



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm, December 19, 2022
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on December 19th, 2022, at 5:30 p.m. by Chairman Gail Merritt.

ROLL CALL/BOARD MEMBERS ATTENDING

- Gail Merritt, Chairman
- Mike Kasberger, Vice Chair
- Linda Smith
- Linda Cross

STAFF ATTENDING

- Casey Daly, Manager
- Haley Crow, Office Assistant

GUESTS

- Steve Holiday

MINUTES

Mike K. motions to approve the minutes from November 21, 2022; Linda S. seconds the motion. Motion carries; minutes are approved.

PRESENTATIONS/DISCUSSION ITEMS

- **Crooked River Roundup (Steve Holiday)**
 - **Project Proposal** (Hands out “Infield, Arena, Track Scopes and Values, 12.1.22”) There are two parts on this sheet: (1) the \$6071 is the proposed cost of seeding the infield, arena, and track (incl. seed, equipment, and labor). Getting some vegetation on it in the winter and early spring will put organics back in the soil, which will help the dirt have structure again and hold moisture better. Plant an annual in the track and arena; plant a perennial in the infield. Ideally the planting will happen with the next snow and then the gates would stay locked until April to let the seed germinate. (2) There is a lot of dirt that needs to be brought in – there are 3 identified soil sources that match the native soil. Total arena soil will cost \$85,463 and total track soil will cost \$235,444. The need for soil is become a bigger and bigger issue as time goes on.
 - Casey wants to talk to the 2 non-present Board members and will contact Steve by the 27th with a definitive answer.
 - **Casey:** rodeo area lights have been approved and ordered. Lighting the track may require finding a more cost-efficient bulb.

December 20, 2022

BOARD MEMBER REPORTS

- **Gail Merritt:** nothing to report.
- **Mike Kasberger:** We have been talking to some engineers about designing the stand for our new water tank. The estimated cost is \$4,000. The water tank would be used for a fill station for the Fairgrounds water truck. The stand and tank would be out by the vector building.
- **Linda Smith:** I want us to be aware that America's 250th birthday is in three years, and I want the Fair Board to be involved with celebrating. (The Board recommends partnering with the Roundup, City, County, Chamber, and Parks & Rec to plan events during the 4th of July season)
- **Linda Cross:** nothing to report.

OFFICE ASSISTANT REPORT - Haley

- (Shows draft of Fair poster and Fair shirt for branding approval; the Board approved.) Haley will have 3 or 4 Fair shirt options ready to choose from for the next Board meeting.
- **Premium book ad sales** will open in the new year and run until February at the latest. Premium book will go to print in the beginning of February (takes 2 weeks to print), during which Haley will find businesses to be a premium book host/pick-up spot. If all ads get sold, it will nearly cover the cost of printing. Ads are \$15-\$30 depending on size.
- **Bacon Buddies** is a new program that we received a \$2k grant for last year and will be implementing for this year's Fair. The program pairs a student with special needs with a 4-H or FFA mentor so the kid can experience showing an animal at Fair. I've reached out to the Special Olympics to help identify participants, but we can also reach out to the community directly, school district, 4-H clubs, etc.

FINANCIAL REPORT - Casey

- Not a lot to report; on page 96 you'll see that we are above where we should be due to the roof repair on the Indoor Arena kitchen. That \$60,000 expenditure may or may not be replenished by the County; it may end up coming out of the \$2,000,000 grant. The sheet rock, insulation, mold remediation, and painting all need to get done. Eagle Roofing is doing the work.

MANAGER'S REPORT - Casey

- Fair lineup: Wednesday (9th) is Brady Goss & Band, Thursday (10th) is Court Friday opening for Sleepless Truckers, Friday (11th) is Neil McCoy with a Countryfied afterparty, and Saturday (12th) is Countryfied.
- No Master Plan updates. The school district has been brought into the conversation.
- Our brand-new John Deere tractor is at Pape getting outfitted.
- Gazebo is done, it will be stained soon.
- OFA Convention is coming up on February 5th-8th. The OFA legislative agenda is to get the 1% cap removed from our Lottery funds, which will bring our Lottery dollars from \$60,000 to about \$350,000 if we are successful.
- Skid steer has been purchased; currently looking for grader attachment.
- Cowboy bathrooms are in process.
- The Grizzly Mountain Pavilion expansion is still in the planning stage.
- Lean-to for the shop is in process, waiting on truss engineering from the building department.
- Roller was purchased in Idaho; Western Heavy Haul s on standby awaiting a good route & time to pick it up without deadheading.
- There is a breakdown in the Board members' binders of how much of the \$2m has been allocated to the different projects (\$1m being set aside for the possible purchase of the Colson property)

- There are some community members upset with the rodeo footage on the Fairgrounds promo video being generic footage rather than Roundup footage.

ACTION ITEM(S)

1. November minutes were approved.
2. The Board motions to recommend Susie Hermreck to the County Commission to be appointed as a new Fair Board member.

EXECUTIVE SESSION: ORS 92.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

There were two applicants for the open Fair Board position. Linda S. motions to recommend the County Commission to appoint Susie Hermreck as a new Board member. Mike K. seconds the motion. Motion carries; Gail will write the recommendation as soon as possible.

PUBLIC COMMENT(S)

No public comments.

Meeting was adjourned at 6:40 p.m.

Next Regular Meeting Date: January 23, 2023 @ 5:30 p.m.

Respectfully Submitted,

Casey Daly

Gail Merritt, Chairman