



## Meeting of Board of Directors

Wednesday, April 28, 2004

7:30 a.m. – 9:30 a.m.

Kent County Board Room, 3<sup>rd</sup> Floor  
Grand Rapids, Michigan 49503

### AGENDA

- |   |  |  |
|---|--|--|
| <p>Convention<br/>Arena<br/>Authority</p> <p>John Logie,<br/>Chairman</p> <p>Lew Chamberlin<br/>Clif Charles</p> <p>Gary McInerney<br/>Steven Heacock<br/>Birgit Klohs<br/>Joseph Tomaselli</p> | <p><b>I. Call to Order</b></p> <p><b>II. Oath of Office – Gary McInerney</b></p> <p><b>III. Approval of March 24, 2004 Minutes</b></p> <p><b>IV. DeVos Place Construction Update – Erhardt/Hunt</b></p> <p><b>V. Committee Reports</b></p> <ul style="list-style-type: none"><li>a. Building Committee</li><li>b. Operations Committee<ul style="list-style-type: none"><li>i. CVB Update</li></ul></li><li>c. Finance Committee<ul style="list-style-type: none"><li>i. Approval of Disbursements</li><li>ii. Approval of SMG Financial Statements</li><li>iii. Approval of CAA Financial Statement</li><li>iv. Revised DeVos Place® Capital Improvement Budget</li><li>v. Directors &amp; Officers Insurance Policy Renewal</li></ul></li></ul> <p><b>VI. SMG Report</b></p> <ul style="list-style-type: none"><li>i. Facilities Calendars</li></ul> <p><b>VII. Public Comment</b></p> <p><b>VIII. Next Meeting Date: May 26, 2004</b></p> <p><b>IX. Adjournment</b></p> | <p>Action</p> <p>Action</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Information</p> |
|---|--|--|



Van Andel Arena  
130 Fulton West  
Grand Rapids, MI 49503  
616.742.6600  
Fax 616.742.6197

**DEVOS PLACE<sup>SM</sup>**  
DeVos Place  
303 Monroe Ave. NW  
Grand Rapids, MI 49503  
616.742.6500  
Fax 616.742.6590





## Officers & Directors

### **John H. Logie, Chairman**

Warner, Norcross & Judd  
900 Fifth Third Center  
Grand Rapids, MI 49503  
752-2111 Fax: 222-2111  
E-mail: [jlogie@wnj.com](mailto:jlogie@wnj.com)  
Term expires: 12/31/04

### **Clifton Charles Jr., Vice Chairman**

Gordon Food Service  
PO Box 1787  
Grand Rapids, MI 49501  
261-7566 Fax: 717-6220  
E-mail: [ccharles@gfs.com](mailto:ccharles@gfs.com)  
Term expires: 12/31/06

### **Birgit M. Klohs, Secretary/Treasurer**

The Right Place Program  
111 Waters Building  
Grand Rapids, MI 49503  
771-0324 Fax: 771-0329  
E-mail: [klohsb@rightplace.org](mailto:klohsb@rightplace.org)  
Term expires: 12/31/06

### **Lew Chamberlin**

West Michigan Whitecaps  
4500 West River Dr NE  
Comstock Park, MI 49321  
784-4131 Fax: 784-4911  
E-mail: [lchamberlin@whitecapsbaseball.com](mailto:lchamberlin@whitecapsbaseball.com)  
Term expires: 12/31/04

### **Gary J. McInerney**

McInerney Law Offices  
330 East Fulton  
Grand Rapids, MI 49503  
458-6111 Fax: 458-6446  
Cell phone: (616) 485-3447  
E-mail: [gary@mcbowen.com](mailto:gary@mcbowen.com)  
Term Expires: 2/29/08

### **Steven R. Heacock**

IdeaSphere, Inc.  
3133 Orchard Vista  
Grand Rapids, MI 49546  
464-5030 Fax: 575-0556  
E-mail: [sheacock@ideasphereinc.com](mailto:sheacock@ideasphereinc.com)  
Term expires: 12/31/06

### **Joseph A. Tomaselli**

Amway Hotel Corporation  
187 Monroe Avenue NW  
Grand Rapids, MI 49503  
776-6461 Fax: 776-6427  
E-mail: [JTomaselli@amwaygrand.com](mailto:JTomaselli@amwaygrand.com)  
Term expires: 12/31/04

**MINUTES OF THE GRAND RAPIDS-KENT COUNTY  
CONVENTION/ARENA AUTHORITY  
BOARD OF DIRECTORS MEETING  
Wednesday, April 28, 2004**

**I.     Call to Order**

Chairman John Logie called the meeting to order at 7:35 a.m. Chairman Logie presided and Susan Waddell recorded in the absence of Birgit Klohs.

**Attendance**

Members Present:     John Logie, Chairman  
                              Lew Chamberlin  
                              Clif Charles  
                              Steve Heacock  
                              Gary McInerney  
                              Joseph Tomaselli

Members Absent:     Birgit Klohs

Staff/Others:	David Czurak	<i>Grand Rapids Business Journal</i>
	Jim Day	Kent County
	Joe Erhardt	Erhardt/Hunt Joint Venture
	George Helmstead	CVB
	Chris Knappe	<i>The Grand Rapids Press</i>
	Joseph Lathrop	OCG
	Chris Machuta	SMG
	Rich MacKeigan	SMG
	Steve Miller	SMG
	William Sewall	Erhardt/Hunt Joint Venture
	Dale Sommers	CAA Owner Representative
	Susan Waddell	CAA
	Jana Wallace	City of Grand Rapids
	Jim Watt	SMG
	Richard Wendt	Dickinson Wright
	Robert White	Kent County

**II.     Oath of Office**

Mary Hollinrake, Kent County Clerk, performed the oath of office for Board member, Gary J. McInerney. Governor Jennifer Granholm appointed Mr. McInerney for a term commencing March 25, 2004 and expiring February 29, 2008.

**III.    Minutes of Prior Meeting**

*Motion: Mr. Heacock, supported by Mr. Charles, moved to approve the Minutes of the March 24, 2004, meeting of the Authority. Motion carried unanimously.*

#### IV. DeVos Place® Construction Update

Mr. Sewall and Mr. Erhardt presented a construction update. The ballroom area steel, concrete, and excavation are progressing on schedule. The ballroom roofing is 75% complete. The aluminum curtain wall material has been received and layout is in process to begin installing the enclosure components next month. The final completion date for the ballroom is March 31, 2005. Masonry work in the kitchen is almost complete. Subcontractors are working on the catwalks around the perimeter of DeVos Performance Hall. New window openings have been created on the exterior of the Grand Center and preparations to apply new face brick are underway.

#### V. Committee Reports

##### Building Committee

Mr. Sommers reported that there were no action items submitted to the Committee in April. Mr. Sommers added that bids were received for both the DeVos Performance Hall interior project and the riverwalk. The proposed subcontractors have been interviewed and material purchase orders are being prepared. Both the DeVos Performance Hall and the riverwalk buy-out fit within the total guaranteed maximum price budget.

##### Operations Committee

Mr. Tomaselli stated that the Committee received an operations report from Sandy Thomley. SMG recently held two customer service training classes for more than 60 employees. Subcontractors were invited to participate and three-fourths of them sent representatives. Ms. Thomley presented a synopsis of event days at DeVos Place® from December 1, 2003 through May 31, 2004. Out of 184 calendar days, there were only 13 dark days. During this period, the facility welcomed 136 different clients. In its first six months of operation, DeVos Place® hosted 355 event days with a total estimated attendance of 453,000. The peak number of event days for an entire year at the Grand Center was around 450. SMG staff met with Iliana Ordaz-Jeffries, Executive Director of the Arts Council, to walk through DeVos Place® and identify potential sites for art displays. The Arts Council is excited about the opportunity and should have an initiation report ready by the end of May.

Mr. Helmstead presented the CVB marketing report. Mr. Helmstead introduced Joseph Lathrop, President of OCG. OCG is working on a strategic plan for the CVB. No decision has been made on the US Green Building convention.\* The CVB has booked the Model A Restorers Club for July 2006. The CVB is creating a website to promote the Art Pro convention. The Chamber of Commerce will be hosting a technology showcase at DeVos Place on May 12. The CVB won the Best Special Section award from the Michigan Press Association.

\*As of April 30<sup>th</sup>, the US Green Building convention decided on Denver, Colorado.

##### Finance Committee

Mr. Heacock presented the Finance Committee report.

- a. Approval of Disbursements and Payroll for the Period March 16 – April 12, 2004

*Motion: Mr. Heacock, supported by Mr. Chamberlin, moved to approve payment of disbursements and payroll totaling \$261,659.64. Motion carried unanimously.*

b. Approval of SMG Financial Statements for DeVos Place® and Van Andel Arena®

*Motion: Mr. Heacock, supported by Mr. Chamberlin, moved to approve the SMG Financial Statements for DeVos Place® and the Van Andel Arena® for the period ended March 31, 2004. Motion carried unanimously.*

c. Approval of CAA Preliminary Financial Statement Prepared by Beene Garter LLP

*Motion: Mr. Heacock, supported by Mr. Chamberlin, moved to approve the Grand Rapids – Kent County Convention/Arena Authority Financial Statement for the period ended March 31, 2004. Motion carried unanimously.*

d. Revised DeVos Place® Capital Improvement Budget

Mr. White presented the revised capital improvement budget and summarized the sources and uses of funds statement and projected monthly cash balances report. The budget was revised primarily to include the DeVos Performance Hall interiors project. Of particular note, the current budget assumed \$1 million transfer from the operating reserves during fiscal years 2001-2004. Given the overall status of the project, staff has included a \$1 million reduction in the transfer. This reduction will bolster the operating reserve balance of the CAA. Mr. Logie stated that the Board would need to develop a strategy to meet future competitive market challenges.

*Motion: Mr. Heacock, supported by Mr. Tomaselli, moved to approve the Revised DeVos Place® Capital Improvement Project Budget. Motion carried unanimously.*

e. Directors & Officers Insurance Policy Renewal

The CAA Board authorized the Finance Committee to bind coverage for renewal of the directors and officers insurance policy. Staff presented renewal quotes. After review and discussion of the options, the Committee approved coverage at the \$5 million dollar limit with a \$15,000 deductible and premium cost of \$13,200.

*Motion: Mr. Heacock, supported by Mr. Tomaselli, moved to approve the recommendation for the directors and officers insurance policy renewal at \$5,000,000 coverage with \$15,000 deductible and premium cost of \$13,200. Motion carried unanimously.*

f. Authorization to Sign Checks

Mayor Logie recommended that Gary McInerney be added to the list of Board members authorized to sign checks. Members currently authorized to sign checks are John Logie, Clif Charles, Birgit Klohs, and Steve Heacock.

*Motion: Mr. Heacock, supported by Mr. Charles, moved to approve the recommendation that Gary McInerney be authorized to sign checks on behalf of the Grand Rapids-Kent County Convention/Arena Authority. Motion carried unanimously.*

VI. SMG Report

Facilities Calendar

Mr. MacKeigan reported that upcoming events at the Van Andel Arena® include the Davenport commencement, Metallica, Yes, Eagles, Alabama, Shania Twain, Famous People Players, Phil Collins, American Idol, and Simon & Garfunkel. DeVos Place® has been extremely busy with If These Hips Could Talk, Lord of the Dance, Oliver, the Barber of Seville, and the symphony. Staff is working on the preliminary fiscal year 2005 budgets to be presented next month.

VII. Public Comments

None.

VIII. Next Meeting Date

The next CAA Board meeting is Wednesday, May 26, 2004. A tour of the construction site will follow the meeting. The July 28 meeting will be canceled.

IX. Adjournment

There being no other business, the meeting adjourned at 8:25 a.m.

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Susan M. Waddell, Recording Secretary

**MINUTES OF THE GRAND RAPIDS-KENT COUNTY  
CONVENTION/ARENA AUTHORITY  
BOARD OF DIRECTORS MEETING  
Wednesday, March 24, 2004**

**I. Call to Order**

Chairman John Logie called the meeting to order at 7:35 a.m. Chairman Logie presided and Secretary-Treasurer Birgit Klohs recorded.

**Attendance**

Members Present: John Logie, Chairman  
Lew Chamberlin  
Steve Heacock  
Birgit Klohs

Members Absent: Clif Charles  
David Frey  
Joseph Tomaselli

Staff/Others:	Scott Buhner	City of Grand Rapids
	David Czurak	<i>Grand Rapids Business Journal</i>
	Jim Day	Kent County
	Daryl Delabbio	Kent County
	Joe Erhardt	Erhardt/Hunt Joint Venture
	Jim Gray	CAA Owner Representative
	George Helmstead	CVB
	Kurt Kimball	City of Grand Rapids
	Chris Knappe	<i>The Grand Rapids Press</i>
	Chris Machuta	SMG
	Rich MacKeigan	SMG
	William Sewall	Erhardt/Hunt Joint Venture
	Dale Sommers	CAA Owner Representative
	Susan Waddell	CAA
	Jana Wallace	City of Grand Rapids
	Richard Wendt	Dickinson Wright
	Robert White	Kent County
	Steven Wilson	CVB
	Tim Wondergem	Wondergem Consulting

**II. Minutes of Prior Meeting**

*Motion: Ms. Klohs, supported by Mr. Chamberlin, moved to approve the Minutes of the February 25, 2004, meeting of the Authority. Motion carried unanimously.*

**III. DeVos Place® Construction Update**

Mr. Sewall and Mr. Erhardt presented a construction update. The construction manager is finalizing the pricing for the river walk and DeVos Performance Hall interiors project. Renovation continues in the Grand Center, with heavy emphasis on the kitchen. The cooking fume hoods have been installed, and masonry and stud walls throughout the space have begun. The Ballroom structure is progressing well. Despite bad weather, the subcontractors have completed setting six of eight sequences and completed

detailing sequences three and four. Concrete slab on deck has commenced and will continue for the next six weeks. The roofing over the ballroom is 60% complete.

