



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- May 20, 2019
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on May 20, 2019 at 5:30 p.m. by Chairman, Gail Merritt

MEMBERS ATTENDING

- Gail Merritt, Chair
- Mike McCabe
- Linda Smith
- Linda Cross
- James Savage
- Stanley Flynn

STAFF ATTENDING

- Casey Daly, Manager
- Micaela Halvorson, Office Assistant

GUESTS

MINUTES

- Stanley F. motioned to approve the minutes from April 15, 2019, Linda S. seconded the motion. Motion passed unanimously.

PRESENTATIONS/DISCUSSION ITEMS

- Crooked River Roundup – Their meeting is tomorrow so they will be updating us after.
- City of Prineville Water Treatment Plant – Kennedy Property – The City of Prineville has proposed and it has been approved by the county court to build a water treatment facility on the Kennedy property. Casey provided a map of where the facility will be built as well as a more detailed diagram of the facility and entrance onto the highway. The remaining land will still be leased to the Parks and Recreation and presumably will still be used for ball fields. They have a 40 year lease. The City did have some test wells that were dug many years ago. The county and city have already come to an agreement, Casey just presented it to the fair board. The fairgrounds obtained the property across the street when the college was built. The lease with the Parks & Rec on the Kennedy property does state that the fairgrounds may use it for overflow parking during certain events. Mike asked if this was approved by the Kennedys. Casey did ask Jeff Wilson about the original deed. Casey hasn't ever seen the original deed but he does believe that there is a stipulation in there that the property is to be used for some kind of recreational use. The lease was for 40 years so that the Parks & Rec could go out for grants. The plant is to treat the city drinking water.
- Donation Trailer Mounted Barn Cooler – Terry Lynch – Casey received a call from Terry Lynch, Craig Woodward's cousin and a rancher from Redmond. He is getting out of the ranching business and would like to donate a barn cooler on behalf of Craig Woodward. He said it is valued at around \$15,000 and will cool an area twice as big as our Indoor Arena.

- Men's Shelter Shower Truck Storage – We were approached by Ken Fahlgren about a shower truck that was being outfitted for the men's shelter and asked us if we would consider storing it here on the fairgrounds and winterizing it in, in exchange for allowing us to use it during rodeo, rock hound, races, and fair. The truck is now in Prineville. Casey talked to Greg Sanders from the Redemption House and he has made the request to store it at the fairgrounds. There will be a written agreement about usage and insurance.
- Asphalt Crack Seal & Seal Coat Project – Casey presented the one and only bid that was submitted for the asphalt project by Tri-County Paving. Last year, after meeting with Scott Smith, we only budgeted \$50,000 for this project. We were assured that would be enough to cover the repairs. What we couldn't prepare for was the extent of the necessary additional repairs. Scott Smith with the city has agreed to do the necessary additional repairs at no cost to the fairgrounds if we adjusted the schedule. Tri-County will do the crack sealing now, the city will come and do the other additional repairs in July or August, and then Tri-County will seal coat it in September.

BOARD REPORTS

- Gail Merritt: Nothing to report.
- Dale Cummins: Absent.
- Linda Smith: Nothing to report.
- Mike McCabe: Casey has a PA system that needs to go to Salem, Melanie will be here this weekend and can take it with her.
- James Savage: Asked about the letter to Mike McLane. Casey has it in his manager's report.
- Stanley Flynn: Nothing to report.
- Linda Cross: Nothing to report.

FINANCIAL REPORT

Financial reports were presented to the board. The 2019-2020 proposed budget was sent to the fair board.

STAFF REPORT

Happy to have the new guys here, getting through April was busy.

MANAGER'S REPORT

Casey introduced Jay Shaw and Von Gruber, the two new facility coordinators. The next fair planning meeting is June 4th, Stanley will be in attendance. We have not received any information on the amount Humane Society's casino night generated, Casey will provide the donation amount when he receives that information. Casey attended the FFA officer installment and year-end banquet. We donated some carnival bracelets to the Senior All-Night party that will be held in Grizzly Mtn. Pavilion. The landscaping for the front LED sign will begin next week. They have engaged Mike Warren about the motel across the street. Dale and Mike McCabe are in discussion with him. Gail is working on fair board shirts. The Crooked River Rodeo office building was just painted, however, someone pried the door open last night. The police were here today and met with Jason. It doesn't appear that anything was taken. We did review the security camera footage and we were not able to see anything. We will look into getting additional cameras. The fences on the backside of the grandstands have all been reconfigured so that during rodeo they can be opened and the tent can be fenced off to allow for a larger midway. The demonstration garden is almost finished. Casey sent out an email about contacting either Mike McLane or Dennis Linthicum regarding the proposed increase of lottery funds from \$53,000 to \$165,000. The Association of Oregon Counties is in support of this. Gail would like to send a thank you to Mike McLane and Dennis Linthicum for meeting with them during Spring Conference. We have engaged the company that did the promotional video last year about doing another video this year but having it be more about the fairgrounds larger events including high school rodeo, pee wee rodeos, rodeo and races, the Crook County Rodders, and fair again. Last year, the cost was \$3,500 this year, he has proposed \$12,000, and Casey got him down to \$9,700 but just not seeing the value or how to budget for it. The two new employees have jumped right in and have been doing well. Casey wishes there was a binder he could give

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to them on how to do their job but unfortunately there is nothing like that! Von has a lot more heavy equipment experience than Jay does. They have gone through most of the stall barns and fixed what was broken. Casey has told them that if it is broken, fix it, he doesn't like having to touch things twice and don't just walk by it. Their schedules will be staggered, they will have a few days together for tear downs and setup but they will rotate working the weekends. The volunteers, Ron and Jim are getting along with them as well. Casey wanted to thank the fair board for their help, we wouldn't have been able to do all the things in April without everyone pulling together.

PUBLIC COMMENT

No public comments.

Meeting was adjourned at 6:17 p.m.

Next Regular Meeting Date: June 17, 2019 @ 5:30 p.m.

Respectfully Submitted,

Micaela Halvorson, Office Assistant

Gail Merritt, Chairman