

**Work Session**  
**Columbia County Fair Board Minutes**  
**Wednesday April 26, 2023**

Meeting called to order: 6:31 PM

Present: Peggy Howell, Kassie Bonnell, Branden Staehely, Henry Heimuller, Butch Guess, Mary Ann Guess

**BOARD DISCUSSION ITEMS:**

Chris Carey – Co Emergency Management, Chris presented his Emergency Management plan for 2023 and talked about the Integrated Preparedness Plan which addresses a mass care. What we need to operate as a mass care facility. The fairgrounds have the space. The fair board wants to be involved. His plan is reaching out to the community what they need, draft plans of people and positions. He gives quarterly updates to the Board of Commissioners. Henry suggested maybe during an OFA spring conference to have an discussion or exercise out at the fairgrounds, having a mass care exercise in 2024.

Shade Tarps for use between the barns during fair. Henry moved to purchase from MYTarps.com, Kassie 2<sup>nd</sup>, motion passed.

Septic System – Butch gave an update what was happening with the septic tank. There is a pressure line broke from one pump and the other pump is down. Henry explained to the new board members how the septic system works. Need to have everything in place before fair.

Rental costs for non-profits. It was decided for in-kind affiliates associated with fair – rental would be free. For non-profits not affiliated with fair would be 25% discount. Also put a disclaimer that the fair board has the discretion to make changes, that the organization would have to address the fair board.

Handicapped signs. – having Jeff Person, Public Works order the signs for us. Kassie moved to purchase from Traffic Safety Supply in Portland, Butch 2<sup>nd</sup>, motion passed.

Golf Cart – Henry suggested to purchase golf carts if possible one a year for a couple of years. Henry motion to purchase golf cart from Peggy Howell, Butch 2<sup>nd</sup>. Motion passed.

Peggy talked about the Hwy 30 cruisers – they want to come out to the fair probably one day (wed). The problem has been the club doesn't want to purchase insurance. Mary Ann will email to county counsel for advice.

Mary Ann wanted to let the board know that resealing the pavilion in the 2025 will probably be necessary. Butch will be gathering quotes.

Meeting adjourned at 7:36pm.

***Pursuant to ORS 192.640 (1), The Columbia County Fair Board reserves the right to consider and discuss, in either open session or Executive Session, additional subjects that may arise after the agenda is published.***