

Work Session
Columbia County Fair Board Minutes
Monday March 29, 2023

Meeting called to order: 6:34

Present: Mary Ann, Butch, Peggy, Henry, Branden, Kassie, and Darrin

BOARD DISCUSSION ITEMS:

Joan Youngberg – display at the fair

Joan presented the community project of We see you Columbia County where she goes to different organizations and schools and they paint eyes on wood blocks. She would like to have a spot for her to display them at the fair. There will be 3-4 8ft sections with hinges. Hoan has received a grant from Cultural Trust and she is the president of the art guild. Kassie suggested having it where kids eat, set it by the picnic tables where people sit. Henry asked if they could be in different locations, suggested we wait until the vendors are set up. Henry moved to allow Joan's art display, Butch 2nd, motion passed.

CRFR Holiday Bazaar Rental Fee reduction

We discussed their proposal and looking at history, they would use pavilion for 2.5 days and be charged 1.5 days. Brendan suggested taking one day and volunteer time. Darrin mentioned a policy was voted on for non-profits. Will find policy and bring to next board meeting. Item tabled

Bush Hog Cutter, Auger quote

The quote for 72" deck and auger total \$5,310.00. The 72" deck fits our tractors better than the 60" deck. Henry and Butch are making up policies for equipment. The post hold digger is needed to place the posts from gate 5 to Asbury park and from gate 6 down so people wont drive thru. Darrin asked who the property belongs to. Fencing could be purchased next year if needed. Might have to purchase some one year and some the next year. We received quite a bit of panels from Washington County for free. These panel could be used for fence to Asbury to help with purchase. Brendan motion to purchase Bush Hog and Auger, Kassie 2nd, motion passed.

St. Helens Little League

Kassie was concerned if the nets were going to be there all the time or taken down when not in use. She felt they should be taken down or tied back. Darrin mentioned the batting cages are 7-8 feet tall so there wouldn't be concern about hitting the lights in the picnic area. Henry wanted to know what time of day, how many kids, adults, suggested we call Nick back to another meeting to answer our questions.

Vendor percentages – counsel answer

Mary Ann read counsels email that when the T&C's were being written up for commercial and food vendors, it was an innocent error that the non-profits were included.

Eva – Egg Hunt

Eva had questions about having CERT sign the volunteer form or not. Mary Ann sent the question to Counsel for verification. Eva needs a lot of volunteers. They will be using the area around the ag bldg. as a scavenger hunt. There will be 5 fields and will use caution tape rather than flags to identify the areas. There will be food in the Pavilion and coloring contest. They will also have a special needs area. There will be parking by the racetrack. Darrin has 85 pit areas and is being mowed now. Should be able to fit 150 to 200 cars there. Darrin will mow behind the rodeo arena and will mark it off where they can park. CERT is really good to move sign to park at racetrack. McBride also will park and will shuttle from there. Henry is waiting for a few dry days to put chips down. The sheep barn will be used for small animals. They are working with Woody and 4-H. Hudson garbage is bringing in porta potties, dumpster and hand washing stations all being donated.

We will make sure the information booth is clean. They will need 7-8 tents with sandbags. Need pop up tents at each date and chairs, clickers will be used for youth and adults. Hopping Board will help. She will be there early to open gates around 7:30-8am. 4-H bldg. is used for costume changes. CERTA will be here at 8:30/ Betsy Johnson will be doing the information booth.

Darrin mention there was a water leak. Met with Elks and will write up what they discussed before next meeting. They are open to other vendors. They do need more restrooms. He also asked about who was doing the plant sale. Peggy and Debbie have been meeting to discuss where they will have it this year and either the 3rd or 4th week in June. Typically the first day is the biggest day.

Henry wanted a listing of all board members and how to contact them.

The board accepted the Proposal for parking services from the Kiwanis. Jay also asked about having a five year contract for Toy and Joy so its not double booked. The deposit is fixed but not the price of rent for the first weekend in December.

Kassie motioned to have a credit Card given to Butch, Darrin 2nd, motion passed.

Peggy talked about sponsorships and were down about \$15K from last year at this time. She handed out packets to the board members to reach out to these people.

Peggy also talked with Jeremy and will be sending in a quote for security. It was suggested we contact another security, maybe TCB.

Peggy measured off seating spaces on the bleachers on the side of the rodeo for Reserved seating and to charge more. Kassie mentioned coming up with a package, reserved seating, VIP parking, Peggy mentioned we would have to have people to monitor the bleachers and not open till a certain time. Darrin suggested getting a hold of Afton tickets to make up the tickets for VIP seating at \$25.00. Board wants to see pictures on the rows and numbers and will have more discussion.

Peggy, mention we have a new Afton person and doesn't feel we need them for 5 days of support. She also talked about JLS and Windemere has merged and will be having a themed party – Back

to the West Oct 14 and all proceeds are to go to a special purpose for Barn Roofs. We have a Capital improvement line item- Facility reserve.

Brendan mentioned Columbia River PUD approved to do the light extension and poles for the rodeo arena

Kassie had questions about Open Class who is doing what. Having the list ahead and sending form to her ahead of time. Changing the entry fee to \$5.00 – The Board will need more information

Darrin said River City is looking at purchasing flushing toilets and what steps need to be done. Henry suggested he bring to the board a drawing and what he plans to do and then the Fair Board would present to the Board of Commissioners.

Meeting Adjourned 9:07 pm

Pursuant to ORS 192.640 (1), The Columbia County Fair Board reserves the right to consider and discuss, in either open session or Executive Session, additional subjects that may arise after the agenda is published.