## **City of Gonzales PO Box 547** Gonzales, Texas 78629 (830) 672-2815

# **AUTHORIZATION AGREEMENT FOR DIRECT PAYMENT** (ACH DRAFT)

### This document needs to be turned in at least 45 days before the bill is due. If you have a balance owed before that time, you will need to pay it until the draft goes into effect.

This authorization is for the payment of utility bills for the utility billing account(s) listed below on or around the 10<sup>th</sup> of the month:

UTILITY ACCOUNT NAME	
UTILITY BILLING ACCOUNT NO.	

#### COMPANY NAME <u>CITY OF GONZALES</u> COMPANY ID NUMBER 74-6001001

I (we) hereby authorize the CITY OF GONZALES, hereinafter called COMPANY, to initiate debit entries to my (our) (Check one) \_\_\_\_\_ checking account \_\_\_\_\_\_ savings account indicated below and the depository named below, hereinafter called DEPOSITORY, to debit same to such account.

<b>DEPOSITORY NAME</b> (Your Bank)			
ADDRESS			
СІТҮ	STATE	ZIP	
PHONE			
CONTACT			
TRANSIT/ABA NO:			
ACCOUNT NO:			

This authorization is to remain in full force and effect until COMPANY and DEPOSITORY have received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

PRINT NAME(S)	
SIGNATURE(S)	
DATE	

#### **STAPLE YOUR VOIDED CHECK HERE**