

Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- November 19, 2018
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
 - a) Roll Call Board Members (Quorum)- Gail Merritt, Linda Smith, Linda Cross, Mike McCabe, Dale Cummins, Stanley Flynn, Bill Gowen, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
 - b) Guests: James Savage, Dave White, OSU Extension, Jason Snider, Crooked River Roundup
 - c) Approve October 15, 2018 minutes-Bill G. motioned to approve, Linda S. seconded. Minutes approved.

PRESENTATIONS/DISCUSSION ITEMS:

2) Presentations/Discussion Items

- a) **Crooked River Roundup Update** The Crooked River Roundup won the Medium Rodeo of the Year. This is pretty big as a circuit rodeo, which is a testament to the people that help. Jason would like to advertise that either in the form of a banner hanging on the fence to potentially some signage on the back of the grandstands. Jason suggested something on the back of Barn A as well. Micaela will put it up on the LED signs. Jason is looking for his chute sign. Some of the concerns from the CRR is enough pens for bucking stock, currently they have been setting up temporary pens and would like to look at something a little more permanent. There was parking issues again last year so trying to figure out a way to shuttle people from downtown to the rodeo and then back again; it would be nice to work with a business/group to keep the party going down there versus here. The other issue the CRR is facing is seating. They worked with the Stahancyk group last year and it worked out well but they need to find areas to put more people. They are trying to figure out a way to elevate people and give them a good view. Jason, Casey and Commissioner Brummer met today and had a conference call with the group that did the soil analysis. A grant was awarded to the CRR by the Professional Women's Rodeo Association to have this done. The results came in and gave us a good starting place to identify some of the issues and where to go from here. It is not just the soil but the water as well. One of the suggestions was to treat our water tanks with muriatic acid to break down the clay. The CRR will be attending the Las Vegas Finals to meet with contractors. They don't foresee any big changes from last year. Next year is their 75th Anniversary so they are going to try to do something with that. Chad Penhollow has worked with a guy that is a lighting expert and has worked all over the country. CRR is going to work with the guy and try to figure out a plan for not only the race track but the grand stands as well. Mike asked about the Energy Trust of Oregon helping out, Casey mentioned that the Electrical Engineers Union will install new lights for minimal cost for us. The issue

- with Energy Trust is that since we don't use those lights year round and if they don't see significant savings they are less likely to help.
- b) **4H Beef Leadership Presentation** Dennis Hildebrandt had requested to come before the board, but he was not present, Dave White is here but does not know what Dennis was going to present.
 - c) **Snider Landscaping Bid** We purchased the old fashioned pump and Jason proposes to not put it by the LED sign but in front of the gazebo instead. Jason did draw some lines on the ground in the gazebo area to mark tree locations. He also proposed to make a planter around the utilities so we don't have to mow around it.
 - d) **High Desert Christian Academy- Use of Fairgrounds as Reunification Site** The board was presented with a letter from Maggie Hale, the school administrator. Casey would like to defer to James and Dale on the logistics of this proposal. Dale suggested sitting with Casey and James to go over how many kids, procedure to get the kids here, what to do if it is still an active situation, etc. We will reply to Maggie and let her know that it is under review. Mike suggested that the school have an additional location as a backup. The board is in favor of the proposal; they would like Casey, Dale, and James to work with Maggie on the specifics.
 - e) **Hospice Auction Invitation** The Hospice Auction is set for December 1st. Casey sent an email to the board with the invitation attached if anyone is interested in attending.
 - f) **Dog Policy for Fairgrounds Events** Our current policy is to allow dogs on the fairgrounds at any time as long as they are on a leash, fair is the only exception to this rule where dogs are not allowed due to the hazard they cause with the livestock. During the Harvest Hoedown, two people brought their dog to the event. People were concerned because the dog was barking and Casey had to ask the owner a couple of times to put the dog back on its leash. The dog also peed on the tent. Dale suggested not making a specific "dog" rule but more of a general "disturbance" rule that if someone is causing a commotion we can ask them to leave, including if it is their animal causing the issue.
 - g) **Fair Board Photo** We will take a couple of photos to include on the website.

ACTION ITEMS:

REPORTS:

Gail Merritt: Nothing to report.

Dale Cummins: Nothing to report.

Linda Smith: Nothing to report.

Mike McCabe: Nothing to report.

Stanley Flynn: Nothing to report.

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Bill Gowen: Just wants to make sure we continue to participate in the parades.

Linda Cross: Nothing to report.

FINANCIAL REPORT: The board was presented with the current financial report given to us by the Finance Department.

Manager Report (Casey Daly): The Hospice Auction was requiring the county to add them to our CIS policy as an additionally insured. The attorneys were not ok with this, so they modified the use agreement and the county court will be voting on it this week. They couldn't come up with a good reason why the county needed to add St. Charles as an additionally insured. We found out through their website that the NPRA has gone out to bid. We do not know at this time if they will be returning next year. Jason discussed the safe footing committee; we will start working on it by adding the acid to our water truck. With the two new fair board members, we are not able to get the right sizes for them with the current shirts; Gail will be looking at other options. Dennis received his Master Gardener Certificate. Lance Romine is milling the lumber for our gazebo. The foundation is done for it. Chavez Roofing finished the grandstands skylights replacement. Winter OFA meeting is January 10th-12th in Salem, if interested in going, please let Casey know. Oregon Fairs Association "Day at the Capitol" is March 24th. Western Fairs Association (WFA) is in Reno January 20th-23rd if any board members are interested in attending, please let Casey know. In our previous meeting, we discussed standardizing the building signs so Casey had Impact Graphix make a sample. The fair board likes the sign so Casey can move forward with those. The county court is doing a supplemental budget and we have been approved for \$16,000 for the Indoor Arena interior paint, \$14,200 to paint a few out buildings including the office, \$50,000 for crack sealing the asphalt, and \$11,000 for a new trailer to replace our current one. Gail wanted to know who is responsible for painting the race office, the fairgrounds is. We have 2 offers out for fair entertainment; Pam Tillis came back with \$15,000 and additional rooms, catering, backline, so we have bids out to Asleep at the Wheel and Confederate Railroad.

Micaela Halvorson: Working on getting the next year contracts out. Fiber Market Day is not renewing next year, it is the first time in around 20 years. They stated that going between Carey Foster Hall and the Clover Building is too much.

Visitors: Dave White reported that they will be celebrating Katy Joyce's transition to another job (with the county). They will be having a "Best Wishes" party for her tomorrow night at the Clover Building at 7:00. They are in the process of doing some interviews right now to find Katy's replacement. Their goal is to have someone in place by January. Dave does not have any additional information regarding the interim position that he is filling right now. They will not know until the new budget year that starts July 1. His plan is to be here for fair next year to provide support to hopefully the new 4-H Agent/Educator. He would like to add an additional 450 kids to the program using a soccer program, but it is not something that will happen overnight. His goal is not to make big swooping changes but if there is an opportunity for growth then they are going to take it.

Meeting Adjourned: 6:33 p.m.

Next Regular Meeting Date: December 17, 2018 @ 5:30 p.m.

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