#### IV. Committee Reports

##### Building Committee

Mr. Sommers reported that the DeVos Performance Hall seat refurbishing bid was awarded to Irwin Seating. Phase II closeout is complete except for a few minor exterior items. The project continues to remain within budget.

##### Operations Committee

Mr. Chamberlin reported that the Committee did not meet in March.

Mr. Wilson and Mr. Helmstead presented the CVB marketing report. Mr. Wilson announced that the 100<sup>th</sup> convention has been booked for DeVos Place®. The Michigan Townships Association has confirmed its 2006 Annual Convention taking place January 20-January 27, 2006. The convention will draw 2,500 delegates and average 1,165 peak rooms. The average attendance for conventions has doubled to more than 2,000 delegates, and the average room block is 1,381. The peak night average is 478 guestrooms. Most are Michigan bookings, but the number of regional and state conventions continues to increase. The Community Media Center is developing a PowerPoint program and website for the Customer Service Task Force, which should be ready in late April. The CVB is expanding the scope and adding categories to its Hometown Heroes program.

##### Finance Committee

Mr. Heacock presented the Finance Committee report.

- a. Approval of Disbursements and Payroll for the Period February 14 – March 15, 2004.

*Motion: Mr. Heacock, supported by Ms. Klohs, moved to approve payment of disbursements and payroll totaling \$4,475,631.65. Motion carried unanimously.*

- b. Approval of SMG Financial Statements for DeVos Place® and Van Andel Arena®

*Motion: Mr. Heacock, supported by Ms. Klohs, moved to approve the SMG Financial Statements for DeVos Place® and the Van Andel Arena® for the period ended February 29, 2004. Motion carried unanimously.*

- c. Approval of CAA Preliminary Financial Statement Prepared by Beene Garter LLP

*Motion: Mr. Heacock, supported by Mr. Chamberlin, moved to approve the Grand Rapids – Kent County Convention/Arena Authority Financial Statement for the period ended February 29, 2004. Motion carried unanimously.*

#### V. SMG Report

##### Facilities Calendar

Mr. MacKeigan reported that upcoming events at the Van Andel Arena® include Kenny Chesney, Yes, Alabama, Shania Twain, Rampage, Griffins, NCAA Hockey Tournament, and Stars on Ice. The Eagles



and Incubus concerts go on-sale this weekend. DeVos Place® has been extremely busy with the public shows, which have seen a 44% increase in attendance. The Women's Expo is scheduled this weekend.

VI. Public Comments

Mayor Logie stated that Bill Ryberg, President of the Grand Rapids Symphony, has accepted a position in Portland, Oregon. The CAA received a letter from Jim Koslosky inviting participation in the recently formed Air Service Marketing Working Group. Staff will attend as the CAA's representative.

VII. Next Meeting Date

The next CAA Board meeting is Wednesday, April 28, 2004.

VIII. Adjournment

There being no other business, the meeting adjourned at 8:15 a.m.

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Birgit M. Klohs, Recording Secretary

**Building Committee Report  
To  
Grand Rapids-Kent County Convention/Arena Authority**

**Item V.a.**

**April 28, 2004**

**GRAND CENTER**

Work progressed well on the interior renovation of the Grand Center this month. With most of the mechanical and electrical main services roughed into the ceiling spaces, the masonry and drywall partitions were able to begin, dividing up the old street level Grand Hall into what now will become the new kitchen, rehearsal and meeting rooms.

The lower level has been underway for several months now and the partition walls are nearly complete. The new restroom/locker room areas are receiving ceramic tile and ceilings. Piping and wiring of the mechanical equipment in the new central mechanical room is progressing well and is to the point that chilled water for the cooling needs of DeVos Hall can be generated as needed via the new equipment.

Approximately 180' or half, of the new skywalk floor concrete has been placed and the related structure has been fireproofed.

On the exterior of the Grand Center, the east elevation demolition of old stairways and roof edges has been completed to make way for a new concrete exterior wall. New window openings have been created and preparations to apply new face brick are underway.

Finally, the new roof structure that transform the old Monroe Avenue balcony into part of the new enclosed skywalk has been erected.

**DEVOS HALL**

Work continued in the pre-function areas around DeVos Hall during March. The north hallways have been renovated, new restrooms constructed, and new carpet installed. A problem was encountered here with the new wall vinyl that was being installed. A manufacturing defect was found in the material, and the supplier, unable to ensure that the flaws would not be repeated in the replacement material has agreed to provide an alternate product as selected by the Architect.

Upon completion of the north halls, demolition work moved to the south side pre-function corridor. This renovation work will continue until June 1, at which time the interior of the hall becomes available for renovation work.

The Ballroom area steel, concrete and excavation are progressing on schedule. The Ballroom roofing, is now approximately 75% complete. The aluminum certain wall material has been received and layout is in process to begin installing these enclosure components next month.

**ADMINISTRATIVE ACTIVITIES**

Bids were received for both the DeVos Hall interior project and the Riverwalk. The proposed subcontractors have been interviewed and subcontracts and material purchase orders are being prepared. Both DeVos Hall and the Riverwalk buy-out fit within the total GMP budget.

# MEMORANDUM

CITY OF GRAND RAPIDS

DATE: April 12, 2004

TO: Steve Heacock  
Grand Rapids - Kent County Convention / Arena Authority  
Finance Committee Chair

FROM: Jana M. Wallace  
Assistant to the City Manager

**SUBJECT: Monthly Disbursements Report**

Attached for your review are the lists of invoices processed for payment during the most recent period. Expenditures for the period are summarized below.

Dates checks were issued	Operating Fund	Construction Fund
March 29, 2004	\$ 69,904.83	\$ 187,964.15
Payroll date – 03/19/2004	1,895.33	--
Payroll date – 04/02/2004	1,895.33	--
<b>Disbursements from C/AA Funds</b>	<b>\$ 75,695.49</b>	<b>\$ 187,964.15</b>

Total disbursements for the Grand Rapids - Kent County Convention / Arena Authority during the period March 16 through April 12, 2004, were \$261,659.64.

Please call me at 456-4514 if you need additional information.

Attachments

# GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on March 29, 2004, as Authorized by the Current Bookkeeping Policy

Payee	Amount	Invoice Date	Description of materials acquired / services received
<b>Invoices Submitted by Project Manager</b>			
C Custer Office Environments	\$ 2,190.00	03/10/2004	Space planning and interior design - Jan and Feb 2004
C Irwin Seating Company Inc	108,793.25	03/11/2004	Remove, refurbish furniture and reinstall
C Materials Testing Consultants Inc	11,335.24	03/12/2004	Construction phase services - January 2004
C Nextel Communications	128.32	03/06/2004	Owner's representatives cellular phone charges as of 03/06/2004
C Progressive AE	6,563.18	03/11/2004	DeVos Hall interiors - February 2004
C Progressive AE	558.71	03/11/2004	De Vos Hall interior art / accessories - February 2004
C Progressive AE	14,130.00	03/16/2004	On-site architect's representative - February 2004
C Progressive AE	1,627.50	03/16/2004	Owner requested changes - February 2004
C Progressive AE	42,203.95	03/23/2004	Grand Center - Expansion - February 2004
	<b>\$ 187,530.15</b>	<b>Sub-Total - Invoices Submitted by Project Manager</b>	
<b>Invoices Submitted by City Fiscal Services</b>			
O Beene Garter LLP	\$ 895.00	02/18/2004	Bookkeeping services for period ended February 16, 2004
O Consumers Energy	18,029.33	03/08/2004	Electrical services for Grand Center - February 2004
O Consumers Energy	34,084.31	03/08/2004	Electrical services for DeVos Place - February 2004
O Dickinson Wright PLLC	1,038.50	02/27/2004	Legal services re Advertising sales agreement-January 2004
C Dickinson Wright PLLC	434.00	02/27/2004	Legal services re construction manager's agreement - January 2004
O Dickinson Wright PLLC	2,216.50	02/27/2004	Legal services re DeVos Place parking operations - Jan 2004
O Dickinson Wright PLLC	155.00	02/27/2004	Legal services re concession agreement Amway Hotel Corp-Jan 2004
O Dickinson Wright PLLC	207.50	02/27/2004	Legal services re early open woodworker show - January 2004
O Dickinson Wright PLLC	589.00	02/27/2004	Legal services re general matters - January 2004
O Grand Rapids City Treasurer	1,168.27	03/16/2004	Water and sewer services for Grand Center - 2/13/04 to 03/16/04
O Grand Rapids City Treasurer	6,663.10	03/16/2004	Water and sewer services for DeVos Place - 2/13/04 to 3/16/04
O Grand Rapids City Treas - Fiscal Serv	3,378.75	03/24/2004	Reimburse City for hours worked on behalf of the CAA 1/4/04 - 3/20/04
O ICMA Retirement Corporation - 401A	240.00	06/13/2003	Admin mgr's 401A - employer/employee contribs for 06/13/03 payroll
O ICMA Retirement Corporation - 457	160.00	06/13/2003	Admin manager's 457 - employee contrib for 06/13/03 payroll
O ICMA Retirement Corporation - 401A	246.00	03/19/2004	Admin mgr's 401A - employer/employee contribs for 03/19/04 payroll
O ICMA Retirement Corporation - 457	250.00	03/19/2004	Admin manager's 457 - employee contrib for 03/19/04 payroll
O Priority Health	342.32	03/14/2004	Insurance benefits for administrative manager - April 2004
O Warner Norcross & Judd LLP	105.00	02/29/2004	Legal services re DeVos Place trademark - February 2004
O Warner Norcross & Judd LLP	136.25	02/29/2004	Legal services re DeVos Place logo copyright - January 2004
	<b>\$ 70,338.83</b>	<b>Sub-Total - Invoices Submitted by City Fiscal Services</b>	
	<b>\$ 187,964.15</b>	<b>Total Invoices Submitted for Payment from Construction Account</b>	
	<b>\$ 69,904.83</b>	<b>Total Invoices Submitted for Payment from Operating Account</b>	
	<b>\$ 257,868.98</b>	<b>Total Invoices Processed for Payment</b>	

C = Construction related expenses

O = Operating / non-construction expenses

# ~~DEVOS PLACE~~

## **DE VOS PLACE**

**FINANCIAL STATEMENT  
FOR THE PERIOD ENDED MARCH 31, 2004**

**Distribution:**

**Grand Rapids – Kent County Convention / Arena Authority**

**Robert White**

**Glen Mon**

**Bob Johnson**

**Gary McAneney**

**John Szudzik**

**Richard MacKeigan**

**Chris Machuta**



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*An SMG Managed Facility*

DE VOS PLACE  
ROLLING FORECAST  
FISCAL YEAR ENDING JUNE 30, 2004

	YTD Actual	Roll	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	253	77	330	292	38
ATTENDANCE	458,069	96,905	554,974	557,075	(2,101)
DIRECT EVENT REVENUE	1,205,494	303,465	1,508,959	1,406,774	102,185
ANCILLARY REVENUE	653,502	141,245	794,747	792,184	2,563
TOTAL EVENT REVENUE	1,858,996	444,710	2,303,706	2,198,958	104,748
TOTAL OTHER REVENUE	86,816	28,939	115,755	182,000	(66,245)
TOTAL OPERATING REVENUE	1,945,812	473,649	2,419,461	2,380,958	38,503
INDIRECT EXPENSES					
EXECUTIVE	99,284	23,214	122,498	112,208	(10,290)
FINANCE	123,276	59,801	183,077	198,711	15,634
MARKETING	37,113	35,200	72,313	76,439	4,126
OPERATIONS	424,037	382,820	806,857	799,347	(7,510)
EVENT SERVICES	397,120	373,408	770,528	748,260	(22,268)
BOX OFFICE	53,690	25,154	78,844	81,644	2,800
SALES	110,346	30,692	141,038	133,188	(7,850)
OVERHEAD	1,347,118	511,791	1,858,909	1,829,584	(29,325)
TOTAL OPERATING EXP.	2,591,985	1,442,080	4,034,064	3,979,385	(54,683)
NET REVENUE ABOVE EXPENSES	(646,173)	(968,431)	(1,614,603)	(1,598,427)	(16,180)
CAPITAL					-
NET OPERATING REVENUE OVER OPERATING EXPENSES	(646,173)	(968,431)	(1,614,603)	(1,598,427)	(16,180)

Comments:

DeVos Place has ended the first 3 quarters of the fiscal year ahead of budget overall, consistent with the budget in terms of revenue. The forecast calls for revenue to stay consistent with original expectations, and for indirect expenses to catch back up budget as purchases for some of the mechanical systems will be made over the final quarter of the fiscal year.

General Manager

Finance Director

**DE VOS PLACE  
FINANCIAL STATEMENT HIGHLIGHTS  
FOR MONTH ENDED March 31, 2004**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2004, compared to budget and to the prior year:

<b>MONTH</b>	<b>March Actual</b>	<b>March Budget</b>	<b>March FY 2003</b>
Number of Events	47	39	40
Attendance	90,719	80,805	90,343
Direct Event Income	\$266,292	\$221,160	\$247,152
Ancillary Income	167,432	102,045	97,708
Other Income	10,475	15,166	13,276
Indirect Expenses	(372,290)	(424,200)	(208,138)
Net Income	\$71,908	(\$85,829)	\$149,997

<b>YTD</b>	<b>YTD 2004 Actual</b>	<b>YTD 2004 Budget</b>	<b>YTD 2003 Prior Year</b>
Number of Events	253	227	276
Attendance	458,069	473,070	385,896
Direct Event Income	\$1,205,494	\$1,133,914	\$1,166,153
Ancillary Income	653,502	664,262	417,032
Other Income	86,816	136,494	82,066
Indirect Expenses	(2,591,985)	(2,961,491)	(1,708,931)
Net Income	(\$646,173)	(\$1,026,821)	(\$43,680)

Less Capital

Net Income after Capital	(\$646,173)	(\$1,026,821)	(\$43,680)
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**EVENT INCOME**

Event income came in above budget for the month due to the success of the Sport, Fishing show and a very large Corporate banquet held during the month.

