

**COLUMBIA COUNTY FAIRGROUNDS**  
**P.O Box 74**  
**St. Helens, OR 97051**  
**VENDOR APPLICATION**  
**(Food or Special Attraction)**

**BOOTH RENTAL FEE: A \$400.00 deposit must accompany this application. That deposit is refunded if you are not selected for inclusion in the Fair. Food and Special Attraction Vendors selected for inclusion in the Fair pay a booth rental fee equal to 20% of sales. The \$400.00 deposit is credited against that fee.**

**1. VENDOR INFORMATION:**

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Business Owner/Operator Name: \_\_\_\_\_

Title \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**2. TYPE OF VENDOR:**

Food Vendor (Serves Food and/or Beverages)

Special Attraction (Activities for guests)

**3. VENDOR SCOPE:** List and describe all products and services that will be provided, even those that will be provided at no charge. Food vendors must attach a complete food menu.

---

---

---

---

---

---

---

---

---

**4. BOOTH INFORMATION:**

- a. Identify the booth location desired. (We cannot guarantee booth location but will consider requests in assigning spaces.)

---

---

**(For booths located outside, vendors must provide their own structures.)**

- b. Mark the amount of electrical power needed to operate VENDOR's booth:
- None.
  - Standard 110 volt outlet (No Charge)
  - Standard 220 amp (\$50.00 Charge)
  - Additional 50 Amps (\$50.00 Charge)

**(Power may not be at booth location. Vendor should bring a minimum of one 14-gauge 50ft extension cord. Vendors are responsible for all parts needed for electrical connections and must arrange for their own electrician if one is required for hookup.)**

- c. Does Booth Require running water?  Yes.  No.

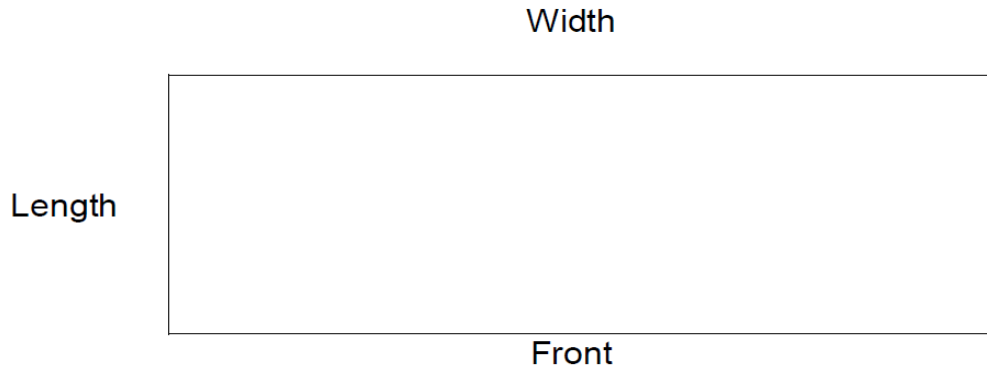
**(Water may not be at booth location. Vendor is advised to bring 50ft hose. There is no additional charge for water)**

- d. Provide the length and width of VENDOR's booth in feet:  
\_\_\_\_ Feet Wide x \_\_\_\_ feet Long

Attach a photograph of VENDOR's booth.

- e. Will food or beverages be served from a trailer?  Yes  No

If YES, provide a sketch of the trailer, including the tongue and the side of where food or beverages will be sold and served from.



**This application is not until binding until approved in writing by the Columbia County Fair Board. Vendor acknowledges that if approved, the vendor agreement consists of this application, the written approval from the Fair Board, and the 2022 Edition of the Fair Board’s Standard Terms and Conditions for Fair Vendors. A copy of the Standard Terms and Conditions for Fair Vendors is available on the Fair Board’s website ([Columbiacountyfairgrounds.com](http://Columbiacountyfairgrounds.com)) or by calling the Fair Office at 503-397-4231.**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**