

COLUMBIA COUNTY FAIR BOARD
Work Session Fair Office
Minutes
March 27, 2024
United States (Toll Free): 1 866 899 4679
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The Columbia County Fair Board met in a scheduled session with Peggy Howell, Butch Guess, Henry Heimuller, Ryan Hausner, Branden Staehely and Mary Ann Guess together with Ed McGlone, County Counsel and Carrie Garcia, Human Resources.

Peggy Howell called this meeting to order at 6:27pm.

The board agreed to keep the fair admission prices the same as last year.

The board agreed to honor the current contract dated November 2020. Darrin is willing to pay 1200.00 per race for the next two years when the current contract expires. Counsel will write up an amendment to attach to current contract. –

Darrin was going to look at the current condition of the area by the rodeo arena for parking this weekend. It was wet the other day.

Carrie and Ed came to explain the New Volunteer policy. There are different kinds of volunteers. We have the Fair Board who are long term volunteers who will need to sign the Volunteer services agreement. The policy didn't really change. They made changes for managing the programs, guidelines to put in place a new program.. Then there are volunteers that come out for an event who needs a different insurance policy. The fair board will need to track time spent and turn in a monthly report to HR. The new handbook was created to explain what is expected for the volunteer and the county. Also the board will need to fill out a confidential form. New members will be subject to background checks. The new volunteer program will run through HR on the county website and that is where the forms will be. Also we all should have a county email address rather than using personal ones. The county email can be linked to your personal email for you to use. Any county business you do on your personal email is subject to public records law.

Ed and the board discussed the Camp Host volunteer policy, what the board wants the hosts to do and suggestions and send to Ed to write up a new policy and will send to board to review.

Sponsors – no update.

The Pig Pens were discussed. Woody presented that the new pig pens will cost approx. \$16,000. The auction committee will be paying \$8,000. This will bring 15 new pens. Past 2-3 years we have been borrowing pens from Polk County and pick up and delivery is becoming more difficult to coordinate. The purchase of these pens will cover the concrete pad that is there in the dairy barn. Henry thought this to be a fair investment project. Woody said that pigs are easy to raise and easy to sell. Henry moved to match the \$8,000 to purchase the 15 pig pens. Butch 2nd. Motion passed.

Pole Barn floor. Woody, Swine and beef superintendents, Henry and Butch met with Cornish to see the finish of the floor that was to be used. Everyone was in agreement it would be fine. Cornish will pick up the cost to do the bead blasting and then spray a sealant on the floor. Henry moved to have Cornish do the bead blasting, Ryan 2nd. Motion passed.

The hourly rate of two cardinal staff was discussed. Henry moved to increase the hourly rate for Robert by \$2.00 and Darrin \$1.00. Butch 2nd, motion passed.

Butch explained the company that is being used for Fair Security will be Tactical Patriot Protective Services LLC out of Longview, WA owned by Issac Brooks. Counsel verified the company's licenses and insurance and will write up contract once approved.

Henry and Peggy met with the Elks and went over the revenue and expenses from last fair and found discrepancies with the report. They don't want to do walk away alcohol. Concerned what people bring in with

them. More discussion on this, if we need to check bags and no open containers.

Kassie has resigned from the fair board.

Branden talked about the meeting he had with Susie which was good. She told him he needs 24 volunteers for open class. He's reaching out to the superintendents and judges if they know of anyone. It was mentioned there are several organizations like the quilting club that might help.

There was discussion about the fair announcer for this year. Henry was going to reach out to Jeff to confirm if he was going to do it or not.

Meeting adjourned at 8:30pm

Pursuant to ORS 192.640 (1), The Columbia County Fair Board reserves the right to consider and discuss, in either open session or Executive Session, additional subjects that may arise after the agenda is published.