**ANCILLARY INCOME**

Ancillary income came in well ahead of expectations as spending in all areas, mainly electrical, was well ahead of budget. Decorating revenue continues to be the one line item falling below original expectations, however, been more consistent with the revised forecasts.

**INDIRECT EXPENSES**

Indirect expenses fell below budget for the month. This is mainly due to utilities coming in under budget and a couple of full time positions that remain open.

DE VOS PLACE  
FACILITY STATEMENT OF INCOME  
PERIOD ENDING 03/31/04

	CURRENT			YTD		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						
-----						
DIRECT EVENT INCOME						
RENTAL INCOME	259,743	212,055	241,605	1,144,775	1,066,801	1,133,840
SERVICES INCOME	6,548	9,105	5,546	60,719	67,113	32,313
	-----	-----	-----	-----	-----	-----
TOTAL DIRECT EVENT INCOME	266,292	221,160	247,152	1,205,494	1,133,914	1,166,153
ANCILLARY INCOME						
-----						
FOOD & BEVERAGE	58,318	31,583	30,913	204,506	173,539	149,310
NOVELTY	720	2,000	3,391	11,673	9,500	14,561
TELECOMMUNICATIONS	0	0	0	0	0	1,747
ELECTRICAL	56,970	17,922	5,700	189,689	142,273	14,848
OTHER ANCILLARY	51,425	50,540	57,704	247,635	338,950	236,566
	-----	-----	-----	-----	-----	-----
TOTAL ANCILLARY INCOME	167,432	102,045	97,708	653,502	664,262	417,032
	-----	-----	-----	-----	-----	-----
TOTAL EVENT INCOME	433,724	323,205	344,860	1,858,996	1,798,176	1,583,185
OTHER OPERATING INCOME	10,475	15,166	13,276	86,816	136,494	82,066
	-----	-----	-----	-----	-----	-----
ADJUSTED GROSS INCOME	444,198	338,371	358,135	1,945,812	1,934,670	1,665,251
INDIRECT EXPENSES						
EXECUTIVE	8,653	9,352	8,726	99,284	84,168	80,540
FINANCE	13,589	16,559	13,522	123,276	149,031	118,280
MARKETING	3,248	6,370	6,587	37,113	57,330	33,044
OPERATIONS	54,062	66,667	35,042	424,037	587,363	301,709
EVENT MANAGEMENT	50,195	68,856	33,202	397,120	541,704	331,136
BOX OFFICE	3,631	6,802	6,199	53,690	61,218	55,287
SALES	12,996	11,100	0	110,346	99,900	0
OVERHEAD	225,917	238,494	104,859	1,347,118	1,380,777	788,934
	-----	-----	-----	-----	-----	-----
INDIRECT EXPENSES	372,290	424,200	208,138	2,591,985	2,961,491	1,708,931
	-----	-----	-----	-----	-----	-----
NET OPERATING INCOME	71,908	<85,829>	149,997	<646,173>	<1,026,821>	<43,680>
OTHER EXPENSES						
OTHER EXPENSE (INCOME)	0	0	4,528	0	0	4,528
	-----	-----	-----	-----	-----	-----
OTHER EXPENSES	0	0	4,528	0	0	4,528
	-----	-----	-----	-----	-----	-----
NET INCOME (LOSS)	71,908	<85,829>	145,469	<646,173>	<1,026,821>	<48,208>
=====	=====	=====	=====	=====	=====	=====



DE VOS PLACE  
STATEMENT OF SERVICES INCOME  
PERIOD ENDING 03/31/04

	CURRENT			YEAR TO DATE		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Advertising Billed	0	0	1,808	33,308	0	13,163
Changeover Setup Billed	5,497	0	0	8,643	0	0
Stagehands Billed	122,504	94,750	93,896	608,093	557,200	530,854
Security Billed	21,071	17,660	17,917	78,690	89,540	68,328
Ushers & Tix Takers Billed	15,825	16,950	16,299	95,640	111,425	102,674
Box Office Billed	2,700	2,900	2,500	14,300	16,000	15,350
Ticketing Service Billed	18,654	24,505	24,235	146,994	141,456	112,395
Utilities Billed	750	0	0	1,575	0	2,200
City Police Fire Billed	3,990	2,400	3,581	18,684	10,300	14,764
Traffic Control Billed	7,107	2,250	4,738	27,350	16,295	10,885
EMT Medical Billed	4,781	3,647	3,765	21,872	19,188	17,233
Cleaning Billed	426	0	54	3,095	0	378
Insurance Billed	182	0	0	1,103	0	2,049
Telephone Billed	7,680	2,540	4,701	24,040	14,715	20,328
Damages Billed	0	0	193	2,976	0	193
Other Production Billed	9,187	0	4,393	26,972	0	27,114
<b>TOTAL SERVICE INCOME</b>	<b>220,354</b>	<b>167,602</b>	<b>178,078</b>	<b>1,113,336</b>	<b>976,119</b>	<b>937,908</b>
Advertising Expense	0	0	1,808	31,728	0	13,183
Contracted Changeover Setup Expense	0	0	0	1,274	0	0
Allocated Changeover & Setup Expense	0	0	0	4,284	0	0
Stagehand Wages	124,383	91,908	92,216	588,770	540,486	512,532
Security Wages	0	17,660	0	0	89,540	0
Contracted Security Expense	19,481	0	17,917	74,720	0	68,334
Ushers & T/T Wages	11,078	11,865	11,409	66,456	77,998	71,872
Ticket Sellers Wages	3,726	3,015	4,430	14,016	14,045	17,191
Ticket Service Charge Expense	2,497	9,802	3,351	41,595	54,094	29,915
City Police Fire Expense	3,990	2,150	3,568	18,684	8,800	14,458
Traffic Control Expense	7,988	4,950	8,601	31,225	30,270	24,614
EMT Medical Expense	3,481	3,597	3,014	16,643	18,938	12,922
Production Materials	0	0	0	492	0	0
Cleaning Wages	0	13,550	21,627	14,146	74,835	110,443
Contracted Cleaning Expense	26,821	0	0	110,389	0	0
Contracted Exhibit Expense	3,000	0	0	6,000	0	0
Insurance Expense	184	0	0	1,208	0	1,113
Allocated Telephone Expense	1,940	0	1,175	6,030	0	3,906
Damage Expense	0	0	0	2,875	0	0
Production Expense	5,237	0	3,415	22,084	0	25,111
<b>TOTAL SERVICE EXPENSE</b>	<b>213,806</b>	<b>158,497</b>	<b>172,532</b>	<b>1,052,618</b>	<b>909,006</b>	<b>905,595</b>
<b>NET SERVICE INCOME</b>	<b>6,548</b>	<b>9,105</b>	<b>5,546</b>	<b>60,719</b>	<b>67,113</b>	<b>32,313</b>

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DE VOS PLACE  
STATEMENT OF FINANCIAL POSITION  
PERIOD ENDING 03/31/04

ASSETS

CURRENT ASSETS

CASH	2,417,777
ACCOUNTS RECEIVABLE	730,994
PREPAID EXPENSES	91,128
	-----
TOTAL CURRENT ASSETS	3,239,899
	-----

FIXED ASSETS

TOTAL ASSETS	3,239,899
	=====

LIABILITIES & EQUITY

CURRENT LIABILITIES

ACCOUNTS PAYABLE	907,254
ACCRUED EXPENSES	116,146
ADVANCED TIX SALES & DEPOSITS	622,706
	-----
TOTAL CURRENT LIABILITIES	1,646,106
	-----

EQUITY

FUNDING RECEIVED	911,605
RETAINED EARNINGS	1,328,362
NET INCOME (LOSS)	<646,173>
	-----
TOTAL EQUITY	1,593,794
	-----

TOTAL LIABILITIES & EQUITY	3,239,899
	=====

DE VOS PLACE  
INDIRECT EXPENSE SUMMARY  
PERIOD ENDING 03/31/04

	CURRENT			YTD		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	51,454	81,937	45,371	490,948	737,433	423,813
Part-Time	14,241	11,295	17,046	93,064	101,655	116,437
Wages-Trade	136,934	94,699	112,436	789,963	852,291	699,653
Auto Allowance	1,971	0	1,521	17,737	0	13,687
Auto Expense	150	2,271	0	1,350	20,439	0
Taxes & Benefits	50,761	48,252	40,760	333,413	434,268	270,505
Less: Allocation/Reimbursement	<154,586>	<115,718>	<143,969>	<830,078>	<1,041,462>	<840,452>
<b>TOTAL LABOR COSTS</b>	<b>100,924</b>	<b>122,736</b>	<b>73,165</b>	<b>896,397</b>	<b>1,104,624</b>	<b>683,644</b>
Contracted Security	17,798	18,000	5,450	114,214	81,000	48,646
Contracted Cleaning	951	0	0	951	0	0
Other Contracted Services	155	183	186	1,084	1,647	1,718
Travel & Entertainment	752	1,209	286	9,089	10,881	3,524
Corporate Travel	119	833	0	2,212	7,497	651
Meetings & Conventions	890	2,000	101	8,869	25,000	9,864
Dues & Subscriptions	0	42	0	4,643	378	846
Employee Training	0	833	0	0	7,497	430
Computer Expense	3,009	5,417	2,426	32,234	48,753	31,797
Professional Fees	2,650	2,625	3,355	42,197	23,625	25,288
Marketing & Advertising	3,489	2,967	4,190	42,184	26,703	10,191
Box Office Expenses	<478>	0	207	931	0	551
Small Equipment	430	0	0	1,912	0	0
Trash Removal	2,241	3,360	2,123	8,554	20,800	11,079
Equipment Rental	1,301	500	482	7,914	4,500	4,837
Snow Removal	0	0	0	481	0	0
Exterminating	0	1,800	375	1,125	9,000	3,300
Construction Costs	470	3,200	0	23,744	28,800	2,511
Repairs & Maintenance	1,599	12,084	10,871	28,748	108,756	59,616
Supplies	13,216	14,667	2,787	81,531	132,003	57,054
Bank Service Charges	1,667	750	877	8,400	6,750	6,969
Insurance	26,860	18,010	15,072	119,473	162,090	90,407
Licenses & Fees	0	0	0	1,905	0	0
Printing & Stationary	0	625	0	1,910	5,625	0
Office Supplies	1,304	625	734	8,778	5,625	4,898
Postage	222	417	34	1,374	3,753	493
MARKET RESEARCH	0	0	2	0	0	2
Parking Expense	2,191	2,000	1,321	17,245	18,000	13,081
Telephone Long Distance	7,706	4,375	2,768	64,966	39,375	26,737
Utilities	165,388	185,417	63,546	890,743	903,084	444,680
Base Fee	19,354	19,525	18,956	174,189	175,725	170,606
Less: Allocated/Reimbursement	<1,920>	0	<1,175>	<6,010>	0	<4,488>
<b>TOTAL MATERIAL AND SERVICES</b>	<b>271,366</b>	<b>301,464</b>	<b>134,974</b>	<b>1,695,588</b>	<b>1,856,867</b>	<b>1,025,287</b>
<b>TOTAL INDIRECT EXPENSES</b>	<b>372,290</b>	<b>424,200</b>	<b>208,138</b>	<b>2,591,985</b>	<b>2,961,491</b>	<b>1,708,931</b>

**SMG - Van Andel Arena & DeVos Place**  
**Grand Rapids - Kent County Convention/Arena Authority**  
**Capital Expenditures & Management Fee Summary**  
**Fiscal Year Ending June 30, 2004**

**CAPITAL IMPROVEMENTS**

	Budget	Expended	Balance	Project Status
<b>Arena</b>				
Security System Upgrades	30,000		30,000	Open
Phone System Upgrades	15,000		15,000	Open
Ice Deck Cover	100,000	96,542	3,458	Complete
Speaker System - Main Entrance	15,000		15,000	Open
Banquet Room - Interior	25,000		25,000	Open
<b>Total Arena</b>	<b>185,000</b>	<b>96,542</b>	<b>88,458</b>	
<b>DeVos Place</b>				
<b>Total DeVos Place</b>	-	-	-	
<b>Grand Total Capital Improvements</b>	<b>185,000</b>	<b>96,542</b>	<b>88,458</b>	

**MANAGEMENT FEE SUMMARY**

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2003 Act/Est
Net Revenue above Expenses	1,468,437	(1,614,603)	(146,166)	1,349,134
Benchmark	1,599,958	(1,598,427)	1,531	1,206,573
Excess	(131,521)	(16,176)	(147,697)	142,561

Incentive Fee Calculation (Only if above greater than zero)

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2003 Act/Est
Base Fee	232,252	232,252	464,504	454,950
Incentive Fee				
Revenue	4,653,975	2,419,461	7,073,436	7,118,841
Benchmark Revenue	4,335,280	2,380,958	6,716,238	6,237,971
Revenue Excess	318,695	38,503	357,198	880,870
Incentive Fee **	-	-	-	176,173
<b>Total SMG Management Fee</b>	<b>232,252</b>	<b>232,252</b>	<b>464,504</b>	<b>631,123</b>

\*\* Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.



