

Crook County Fair Board Minutes  
Fair Board Meeting 5:30 pm- February 8, 2018  
1280 S. Main St., Prineville, OR 97754  
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
  - a) Roll Call Board Members (Quorum)- Gail Merritt, Bill Gowen, Dale Cummins, Linda Smith, Tim Ray, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
  - b) Guests: Jason Snider-Crooked River Roundup, Heather O'Daniel, Executive Director-Humane Society of the Ochocos
  - c) Approve January 11, 2018 minutes-Tim R. motioned to approve, Dale C. seconded. Minutes approved.

**PRESENTATIONS/DISCUSSION ITEMS:**

**2) Presentations/Discussion Items**

- a) **Humane Society of the Ochocos (HSO)** They are going to be hosting a Casino Night as a fundraiser where all proceeds will go back to HSO. They have rented Carey Foster Hall for their event on April 21<sup>st</sup> and have requested that the fair board waive the 20% alcohol commission. The fair board requests to be acknowledged as a sponsor. **Dale C. motioned to waive the 20% alcohol commission for the HSO in order to return the money to them. Linda S. seconded. Motion carries.**
- b) **Crooked River Roundup Update** Jason presented an approximate cost analysis for the project in the infield. He also provided a sketch that shows trees, boulders, and irrigation areas. He suggested using boulders as a barrier vs. a fence it will be less expensive. He also brought a sample of the pavers. Tim suggested doing the project in sections. Our agreement states that part of the rent be turned into capital improvement to the area. Last year, the fairgrounds partnered with the CRR and wrote off around \$7,000 from their bill to help with the longer roping boxes. Jason will talk with his board to see if this project is where they would like to utilize the money.
- c) **Fair Board Meeting Night** There are a couple of fair board members that Thursday night does not work well for them. Curious to know what everyone thought about moving the meeting to another night. Casey will send out an email to get everyone's input on the date change.
- d) **Boat House Restoration and Use** Chavez Roofing won the bid to reroof the boat house. The building is structurally sound, it has been re-plumbed, rewired, and the well has been reconstituted. As soon as the roof is repaired, it needs painted, and the bathroom reassembled. The fair board would like to move forward with doing renovations to get the building to a usable state.
- e) **Long Term Plan Review- 2018** Casey presented an abridged version of the long term plan that highlighted all the projects that have been completed or have been started. Commissioner Brummer has talked to

the other commissioners and convinced them to budget \$100,000 for the asphalt project.

- f) Tractor Pull Update** Casey and Micaela met with Kelly Simmelink from ID Zone in Madras, he has agreed to do the announcing this year. He has done Cowdeo for several years. He was also willing to contact some people for sponsorship. We currently have around 16 people signed up to participate so we might have to consider cutting off the applications. We are looking for help in getting sponsorships so if anyone is able to help; we have sponsorship packages available to pick up.
- g) Maintenance Projects Updates** The Indoor arena had a large gash in the side and it has been replaced. The Lynn Blvd. gates have been replaced. The roll up door for the west side of the indoor arena has been ordered (it was damaged during the monster truck show). The county appointed \$8800 to fix the exit doors on the indoor arena; however, someone cut the tops of the doors off so they are an odd size. Off the shelf doors are \$745 each, the odd sized doors are \$1900 each. Casey suggested letting them ride for now and actually going in and reframing the doors to fit the off the shelf doors. Casey has gotten a couple of quotes for concrete under the tent. Joe Floyd's bid for 60'x105' was \$30,995, and Heidi Johnson with Atlas was \$26,914. Another option would be to do it in-house. We could split it up and do four quadrants instead of doing it all in one pour.

#### **ACTION ITEMS:**

#### **REPORTS:**

**Gail Merritt:** Nothing to report.

**Bill Gowen:** Nothing to report.

**Stanley Flynn:** Nothing to report.

**Dale Cummins:** Nothing to report.

**Tim Ray:** Nothing to report.

**Linda Smith:** Nothing to report.

**Micaela Halvorson:** Micaela suggested having seasonal passes for Open Riding. Since we have to close the arena so much during the summer, having those passes a little less expensive. Casey suggested doing a QR Code Treasure hunt during fair. We used to have scavenger hunts during fair and would give away bikes so this would be an alternative to that since it was really difficult to man. Dale said he would help out with it. There is a painted rocks group around town and it was suggested that we hide a select number during fair each day then give a prize to whoever finds them. Micaela suggested having a seasonal stall permit. We have people that are here for Pee Wee, High School rodeos and finals; so they are here multiple weekends during the summer. It is very time consuming to assign the stalls, change the padlocks, and take payments for every event. Tonya is returning to help again this summer. A mockup of "Save the Dates" is done so if

there are any suggestions please let Micaela know. Originally the thought was to mail them out to every address in the county, however, it was decided to get them and place them around town. Dale suggested adding a QR Code that will send them to our website. Tim suggested including that there will be a carnival this year.

**Manager Report (Casey Daly):** Casey gave the financial report. The main street entrance, the “Welcome to Crook County Fairgrounds” sign has been removed. We are prepping to install the new LED Sign. Casey and Linda S. went to county court and they approved money for a scholarship ranch rodeo that will benefit all of the High School Rodeo teams. John Barry was the young man that was killed out of Crane and the fundraiser will be held in his memory. That will be held on May 12<sup>th</sup> in the Indoor Arena. They are still looking for an Extension agent. Tim, Katy, and Kim will be helping during fair. Casey checked in with Chavez Roofing and we are still on his schedule. Oregon State Surplus has a bunch of 50’x20’x10’ tents for \$50 each and we bought 4 of them. Kim Grewe-Powell from the Oregon State Fair is now our representative for Western Fairs. Spring Conference is May 4<sup>th</sup> and 5<sup>th</sup> in Hermiston. If anyone is interested in attending, please contact Casey. We have a table for 10 at the Chamber dinner that we have traded in-kind for. If anyone would like to go, please let Casey know.

Meeting Adjourned: 6:50 p.m.

Next Regular Meeting Dates: March 19, 2018 @ 5:30 p.m.