

COLUMBIA COUNTY FAIR BOARD
WORK SESSION MEETING MINUTES
Wednesday October 25, 2023

The Columbia County Fair Board met in scheduled session with Kassie Bonnell, Butch Guess, Henry Heimuller, Mary Ann Guess, Branden Staehely, and Ryan Hausner

CALL MEETING TO ORDER:

Butch Guess called meeting to order at 6:30pm

BOARD DISCUSSION ITEMS:

Rental Rates and Terms and Conditions - Branden moved to accept the revised rental rates and Terms and Conditions. Henry 2nd. Motion passed. Will send to Counsel to finalize.

Columbia County Racing Association – It was brought to the Boards attention that there is not a current signed contract with the Racing Association since Nov 2020. The fair board takes full responsibility. Henry and Butch will talk with Darrin Rye to discuss various options to the contract and what we want to do going forward.

Camp Host Agreement – There was discussion regarding the volunteer policy and addendum for RV camp host. The county is in the last phase of changing the volunteer policy. It was suggested the addendum was taken from the County parks form. The changes to the addendum should include a annual review on performance and evaluation. There should be a number 13 addressing termination. There should be an emergency contact for the host. We will invite Ed from county counsel to attend the next work session as we have several questions with this addendum.

OQMRA (Quarter-Midget) – The fair board still has questions and concerns with them. We still haven't received payment from the race in September. The counts are different, campers took up several camping spots with their pit areas. They an pull reports from Square identifying what was received. Square can give a reconciliation report and that's not counting cash. We will have a committee to meet with them. There have changes with the fair board since the contract was signed. A committee with Peggy, Branden and Ryan will have a meeting with them to discuss our expectations for each race on counting cars and campers or suggest a flat rate. The committee will address this in January.

Fair Board Duties – The front desk has contact with every board member and it would be easier for them when calls or emails come in asking for information, they would know who to direct them to.

Butch talked to Larry of golden grill explaining how bad the food was and had problems with them and their wastewater. It was suggested there is a vendor selling yakisoba noodles in Halloween town. People are saying they are very good. Butch also talked about reducing the amount of food vendors this year and informing them they will need to downsize.

Mary Ann mentioned the RFP for Cardinal Services went out Oct 18. Henry mentioned he spoke with Cathy and Mike Davis who used to own Davis Amusement and they were saying a lot of carnivals were reducing hours and days as the labor costs are to high and to Keep an open mind.

Key Stakeholders – for a SWOT meeting. Branden needed names, phone numbers and email to contact. It was suggested to contact the Rodeo committee, auction committee, race track committee, little league, emergency management, facilities, non- profits, toy and joy, woody, warren grange, one of the board commissioners. Kassie mentioned all superintendents from open class should be invited. It will be a public meeting. Branden also mentioned PUD issues rebate check for the estimated electricity we will be saving. Friends of Fair is paying for the project. PUD issues check to the account they have which is the fair board. Branden will talk to Friends of Fair

Ryan talked about OREM assisting for supplies, they want to do a walk around of the fairgrounds. They will meet on Friday at 8:30 and will go to the fairgrounds. Henry suggested we need - generators and install power to run them during emergency. Ryan mentioned there are 3 AED's from the MRC which I part of the Citizen Corps. They no longer need them they do need a new battery and paddles. Ryan will check with Riley as the price to replace those items have increased. It was suggested that they would need to be in a waterproof and dust container for being out in the barns.

The meeting was adjourned at 8:05pm