



Crook County Fair Board Minutes  
Fair Board Meeting 5:30 pm, February 26, 2024  
1280 S. Main St., Prineville, OR 97754  
Telephone 541-447-6575

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**ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member, and individual agent. Stanley motions to move forward with the decision made during the Executive Session, Mike M seconds, motion carries.**

The regular meeting of the Crook County Fair Board was called to order on February 26th, 2024, at 5:30 p.m. by Chair Gail Merritt.

**ROLL CALL/BOARD MEMBERS ATTENDING**

- Gail Merritt, Chair
- Mike Kasberger, Vice Chair
- Stanley Flynn
- Linda Smith
- Mike McCabe

**STAFF ATTENDING**

- Casey Daly, Manager
- Haley Crow, Administrative Assistant

**GUESTS:** Casey Kiser, Holly Kingsbury (CCSGA), Doug Smith (CRR)

**MINUTES:**

Mike K motions to accept the January 22<sup>nd</sup>, 2024 minutes as presented; Mike M seconds; the motion carries.

**PRESENTATIONS/DISCUSSION ITEMS:**

**New Horse Barn (Doug):** *Invoice provided showing the expenses of purchasing and installing Barn #13.* Stall package was purchased from Central Oregon Ranch Supply, other materials bought from Parr. Total cost of materials: \$45,845.60 + \$4,800 (estimation) of labor – CRR is willing to forgo the labor costs on the invoice. CRR would like the invoice to be applied against their rent. No further stall barns will be needed.

The Board will apply \$22,000 to this year's rent. The remainder can be revisiting during the negotiation of the new contract.

**Crook County Stock Growers Association Fee Reduction Proposal (Holly):** Ranch Roping & Dog Trials in the Indoor Arena and banquet in Carey Foster Hall. CCSGA gives out scholarships to graduating high schoolers (typically those going into Ag careers), awards at Fair, scholarships for 4-H, and donates beef to the schools. CCSGA would appreciate any fee waiver or reduction that the Board is willing to provide.

Stanley makes a motion to authorize up to \$2,800 of the rental costs (contingent upon additional funds from the County Court; retroactive if needed), Mike K seconds the motion, the motion carries.

*Mike M and Linda S will go to the County Court for additional funds.*

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**Sun-E Production Bull Ride Rental Fee Reduction Proposal (Haley):** tabled until a later meeting.

**Fundraiser Funds Distribution (Haley):** *List of Fair expenses presented.* The Board would like to apply fundraiser profits to Fair “Entertainment”.

### **Alcohol Discussion Update:**

**Stan’s Ideas:** Paving the south section of Grizzly Mountain Pavilion with community boards/info about the Fairgrounds, picnic tables, etc. *The Board wants to pursue this idea and what it would cost, etc.*

### **BOARD MEMBER REPORTS:**

- **Linda Smith:** Gary Gruner Chevrolet/Buick/GMC would like to be the headlining sponsor but has some concerns. He wants 4 of his banners up around the grounds and decided what he wants for food. The Queen’s Coronation is April 27<sup>th</sup>, tickets are \$30 ahead of time and tables are \$325. *The Board would like to purchase a table for 8 at this event.*
- **Mike Kasberger:** n/a
- **Mike McCabe:** n/a
- **Stanley Flynn:** Looking for someone to attend the Career Fair at the high school to solicit volunteers for Fair. I will be out of town this year.
- **Gail Merritt:** n/a

### **ADMINISTRATIVE ASSISTANT’S REPORT - Haley**

- **Fair Update:** \$31k+ in sponsorships pledged, applications for all types of vendors are continuing to come in, do we want to accept donation of  $\frac{3}{4}$ - gravel? (*board says yes*) Rate adjustment for the judges went over well with the Superintendents. We are looking for a Textiles super this year. *The entertainment/attractions list was presented to the Board. 2024 Fair branding was presented.*
- *Stanley wants volunteer shirts early this year. Casey will get that arranged with Mark at Bullseye Logoed Apparel*

### **FINANCIAL REPORT - Casey**

- Nothing noteworthy in the financial report.
- Updated \$2M spreadsheet in the reports tab. \$971,319 has been spent.
- We are shopping around for a new forklift, and likely will spend 50-60K and need to travel out of state to assess them in-person.
- Did walkthrough for the new jockey room, and Marshall Bex & Ray Merrill were the only ones present.
- Water Rights goes to County Court on March 6<sup>th</sup> for approval. 21 acres at \$500 per acre, totaling \$10,500. This will come out of the \$2M and will be due in the fall.

### **MANAGER’S REPORT - Casey**

- 3 days between high school rodeo finals and the Crooked River Roundup Rodeo. We are working with the high school rodeo and CRR to make this time frame work for all parties.
- Giving away manure again this year the second week in March.
- 5 non-revenue-generating events: CRR meeting, OHSET practice, CCHS Winter Formal, Little League Tryouts, Dog Obedience class

### **ACTION ITEM(S)**

- a. January minutes were approved.
- b. Motioned to move forward with what was decided in the executive session.

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- c. Motioned to authorize up to \$2,800 to cover the CCSGA event (retroactively if needed), contingent on if the County Court can provide further funds.

**PUBLIC COMMENT(S)**

No public comments.

Meeting was adjourned at 7:15 p.m.

Next Regular Meeting Date: March 18th, 2024 @ 5:30 p.m.

Respectfully Submitted,

Haley Crow

3/18/2024