASE FOR ALL FACILITIES

The undersigned, on behalf of myself, my organization, my heirs, and my assigns, and in consideration of my use of the property, named on this form, of the City of Gonzales does hereby waive, release, absolve, indemnify, and agree to hold harmless the City of Gonzales from any liability whatsoever for damages for injury to any person or property resulting in any way from the undersigned's use of said property.

Signature	Date
City of Gonzales Employee	Date