



CLUB/CHAPTER LEADER ENTRY INFORMATION

Dane County Fair: July 18 - 21, 2024

1. **Club Entries:** (i.e. Animal Club Herd or Clean Barn, the entire Booths Department & Learning Lane): Create a FairEntry Account for the club. If you created an account last year, please use the existing account's email address and password.
2. **Entries Deadline: must be submitted online by Thursday, June 1, 2024, 11:59 p.m.**
 - a. All youth exhibitor entries will include a wristband to the Fair (including Cloverbuds).
 - b. **Late Entry Fee - \$25 per submission from June 2 to June 8 at 11:59 p.m.**
3. **Club Leaders** will receive an email summary of club exhibitors, entries, and fees due after the June 1 deadline from the DCF Entry Department. Leaders **must reply to the email with approval or questions before Noon, June 10.**
4. **Leaders' responsibilities:**
 - a. **Distribute Web Links:** Information Resource Guide, Guide to Entries, and any other information to members. Links listed on the [Online Entries – FairEntry](#) website page.
 - b. **Entries Summary by Member (Exhibitor) Review:** Verify member's eligibility to exhibit in projects. DCF Entry staff will email the summary after June 1.
 - c. **Verify member's participation with their animals.** Your acceptance/verification of the Entries Summary will certify your recognition of the member's Youth Code of Practice acknowledgement by online entry by the youth member and parent/guardian.
 - d. **Reply** by email or phone is required to the Fair office **by Noon, June 10** to confirm the information above is accurate on the Entries Summary.
5. **All Fees** may be paid online with Entries by credit card. An option to pay by check is available. All checks must be payable to Dane County Fair, received by June 9, 2024 at the Dane County Fair Office (PO Box 287, Oregon, WI 53575)
6. **Entry Tags & Material Pick-up**:** The youth organization leader or a representative of the organization may pick up club entry tags, wristbands, shirts, and other Fair entry information on
Wednesday, June 26, 5 – 7 p.m. at Alliant Energy Center – Exhibition Hall

****Club entry tags and wristbands will not be distributed without all fees being received.**

Contact Information:

Entries Department

Phone: 608-889-0026

Email: entries.danecountyfair@gmail.com

Fair Office

Mailing Address: P.O. Box 287, Oregon, WI 53575

Phone: 608-291-2900

Email: info@danecountyfair.com