

Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- January 11, 2018
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
 - a) Roll Call Board Members (Quorum)- Gail Merritt, Bill Gowen, Dale Cummins, Linda Cross, Linda Smith, Tim Ray, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
 - b) Guests: Jason Snider-Crooked River Roundup
 - c) Approve November 9, 2017 minutes- Dale C. motioned to approve, Bill G. seconded. Minutes approved.

PRESENTATIONS/DISCUSSION ITEMS:

2) Presentations/Discussion Items

- a) **Crooked River Roundup Update-20% Waiver** Jason gave an update on the rodeo and that they moved the dates to the last weekend of June. They have also moved to a Thursday, Friday, and Saturday performance cutting the Sunday performance. Slack will be every day at 11:00. The idea is to make Thursday night their family night. They got JJ Harrison to come back. JJ has an anti-bullying campaign and hoping that he will come and visit schools before they get out to try and stir up some interest. Jason and Casey have met a couple of times to discuss things that they would like to see done to the grounds. The storage containers are going to be moved. They would like to grow the midway and bring in some different vendors and possibly have some music. He would also like to set up a family/kid area by the outdoor restrooms in the infield. He has marked off the area with flags. The Crooked River Roundup is having the queen coronation and kickoff party in April. Jason requested the fair board waive the 20% commission on alcohol sales again this year. What the fairgrounds asks for in return is to be acknowledged as a sponsor. **Dale made a motion to waive the 20% alcohol fee for the Crooked River Roundup Queen. Linda C. seconded. Linda S. abstained. Motion carries.** Jason discussed having a ticket booth in the new midway area. Gail had concerns regarding the cigarette butts. Gail is concerned that by expanding the midway, the cigarette butts are also going to move to the grass area. Micaela suggested putting the "Smoking Area" flags with the smokers pole near it to try and mitigate some of the litter. Kara is going to contact Micaela to discuss ticket options.
- b) **2018 Fair Theme** We will start having our fair planning meetings in February. **Dale motioned to accept "Summer Days and Country Ways" as the 2018 fair theme. Tim seconded. Motion carries.**
- c) **Oregon Hunters Association 20% Waiver** The Oregon Hunters Association recently purchased 40 banquet tables this past year and they have requested to have the 20% alcohol commission waived again this year. They will acknowledge the fairgrounds as a sponsor again. **Dale**

motioned to waive the 20% commission for the Oregon Hunter's Association. Tim seconded. Motion carries.

- d) Hospice Alcohol Commission Report** For 2017, the sales were \$5,851 and \$1,170 was donated in the fairgrounds name. Gail asked about the 10 tickets that were supposed to be donated to the fairgrounds and county. No one from the fairgrounds received them so just wondering what happened. Next year they would like to make sure that doesn't happen.
- e) New Entry Way LED** The Smith family donated \$15,000 for a new entry way sign. The sign is being built at Lance Romine's place. One of the things that will be included will be a memorial to Debbie Smith.
- f) Proposed Gazebo Construction Time Line** We received the grant from Facebook last year. Lance Romine is the one that designed it, and last year he got caught up in the eclipse and could not get it built. He has a pretty busy year coming up, but we need to get working on it or we will need to return the money to Facebook. Gail would like to mark out where the gazebo is going to be.

ACTION ITEMS:

REPORTS:

Gail Merritt: Nothing to report.

Bill Gowen: Nothing to report.

Stanley Flynn: Nothing to report.

Dale Cummins: Nothing to report.

Tim Ray: Nothing to report.

Linda Cross: Nothing to report.

Linda Smith: Nothing to report.

Micaela Halvorson: Sending out contracts. Working on the tractor pull.

Manager Report (Casey Daly): Financial report was given. A barrel race fundraiser was held to help pay for a gate and video surveillance for the indoor arena. \$6336 was raised, thank you to Vickie and Cheyenne Westwood. Two of the roll up doors got caved in during the monster truck show. Ron Lopez from Ochoco Valley Garage Doors has been contacted to come look at them. The county court agreed to \$15,000 for our portion of the double check valve. The city staff is going to put a new double check valve and vault in front of the college. It will keep any contaminated water from the fairgrounds from going back into the city water. Lindsey, the 4-H Agent, has moved on as of December 28th. Tim Deboodt, Katy Joyce, and Kim Herber are the team putting together fair and heading up 4-H. They are going to hire someone but the process is very extensive and not sure how long it will take. Chavez roofing is scheduled to reroof the boat house, but have not seen them yet. As part of his ongoing education for work,

Dennis is enrolled in the Master Gardener program at OSU. The classes are on Fridays from 9:00-4:00. Casey is looking for help getting Dennis to and from the class. Please let Casey know if you can help.

Executive Session

ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Tim motioned to meet on Tuesday, January 16, 2018 at 5:30 pm to finalize the Fairboard evaluation of the fairgrounds manager. Dale seconded. Motion carries.

Meeting Adjourned: 6:45 p.m.

Next Regular Meeting Dates: February 8, 2018 @ 5:30 p.m.