



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- September 16, 2019
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on September 16, 2019 at 5:30 p.m. by Chairman, Gail Merritt

MEMBERS ATTENDING

- Gail Merritt, Chair
- James Savage
- Dale Cummins
- Mike McCabe
- Linda Smith
- Linda Cross
- Stanley Flynn

STAFF ATTENDING

- Casey Daly, Manager
- Jerry Brummer, Commissioner
- Micaela Halvorson, Office Assistant

GUESTS

- Marv Sumners, Crooked River Roundup
- Chad McAvan, Crooked River Roundup
- Jason Snider, Crooked River Roundup
- Dennis Hilderbrand
- Mark McKinnon
- Brandi Ebner, Hospice Auction
- Doug Smith, Crooked River Roundup

MINUTES

Stanley F. motioned to approve the minutes from July 15, 2019, Mike M. seconded the motion. Motion passed unanimously, minutes approved.

PRESENTATIONS/DISCUSSION ITEMS

- Amanda Noland-Hagen Family Benefit GMP Donation-Amanda is not able to attend the meeting tonight so Dale C. is going to present. The benefit is for Bristol, the child that was diagnosed with Leukemia. Amanda has a venue already established; however, they are concerned with the weather. They have requested to reserve the Grizzly Mountain Pavilion as a backup if the weather turns; they have a live band and auction scheduled. The event is scheduled for September 28th. The Crooked River Roundup queen tryouts will be held the

next morning, so the benefit would need to clean up the building that evening. **Linda S. motioned to waive the fees for the Grizzly Mountain Pavilion for Baby Bristol (Hagen Family) fundraiser for September 28, 2019. Stanley seconded. Dale C. abstained, motion carries.**

- Crooked River Roundup-Follow up from the rodeo and races. With the rodeo, it was a difficult, unique rally of the people in the community to get through the theft, flooding. There is no way to prepare for what happened, but they wanted to thank everyone for their help. A check for the 5% alcohol was given to the fairgrounds. The CRR events have grown over the past 5 years and the fairgrounds and the Roundup have accomplished a lot together. It is time to look at the next five years and address the growth. Doug Smith stated that they had an incredible race year. The main concern is how to grow from here and address the same hot topics that have been a concern for many years. Those include getting the stalls cleaned in the time restraints we have, upgrading the restroom facilities, moving steel around to setup temporary pens, lighting issues. Jason would like to setup a date and time to meet with a few members of the board and discuss the wants/needs that should be addressed in the next 5-year contract. The contract ends the end of May and neither party wants to get too close to that date without the contract in place. Both parties agreed to have a smaller committee meet to discuss the contract and then report back to the larger groups.
- Dennis Hilderbrand and Mark McKinnon Beef Barn 2020-The beef program has grown considerably in the past two years and they would like to figure out a direction to get a new beef barn and new wash racks. Dennis and Mark would like to see what they can do to get the community involved in getting a new area for more animals during fair. Mark has concerns with bringing the beef into the indoor arena with the pigs and the safety of the kids due to the beef not reacting well to the environment of the indoor arena. He also believes that a new barn could be built by getting the community involved. The board would like to know how much room they would need to house 100 head plus the show ring. Dennis wanted to know if a contractor is required for this type of project. The county will allow us to do the work with volunteers but we must be able to pass building inspections. Mark's ideal location would be next to the stall barns where we currently pile all the shavings or moving the last two barns and building where they currently are. Mark would like to view some other fairgrounds to see what they currently do. Umatilla and Washington counties have newer facilities that we could arrange a walk-through to get some ideas. Dennis and Mark are suggesting something similar to the H-Barns. The board has asked Dennis and Mark to draw something up with their ideas including required area needed (foot print). Casey's concern is that we are currently renting tents to house the sheep and goats so he would like to include them in the conversation. Upgrades and improvements would need to be made to the current facilities to make them more user friendly for the other animals.
- Brandi Ebner-St. Charles Hospice Auction-Brandi is the new event coordinator for the Hospice Auction. She would like to ask the fair board to continue their generosity by waiving the alcohol fee as well as providing the facility rent free so all the money can go back to the families in hospice. The fair board has not donated the facility rent-free in the past; the hospice coordinator has gone to the county court and requested that they pay for the rental of the building. The fair board did waive the alcohol commission and just requests to be listed as a sponsor of the event. We will give Brandi the paperwork to get on the county court agenda. **Dale C. motioned to waive the 20% alcohol fee for the St. Charles Hospice Auction. Linda C. seconded. All in favor, motion carries.**
- Kiwanis Event-October 12th-Forrest Cavanaugh was supposed to attend but was not here.

