



Crook County Fair Board Minutes
Fair Board Meeting 5:30 pm- September 20, 2021
1280 S. Main St., Prineville, OR 97754
Telephone 541-447-6575

The regular meeting of the Crook County Fair Board was called to order on September 20, 2021 at 5:30 p.m. by Chairman, Gail Merritt.

MEMBERS ATTENDING

- Gail Merritt, Chairman
- Linda Smith
- Mike Kasberger
- Stanley Flynn
- Mike McCabe
- James Savage
- Dale Cummins

STAFF ATTENDING

- Micaela Halvorson, Office Assistant
- Casey Daly, Manager

GUESTS

- None

MINUTES

Mike M. motioned to approve the minutes from July 19, 2021, Linda S. seconded the motion. Dale abstained. Motion passed; minutes approved.

PRESENTATIONS/DISCUSSION ITEMS

- Crooked River Roundup-No one in attendance.
- SAR Building Agreement-Dale mentioned that the SAR building is now unoccupied but does contain infrastructure that could be moved to the small office located in the building and create a report writing station that would allow sheriff deputies and police officers a space to do reports and have access to their network. There will be several located around the area as the city grows. An example he gave is an officer is assigned to patrol up around the rimrock that day, they would be able to stay there to process any reports that are needed. It would be beneficial to have one located on the fairgrounds so that during events like the races, rodeo or fair, an officer could be on the grounds and stay here instead of needing to go back to the station. It would probably give the fairgrounds more police presence because there would be a law enforcement vehicle at the building while it was being used. He would like to make a request to do that. No construction would be needed, it would just take James Wilson taking the current network and moving it to the office space. The room would be secured and unavailable to other users. The main part of the building would still be available

to use regardless if an officer was there or not. **James motioned to accept the SAR building proposal to allow law enforcement to use the small room. Mike M. seconded. Motion carries.**

BOARD REPORTS

- Gail Merritt: We had a fair planning critique, and they would like to know the fair theme sooner than later.
- Dale Cummins: He is getting married on October 2nd and on October 16th there will be a reception at Meadow Lakes and everyone is invited.
- Linda Smith: Nothing to report.
- James Savage: Nothing to report.
- Stanley Flynn: Nothing to report.
- Mike Kasberger: Wanted to know about where we are at with our master plan. Casey got ahold of the company and had a discussion with Commissioner Brummer about it and he said to cut it off, that he is not interested in moving forward with them. We had a master plan that was in conjunction with Parks & Rec. master plan, they received theirs however, ours got dropped. When Casey talked to MIG, the lady that was in charge of our account had moved on to another company and basically dropped the ball. The county had not paid anything to the company and Casey Kaiser didn't believe that the city had paid anything either.
- Mike McCabe: He wanted an update on the RV Park. Casey was approached by Commissioner Brummer who had discussions with Commissioner Barney, and they were fine with moving forward. The judge did not agree, he got some advice from the county attorney that they didn't think that we had any options to get out of the contract. Commissioner Brummer asked Casey to look into what it would take to setup some RV sites here on the fairgrounds in the middle of the racetrack. Anything new would be exempt from the current contract. So, they met with Pacific Power to see what kind of power is available out back and he's made some phone calls about if we build this, who would come and there was a lot of interest in it. Currently, with the power out there, we could have between 5-8 sites. There is 3 phase power out on the pole by the A Barn and it would cost around \$30,000 to have it brought over and put in a vault, and then we could have unlimited amount of sites. They discussed doing the north side of the infield first in a half moon shape, it would be a pull through type site and each one would have a 12' x 12' pen for horses, it would have 50 amps, sewer, and water. They could be rented year-round. The cost per night would be around \$65-70 per night. Another selling point would be allowing users to up-sale the spaces. Pacific Power is going to give a written proposal on the actual cost to bring the power in.

FINANCIAL REPORT

Financial reports were presented to the fair board.

