

Crook County Fair Board Minutes  
Fair Board Meeting 5:30 pm- March 19, 2018  
1280 S. Main St., Prineville, OR 97754  
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
  - a) Roll Call Board Members (Quorum)- Gail Merritt, Bill Gowen, Dale Cummins, Linda Smith, Linda Cross, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
  - b) Guests: Lee Dunn, Young Life, Jason Snider and Travis Severance-Crooked River Roundup
  - c) Approve February 8, 2018 minutes-Bill G. motioned to approve, Linda S. seconded. Minutes approved.

**PRESENTATIONS/DISCUSSION ITEMS:**

**2) Presentations/Discussion Items**

- a) **Crooked River Roundup Update** Jason has trees tagged and ready to go for the infield project. They have talked about the sprinkler situation. Jason said if we dug the trenches then he has the pipe. Travis is going to let the fairgrounds use his drill seed to get the infield planted. Travis might have enough seed so he is willing to work something out. Jason also wanted to talk about growing the midway. There are a couple of scenarios. One is the after party on Friday and Saturday night. The other is a carnival atmosphere before the rodeo, a place where people can get something to drink and eat, listen to music and have vendors set up. Carol is running low on vendors and so they are looking for help. Micaela will be the person to talk to about that. The issue that the Roundup is facing is not enough personnel to run the midway area. Jason proposed that the fairgrounds take over the new midway area, the CRR would do some advertising for the fair. His other suggestion would be any money made in the midway would be the fairgrounds and the 5% from the rodeo would be waived. Their poster is mostly done; they will get us some when they are finalized. The fair board has their concerns with the proposed midway area during rodeo. It is a lot of work in a short period of time plus fair is right after. Micaela is willing to help get vendors or entertainment options. There is not a lot of risk for CRR and a lot of risk for the fairgrounds. Dale suggested doing incremental additions and monitoring the success then building on that. Casey will discuss the concerns with Jason and Steve to get their feedback.
- b) **Young Life- Lee Dunn Consideration Alcohol Fee Waived** Young Life is requesting that the 20% commission on any alcohol sales be waived for their banquet held in October at the Grizzly Mtn. Pavilion. The fair board requests to be listed as a sponsor to their event in return and would like an accounting after the event. **Bill G. motioned to waive the 20% commission fee on alcohol sales in trade for sponsorship recognition Linda C. seconded. Motion carries.**

- c) **2018/2019 Budget** Casey emailed the budget on the 12<sup>th</sup>. The fair board was happy with the budget. Casey will submit it.
- d) **Tractor Pull Update** We had a meeting with Larry Hagemeister. There are currently 22 paid entrant applications as of right now. We are trying to figure out if/when we should cut off paid contestants to keep the show at the 2 hour mark. Tickets are now \$15 with 12 and under free to help offset some of the cost. The local pullers will pull on Saturday only starting at 4:00 pm. We are not with the Crook County Rodders car show this year.
- e) **Fairgrounds Projects Updates** The LED Sign project is well under way. Lance has got the structure up and stained. The LED sign is here. Casey attended the City Council meeting on Tuesday and they have agreed to update the contract so we can have the software for the new LED sign on their server. James Wilson will help out with that so we can have continuity. The lettering will be cut and offset from the structure. There is going to be a water feature included. We are going to move forward with the concrete project under the tent. Instead of hiring it out (since the bids were for \$30,000) we are going to have the Heart of Oregon group come for \$850 per day with an estimated 5 days to get it done. Prineville Sand and Gravel is going to give us a break for the 80 yards of concrete at \$139 per yard. Josh is going to manage the project. The total cost should be around half the quotes. It will be poured in quarters. The final touches to repair the column in the H-Barn that was hit are being done. The rollup door has been replaced that was damaged during the monster truck show. Casey has had a conversation with the guy about paying for it. The next step is having the attorney contact him. Casey gave an update on the Verizon Cell tower. The current location will be next to the Vector building. It is a 30' x 30' section. They are going to mock up what the towers will look like; there are a few of options. Casey will pass those along as soon as he gets them.

**ACTION ITEMS:**

**REPORTS:**

**Gail Merritt:** Nothing to report.

**Bill Gowen:** Nothing to report.

**Dale Cummins:** Nothing to report.

**Linda Cross:** Nothing to report.

**Linda Smith:** Nothing to report.

**Micaela Halvorson:** We got to meet the new carnival provider today and he is really excited to be here. An idea to send some of the wrist bands with the police officers and putting it on their Facebook page was presented. Everyone liked the idea. **Bill motioned**

**to support the Crooked River Roundup Queen with a \$500 donation; in return she will come support the fair. Linda C. seconded. Motion carries.**

**Manager Report (Casey Daly):** Casey gave the financial report. We are looking for seasonal help. 4-H agent job is posted now. Chavez Roofing says that they are going to get to it. We purchased 4-50' x 20' x 10' shade tents from the state surplus for \$50 each. Spring Conference is at Umatilla County on May 3-5. If interested in going please let Casey know. Their facilities are brand new.

Meeting Adjourned: 6:42 p.m.

Next Regular Meeting Dates: April 16, 2018 @ 5:30 p.m.