- Carnival Exclusivity for Crook County Fairgrounds-A carnival is not fair, however, it is a major component of fair. Casey would like to see about having first right of refusal or some kind of exclusivity for a carnival for a specific amount of time before the fair. Commissioner Brummer suggested that Casey ask Eric Blaine what our options are. It has been difficult to get a carnival and part of the hesitancy from the providers is that there is a carnival here a month before fair. Brandi Ebner is in charge of Western Days so Casey wanted to discuss this issue before approaching her about it.
- For Crooked River Roundup Contract Committee-**Mike M. motioned to have Dale, James, Gail, and Casey make up the Crooked River Roundup Contract Committee. Linda S. seconded. All in favor, motion carries.** Casey will send all of the previous contracts to the committee and also dates and times for meetings.
- Asphalt Crack Seal & Seal Coat Project Update-skipped

BOARD REPORTS

- Gail Merritt: She received a very nice framed picture of the fair board.
- Dale Cummins: He is very impressed with the new employees. Every time he is here, he notices something new that is being worked on or fixed.
- Linda Smith: Has spent the last several weekends at several different rodeo grounds and would like to just mention how nice our facilities are.
- Mike McCabe: Nothing to report.
- James Savage: Nothing to report.
- Stanley Flynn: The Oregon Old Time Fiddlers had many wonderful things to say about how nice the fairgrounds are and all of the improvements.
- Linda Cross: Nothing to report.

FINANCIAL REPORT

Financial reports were presented to the board.

STAFF REPORT

Micaela reported that she is working on finishing thank you cards and will include some pictures with the cards. Dale has a nice picture of the Ferris wheel with sunset that he will share. She would also like to know if the fair board would like to have Wildlife Wendy back next year, the fair board would like to invite her back. They would also like to invite Legendary Longhorns back.

Commissioner Brummer felt that the atmosphere with the Crooked River Roundup was amicable and he would like to see that grow. He would like the committee/board to figure out a base rate and then anything the Crooked River Roundup wants to add on they can pay for it.

MANAGER'S REPORT

Casey has been working with the extension office on the LED sign for Lynn Boulevard. He talked to Scott Smith, City of Prineville, who is unable to provide any kind of distance for any future width expansions. He committed to the right of ways that are currently in place that are 18 inches off of the asphalt. We are doing the site survey right now; Casey met with Kim Herber. There are some power poles that are in the visual path of the possible sign locations. Casey met with Eric Klann about the Parks and Rec Master Plan. The fairgrounds was not going to initially be included in that but they changed their minds and have requested maps and long range improvement plans. All of

our master plan will be included with the Parks and Rec. There have been some reoccurring thefts at the fairgrounds and it has become a huge issue. One of the things that we are getting addressed is a high resolution camera that can read license plate numbers. That will be installed by James Wilson at the front entry way; hopefully we can lock down the remaining entrances. Dale C. would like to approach the county about changing the status of the road that goes through the fairgrounds so that we can lock the fairgrounds at night. There are a few instances where we will not be able to lock the fairgrounds down but it doesn't seem like there are many issues when the fairgrounds are occupied. Dale also mentioned possibly hiring a security company to do some drive through checks. The City might be interested in going together to hire a person for this as well. During fair, we had two severe weather events. We discovered that our wireless microphones did not work in the high static, the PA system on the stage was under water and was unusable. We have purchased three bullhorns that can be placed out when we have large crowds on the grounds. Casey is going to get the emergency equipment on his pickup up and running again. We will be going to winter hours again on September 30th. We will be open until 4. The attendance during fair was 28,122, livestock sale \$592,886 on 212 head. Our numbers were down as far as entries. We did send a few exhibits to the State Fair Best of the Best and the feedback we received was that the items were not very well displayed. We are already working on things for next year. We are looking into a group called the Fab Four, they are a Beatles tribute band. At our next fair board meeting, we will need to come up with fair themes for next year. The volunteer of the year was not at the volunteer barbeque, the board would like to present it to him at county court.

PUBLIC COMMENT

No public comment.

Meeting was adjourned at 7:07 p.m.

Next Regular Meeting Date: October 21, 2019 @ 5:30 p.m.

Respectfully Submitted,

Micaela Halvorson, Office Assistant

Gail Merritt, Chairman