# **VAN ANDEL ARENA**

## **FINANCIAL STATEMENT FOR THE PERIOD ENDED MARCH 31, 2004**

### **Distribution:**

Grand Rapids – Kent County Convention / Arena Authority  
Robert White  
Glen Mon  
Bob Johnson  
Gary McAneney  
John Szudzik  
Richard MacKeigan  
Chris Machuta



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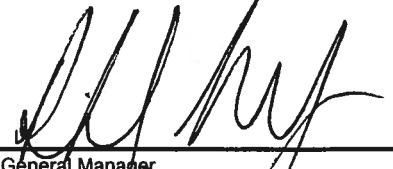
*An SMG Managed Facility*


VAN ANDEL ARENA  
ROLLING FORECAST  
FISCAL YEAR ENDING JUNE 30, 2004

	YTD	ROLL	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	103	16	119	133	(14)
ATTENDANCE	562,319	122,000	684,319	752,240	(67,921)
DIRECT EVENT INCOME	893,889	283,916	1,177,805	1,235,522	(57,717)
ANCILLARY INCOME	1,205,294	253,873	1,459,167	1,591,062	(131,895)
TOTAL EVENT INCOME	2,099,183	537,789	2,636,972	2,826,584	(189,612)
TOTAL OTHER INCOME	1,512,752	504,251	2,017,003	1,915,000	102,003
TOTAL INCOME	3,611,934	1,042,040	4,653,975	4,741,584	(87,609)
INDIRECT EXPENSES					
EXECUTIVE	85,229	28,410	113,639	100,609	(13,030)
FINANCE	115,432	53,480	168,912	190,277	21,365
MARKETING	140,032	64,677	204,709	208,453	3,744
OPERATIONS	808,961	344,654	1,153,615	1,177,421	23,806
BOX OFFICE	76,239	25,413	101,652	114,363	12,711
LUXURY SEATING	64,430	44,477	108,907	117,992	9,085
SKYWALK ADMIN	30,293	8,947	39,240	36,146	(3,094)
OVERHEAD	971,148	323,716	1,294,864	1,332,801	37,937
TOTAL INDIRECT EXP.	2,291,764	893,774	3,185,538	3,278,062	92,524
NET REVENUE ABOVE EXPENSES	1,320,171	148,266	1,468,437	1,463,522	4,915
LESS ALLOCATION FOR CAPITAL REPLACEMENT					
NET REVENUE ABOVE EXPENSES AFTER CAPITAL	1,320,171	148,266	1,468,437	1,463,522	4,915

Comments:

The Arena performed ahead of expectations for the month, and very consistent with budget over the first 3 quarters of the fiscal year. The forecast for the balance of the fiscal year calls for the Arena to finish the fiscal year comparable with the original budget.

  
General Manager

  
Director of Finance

**VAN ANDEL ARENA  
FINANCIAL STATEMENT HIGHLIGHTS  
FOR MONTH ENDED MARCH 31, 2004**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2004, compared to budget and to the prior year:

<b>MONTH</b>	<b>March Actual</b>	<b>March Budget</b>	<b>March FY 2003</b>
Number of Events	17	20	20
Attendance	97,500	132,000	115,774
Direct Event Income	\$222,467	\$176,540	\$227,858
Ancillary Income	210,731	240,884	253,008
Other Income	180,570	159,584	182,927
Indirect Expenses	(253,978)	(272,935)	(320,359)
Net Income	<u>\$359,790</u>	<u>\$304,073</u>	<u>\$343,434</u>

<b>YTD</b>	<b>YTD 2004 Actual</b>	<b>YTD 2004 Budget</b>	<b>YTD 2003 Prior Year</b>
Number of Events	103	109	119
Attendance	562,319	623,140	619,549
Direct Event Income	\$893,889	\$1,017,702	\$990,301
Ancillary Income	1,205,294	1,333,769	1,191,374
Other Income	1,512,752	1,436,256	1,425,446
Indirect Expenses	(2,291,764)	(2,459,985)	(2,356,966)
Net Income	<u>\$1,320,171</u>	<u>\$1,327,742</u>	<u>\$1,250,155</u>

**EVENT INCOME**

Event income came in higher than expected for the month. This was due to multiple shifting of events on the calendar that resulted in the Monster Truck event to be held during March (which was up almost 20%), and unbudgeted WWE event. The NCAA Hockey event, while not performing to budget for attendance, did in overall revenue.

**ANCILLARY INCOME**

Ancillary income was down for the month as the Rod Stewart and Bette concerts held during the month fell below the traditional average for concession and novelty spending.

**INDIRECT EXPENSES**

Indirect expenses fell below expected levels for the month.

VAN ANDEL ARENA  
FACILITY STATEMENT OF INCOME  
PERIOD ENDING 03/31/04

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						
-----						
DIRECT EVENT INCOME						
RENTAL INCOME	395,768	370,350	316,078	1,517,077	1,664,050	1,550,498
SERVICES INCOME	<173,301>	<193,810>	<88,220>	<623,188>	<646,348>	<560,196>
	-----	-----	-----	-----	-----	-----
TOTAL DIRECT EVENT INCOME	222,467	176,540	227,858	893,889	1,017,702	990,301
ANCILLARY INCOME						
-----						
FOOD & BEVERAGE	175,933	199,608	206,140	1,030,917	1,095,140	984,598
NOVELTY	30,779	31,374	37,493	140,615	202,611	168,812
OTHER ANCILLARY	4,020	9,902	9,375	33,762	36,018	37,964
	-----	-----	-----	-----	-----	-----
TOTAL ANCILLARY INCOME	210,731	240,884	253,008	1,205,294	1,333,769	1,191,374
	-----	-----	-----	-----	-----	-----
TOTAL EVENT INCOME	433,199	417,424	480,866	2,099,183	2,351,471	2,181,675
OTHER OPERATING INCOME	180,570	159,584	182,927	1,512,752	1,436,256	1,425,446
	-----	-----	-----	-----	-----	-----
ADJUSTED GROSS INCOME	613,769	577,008	663,793	3,611,934	3,787,727	3,607,121
INDIRECT EXPENSES						
EXECUTIVE	8,010	8,258	10,024	85,229	75,822	81,461
FINANCE	10,965	15,732	12,083	115,432	143,088	107,565
MARKETING	12,507	17,386	13,415	140,032	158,294	147,141
LUXURY SEATING	7,488	9,832	22,305	64,430	88,488	97,307
OPERATIONS	87,755	98,117	110,941	808,961	883,053	856,381
BOX OFFICE	7,480	9,531	7,844	76,239	84,529	89,148
SKYWALK ADMINISTRATION	2,925	3,013	3,672	30,293	27,117	26,457
OVERHEAD	116,848	111,066	140,075	971,148	999,594	951,506
	-----	-----	-----	-----	-----	-----
INDIRECT EXPENSES	253,978	272,935	320,359	2,291,764	2,459,985	2,356,966
	-----	-----	-----	-----	-----	-----
NET OPERATING INCOME	359,790	304,073	343,434	1,320,170	1,327,742	1,250,155
OTHER EXPENSES						
OTHER EXPENSE (INCOME)	0	0	60,902	0	0	203,271
	-----	-----	-----	-----	-----	-----
OTHER EXPENSES	0	0	60,902	0	0	203,271
	-----	-----	-----	-----	-----	-----
NET INCOME (LOSS)	359,790	304,073	282,532	1,320,170	1,327,742	1,046,884
	=====	=====	=====	=====	=====	=====



VAN ANDEL ARENA  
STATEMENT OF SERVICES INCOME  
PERIOD ENDING 03/31/04

	-----CURRENT-----			-----YEAR TO DATE-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
<hr/>						
Advertising Billed	73,458	0	60,351	246,774	29,000	280,100
Labor Billed	1,215	1,305	2,397	11,093	12,265	14,872
Changeover Setup Billed	8,864	9,450	13,422	80,856	84,900	97,745
Stagehands Billed	94,536	44,300	58,760	417,714	362,900	396,796
Security Billed	8,556	14,450	22,269	106,540	122,150	129,124
Ushers & Tix Takers Billed	7,364	12,750	18,273	82,542	89,700	104,404
Box Office Billed	903	800	1,290	6,515	9,350	8,493
Ticketing Service Billed	25,990	25,500	29,013	163,623	176,850	139,691
Utilities Billed	3,600	0	0	5,600	0	0
City Police Fire Billed	1,862	2,580	2,710	7,396	10,392	10,668
EMT Medical Billed	2,965	2,950	3,938	14,797	15,250	21,205
Cleaning Billed	6,202	9,200	13,441	67,765	82,250	87,766
Insurance Billed	0	0	0	0	0	455
Group Sales Commissions Billed	1,191	0	2,222	2,248	0	5,160
Telephone Billed	4,970	2,925	3,905	28,830	23,960	25,920
Equipment Rental Billed	0	0	0	0	0	770
Damages Billed	0	0	0	350	0	150
Other Production Billed	26,413	10,000	28,732	239,301	147,800	311,299
<hr/>						
TOTAL SERVICE INCOME	268,089	136,210	260,722	1,481,940	1,166,767	1,634,617
<hr/>						
Advertising Expense	106,766	35,000	58,295	283,209	64,000	271,412
Labor Wages	1,033	1,109	2,037	9,888	10,884	12,641
Contracted Changeover Setup Expense	44,996	44,827	45,428	212,827	207,659	226,476
Stagehand Wages	91,171	50,206	60,279	426,528	403,063	422,086
Contracted Security Expense	30,017	36,700	39,551	205,678	199,770	229,799
Contracted Ushers & T/T Expense	40,259	50,840	44,689	216,586	243,110	260,237
Ticket Sellers Wages	768	0	1,097	5,208	0	7,219
Ticket Sellers P/R Taxes Bene	0	0	0	329	0	0
Ticket Service Charge Expense	29,335	32,750	24,286	158,777	212,750	132,043
City Police Fire Expense	1,862	2,580	3,486	9,396	12,950	11,444
EMT Medical Expense	5,541	8,210	5,878	25,799	31,522	28,047
Contracted Cleaning Expense	36,549	57,163	45,379	214,708	273,144	269,564
Insurance Expense	4,014	0	0	30,542	0	11,797
Allocated Telephone Expense	1,528	635	1,302	9,531	6,463	7,644
Production Expense	47,551	10,000	17,234	296,124	147,800	304,403
<hr/>						
TOTAL SERVICE EXPENSE	441,389	330,020	348,942	2,105,129	1,813,115	2,194,813
<hr/>						
NET SERVICE INCOME	<173,301>	<193,810>	<88,220>	<623,188>	<646,348>	<560,196>
	=====	=====	=====	=====	=====	=====

VAN ANDEL ARENA  
STATEMENT OF FINANCIAL POSITION  
PERIOD ENDING 03/31/04

ASSETS

CURRENT ASSETS

CASH	4,128,147
ACCOUNTS RECEIVABLE	2,224,532
PREPAID EXPENSES	186,453

TOTAL CURRENT ASSETS	6,539,133
----------------------	-----------

FIXED ASSETS

TOTAL ASSETS	6,539,133
	=====

LIABILITIES & EQUITY

CURRENT LIABILITIES

ACCOUNTS PAYABLE	818,278
ACCRUED EXPENSES	265,865
DEFERRED INCOME	689,663
ADVANCED TIX SALES & DEPOSITS	3,704,122

TOTAL CURRENT LIABILITIES	5,477,929
---------------------------	-----------

EQUITY

FUNDS REMITTED	<2,850,000>
FUNDING RECEIVED	589,486
RETAINED EARNINGS	2,001,548
NET INCOME (LOSS)	1,320,170

TOTAL EQUITY	1,061,204
--------------	-----------

TOTAL LIABILITIES & EQUITY	6,539,133
	=====

VAN ANDEL ARENA  
INDIRECT EXPENSE SUMMARY  
PERIOD ENDING 03/31/04

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	43,104	43,608	45,393	435,622	392,472	421,478
Part-Time	10,071	2,848	8,190	50,425	25,952	57,913
Wages-Trade	108,458	78,186	81,406	642,463	703,674	633,043
Auto Allowance	577	0	777	5,194	0	3,108
Auto Expense	300	835	0	2,700	7,515	3,885
Taxes & Benefits	42,050	33,656	36,808	289,484	302,904	272,514
Less: Allocation/Reimbursement	<107,700>	<61,667>	<81,473>	<570,215>	<556,253>	<576,014>
<b>TOTAL LABOR COSTS</b>	<b>96,859</b>	<b>97,466</b>	<b>91,101</b>	<b>855,673</b>	<b>876,264</b>	<b>815,927</b>
Contracted Security	18,671	19,583	18,361	182,380	176,247	163,779
Contracted Cleaning	2,098	2,167	2,098	25,216	19,503	18,882
Other Contracted Services	314	300	314	2,861	2,700	2,926
Travel & Entertainment	816	325	1,320	6,844	4,425	8,258
Corporate Travel	0	625	0	0	5,625	3,395
Meetings & Conventions	0	625	43	1,071	8,625	6,149
Dues & Subscriptions	87	208	0	5,791	1,872	3,053
Employee Training	<2,050>	1,000	1,534	250	9,000	1,464
Miscellaneous Expense	0	0	0	0	0	62
Computer Expense	3,436	5,417	2,294	44,372	48,753	32,807
Professional Fees	3,146	2,167	1,858	24,137	19,503	22,710
Marketing & Advertising	2,289	8,250	18,199	41,331	74,250	89,907
Box Office Expenses	<214>	0	<213>	<451>	0	769
Small Equipment	795	0	0	3,389	0	972
Trash Removal	4,320	1,250	2,310	15,377	11,250	16,607
Equipment Rental	1,444	1,300	215	10,296	11,700	13,212
Landscaping	0	292	0	0	2,628	0
Exterminating	248	333	248	1,980	2,997	1,980
Cleaning	0	450	0	9,083	4,050	8,739
Repairs & Maintenance	1,123	10,666	31,278	53,410	95,994	88,079
Supplies	9,894	15,091	10,044	82,207	135,819	143,810
Bank Service Charges	636	1,000	601	6,877	9,000	6,890
Rent Expense	0	0	0	307	0	0
Insurance	19,176	13,699	20,806	102,014	123,291	111,728
Licenses & Fees	0	0	0	72	0	69
Printing & Stationary	0	1,917	0	0	17,253	5,406
Office Supplies	832	1,000	296	8,210	9,000	10,982
Postage	207	1,000	26	10,132	9,000	8,058
Parking Expense	2,066	1,592	2,022	17,690	14,328	16,302
Telephone Long Distance	6,634	4,583	6,189	47,253	41,247	41,470
Utilities	65,919	64,150	95,018	594,902	577,350	573,637
Base Fee	19,354	19,525	18,956	174,189	175,725	170,606
Common Area Expense	<2,594>	<2,671>	<3,257>	<24,967>	<24,039>	<23,462>
Less: Allocated/Reimbursement	<1,528>	<375>	<1,302>	<10,133>	<3,375>	<8,211>
<b>TOTAL MATERIAL AND SERVICES</b>	<b>157,119</b>	<b>175,469</b>	<b>229,258</b>	<b>1,436,091</b>	<b>1,583,721</b>	<b>1,541,039</b>
<b>TOTAL INDIRECT EXPENSES</b>	<b>253,978</b>	<b>272,935</b>	<b>320,359</b>	<b>2,291,764</b>	<b>2,459,985</b>	<b>2,356,966</b>

