

Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- October 15, 2018
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

- 1) Call to Order- 5:30 p.m.
 - a) Roll Call Board Members (Quorum)- Gail Merritt, Linda Smith, Mike McCabe, Dale Cummins, Casey Daly (Fairgrounds Manager), Micaela Halvorson (Office Assistant)
 - b) Guests: James Savage
 - c) Approve September 17, 2018 minutes-Dale C. motioned to approve, Linda S. seconded. Minutes approved.

PRESENTATIONS/DISCUSSION ITEMS:

- 2) **Presentations/Discussion Items**
 - a) **Crooked River Roundup Update** They will be electing officers tomorrow night and they wanted to have the officers in place before they came and made a presentation.
 - b) **Pre School Building Name Approval- Pioneer Hall Mike M. motioned to name the preschool building Pioneer Hall. Linda S. seconded. Motion carries.** Casey will have a few sign ideas to present to the board. Dale would like to see them all located in the same area of the buildings so it is easy to identify each building.
 - c) **2019 Fair Theme Dale C. motioned to use "Footloose at the Fair" for the 2019 fair theme. Mike M. seconded. Motion carries.**

ACTION ITEMS:

REPORTS:

Gail Merritt: During the Harvest Hoedown, a lady brought a dog with her and Gail would like to discuss her concerns about it. The dog was barking very loudly, then the lady let it off its leash, it peed on the tent and was running around where the kids were at until Casey asked her to put it back on its leash. Casey stated that currently the policy is that dogs must be on a leash on the fairgrounds, the exception is during fair when we do not allow them at all except service animals due to the livestock and danger it poses. We are not able to go completely dog free due to having dog shows here. We try to police the leash rule but it is not an easy task. Typically, we let whoever has rented the facilities determine if dogs are allowed or not. Dale would like this discussion to be put on the November agenda. He also suggested discussing with the fair board if they felt comfortable trespassing someone if it became necessary. The board member would let the person know that they need to get their dog under control and if they don't then they will be escorted off the property with a trespass.

Dale Cummins: Nothing to report.

Linda Smith: She is not going to go south this winter so she will be at the meetings.

Mike McCabe: Mike would like to add an agenda item on to the next meeting to discuss the growth of the \$250,000 reserve fund of the Parks & Rec. At this time, the Parks & Rec has been receiving around \$65,000 a year to replenish the fund. The contract states that it should only be \$10,000 per year, but they requested more per year to build the fund back up. The original amount of the reserve fund was set at \$150,000 but they had several projects that required more money for a grant match. It would be in the best interest of the fairgrounds to have something similar set up in case something happens such as the motor of a piece of equipment blows up. Gail would like Casey to sit down with Mike and Jerry and start the conversation about this. Gail did talk with Duane Garner and discussed his proposal and that the fair board was not in favor of giving the land to Parks & Rec. Duane mentioned that maybe he should start coming to a few of the fair board meetings to give a financial report. Mike also wanted to know about where the city was with the motel proposal at Meadow Lakes, Gail stated that they had turned the proposal down after the town hall meeting and have not heard back from the company. Mike would like to discuss the possibility of a motel across the street. Dale mentioned opening that area up for bicyclist that want to tent camp. It was suggested to have a meeting with the city manager so we are not competing with them. Fairfield, the company that the city has been communicating with, is not actually a motel chain, but a broker that looks for possible locations for a motel then puts it out to several chains until they get a buyer. It might be beneficial to continue the communication with them that this location would be a good place to look at that wouldn't have as many conditions to work with. Casey will set up a meeting with the city manager; Gail would like to be involved as well as Linda S.

FINANCIAL REPORT: The current financials provided by the CFO and treasurer was provided to the board. Casey informed Jeff Caldwell, CFO, that monthly financials are given to the fair board and he would like more detail. Casey was informed that this is format we will be getting.

Manager Report (Casey Daly): Dennis Ralls will be getting his Master Gardeners certificate on October 30th at 6:00 at the Deschutes Brewery, if anyone would like to attend, please let Casey know. Gail and Linda S. would like to go. The trees have been removed between Pioneer Hall and Carey Foster Hall to make room for the new gazebo project. The foundation has been formed and will be poured tomorrow. Chavez Roofing has been contacted about replacing the skylights in the grandstands. Barn A on Lynn Boulevard has been painted. Winter OFA meeting is January 10th-12th in Salem, if interested in going, please let Casey know. Oregon Fairs Association "Day at the Capitol" is March 24th. Western Fairs Association (WFA) is in Reno January 20th-23rd if any board members are interested in attending, please let Casey know. As it is right now, Casey, Gail and Micaela are attending, and Stanley is going to drive down. Casey will send the information out to the fair board about WFA Convention. We had the Harvest Hoedown last Friday and had around 150 paid plus 30-40 kids. It was well received. The H Barn pipes busted on Sunday. We just had them redone in Pex to avoid them freezing but the 90s and valves broke.

Micaela Halvorson: Nothing to report.

Visitors: Nothing to report.

Meeting Adjourned: 6:35 p.m.

Next Regular Meeting Date: November 19, 2018 @ 5:30 p.m.

February 4, 2019