TABLES AND CHAIRS, WALL DIVIDERS AND FENCING

Pavilion:

- 83 8' tables
- 25 6' round tables
- 270 folding chairs, plus 119 metal folding chairs if needed.
- Set up and tear down of tables, chairs, wall dividers and fencing are the sole responsibility of the renter of the Pavilion.

4-H Building: 20 8' banquet tables and 97 chairs

YOU MUST CLEAN UP AND BE OFF THE PREMISES BY THE END OF YOUR RENTAL PERIOD

Music and other loud noise are prohibited between the hours of 10:00 pm and 7:00 am

Any breach in the terms of the Facility Rental Agreement may result in the loss of Damage Deposit

COLUMBIA COUNTY FAIRGROUNDS RENTAL CLEANING CHECKLIST

REQUIRED CLEANING	Check In	Check Out
WIPE DOWN ALL TABLES AND CHAIRS		
TABLES FOLDED IN RACKS AND RETURN TO STORAGE AREA		
CHAIRS FOLDED IN RACKS AND RETURN TO STORAGE AREA		
CLEAN COUNTERTOPS, SINKS AND STOVE TOPS IN KITCHEN (if used)		
SHUT OFF GAS TO STOVE - RED VALVE: Horizontal (OFF), vertical (ON)		
SWEEP ALL FLOORS, WET MOP ANY STICKY SPOTS (Includes Restrooms)		
DOUBLE CHECK RESTROOMS FOR CLEANLINESS (Each Stall Individually)		
REMOVE ALL DECORATIONS AND FASTENERS FROM WALLS AND DISCARD		

GARBAGE TAKEN OUTSIDE TO DUMPSTERS (Due to animals - do not place garbage bags outside dumpsters)		
PICK UP OUTSIDE TRASH (if any)		