**SMG - Van Andel Arena & DeVos Place**  
**Grand Rapids - Kent County Convention/Arena Authority**  
**Capital Expenditures & Management Fee Summary**  
**Fiscal Year Ending June 30, 2004**

**CAPITAL IMPROVEMENTS**

	Budget	Expended	Balance	Project Status
<b>Arena</b>				
Security System Upgrades	30,000		30,000	Open
Phone System Upgrades	15,000		15,000	Open
Ice Deck Cover	100,000	96,542	3,458	Complete
Speaker System - Main Entrance	15,000		15,000	Open
Banquet Room - Interior	25,000		25,000	Open
<b>Total Arena</b>	<b>185,000</b>	<b>96,542</b>	<b>88,458</b>	
<b>DeVos Place</b>				
<b>Total DeVos Place</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand Total Capital Improvements</b>	<b>185,000</b>	<b>96,542</b>	<b>88,458</b>	

**MANAGEMENT FEE SUMMARY**

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2003 Act/Est
Net Revenue above Expenses	1,468,437	(1,614,603)	(146,166)	1,349,134
Benchmark	1,599,958	(1,598,427)	1,531	1,206,573
Excess	(131,521)	(16,176)	(147,697)	142,561

Incentive Fee Calculation (Only if above greater than zero)

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2003 Act/Est
Base Fee	232,252	232,252	464,504	454,950
Incentive Fee				
Revenue	4,653,975	2,419,461	7,073,436	7,118,841
Benchmark Revenue	4,335,280	2,380,958	6,716,238	6,237,971
Revenue Excess	318,695	38,503	357,198	880,870
Incentive Fee **	-	-	-	176,173
<b>Total SMG Management Fee</b>	<b>232,252</b>	<b>232,252</b>	<b>464,504</b>	<b>631,123</b>

\*\* Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.

**Grand Rapids - Kent County  
Convention / Arena Authority**

*INTERIM FINANCIAL STATEMENTS*

*Nine Months Ended March 31, 2004*



**BEENE GARTER LLP**

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## ACCOUNTANTS' REPORT

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To the Board of Directors  
Grand Rapids - Kent County Convention / Arena Authority  
Grand Rapids, Michigan

We have compiled the accompanying statements of cash receipts and disbursements - budget to actual for the operating and construction accounts of the Grand Rapids - Kent County Convention / Arena Authority for the nine months ended March 31, 2004, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. These statements do not include the cash receipts and disbursements of the Van Andel Arena and Grand Center which are operated by the Authority. The financial statements presented have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's net assets, cash receipts and cash disbursements. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Grand Rapids - Kent County Convention / Arena Authority.

*Beene Garter LLP*

April 5, 2004  
Grand Rapids, Michigan

*Big enough to be experts, small enough to care<sup>SM</sup>*

AUDIT, TAX & ADVISORY SERVICES   EMPLOYER SUPPORT SERVICES   WEALTH MANAGEMENT SERVICES

A MEMBER OF MOORE STEPHENS INTERNATIONAL

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**INTERIM FINANCIAL STATEMENTS**

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# Statement A

## GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Operating Accounts) From July 1, 2003 to March 31, 2004

	OPERATING ACCOUNTS			
	Facilities Operations Budget	Actual	Capital Replacement Budget	Actual
<b>RECEIPTS</b>				
Facility Operations	\$ 1,827,565	\$ 2,850,000	\$ -	\$ -
Land Lease	107,000	89,010	-	-
Interest on Investments	20,000	11,481	12,000	6,743
Capital Replacement Reserve Transfer	930,402	-	(930,402)	-
Miscellaneous Revenue	8,000	18,794	-	-
<b>TOTAL RECEIPTS</b>	<b>2,892,967</b>	<b>2,969,285</b>	<b>(918,402)</b>	<b>6,743</b>
<b>DISBURSEMENTS</b>				
Accounting / Auditing Services	59,245	22,231	-	-
Insurance - Property and Liability	33,595	3,846	-	-
Legal Services	32,000	30,404	-	-
Other Contractual Services	42,000	37,915	-	-
Pedestrian Safety	95,000	-	-	-
Facility Management Fees	-	176,173	-	-
Meeting Expense	890	499	-	-
Supplies	1,000	274	-	-
Transfer to Construction Account	1,000,000	-	-	-
<b>Sub-total Service Disbursements</b>	<b>1,263,730</b>	<b>271,342</b>	<b>-</b>	<b>-</b>
Electricity	1,031,332	569,534	-	-
Natural Gas	-	54,217	-	-
Steam	831,834	616,788	-	-
Water and Sewer	99,300	61,329	-	-
<b>Sub-total Utility Disbursements</b>	<b>1,962,466</b>	<b>1,301,868</b>	<b>-</b>	<b>-</b>
Building Additions and Improvements	-	-	70,000	-
Facility Equipment Acquisition	-	-	115,000	-
<b>Sub-total Capital Disbursements</b>	<b>-</b>	<b>-</b>	<b>185,000</b>	<b>-</b>
Employee Wages	53,300	45,827	-	-
Employee Benefits	17,366	13,205	-	-
<b>Sub-total Payroll Disbursements</b>	<b>70,666</b>	<b>59,032</b>	<b>-</b>	<b>-</b>
<b>TOTAL DISBURSEMENTS</b>	<b>3,296,862</b>	<b>1,632,242</b>	<b>185,000</b>	<b>-</b>
<b>Excess / (Deficit) of Funds</b>	<b>\$ (403,895)</b>	<b>\$ 1,337,043</b>	<b>\$ (1,103,402)</b>	<b>\$ 6,743</b>
<b>Net Assets - Beginning of Year</b>	<b>3,403,895</b>		<b>1,596,704</b>	
<b>Net Assets - End of Year</b>	<b>\$ 3,000,000</b>		<b>\$ 518,302</b>	
	See Comments 1, 2 and 3		See Comments 1, 2 and 3	

**Comment 1:** Facilities Operations and Capital Replacement budgets were approved by the Convention / Arena Authority at its regularly scheduled meeting on May 28, 2003.

**Comment 2:** Facilities Operations columns include receipts and disbursements processed by the C/AA. SMG receipts and disbursements are reported separately in the Van Andel Arena and Grand Center financial statements prepared by SMG.

**Comment 3:** Activity on this statement is represented by the following account:

Authority Operating Account Cash balance as of March 31, 2004 \$ 3,083,226



**BEENE GARTER LLP**

See accountants' report



# Statement B

## GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Construction Accounts) From July 1, 2003 to March 31, 2004

	Convention Center Construction		
	Budget	Actual	Retainage
<b>RECEIPTS</b>			
Grand Action	\$ 32,048,961	\$ 22,338,961	\$ -
Downtown Development Authority	10,000,000	10,000,000	-
County of Kent	5,000,000	5,000,000	-
City of Grand Rapids - grant proceeds	3,528,884	-	-
Miscellaneous Revenue	-	332,541	-
Transfer from Operating Fund	1,000,000	-	-
Transfer from Construction Fund	-	-	1,720,498
Interest on Retainage	-	-	31,686
Interest on Investments	397,550	530,486	-
<b>TOTAL RECEIPTS</b>	<b>51,975,395</b>	<b>38,201,988</b>	<b>1,752,184</b>
<b>DISBURSEMENTS</b>			
Architectural and Engineering Services	4,605,255	1,361,655	-
Construction Material Testing	583,610	220,283	-
Construction - GMP Contractor	56,390,602	36,302,065	3,078,101
<b>Sub-total Contractor Disbursements</b>	<b>61,579,467</b>	<b>37,884,003</b>	<b>3,078,101</b>
Transfer to Retainage Account	-	1,720,498	-
Accounting / Auditing Services	-	11,050	-
Insurance - Property / Liability	116,100	116,100	-
Legal Services	7,000	38,945	-
Owner's Representatives	245,000	194,465	-
Other Contractual Services	1,141,035	1,348,008	-
Telephone	2,000	1,062	-
<b>Sub-total Service Disbursements</b>	<b>1,511,135</b>	<b>1,709,630</b>	-
Facility Equipment Acquisition	-	1,114,111	-
Facility Furniture Acquisition	-	684,156	-
<b>Sub-total Supply Disbursements</b>	<b>-</b>	<b>1,798,267</b>	<b>-</b>
<b>TOTAL DISBURSEMENTS</b>	<b>63,090,602</b>	<b>43,112,398</b>	<b>3,078,101</b>
<b>Excess / (Deficit) of Funds</b>	<b>\$ (11,115,207)</b>	<b>\$ (4,910,410)</b>	<b>\$ (1,325,917)</b>

Net Assets - Beginning of Year

33,271,289

Net Assets - End of Year

\$ 22,156,082

See Comments

1 and 2

Comment 1: Convention Center Construction budget was approved by the Grand Rapids - Kent County Convention / Arena Authority at its regularly scheduled meeting on March 26, 2003.

Comment 2: Activity on this statement is represented by the following accounts:

Authority Construction Cash and Equivalents balances as of March 31, 2004

Sweep	\$ 1,258,261
Maxsaver	19,019,883
Investments	12,964,410
<b>Sub-total Authority Construction Cash and Equivalents</b>	<b>33,242,554</b>
Retainage	3,543,100
<b>Total Cash and Equivalents</b>	<b>\$ 36,785,654</b>



FISCAL SERVICES DEPARTMENT  
MEMORANDUM

**TO:** Steve Heacock  
Chair- Convention/Arena Authority Finance Committee

**FROM:** Robert White *RW*  
Fiscal Services Director

**SUBJECT:** Convention/Arena Authority  
DeVos Place Capital Improvement Project Budget Update

**DATE:** March 31, 2004

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The attached materials include a Sources & Uses of Funds Statement and a Projected Monthly Cash Balances report. These reports were prepared by Jana Wallace – City Representative, with the assistance of Dale Sommers - Owners Representative and Robert White – County Representative. The statements update the project budget, which was most recently approved on March 18, 2003.

The current project budget was previously established at \$211.2 million. This project budget envisioned the original and continuing facilities Master Plan. While periodic updates of changes to the project and adjustments, to various lines items within “Uses of Funds” category, have been provided to various committees of the Convention/Arena Authority Board, no comprehensive update has been submitted since March 2003, for consideration and approval by the full Authority Board.

Significant changes from the currently adopted budget may be summarized as follows:

- Sources of Funds – Grand Action – On August 27, 2003 the Authority authorized the execution of agreements with Grand Action, which provided for an additional \$4.4 million in support of improvements related to DeVos Performance Hall. This is further detailed in the Sources of Funds Statement which discloses a cash contribution of \$4,125,353 and in-kind, (monies expended by Grand Action for preliminary design work) in the amount of \$274,647. In addition, the furniture fixtures and equipment contribution from Steelcase, as delivered, was valued at \$710,000. Grand Action agreed to an additional cash contribution of \$290,000 in lieu of additional furniture contributions from Steelcase.
- Sources of Funds – Interest – The latest cash flow update for this project discloses higher than originally anticipated interest earnings. The updated forecast now estimates an additional \$285,521 of interest earnings to be generated on behalf of this project prior to closeout in March, 2005.

- Sources of Funds – Other – The Convention and Visitor's Bureau did pay over to the Convention/Arena Authority a sum of \$240,000 to be utilized in moving forward the opening date for the Exhibit Hall to November 29, 2003. In addition, representatives of the Riverview Building have contributed a sum of \$157,366 intended to reimburse the Authority for the cost to be incurred in connecting this building to the internal overhead walkway network.
- Sources of Funds – C/AA Operating Reserve Transfers – The most recently adopted budget included an assumed \$1 million transfer from Operating Reserves, each year, during fiscal years 2001-2004 inclusive. Given the overall status of the project, staff has included a reduction of \$1 million in this anticipated transfer. This reduction, in construction appropriation funding, will serve to bolster the Operating Reserve balance of the Convention/Arena Authority.
- Uses of Funds – Construction Manager – The original project budget included an allowance of \$169.4 million for "Guaranteed Maximum Price". This is now being supplemented by the addition of \$2,456,315. This addition provides for the "construction costs" related to improvements at DeVos Performance Hall. The balance of the \$4.4 million project cost is included under Owner's Projects - DeVos Performance Hall - FF & E at an allowance of \$1,943,685.
- Uses of Funds – Other Projects – Given the current status of the project, the Owner's Representative is recommending certain line item adjustments, which serve to reduce overall appropriations by a net of \$700,000.
- Uses of Funds - Other Projects – In addition to other line adjustments, it is necessary to establish a budgetary allowance to provide for a refund to the Convention & Visitor's Bureau in the amount of \$65,000. This is the excess balance remaining on the original CVB contribution of \$240,000. Not all of that contribution was expended, to achieve the early opening date, and the excess balance was returned to the Convention & Visitor's Bureau.
- Uses of Funds – Contingency – Given the line item expenditure adjustments noted above and the additional resources recognized as being available to the project, it is recommended that the contingent appropriation be increased by \$318,062. This increase in contingency allowance constitutes the remaining additional funds available to the project after the \$1 million reduction in Operating Reserve transfer noted under "Sources of Funds".

The coauthors of this report would recommend adoption of the revised budget as documented in the attached Sources & Uses of Funds Statements.

