



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm, March 20, 2023
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on March 20, 2023, at 5:30 p.m. by Chairperson Gail Merritt.

ROLL CALL/BOARD MEMBERS ATTENDING

- Gail Merritt, Chair
- Stanley Flynn
- Mike Kasberger, Vice Chair
- Susie Hermreck
- Linda Smith
- Linda Cross
- Mike McCabe

STAFF ATTENDING

- Casey Daly, Manager
- Haley Crow, Office Assistant

GUESTS

- Jason Snider, Steve Holiday (Crooked River Roundup)
- Kim Daniels (Prineville Crook County Chamber of Commerce)

MINUTES

Linda C. motions to approve the minutes from February 13, 2023; Linda S. seconds the motion. Motion carries; minutes are approved.

PRESENTATIONS/DISCUSSION ITEMS

- **Jason Snider (CRR):** The outdoor arena has been cut and graded by Taylor NW. We wanted to see how much material was missing/is needed to reach a true zero (ground meets metal). We would like to fill the hole with the most native soil that we can so that it is easy to incorporate with the existing material. In the packets there are 4 different soil analysis: 1 from the nearby creek, 1 from Travis Severance, 1 from Hooker Creek, and 1 from Knife River. CRR feels the soil from Travis is the closest relative and recommends trucking that in to fill the arena. It would take ~1350y of material to get back to zero. There is a value from Travis and Taylor NW (import, place, grade, profile): \$47,000. The rodeo arena did not get planted with seed.
- **Kim Daniels (PCCCC):** I am here to request the Chamber banquet fees (and alcohol sales percentage) be waived in exchange for a table for the Board and drink tickets (1 per person).

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- Mike M makes a motion to waive the fees for the PCCCC Banquet in exchange for a table for Fairgrounds Board and Staff + drink tickets; Linda Cross seconds the motion. Motion carries.
- **Crooked River Roundup Queen Coronation:** The Board decided to purchase a table for eight and donate \$500 to the Queen. Gail is the co-chairman of the kitchen, and I would like for the Board to come serve the food. It's Saturday the 15th. Serving crew please be there at around 5:30PM. I am also looking for people to make desserts to auction off.
- **Appoint Fair Board Liaison to Crooked River Roundup:** Susie Hermreck volunteers. An alternate will be appointed on an as-needed basis.
- **Set Date for Active Shooter Training:** Gail talked to the chief of police after OFA about having an Active Shooter Training session. Rob Gray is willing to do it, and the Roundup folks have been invited to participate. The Roundup security team also wants to be involved. Once all parties have communicated their availability, training will be scheduled. It will be in-person.
- **RV Space Concept Infield:** (Casey) We met with Andy Parks, Jamie Berger, and Christina Heron about the Fairgrounds budget. Andy Parks liked the idea of using the \$1.2m to add ~30 RV hookups to the infield to generate revenue, and the Colson property be purchased with other funding from the County. We would still have to direct traditional motorhomes to the Crook County RV Park first, but stock trailers/live-in trailers can stay with us. People could also self-pen or we could build pens next to the RV spots. This would come from grant money, so we don't really need to worry about paying the bills for it. If everyone can let me know their thoughts by Monday or Tuesday of next week, that would be great.
- **New Community Center Concepts:** Two weeks ago we met with Eric and Kasey from the City and talk about developing a new community hall. They said that if we are building a community, that they wanted to support us in any way possible. With that being said, it was their wish to consider a building twice the size (about 20k-25k sq. ft.) as the original master plan. Should cost about \$10m. We could possibly make a deal with Parks and Rec to use their acre or so of land to expand the project.

BOARD MEMBER REPORTS

- **Stanley:** n/a
- **Mike K:** In the next day or two we are going to be putting in a line from the canal to where the water tank will be. The engineering for the tank has been completed. Ray is going to do the ditch and the concrete for the tank. The water rights (20-25 acres) is still in the works.
- **Mike M:** n/a
- **Susie:** n/a
- **Linda S:** Ron from Ron's Comfort Food is all in for the Veteran's Breakfast again this year.
- **Linda C:** n/a
- **Gail:** n/a

OFFICE ASSISTANT REPORT - Haley

- Premium Books have all been delivered, we just need to get some to Paulina. I can send sponsorship forms along with the books to Paulina. We have 2 sizes of the Fair poster, we have brought in \$15k+ of sponsorships to date.

FINANCIAL REPORT - Casey

- Financial report is in the binder, and then there is an up-to-date \$2m projects breakdown. There are two projects there that are costing more than anticipated: indoor arena kitchen is \$60,000 over for the repair of the roof that we were hoping the County would cover, and then the Cowboy Bathrooms are about \$15,000

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over budget due to the crushed pipes and septic tank risers. Tank project is in-process, Grizzly Mtn Building expansion is behind because we are now required to have a sprinkler system...

MANAGER'S REPORT - Casey

- We submitted the grant application for \$277,777 to refurbish the rest of the bathrooms on the property. Cowboy bathrooms are near completion; just finishing the plumbing and finishing touches. Indoor Arena Kitchen is complete except for the new oven. The lean-to will be started soon, Neal McCoy contract was signed at County Court last Wednesday, HB2510 & HB2911 are headed to Ways & Means.

ACTION ITEM(S)

1. February minutes were approved.
2. PCCCC Banquet fees are waived.

PUBLIC COMMENT(S)

No public comments.

Meeting was adjourned at 6:52 p.m.

Next Regular Meeting Date: April 17, 2023 @ 5:30 p.m.

Respectfully Submitted,

Casey Daly

Gail Merritt, Chairperson

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