



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- November 15, 2021
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on November 15, 2021 at 5:30 p.m. by Chairman, Gail Merritt.

MEMBERS ATTENDING

- Gail Merritt, Chairman
- Linda Smith
- Mike Kasberger
- Mike McCabe
- Dale Cummins
- Stanley Flynn

STAFF ATTENDING

- Micaela Halvorson, Office Assistant
- Casey Daly, Manager

GUESTS

- Jason Snider, Crooked River Roundup

MINUTES

Dale C. motioned to approve the minutes from October 18, 2021, Mike M. seconded the motion. Motion passed; minutes approved.

PRESENTATIONS/DISCUSSION ITEMS

- Crooked River Roundup-Jason presented a check to the fairgrounds for the facility use in 2021. He also presented an itemized list of improvements that the Crooked River Roundup made this year for the fair board to consider for reimbursement. This year was more expensive and harder to do than in years past, but everyone was ready to get out, so turnout was up. Presale tickets is a must, it cost a little, but it was worth it. Their numbers were at 7,500 per night. Rodeo was up around 36%. Parking was an issue, so they have a few ideas for 2022. He'd also like to talk about how to make it rodeo week and get some of the kids involved by maybe having a qualifying event before the rodeo. Not having PI Livestock Show was crucial to their success this year. They'd like to get together after the first of the year and just discuss how to make 2022 successful with parking, making the event longer, getting everyone off the fairgrounds safely and quickly, etc. Micaela would like to request that the CRR provide better information to the fairgrounds on ticket sales. They fielded a lot of questions (the Chamber did as well) by having better information available, the fairgrounds can help the CRR

have a more successful event. The CRR has a few new people coming on the board including Jeff Papke, Alden Statie ???(she shadowed during the races), and Zac Smith. The CRR is having a volunteer appreciation dinner party on December 9th in the Grizzly Mountain Pavilion that the fairboard is invited to. Parking for this event is a concern with Christmas in the Pines setup so an area needs to be designated for it that night.

- Naming the old SAR Building-Last meeting, Casey closed the meeting with asking the fairboard to think of possible names for the building to discuss at this meeting. We also need to discuss pricing which Casey has some information regarding it. If a name cannot be reached tonight, Casey requested that the Fairboard email suggestions to him. We stopped naming buildings after people because it caused a lot of consternation after the last time. Casey will send out an email reminding them to send suggestions.

BOARD REPORTS

- Gail Merritt: If anyone is interested in greeting guests at the kiosk for Christmas in the Pines on Friday, Saturday, or Sunday night, Ms. Capeheart has a schedule to sign up on.
- Dale Cummins: The Veteran's parade and activities were successful. The Veteran's Thanksgiving Dinner will be happening on Wednesday so if anyone is interested in volunteering, please show up at Ron's Comfort Foods.
- Linda Smith: Nothing to report.
- James Savage: Absent.
- Stanley Flynn: The fairgrounds had a table at the Candy Crawl. They gave away a lot of candy. It was very successful. The Chamber provided candy that was donated to them.
- Mike Kasberger: Nothing to report.
- Mike McCabe: Nothing to report.

FINANCIAL REPORT

Financial reports were unavailable at the time of the meeting. A breakdown of lost revenue to date since the start of COVID was presented.

STAFF REPORT

Micaela-Looking forward to heading to San Antonio for IAFE at the end of November.

MANAGER'S REPORT

Christmas Parade float, we are looking for people to ride during the parade. Casey will send out a reminder about it. SAR building update, the interior and exterior have been painted, the carpet has been ordered. Casey spoke with Third Street Flooring, and they think they can have it installed by the 14th. As soon as the carpet is installed, the police can take possession of the room. A new door will be installed to the room. Dale will work with James Wilson to get the room outfitted as they need. James will also figure out the best way to lock the door, Dale would like to have a card reader, so it tracks who is coming and going. The roof repair in the Indoor Arena is an ongoing issue. Casey was here during the weekend and water is coming in still. Casey talked with Jerry Chavez again this morning, and the plan is to get a crane, lift the mechanicals up, repair the roof, reset the mechanical, and then the entire ceiling will need to be sheet rocked again. The insurance will not pay for it because when it was inspected, the inspector said that it was installed incorrectly so it is Chavez Roofing's responsibility. We do not know how much this is going to cost us at this point. Smith Rock Crane is generous to the fairgrounds, and Casey anticipates that will be the biggest cost to us. Pacific Power is still working on the bid for the development of RV spaces in the infield. Premium book changes are due to Micaela next Friday. As soon as we get those, we will get the finished product published and get it out to everyone. We are still waiting on James Wilson to finish the LED sign on Lynn Boulevard. Western Fairs, Stanley, Gail, Mike M., Linda, and Casey are all planning on attending. OFA Conference is February 6-9 at the State Fairgrounds in Salem. The beef clubs met last night under the tent, and discussed the pricing for their proposed building. They invited Brad Bartlett and his suggestion was to take out the 6 middle barns,

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place the new building there, and relocate the stall barns throughout the fairgrounds. That idea was not well received, so they are talking about taking out barns 11 and 12 and relocating them and putting the building there where it was originally planned. The estimate was around \$600-\$750 thousand to get everything they wanted including restrooms, wash racks, and a few other things. That is the amount they are going to go out in the community and try to get. They will come to the fairboard and present renderings, possible uses, and how they will put it all together. They will be here during the January meeting since we do not have a meeting in December. If the fairboard approves it, then they will go to County Court. They also discussed options with Nancy Condron on what to do with the 4-H arena, it is currently unusable during the winter/spring months due to the water table level, there is always standing water during that time. If the new building is everything that they hope it will be, then the Horse clubs will be able to meet in there as well. Steve Meyer from Cascade Security dropped off a new portable camera security station that he is trying out and would like the fairboard to look at as a possible option for fair and other events for added security. He is having difficulty recruiting people, so this is his way of offering additional security with minimal personnel. Casey had a chance to talk to Parks & Rec about a similar building to the SAR building that they rent called the Juniper Art Guild, the pricing they have set on their building is \$30 for an hour, \$40 for ½ day, or \$50 for a full day. Non-profit/government is \$15 for an hour, \$30 for ½ day, and \$40 for a full day. Along with naming the building, we also need to set pricing and publish it because we are a government entity. We don't want to be below what Parks & Rec is charging and we don't want to be too much above it, so Casey's suggestion would be to take this pricing and use it as a guideline. Casey presented the cost to put power on the fence line by the grandstand's restrooms for food vendors. It is substantial at \$27,000. Another option would be to have Cooper Electric build 100-foot 50-amp cables that could be plugged into the circuits already in the grandstands and then run those to the fence line. That would do 2 things: it would cut down on the cost, but it would also eliminate that area as a parking space for us because you can't drive over those cables. Those would be around \$1,000 each and we are wanting 8 cords. Linda asked about water, there is water at the restrooms so that isn't the issue. Christmas in the Pines has 2 100-foot cords that the fairgrounds currently use during fair. Mike K. suggested using some of the cable that they just removed for the city. He said it is #8 wire, Casey will check to see what size is needed for the cords we are looking at building. If we had them built, anyone that uses the arenas would make use of them. Another option would be to rent 2 large generators; however, they are very noisy.

ACTION ITEM

PUBLIC COMMENT

No public comment.

Meeting was adjourned at 6:21 p.m.

Next Regular Meeting Date: November 15, 2021 @ 5:30 p.m.

Respectfully Submitted,

Micaela Halvorson, Office Assistant

Gail Merritt, Chairman

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