Cc: Daryl Delabbio  
Jana Wallace  
Dale Sommers

**Grand Rapids/Kent County Convention Arena Authority**  
**DeVos Place Capital Improvement Project**  
**Sources of Funds Statement**  
**March 19, 2004**

	<u>As Revised</u> <u>Mar. 18, 2003</u>	<u>Amendments</u>	<u>As Revised</u> <u>Mar. 15, 2004</u>	<u>Receipts</u> <u>At</u> <u>Feb. 29, 2004</u>
<b>Kent County</b>				
Bond Proceeds	\$ 86,021,595	\$ -	\$ 86,021,595	\$ 86,021,595
Cash	5,000,000	-	5,000,000	5,000,000
In Kind	999,873	-	999,873	999,873
<b>State Grant</b>	65,000,000	-	65,000,000	65,000,000
<b>Grand Action</b>				
Cash - DeVos Place	31,048,961	290,000	31,338,961	18,338,961
Cash - DeVos Performance Hall	-	4,125,353	4,125,353	-
In Kind - Preliminary Design	951,039	274,647	1,225,686	1,225,686
F F & E (Steelcase)	1,000,000	(290,000)	710,000	710,000
<b>C/AA Operating Reserve Transfers</b>	4,000,000	(1,000,000)	3,000,000	3,000,000
<b>DDA</b>				
Cash	5,000,000	-	5,000,000	5,000,000
Bond Proceeds	5,000,000	-	5,000,000	5,000,000
<b>Interest</b>				
County Bond Proceeds	1,362,006	7,088	1,369,094	1,369,094
Construction Account	2,304,097	278,433	2,582,530	2,369,473
<b>Other</b>	38,254	397,541	435,795	278,429
<b>City Reimbursements (Grant)</b>	3,528,884	-	3,528,884	-
<b>Total</b>	<u>\$ 211,254,709</u>	<u>\$ 4,083,062</u>	<u>\$ 215,337,771</u>	<u>\$ 194,313,111</u>

**Grand Rapids/Kent County Convention Arena Authority**  
**DeVos Place Capital Improvement Project**  
**Uses of Funds Statement**  
**March 19, 2004**

	<u>As Revised</u> <u>Mar. 18, 2003</u>	<u>Amendments</u>	<u>As Revised</u> <u>Mar. 19, 2004</u>	<u>Disbursements</u> <u>At</u> <u>Feb. 29, 2004</u>
<b>Construction Manager</b>				
GMP	\$ 169,443,220	\$ 2,456,315	\$ 171,899,535	\$ 127,842,061
<b>Other Projects</b>				
A & E Fees/Expenses Ft Eng/AE Project Rep	18,985,000	(200,000)	18,785,000	-
Furniture/Fixtures/Food Svc./Kitchen Equip - Cash	4,525,000	(200,000)	4,325,000	-
Furniture/Fixtures/Food Svc./Kitchen Equip - In Kind	1,000,000	(290,000)	710,000	-
Phone/Data/Security/CCVT/Theater Rigging	3,128,849	-	3,128,849	-
Soils/Asbestos Removal	2,541,515	(200,000)	2,341,515	-
Consultants-Security/Phone/Kitchen/Signage	592,000	190,000	782,000	-
Materials/Soils/Environmental Testing	1,951,406	-	1,951,406	-
Monroe Right of Way	944,000	-	944,000	-
Printing/Legal/Accounting/Leasing	295,303	-	295,303	-
Builders Risk Insurance/Choice One	547,000	-	547,000	-
DeVos Performance Hall - FF & E		1,943,685	1,943,685	-
Refund to CVB		65,000	65,000	-
	<u>34,510,073</u>	<u>1,308,685</u>	<u>35,818,758</u>	<u>26,693,454</u>
<b>Monroe Relocation</b>				
Monroe Avenue Relocation/Sewer	6,461,963	-	6,461,963	6,461,963
<b>Contingencies</b>				
	<u>839,453</u>	<u>318,062</u>	<u>1,157,515</u>	<u>-</u>
<b>Total</b>	<u>\$ 211,254,709</u>	<u>\$ 4,083,062</u>	<u>\$ 215,337,771</u>	<u>\$ 160,997,478</u>

**CONVENTION / ARENA AUTHORITY**  
**SOURCES AND USES OF FUNDS THROUGH FEBRUARY 29, 2004**  
**MONTHLY CASH BALANCES PROJECTION**  
**MARCH 18, 2004**

MONTH/YR	RECEIPTS					DISBURSEMENTS							NET BALANCE
	COUNTY <sup>1</sup> RECEIPTS	DDA CASH & PROCEEDS	STATE	GRAND ACTION	COUNTY <sup>4</sup>	CAA OPERATING	CITY & OTHER REIMBS	INTEREST <sup>2</sup>	CONSTRUCTION MGR PHASES I - III	MONROE	OWNER	OTHER	
Prior to 3/04	\$ 87,390,689	10,000,000	\$ 65,000,000	\$ 20,274,647	\$ 5,999,873	\$ 3,000,000	\$ 278,429	\$ 2,369,473	\$ (127,842,061)	\$ (6,461,963)	\$ (26,693,454)	\$ (26,693,454)	\$ 33,315,633
03/04	-	-	-	4,000,000	-	-	157,366	2,141	(3,031,929)	-	-	(724,888)	33,718,323
04/04	-	-	-	4,960,353	-	-	-	28,377	(3,568,260)	-	-	(724,888)	34,413,905
05/04	-	-	-	5,233,000	-	-	-	29,120	(3,367,985)	-	-	(803,984)	35,504,056
06/04	-	-	-	733,000	-	-	3,528,884	29,188	(4,217,985)	-	-	(999,888)	34,577,256
07/04	-	-	-	733,000	-	-	-	26,987	(4,217,995)	-	-	(999,888)	30,219,370
08/04	-	-	-	733,000	-	-	-	23,439	(4,117,985)	-	-	(799,888)	26,057,936
09/04	-	-	-	733,000	-	-	-	19,972	(4,069,985)	-	-	(844,888)	21,896,036
10/04	-	-	-	-	-	-	-	16,622	(3,174,575)	-	-	(724,888)	18,013,195
11/04	-	-	-	-	-	-	-	13,578	(2,813,629)	-	-	(624,888)	14,586,256
12/04	-	-	-	-	-	-	-	10,809	(2,659,868)	-	-	(574,888)	11,364,309
01/05	-	-	-	-	-	-	-	7,498	(3,809,405)	-	-	(924,888)	6,637,514
02/05	-	-	-	-	-	-	-	4,016	(2,710,643)	-	-	(924,888)	3,005,999
03/05	-	-	-	-	-	-	-	1,308	(2,297,240)	-	-	(574,888)	135,179
TOTALS	\$ 87,390,689	\$ 10,000,000	\$ 65,000,000	\$ 37,400,000	\$ 5,999,873	\$ 3,000,000	\$ 3,984,679	\$ 2,582,530	\$ (171,899,535)	\$ (6,461,963)	\$ (36,841,094)	\$ (36,841,094)	

Note 1: Proceeds \$86,021,595; interest \$1,369,093.67

Note 2: Interest calculated at 1.00%.

Note 3: Includes project expenses paid directly \$1,225,686; in-kind support \$710,000; cash paid to Authority \$18,338,961

Note 4: Includes expenses paid by County prior to 1/1/2000. Does not include \$1,000,000 paid to CVB by the County.

Note 5: Total estimated disbursements as of 2/29/04 are \$160,997,478 including project-related expenses disbursed by Grand Action and the County of Kent prior to the June, 2000 creation of the Authority

Note 6: Reconciles with CAA's Construction Fund cash and equivalents as of 2/29/2004 including Grand Action and County in-kind revenues and expenditures



Item V.c.v.

# FAX

## KENT COUNTY Fiscal Services Department

Phone: (616) 336-2519

Fax: (616) 336-3598

TO: Sue Waddell  
Convention/Arena Authority

FROM: Phil Van Dyke  
Risk Management

SUBJECT: D & O Insurance Renewal Proposal

DATE: 4-12-04

Number of pages to follow: 8

---

Message:

Sue,

Attached is the D&O renewal proposal. I discussed the renewal proposal with Mr. Bob White this morning. He agrees and understands my April 12th letter. It will be up to the Board members to decide on the policy limit.

I have not received an alternative proposal from the liability pool, MMRMA. If they provide a reasonable proposal within the next few hours (by 2:00pm) I will let you know.

Let me know if you have any questions.

Phil Van Dyke

**Confidentiality Notice:**

The information contained in this facsimile message, and in any accompanying documents, constitutes confidential information which belongs only to the person to whom it is addressed. This information is intended only for the individual or entity named above. If you are not the intended recipient of this information, you are hereby notified that any disclosure, copying, or the taking of any action in reliance on this information is strictly prohibited. If you have received this facsimile in error, please immediately notify Kent County at the number listed above to arrange for its return to Kent County. Thank you.



April 12, 2004

Mr. Bob White  
Finance Director  
County of Kent

## FISCAL SERVICES

County Administration Building  
300 Monroe Avenue, N.W.  
Grand Rapids, Michigan 49503-2221  
Phone (616) 336-2517  
Fax (616) 336-3598

RE: Convention/Arena Authority  
Directors & Officers Liability Insurance Renewal  
Effective Date: April 25, 2004

Enclosed is the renewal proposal for the Directors and Officers liability insurance.

### Policy History

Year	Limit	Deductible	Premium
2000	\$10,000,000	\$5,000	\$13,500
2001	\$10,000,000	\$5,000	\$14,850
2002	\$10,000,000	\$15,000	\$22,000
2003	\$10,000,000	\$15,000	\$23,750
Renewal	\$10,000,000	\$15,000	\$24,100

### Alternative Renewal Options

Limit	Deductible	Premium
\$3,000,000	\$10,000	\$10,000
\$5,000,000	\$15,000	\$13,200
\$7,000,000	\$15,000	\$17,600

### Coverage

Claims made policy

For Wrongful Acts, Employment Practices, Personal Injury and Publishers Liability

Certified Acts of Terrorism included

Defense costs included in limit of liability

Extended to spouses of insured persons

### Recommendation

The Chubb Insurance Company proposal with the \$7 million limit for a premium of \$17,600 and the Travelers Insurance Company excess proposal with a \$3 million excess limit for a premium of \$6,500.

Let me know if you have any questions.

Phil Van Dyke  
Risk Coordinator

cc Sue Waddell  
Convention/Arena Authority

Steve Duarte  
Deputy Director of Fiscal Services

Robert J. White  
Director



**Grand Rapids - Kent County  
Convention/Arena Authority  
PROPOSAL OF INSURANCE**

**DIRECTORS AND OFFICERS  
PRIMARY & EXCESS  
04/25/04-04/25/05**

**Date Presented: April 7, 2004**

**Presented by:  
Brenda Thelsen, Account Executive**

**Arthur J. Gallagher & Co.  
The Waters Building  
161 Ottawa NW, Suite 112  
Grand Rapids, MI 49503  
[www.ajg.com](http://www.ajg.com)**

## **IMPORTANT DISCLOSURES**

The proposal is an outline of the coverages proposed by the insurers, based on the information provided by your company. It does not include all the terms, coverages, exclusions, limitations, or conditions of the actual contract language. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request.

In addition to the fees and/or commissions retained by Arthur J. Gallagher & Co., it is understood and agreed that other parties, such as excess and surplus lines brokers, wholesalers, reinsurance intermediaries, underwriting managers, and similar parties, some of which may be owned in whole or in part by Arthur J. Gallagher & Co.'s corporate parent, may earn and retain usual and customary commissions and/or fees in the course of providing insurance products. Any such fees and/or commissions will be the responsibility of client and not Arthur J. Gallagher & Co.

The information contained in this proposal is based on the historical loss experience and exposures provided to Arthur J. Gallagher & Co. This proposal is not an actuarial study. Should you wish to have this proposal reviewed by an independent actuary, we will be pleased to provide you with a listing of actuaries for your use.

Gallagher from time to time enters into arrangements with certain insurance carriers or those carriers' reinsurers providing for compensation, in addition to commissions, to be paid by such carriers or reinsurers to Gallagher or its affiliates based on, among other things, the volume of premium and/or underwriting profitability of the insurance coverages written through Gallagher by such carriers or reinsurers. In addition, Gallagher and its affiliates provide management and other services to, and receive compensation for those services from, certain reinsurers that reinsure insurance coverages written through Gallagher by other insurance carriers. The insurance coverages you purchase through Gallagher might be issued by an insurance carrier or reinsured by a reinsurer that has such a relationship with Gallagher or its affiliates.

## MARKET REVIEW

Obtaining a comprehensive and competitively priced program of insurance in the marketplace requires more than access to the market. Past experience and credibility with markets are the foundation of a successful campaign for your company. Complete and accurate submissions, with detailed specifications, are essential. Arthur J. Gallagher & Co. made a complete and personal presentation to each company contacted.

Insurance Carrier	Coverages	Best's Rating 04/07/04	Surplus Lines (Yes/No)	Carrier's Position (Quoted/Declined & Reason)
Hartford	Primary D&O	A+	No	Declined - Public Entities not allowed
Travelers	Excess D&O	A+	No	Quoted
Chubb	Primary D&O	A++	No	Quoted
Royal Sun Alliance	Excess D&O	NR-5	Yes	No Response yet
CNA	Excess D&O	A	No	Declined - Underwriting requirements

**Note:** If a company is indicated as a surplus lines company, the placement does not benefit from state guarantee funds in the event of carrier insolvency.

## PROPOSED CARRIER RATINGS AND ADMITTED STATUS

PROPOSED CARRIERS	A. M. BEST'S RATING (04/07/2004)	ADMITTED/NON-ADMITTED
Chubb	A++	Admitted
Travelers	A+	Admitted

If the above indicates coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

## GUIDE TO BEST RATINGS

### Rating Levels and Categories

Level	Category	Level	Category	Level	Category
A++, A+	Superior	B, B-	Fair	D	Poor
A, A-	Excellent	C++, C+	Marginal	E	Under Regulatory Supervision
B++, B+	Very Good	C, C-	Weak	F	In Liquidation
				S	Rating Suspended

### Financial Size Categories

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I		Up to	1,000	FSC IX	250,000	to	500,000
FSC II	1,000	to	2,000	FSC X	500,000	to	750,000
FSC III	2,000	to	5,000	FSC XI	750,000	to	1,000,000
FSC IV	5,000	to	10,000	FSC XII	1,000,000	to	1,250,000
FSC V	10,000	to	25,000	FSC XIII	1,250,000	to	1,500,000
FSC VI	25,000	to	50,000	FSC XIV	1,500,000	to	2,000,000
FSC VII	50,000	to	100,000	FSC XV	2,000,000	or more	
FSC VIII	100,000	to	250,000				

**Best's Insurance Reports**, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

Copies of the **Best's Insurance Reports** on the insurance companies are available upon your request.