STAFF REPORT

Micaela- She has "Thank You" cards for everyone to sign for fair sponsors. She has also started working at Community Development in the mornings and the fairgrounds in the afternoon.

MANAGER'S REPORT

A little about fair, typically we have between 28,000-32,000 in attendance, this year we estimated 47,000. Linda proposed moving the food vendors up along the fence, we just need to figure out how to get power to them. Another indicator of our attendance being up is that we usually do around \$53,000 in carnival revenue and this year we were at \$108,000. The company has extended the contract for an additional 3 years. The back of the Pape signs will be installed this weekend. We are working with the Ochoco Irrigation District and have made a presentation to the county court to allow us to move our check dam from the foot bridge to the rear of the vector building. There is more room over there. The irrigation district doesn't want the rodeo's pump in the irrigation canal anymore. It did cause some issues with some of the local ranchers about why are we taking water out of the canal that is designated for them. The city is willing to donate a surplus tank that they have, Mike K. is drawing some plans for the check dam and fill station. Once we have it all put in place, we will be able to fill the water trucks without even leaving the fairgrounds. Oregon Fair funding had 2 wins and one not so good win with the legislator. There has been a \$50,000,000 account setup for the entertainment industry to pull grants from. The other win was a \$10,000,000

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Capital Improvement fund for fairgrounds throughout the state. Both of those funds are in the rules writing committee so once they finish, we can access them. The 1% lottery cap ask of the legislator was stalled. It will be resubmitted next year. Premium books were one of the things that was discussed in the debrief meeting. The group agrees that an actual printed book needs to happen. We have a large senior population in the county that cannot access it otherwise. We are asking for any changes to be made to it are due by the 26th of November. The plan is to strip out all the advertisements, the schedules, all the entertainment things so we can get just the premium book printed then we will place an insert in them after the fact and hopefully we will get these printed and out by May. Due to the items we are taking out, we have not been able to get it out in a timely manner. The facilities agreement and equipment sharing with the city was signed by the county and the city. It was approved so going forward, the city has access to all the facilities and equipment and in turn we can use the city's equipment. One of the things that we are constantly battling is when we have an emergency here such as a broken pipe or water leak/flood, we are asking the city to lend us not only their staff but also their equipment. That is now formalized. The charging stations have been installed on the pad; we are just waiting for Cooper Electric to come hook them up. We have also submitted another grant proposal that is going to give us one of the Ford F-250 lightning pickups. We have submitted that to Pacific Power. Our Lynn Boulevard sign is complete, we are waiting on Cooper Electric and James Wilson to finish it up, but it is installed. It will have the same rules and restrictions on it as our other signs. It will strictly be fairgrounds events, public safety, and this one we are sharing with the extension office so it will have their information on it as well. The breezeway, the office and the boat house are all being prepped for paint and will be painted before the weather turns bad. The Hospice Auction has canceled already. We haven't heard if they are going to try and do a virtual auction, but they have canceled the in-person event. The Crook County Stockgrowers have also changed their venue. We are continuing to lose events due to the restrictions. Micaela will be attending the IAFE Convention in San Antonio again this year on November 28-December 1. Western Fairs Association is in Reno again this year and will be held January 16-19 if anyone is interested in attending, please let Casey know. The OFA Convention will be held at the state fairgrounds on February 6-9. The reason for the date change is so it can be held while the legislators are in session. Please let Casey know if you are interested in attending that. The gazebo has new plans drawn and our volunteers Tom and Rich have agreed to build it. Tom is traveling doing his Habitat for Humanity right now, and when he returns, they will get started. We are hoping that the lumber prices come back down.

ACTION ITEM

PUBLIC COMMENT

No public comment.

Meeting was adjourned at 6:15 p.m.

Next Regular Meeting Date: October 18, 2021 @ 5:30 p.m.

Respectfully Submitted,

Micaela Halvorson, Office Assistant

Gail Merritt, Chairman

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