

**Columbia County Fair Board
Work Session Minutes
Wednesday August 30, 2023**

The Columbia County Fair Board met in scheduled hybrid session with Peggy Howell, Kassie Bonnell, Branden Staehely, Butch Guess, and Mary Ann Guess

CALL MEETING TO ORDER

President Howell called the meeting to order at 6:32 pm

BOARD DISCUSSION ITEMS:

Kassie presented a revised Rental Reservation Form with changes to alcohol deposit and added statement referencing the Terms and Policies and sound equipment adding direction of speakers. Butch motion to approve the rental reservation form, Branden 2nd - motion passed.

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Peggy, Butch and Mary Ann will be attending the OFA conference.

Butch presented an invoice to purchase a two-seater golf cart. It has its own charger, it is electric, good tires, in real good condition. Robert Dowell who works for us, his parents used it to pick up mail. Selling it for \$2000. Kassie motion to purchase the golf cart, Branden 2nd, motion passed.

Branden brought up the idea have a meeting with our key stake people. The meeting is called **SWOT—strength, weaknesses, opportunities, threats**. There are people who feel we are ungrateful for what they do, people don't realize what we do. invite our committees, this will help the perception others have for us. People feel they're not being heard. This will help elevate people. Branden and Kassie will work together on this and will present to board.

It was suggested that each Fair Board member have a question for the applicant. –

It was suggested to have topics for the work sessions. We need to review all the contracts for Vendors, like the size of tents for first responders, where first aid will be located, etc. Reviewing the sponsor agreement, where the Sponsors are to be set up, Open class, all our policies need to be updated.

John L Scott –is now a 5013C and is holding the annual Party, \$350 a table for 8 . All the funds are going toward the barn roofs. They can apply for the PUD grant for \$15,000. It was suggested maybe the auction committee can help with pig pens. - Kassie motion to purchase two tables for 700.00 – Branden 2nd – motion passed.

QMRA – sent email asking for \$7500. And other items. Peggy talked with Susie so many people calling her –QMRA was upset because they didn't submit the information on the required form – they want to us to loan the bleachers and stairs for garbage – Kassie moved not rent the bleachers due to safety issues and labor costs as well as the stairs for garbage. Branden 2nd, motion passed.

The meeting was adjourned at 7:54 pm