Arthur J. Gallagher & Co. uses A.M. Best & Co.'s rating services to evaluate the financial condition of insurers whose policies we propose to deliver. The rating of the carrier and the year of publication of that rating are indicated. Arthur J. Gallagher & Co. makes no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

## PREMIUM SUMMARY PAGE

Coverages	03/04	Proposed
Directors and Officers Primary	\$17,600	\$17,600
Directors and Officers Excess	\$6,150	\$6,500

### Notes and Highlights:

1. Premiums for the above policies are due and payable as billed, in full or as insurance company installments. Premiums may be financed, subject to acceptance by an approved finance company. Note: Following acceptance, completion (and signature) of a premium finance agreement with the specified down payment is required.
2. Quote is valid until 04/23/04.

**DIRECTORS' & OFFICERS' LIABILITY - PRIMARY  
CLAIMS MADE**

<b>Policy Period:</b>	04/25/04-04/25/05				
<b>Company:</b>	Chubb / Federal Insurance Company				
<b>A.M. Best's Rating (Edition Date):</b>	A++ (04/07/2004)				
<b>Admitted/Non-admitted:</b>	Admitted				
<b>Limits:</b>	<table><tbody><tr><td>\$7,000,000</td><td>Each Loss</td></tr><tr><td>\$7,000,000</td><td>Each Policy Year</td></tr></tbody></table>	\$7,000,000	Each Loss	\$7,000,000	Each Policy Year
\$7,000,000	Each Loss				
\$7,000,000	Each Policy Year				
<b>Insuring Agreements:</b>	<p>Pending or Prior Date - April 25,2000</p> <ul style="list-style-type: none"><li>• Directors' &amp; Officers' Liability</li><li>• Pay on behalf of the Directors &amp; Officers for losses arising from any claim by reason of any wrongful act</li><li>• Corporate Reimbursement</li><li>• Pay on behalf of the company for losses arising from any claim by reason of any wrongful act, but only when the company is required or permitted to Indemnify the Directors &amp; Officers</li></ul>				
<b>Deductible:</b>	<table><tbody><tr><td>\$15,000</td><td>Each Indemnifiable Loss</td></tr><tr><td>None</td><td>Each Non-Indemnifiable Loss</td></tr></tbody></table>	\$15,000	Each Indemnifiable Loss	None	Each Non-Indemnifiable Loss
\$15,000	Each Indemnifiable Loss				
None	Each Non-Indemnifiable Loss				
<b>Coverage:</b>	<ul style="list-style-type: none"><li>• Defense Costs included in Limits of Liability</li><li>• Worldwide Coverage Territory</li></ul>				
<b>Extended Reporting Period</b>	<ul style="list-style-type: none"><li>• 75% of the annual Period of one year</li></ul>				

**EXCESS DIRECTORS' & OFFICERS' LIABILITY  
CLAIMS MADE**

<b>Policy Period:</b>	04/25/04-04/25/05
<b>Company:</b>	Travelers
<b>A.M. Best's Rating (Edition Date):</b>	A+ (04/07/2004)
<b>Admitted/Non-admitted:</b>	Admitted
<b>Limits:</b>	\$3,000,000      Annual Aggregate Excess of \$7,000,000
<b>Insuring Agreements:</b>	
<b>Coverage A</b>	<ul style="list-style-type: none"><li>• Directors' &amp; Officers' Liability</li><li>• Pay on behalf of the Directors &amp; Officers for losses arising from any claim by reason of any wrongful act</li></ul>
<b>Coverage B</b>	<ul style="list-style-type: none"><li>• Corporate Reimbursement</li><li>• Pay on behalf of the company for losses arising from any claim by reason of any wrongful act, but only when the company is required or permitted to Indemnify the Directors &amp; Officers</li></ul>
<b>Coverage:</b>	<ul style="list-style-type: none"><li>• Defense Costs included in Limits of Liability</li><li>• Worldwide Coverage Territory</li></ul>
<b>Endorsements:</b>	<ul style="list-style-type: none"><li>• Prior and Pending Litigation Exclusion (04/25/00)</li><li>• Prior Notice Exclusion - Inception</li></ul>

DATE	EVENT	EC	ROOM	TIME	FUNCTION
Thur, Apr 22	Available				
Fri, Apr 23	Grand Valley State University	AH	Arena	10:00 AM 6:00 PM	Load-in Chair set
Sat, Apr 24	Grand Valley State University	AH	Arena	8:00 AM 8:30 AM 8:45 AM 10:00 AM 10:10A-11A 11A-1P 1:00 PM 12:30 PM	Sound check Doors to concourse Doors to the bowl Show Speakers Commencement ceremony Banquet reception Load-out
	Grand Valley State University	MW	Banquet All	10:00 AM 11:30A-1P	Set-up Post reception party
	Griffins	AH	Arena	7:00 PM 8P-10:30P	Hockey playoff Game C (if needed)
Sun, Apr 25	Available				
Mon, Apr 26	Available				
Tue, Apr 27	Available				
Wed, Apr 28	Griffins vs Chicago	AH/SL	Arena	6:00 PM 7P-8P	Doors Hockey playoff game D (if needed)
Thur, Apr 29	Metallica	AH/SL	Arena	7:00 PM	Performance
	Metallica	MW	Banquet B/C	4:00 AM 7A-9:30P	Set-up Crew catering
Fri, Apr 30	Griffins	AH/SL	Arena		Possible Playoff Game
Sat, May 1	Rampage vs Austin	AH/SL	Arena	6:30 PM 7:30P-10P	Doors Football game
Sun, May 2	Griffins	AH/SL	Arena		Possible Playoff Game
Mon, May 3	Available				
Tue, May 4	Davenport University	AH/SL	Arena	5:30 PM 7:00 PM	Doors Commencement ceremony
Wed, May 5	Yes	AH/SL	Arena	6:30 PM 7:30 PM	Doors Performance
	SMG	MW	Banquet A	12:00 PM	Set-up
Thur, May 6	Griffins		Arena		Possible Playoff Game
	SMG	MW	Banquet A	9A-10A	All staff meeting
Fri, May 7	Griffins		Arena		Possible Playoff Game
Sat, May 8	Rampage vs Chicago	AH/SL	Arena	6:30 PM 7:30P-10P	Doors Football game
	Milwaukee Electric	MW	Banquet C	2:30 PM 5P-7:30P	Set-up Banquet
Sun, May 9	The Eagles	AH	Arena	8:00 AM	Load-in
Mon, May 10	The Eagles	AH	Arena	12:00 PM	Rehearsal
Tue, May 11	The Eagles	AH	Arena	12:00 PM	Rehearsal
Wed, May 12	The Eagles	AH	Arena	7:00 PM 8:00 PM	Doors Performance
	The Eagles	MW	Banquet C/D	3:00 AM 5A-9:30P	Set-up Crew catering
Thur, May 13	Alabama	AH/SL	Arena	7:00 PM 8:00 PM	Doors Performance
	Alabama	MW	Banquet C/D	3:00 AM 5A-9:30P	Set-up Crew catering
Fri, May 14	Griffins	AH	Arena		Possible Playoff Game
Sat, May 15	Griffins	SL	Arena		Possible Playoff Game
Sun, May 16	Shania Twain	AH	Arena	6:30 PM 7:30 PM	Doors Performance
Mon, May 17	Griffins	SL	Arena		Possible Playoff Game
Tue, May 18	Griffins	AH	Arena		Possible Playoff Game



Wed, May 19	Griffins	SL	Arena		Possible Playoff Game
Thur, May 20	Griffins	AH	Arena		Possible Playoff Game
Fri, May 21	Griffins	SL	Arena		Possible Playoff Game
Sat, May 22	Griffins	AH	Arena		Possible Playoff Game
Sun, May 23	Available				

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

DATE	EVENT	ROOM	TIME	FUNCTION	EC	OPERATIONS/CONSTRUCTION
TUES. APRIL 20	WYNTON MARSALIS	DV/DOCK 3 DV	7A-8:30A 8:30-9:15A 9:15A 10A-11A	MOVE IN SOUND CHECK OUTSIDE DOORS OPEN MASTER CLASS (2100 STUDENTS) CHANGE OVER/ SOUND CK RECEPTION/DINNER OUTSIDE DOORS OPEN DOORS TO LOBBY DOOR TO SEATING PERFORMANCE MOVE OUT	AK	
		DV/DOCK 3 G A-D DV	4P-6P 6P-8P 6:30P 7P 7:30P 8P-10P 10P-1A			
	TITAN PLASTICS	O G-H	7:30A-6P 7:30A 9:30A 12P-12:45P 2:10P 6P 7P-8P	MEETING CONTINENTAL BREAKFAST BREAK LUNCH BREAK MTG CONCLUDES DINNER	KJB	
	VARNUM, RIDDERING, SCHMIDT & HOWLETT MEETING	G A-B G C-F	7AM 8A-9A	DOORS OPEN TO ALL CONTINENTAL BREAKFAST MEETING	ST	
		O A-D G A-F G C-F	9A-11:30A 11:30P-1P 1P-3P	BREAK OUT SEESIONS / mtgs BOX LUNCH & MTGS STRIKE ROOM CHANGE OVER TO NEXT EVENT		
		O A-D ALL DV	1P-3:30P 3:30P-5:30P HBK (after-lead-out)	BREAK OUT SESSIONS/ mtgs FINISH STRIKE/ CLEAN UP HOUSE STRIP		
	RENT					
WED. APRIL 21	WARNER, NORCROSS & JUDD DIVERSITY LUNCHEON	G A-D G A-C G D GA-D	11A 12P-2P 2P-3:30P 3:30P-5:30P	DOORS OPEN LUNCH / MTG Q & A SESSION STRIKE ALL	ST	
	TITAN PLASTICS	O G-H	7:30A-5P 7:30A 9:30A 12P-12:45P 2:10P 5P 7P-9P	MEETING CONTINENTAL BREAKFAST BREAK LUNCH BREAK MTG CONCLUDES DINNER	KJB	
	RENT	DV/DOCK 3 MULTIPURPOSE	8A-5P 6P 6:30P 7P 7:30P-10P	MOVE IN OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE CONTRACTED DAY - ART CRAFT ONLY	AK	
	EMS EXPO (MICHIGAN ASSOCIATION OF				JE	

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

	AMBULANCE SERVICES)								
THUR. APRIL 22	RENT		DV/MULTIPURPOSE	6P 6:30P 7P 7:30P-10P 12P 7P-8:30P	OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE GADAVAR-ARRIVES ABULANCES ARRIVE	AK			
	EMS EXPO (MICHIGAN ASSOCIATION OF AMBULANCE SERVICES)		GE-F EH C			JE			
	TITAN PLASTICS		O H	7:30A-6P 7:30A 9:30A 12P-12:45P 2:10P 6P	MEETING CONTINENTAL BREAKFAST BREAK LUNCH OFF-SITE BREAK MTG CONCLUDES	KJB			
	GUARANTEED HEATH SOLUTIONS FORMERLY KNOWN AS NET PENNY		G A-B	5:30P 6P 7P-11P 11P-11:30P	STAFF ARRIVES GUESTS ARRIVE MEETING LOAD OUT	KJB			
	ROTARY CLUB MEETING		G C-D	8A-11A 11:30A-2P 2P-3P	AGPH SET UP DOORS LUNCH / MEETING STRIKE THE ROOM	ST	LATEST ADDITION AS OF 2/20		
FRI. APRIL 23	RENT		DV/MULTIPURPOSE	4:30P 5P 5:30P 6P-8:30P 8:30P-9:30P 9P 9:30P 10P-12:30A	OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE DINNER-CAST/GREW DOORS TO LOBBY DOORS TO SEATING PERFORMANCE	AK			
	EMS EXPO (MICHIGAN ASSOCIATION OF AMBULANCE SERVICES)		EHC SHOW OFFICES B & C EHC EHC G E-F EHC	7A-4P 7A-4P 7:30A-12P 12P-7:30P 12P-4P 4P-7:30P	COMPETITION COMPETITOR SEQUESTERING EXHIBITOR MOVE IN SHOW CLASS RECEPTION	JE			
	MI ORGANIZATION OF DIABETES EDUATORS		G A-D	6:30A 7:15A-8A 8A-10A 10A-10:30A 10:30A-11:30A 11:30A-1P 1P-2P 2P-2:30P 2:30P 2:30P-3:30P	LOAD-IN FROM PARKING RAMP CONTINENTAL BREAKFAST REGISTRATION SPEAKER EXHIBITS/BREAK SPEAKER LUNCH BUSINESS MEETING SPEAKER EXHIBITS/BREAK EXHIBITOR LOAD-OUT SPEAKER	KJB			

