



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- March 18, 2019
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on March 18, 2019 at 5:30 p.m. by Chairman, Gail Merritt

MEMBERS ATTENDING

- Gail Merritt, Chair
- Linda Cross
- James Savage
- Stanley Flynn

STAFF ATTENDING

- Casey Daly, Manager
- Micaela Halvorson, Office Assistant

GUESTS

- Holli Kingsbury, Crook County Stock Growers
- Sue Bower, Humane Society of the Ochocos
- Amy Nelson, Humane Society of the Ochocos

MINUTES

- Linda C. motioned to approve the minutes from February 11, 2019 Stanley seconded the motion. Motion passed unanimously, minutes approved.

PRESENTATIONS/DISCUSSION ITEMS

- Dog Policy for Fairgrounds – The updated dog policy was sent out to the fair board. Dale discussed it with Casey earlier and his suggestion was to change “For all other events all dogs must be leashed ~~and~~ or”. The changes that were made by Jeff Wilson included information on no dogs allowed during fair and the ADA component. There is a sign coming from the RV Park into the fairgrounds informing patrons to pick up after their dogs, the fairgrounds does not have any dog waste stations but will look into getting some. **Stanley motioned to approve the “Crook County Fairgrounds Policy and Procedures Dog Policy” with the amendment on 2 General Policy, line 3 striking the “and” and replacing with “or”. Linda C. seconded. Motion passed unanimously.** There are a set of criteria questions that can be asked to stay in compliance with ADA rules regarding service dogs versus companion, therapy, and emotional support dogs.
- Holli Kingsbury-Crook County Stock Growers-Commission Waiver – Holli would like to request that the 20% alcohol commission be waived for the Crook County Stock Growers banquet held on March 23rd. The additional money will be used for their scholarships and their “Ranchers Feeding Kids” program where they get beef into the schools. **Stanley motioned to waive the 20% alcohol commission for the CCSGA banquet. Linda C. seconded. Motion passed unanimously.** The fair board just asks to be recognized as a sponsor to their event as well as the total gross sales after the event to keep track of the amount of sponsorship.

- Sue Bower-Humane Society of the Ochocos-Commission Waiver – Sue Bower is the current manager of the Humane Society of the Ochocos Thrift Store, retiring soon and will be replaced by Amy Nelson. Sue would like to request that the 20% alcohol commission be waived for the Humane Society of the Ochocos “Lucky Dogs Casino Night” that will be held May 18th. All the profits go to the animals’ care, food, and shelter. This year is especially important because they are making improvements to the facility; there is a plan in place to have a new shelter by 2020. Sue offered to send us a few tickets if anyone is interested in attending. **James motioned to waive the 20% alcohol commission for the HSO Lucky Dogs Casino night. Stanley seconded. Motion passed unanimously.** Texas Hold Em’ starts at 3:00 and would require a buy in because it is 50/50; the other events start at 5:00.
- Crooked River Roundup – None at this time.
- Approval of 2019 Emergency Plan – **James motioned to approve the 2019 Emergency Plan. Linda C. seconded. Motion passed unanimously.**
- Fairgrounds Fee Increase Discussion – Tabled until more board members are present.

BOARD REPORTS

- Gail Merritt: Spring conference is this weekend.
- Dale Cummins: Absent.
- Linda Smith: Absent.
- Mike McCabe: Absent.
- James Savage: After the Long Term Plan work session, James and Dale met with Maggie Hale at the High Desert Christian Academy and went over the reunification plan with the school as well as their emergency operation plans.
- Stanley Flynn: Nothing to report.
- Linda Cross: Nothing to report.

FINANCIAL REPORT

An updated financial report was given to the board. The 703 account is going to be discontinued; the county is going through the list of all the accounts and removing accounts that are not typically used. 703 was used to track concerts as well as other smaller events.

STAFF REPORT

Nothing to report.

MANAGER’S REPORT

Casey received a quote for the pavilion tent panels that need to be replaced from Key Event Services. In 2016, we paid \$2,153 per panel the quote for the two needed now is \$2,229.50 each. The first event we have that utilizes the pavilion tent is the Easter Egg Hunt on April 20th and their plan is to do the pancake breakfast under the tent. The three year contract with Paul Maurer Shows has been signed. Casey contacted Olive LED that we purchased the sign in Pioneer Park from and they are going to send us three driver boards so hopefully we can repair the sign. Originally, we were in discussions with the Air Quality Committee regarding helping us purchase a new sign, however, it doesn’t seem like they will have any additional funds after the LED sign at the chamber is installed. James Wilson has been contacted about the repair. Casey has tried to continue conversations with Jeff Miller at Fairway Suites. At this time, Casey doesn’t believe they are very receptive of our proposal; he is having a hard time even getting Jeff to return calls. Gail is still working on fair board shirts. Dennis is continuing on with his Master Gardeners Recertification. Tom Hinkle is a volunteer that has agreed to take on the demonstration garden. Day at the Capital is the 25th. Gail wanted to know where Casey is at with getting additional help since we didn’t have very much summer help last year. Casey has budgeted the same amount for the temporary help as well as added \$100,000 from the general fund for an additional facility maintenance position. Casey meets with Seth and Jeff Caldwell on Wednesday to

discuss if that is sustainable or not for the county. If that is approved, we will be able to hire an additional full time employee as well as hire the needed seasonal help. Casey is meeting with Donny Jackson on April 1st. There is a new NJROTC leader and they are going to discuss our needs for this summer. Ramona the current Youth Transition Specialist, is also retiring and Patty Bates will be her replacement so Casey talked to Patty about a couple of crews needed during fair.

PUBLIC COMMENT

No public comments.

Meeting was adjourned at 6:10 p.m.

Next Regular Meeting Date: April 15, 2019 @ 5:30 p.m.

Respectfully Submitted,

Micaela Halvorson, Office Assistant

Gail Merritt, Chairman