



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm, October 17, 2022
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on October 17th, 2022, at 5:30 p.m. by Chairman Gail Merritt.

MEMBERS ATTENDING

- Gail Merritt, Chairman
- Stanley Flynn
- Mike McCabe
- Mike Kasberger
- Linda Cross
- Linda Smith

STAFF ATTENDING

- Casey Daly, Manager
- Haley Crow, Office Assistant

GUESTS

- Jerry Brummer
- Jason Snider
- Steve Holliday

MINUTES

Stanley motions to approve the minutes from September 19, 2022; Linda S. seconds the motion. Motion carries; minutes are approved.

PRESENTATIONS/DISCUSSION ITEMS

- **Crooked River Roundup (Jason Snider & Steve Holliday):** Jason presents a summary project list from 2021 and 2022. Hurdles for the Roundup going forward: finding ways to create more seating for about 1500-2000 people to accommodate for the growth in crowds / finding ways to more strategically park people coming to events / having conversations with the school district and downtown to park people and bus people to the Fairgrounds (reducing traffic congestion) / exit strategy when leaving the fairgrounds (alleviate traffic congestion) / reducing dust in the infield / feedback from clients and participants that we have the most user-friendly arena in the region / creating mezzanines and bleacher sets, creating more accessible announcer rooms / create alley for horses to get to the track / recruiting volunteers and committee members

October 20, 2022

- Gail requests a walk-through of what they are envisioning for the grandstands & outdoor arena, parking, other infrastructure
 - Steve emphasizes the need to have multiple groups working together to achieve these goals; a meeting schedule should be tentatively released in November
 - Jason talks about new potential rodeo events: bull fights, extreme bronc events, half-priced or ladies' night discounted tickets for Wednesday (to stretch the crowd out from Friday & Saturday night)
 - Steve mentions a new program where every kid in the school district (K-12) will be educated in something in the "western way of life" – agriculture, rodeo, etc.
 - Haley hands out a list of Crook County Fairgrounds happenings for September through December
 - Casey mentions opening the Indoor Arena for roping on Wednesday nights
- **Proposed County Boards and Committees Application Process:** Casey introduces a draft resolution written by Eric Blaine. Jerry Brummer explains that the resolution came about because there are several different committees, and each operates differently; the resolution will clear up some of the questions about process that were raised by the Fair Board. This will also help the public understand the Fair Board application process and create consistency. The Fair Board can make suggestions on the resolution before the work session on the morning of October 18th.
 - Casey gives a summary: There is an opening on the Fair Board, the opening is turned in to the County Administration, Administration advertises the opening for 30 or 60 days, (Board members with an expiring term with have to apply like everyone else), application date closes and applications come to Casey, interviews are scheduled, Fair Board makes a recommendation to the County Court on who takes the position, the new board member is appointed. There will be a status update after the 10/18 work session.
- **New Fair Board Representative for the Crooked River Roundup:** Gail opens up the discussion on finding a new Fair Board member to represent the Board at Crooked River Roundup Association meetings (once a month). No members show desire to be the representative, so the topic is tabled until more Board Members are brought on.
 - Mike K. asks for clarification on the relationship between the Fair Board and CRR. Casey explains that CRR pays \$22k to lease the facility from the Fairgrounds for the horse races and the rodeo, plus 5% of liquor sales. The Fairgrounds then credits the money back into an escrow account, and that accounting comes back to the Fair Board. CRR outlines projects that they want to complete, bring those to the Fair Board, and then the board says "yay" or "nay" which allows or disallows CRR from using the funds for said projects. CRR can also choose to save those funds over time for larger projects. The projects have to benefit the county and not just CRR.

BOARD REPORTS

- Gail Merritt: nothing to report.
- Stanley Flynn: nothing to report.
- Mike McCabe: will be attending the Oregon Fairs Association conference as the board's Area 3 representative.
- Mike Kasberger: nothing to report.
- Linda Cross: nothing to report.
- Linda Smith: New Rodeo Queen is Mayzee Dalton

OFFICE ASSISTANT REPORT

Haley Crow: Updates on Premium Book progress & sponsorship opportunities, Trick-or-Treat Drive Thru (Oct. 31, 6-9PM), and Christmas in the Pines

Gail: The Lions used to sell ad spots for the Premium book... bring something like that back?

October 20, 2022

FINANCIAL REPORT

Casey Daly: Goes over the financials through the end of September. The \$2 million state grant is in there, skewing some of the numbers.

No questions from the Board.

MANAGER'S REPORT

- Casey Daly: 4-H is proposing that they begin the Fair schedule 1 day earlier, so Sunday would be steel/tents, Monday animals would be brought in, Tuesday would be the beginning of shows, Friday would be the last day of shows. They are trying to achieve families having more time at Fair and easing the show stress throughout Fair. Is this something the Board could consider? The board wants to continue considering the change.
- Casey Daly: has 3 quotes for a new tractor, 2 are John Deere and the 3rd is a New Holland. There is an opportunity to see one of the tractors in person in Madras. It is the Board's recommendation to stick with Pape.
- Eagle Roofing is coming to evaluate the pitch of the Indoor Arena roof to see if that needs to be altered.
- Oregon State Fish & Game will be back at the Fairgrounds next week for the Hunter's check station.
- In the market for a new skidsteer & roller
- Cowboy bathrooms update: will just be doing cosmetic renovations (new stalls, fixtures, showers, partitions, paint, sinks, mirrors, etc). Talked briefly about installing exterior showers.
- Marshall Beck is getting quotes and plans together on expanding the Grizzly Mountain Pavilion/lean-to. The goal is to get everything under cover to protect equipment from the weather.
- The Outdoor Arena lighting is a continuing project (\$80k-\$100k)

ACTION ITEM(S)

1. September minutes were approved.
2. Motion passes to authorize Casey to move forward with the discussion from the Executive Session.

EXECUTIVE SESSION: ORS 192.660.(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

- Mike M makes a motion to authorize Casey to move forward with the discussion from the Executive Session. Stanley seconds the motion. Motion passes.

PUBLIC COMMENT(S)

No public comments.

Meeting was adjourned at 6:47 p.m.

Next Regular Meeting Date: November 21, 2022 @ 5:30 p.m.

Respectfully Submitted,

Casey Daly

Gail Merritt, Chairman

October 20, 2022