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

				3:30P 4:30P	GUESTS DEPART/LOAD-OUT LOAD-OUT CONCLUDED		
SAT. APRIL 24	RENT	DV/MULTIPURPOSE		12:30P 1P 1:30P 2P-4:30P 6:30P 7P 7:30P 8P-10:30P 9:15A-1:15P 10A-3P 3P-7P	OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE CLASS SHOW MOVE OUT	AK	
	EMS EXPO (MICHIGAN ASSOCIATION OF AMBULANCE SERVICES)	GE-F EHC EHC				JE	
SUN. APRIL 25	RENT	DV/MULTIPURPOSE		12:30P 1P 1:30P 2P-4:30P 4:30P-8:30P 5:30P 6P 6:30P 7P-9:30P 9:30P-1:30A	OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT OUTSIDE DOORS OPEN DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT	AK	
MON. APRIL 26	BDO SEIDMAN MEETING	O A		7:30 A  8A 8:30A  9A-11A 1P-3P 3P-5P 5P 5:30P	UNLOCK OVERLOOK A UNLOCK OVERLOOK RESTROOMS UNLOCK GG RESTROOMS STAFF ARRIVES UNLOCK EAST GG DOORS TURN ON EAST ESCALATORS TURN ON EAST ELEVATORS TO OL MEETING MEETING MEETING LOCK EAST GG DOORS DEPARTURE	KJB	
TUES. APRIL 27	MISCHOOL BUSINESS OFFICIALS	EH B-C		12P-5P 5P 5P-8P	EXHIBITOR LOAD IN DOCKS CLOSE EXHIBITOR ALLOWED IN HALL	KJB	
	2004 OFFICE PERFORMANCE ROADSHOW RENT	G A-B DV		8A-3P 3P-6P TBD	MOVE IN MEETING HOUSE RESTORE	JE AK	
	BDO SEIDMAN MEETING	O A		7:30A	UNLOCK OVERLOOK A UNLOCK OVERLOOK	KJB	

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

				8A 8:30A	RESTROOMS UNLOCK GG RESTROOMS STAFF ARRIVES UNLOCK EAST GG DOORS TURN ON EAST ESCALATORS TURN ON EAST ELEVATORS TO OL MEETING MEETING MEETING LOCK EAST GG DOORS DEPARTURE			
WED. APRIL 28	MI SCHOOL BUSINESS OFFICIALS	EH B-C EH A EH B-C	8A-12P 11:45A-2P 2P-5P 5P	EXHIBITOR LOAD IN LUNCHEON EXHIBITS OPEN SHOW CLOSES PERFORMANCE	KJB			
	IF THESE HIPS COULD TALK	DV	8P	MEETING MOVE OUT	AK			
	2004 OFFICE PERFORMANCE ROADSHOW	G A-B	8A-4P 5P-9P	MEETING MOVE OUT	JE			
	MAYOR'S NEW ECONOMY TASK FORCE	O A	4P-5:30P	MEETING	ST			
THUR. APRIL 29	MI SCHOOL BUSINESS OFFICIALS	EH B-C	11A-2P 2P-12P	EXHIBITS OPEN LOAD OUT (EH C MUST BE VACATED BY 12 MIDNIGHT)	KJB			
	SENSORY LEARNING PROGRAM	G A-F	6P-7P 7P-9P 9P-10:30P	MOVE IN PROGRAM NETWORKING / MOVE OUT	JE			
	SWEET ADELINE'S REGION 3 COMPETITION	EH C	6P-12A	PRODUCTION SET UP	JE			THIS WAS NOT ON LAST WEEK'S
FRI. APRIL 30	GRSO - SPECIAL IV	DV/DOCK 3 DV	8A-5P 3P-6P 7P	MOVE IN REHEARSAL DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT	AK			
	SWEET ADELINE'S REGION 3 COMPETITION	EHC EHC EHC EHC EHC EHC EHC EHC	8A 10:30A 11A-12P 11A 12P-1:15P 4:30P 5:15P 5:30P-10P 10:10P-10:35P	PROD. SET UP CONTIN. SOUND CHECK OFFICIAL JUDGE INSPECTION C & J MTG QUARTET WALK THRU DOORS/OPEN OVERHEAD CURTAIN CALL/CLOSE OVERHEAD QUARTET COMPETITION CHORUS BRIEFING ON	JE			

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

		O A-B A E-F	12P-10P 12P-10P	STAGE PHOTOS WARM-UPS		
	MI SCHOOL BUSINESS OFFICIALS	EH B	8A-12P	LOAD OUT (MUST BE VACATED BY 12 NOON)	KJB	
	TC ENTERPRISES	GA-F		MEETING	KJB	
	VAN MANEN PETROLEUM GROUP	O C-D		MEETING	JE	
SAT. MAY 1	SWEET ADELIN'S REGION 3 COMPETITION	EH C EH C EH C EH C EH C O A-B O E-F GA-F	10A 11A 11:45A 12P-3:50P 3:50P-4:30P 10A-4P 10A-4P 12P-4P	STAGE CALL DOORS/ OPEN OVERHEAD CURTAIN CALL/ CLOSE OVERHEAD CHORUS COMPETITION AWARDS PRESENTATION PHOTOS WARM-UP MEETING	JE	
	TC ENTERPRISES	GA-F		MEETING	KB	
	BARBER OF SEVILLE - OPERA	DV/DOCK 3/ MULTIPURPOSE	8A-7P	MOVE IN	AK	
SUN. MAY 2	BARBER OF SEVILLE - OPERA	DV/DOCK 3/ MULTIPURPOSE	8A-6P 6:30P-10:30P	MOVE IN REHEARSAL	AK	
	TC ENTERPRISES	GA-F	10A-11:30A	MEETINGS	KB	
MON. MAY 3	MI ASSOC. FOR HOMES & SERVICES FOR THE AGING	EHA	5P-7P	MOVE IN	KB	
	BARBER OF SEVILLE - OPERA	DV/ MULTIPURPOSE	8A-6P 7:30P-11:30P	LIGHT CUES/WORK CALL REHEARSAL	AK	
	MI COMMUNITY DEVELOPMENT DIRECTORS ASSOCIATION	O A		MEETING	ST	
TUES. MAY 4	MI ASSOC. FOR HOMES & SERVICES FOR THE AGING	EHA	7A-11A 12P-3P 3P-6P	MOVE IN SHOW MOVE OUT	KB	
	2004 HOMELAND SECURITY TRAINING CONFERENCE	EBB	9A -9P	CLIENT ARRIVES MOVE IN	JE	
	BARBER OF SEVILLE - OPERA	DV/ MULTIPURPOSE	8A-6P 7:30P-10:30P	LIGHT CUES/WORK CALL REHEARSAL	AK	
	STUDENT ADVANCEMENT FOUNDATION	G A-F	2P-6P 6P-10P 10P-12A	MOVE IN BANQUET MOVE OUT	JE	
WED. MAY 5	2004 HOMELAND SECURITY TRAINING CONFERENCE	EBB	11A-3P 12P-5P 5P-9P	EXHIBITS MEETINGS DINNER	JE	
	BARBER OF SEVILLE - OPERA	DV/ MULTIPURPOSE	8A-6P 7:30P-10:30P	LIGHT CUES/WORK CALL OPEN REHEARSAL (500)	AK	

# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

	VARNUM, RIDDERING, SCHMIDT & HOWLETT	G A-D	3:30P 4P-6P 6P-8P	DOORS OPEN MEETING STRIKE	ST	
THURS. MAY 6	2004 HOMELAND SECURITY TRAINING CONFERENCE BARBER OF SEVILLE - OPERA	EHB,G B-F,OB-C DV/ MULTIPURPOSE	7A-4P 8A-5:30P DARK	EXHIBITS MEETINGS DARK	JE AK	
	CIGNA DENTAL	O G		MEETING	JE	
	ALL SMG STAFF MEETING	VAN ANDEL ARENA BANQUET ROOM A	9A	MEETING		
	SAFETY MEETING	EVENT COOR. & MAINTENANCE OFFICE	10A	MEETING		
FRI. MAY 7	SWEET ADELINE'S REGION 2 COMPETITION	EHC	9A-10A 10A-6P 6P-10P 10P-11:30P	MOVE IN SOUND CHECK SHOW REHEARSAL	KB	
	2004 HOMELAND SECURITY TRAINING CONFERENCE FIFTH THIRD RIVER BANK RUN	EHB EHA	8A-11A 8:30A-12P 6A-11A 11A-8P 8P-11P 4:30P-8P	EXHIBITS MEETINGS MOVE IN EXIBITS MOVE OUT PASTA DINNER	JE KB	
	BARBER OF SEVILLE - OPERA	DV/ MULTIPURPOSE	6P 6:30P 7P 7:30P-10 P	OUTER DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	
SAT. MAY 8	SWEET ADELINE'S REGION 2 COMPETITION	EHC,GD-F	11A - 12:30P 12:30P-5P 5P-6P	SET-UP COMPETITION MOVE OUT	KB	
	EAST GRAND RAPIDS HIGH SCHOOL PROM	GA-F	12P-9P 9P - 11:30P 11:30P-?	MOVE IN DANCE MOVE OUT	JE	
	FIFTH THIRD RIVER BANK RUN	G A-B	6A 7A-7:45A 8A-10A	RUNNERS IN BUILDING REGISTRATION MOVE OUT	KB	
	BARBER OF SEVILLE - OPERA	DV/ MULTIPURPOSE DV/DOCK 3	6P 6:30P 7P 7:30P-10P 10P-2A	OUTER DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE OUT	AK	
SUN. MAY 9						
MON. MAY 10	ECONOMIC CLUB LUNCHEON	G A-F	8A-11A 11A 12P-2P 2P-4P	SET-UP DOORS OPEN LUNCHEON STRIKE	ST	

# DEVOS PLACE

## REVISED #2 WEEKLY – YEAR 2004

TUES. MAY 11	WILLIAMS SPOELOS LUNCHEON	GA-D	10A 12:30P 1:00P	MOVE IN PUNCH LUNCH MOVE OUT	KB	
	LORD OF THE DANCE	DV/DOCK 3/ MULTIPURPOSE	8A-6P 6P 6:30P 7P 7:30P-9:30P 2P-6P	MOVE IN OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE IN	AK	
	CHAMBER OF COMMERCE BUSINESS SHOWCASE	GA			JE	
	GR COMMUNITY FOUNDATION TOUR	G E-F	11A-1:30P	MEETING/TOUR	ST	
WED. MAY 12	GRSO – ACCESS CONCERT	EHC	8A – 3P 3:30P-6P	MOVE IN REHEARSAL	AK	
	CERNER REGIONAL USERS GROUP	GA-F,OA-H		MOVE IN MEETING	KB	
	LORD OF THE DANCE	DV/ MULTIPURPOSE DV/DOCK 3	6P 6:30P 7P 7:30P-9:30P 9:30P-12:30A	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE OUT	AK	
	CHAMBER OF COMMERCE BUSINESS SHOWCASE	GA	7:30A-11:30A 12P-1:30P 1:30P-7P 7P-10:30P	MOVE IN LUNCH EXHIBITS MOVE OUT	JE	
THURS. MAY 13	GRSO – ACCESS CONCERT	EHC	10:30A-12:15P 12P-4P	PERFORMANCE MOVE OUT	AK	
	EXCELLENCE IN BUSINESS DINNER	EHC		MOVE IN	JE	
	CERNER REGIONAL USERS GROUP	GA-F,OA-H		MEETING MOVE OUT	KB	
	MEIJER SERVICE AWARDS BANQUET	EHA	11A-4P 6P-10P 10P-1A	LOAD-IN BANQUET LOAD-OUT	KB	
FRI. MAY 14	GRSO – POPS VI	DV	8A-10A 10A-2P 3:30P-6P 6:30P 7P 7:30P 8P-10P	HOUSE RESTORE MOVE IN REHEARSAL OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	
	EXCELLENCE IN BUSINESS DINNER	EHC	5:30P 6P 11:30P	MOVE IN PRIVATE RECEPTION GENERAL RECEPTION MOVE OUT	JE	
	STITCH-A-RAMA	GA-F,O A-H	9A-8P	EXHIBITS MEETINGS	JE	



# DEVOS PLACE

## REVISED #2 WEEKLY - YEAR 2004

SAT. MAY 15	GRSO - POPS VI	DV	6:30P 7P 7:30P 8P-10P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	
	STITCH-A-RAMA	GA-F,O A-H	9A-6P 6P-10P	EXHIBITS MEETINGS MOVE-OUT	JE	
	BRITT WORLD SEMINAR	EHA	4P 6P 7P-?	SOUND MOVE IN DOORS OPEN MEETING	KB	
SUN. MAY 16	GRSO - POPS VI	DV	1:30P 2P 2:30P 3P-5P 5P-8P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE OUT	AK	
MON. MAY 17	CHINESE ACROBATS / WHITESIDE	DV	8A-5P 6:30P 7P-8P 8P-9P 8P-11P	MOVE IN DOORS PERFORMANCE AFTERGLOW MOVE OUT	AK	
	STANDARD FEDERAL/WHITESIDE	EHA	9A-5P 5P 5:30P-7P 7P-9P	DECORATOR IN/SET-UP DOORS OPEN DINNER MOVE-OUT	KB	

## GRAND RAPIDS COMPLEX

## ARENA

MAY 2004	ARENA
01 - SAT	SPORTS [DJ]
02 - SUN	CONCERT [T]
03 - MON	CONCERT [T]
04 - TUE	SPECIAL [C]
05 - WED	CONCERT [C]
06 - THU	CONCERT [T]
07 - FRI	CONCERT [T]
08 - SAT	SPORTS [DJ]
09 - SUN	CONCERT [DJ]
10 - MON	CONCERT [DJ]
11 - TUE	CONCERT [DJ]
12 - WED	CONCERT [DJ]
13 - THU	CONCERT [C]
14 - FRI	CONCERT [S]
15 - SAT	CONCERT [T]
16 - SUN	CONCERT [C]
17 - MON	CONCERT [T]
18 - TUE	CONCERT [T]
19 - WED	CONCERT [T]
20 - THU	CONCERT [T]
	CONCERT [T]
21 - FRI	CONCERT [T]
22 - SAT	CONCERT [T]
23 - SUN	
24 - MON	
25 - TUE	
26 - WED	
27 - THU	
28 - FRI	CONCERT [T]
29 - SAT	SPORTS [DJ]
30 - SUN	
31 - MON	
JUN 2004	
01 - TUE	
02 - WED	
03 - THU	
04 - FRI	
05 - SAT	
06 - SUN	
07 - MON	
08 - TUE	
09 - WED	
10 - THU	
11 - FRI	
12 - SAT	+ SPORTS [T]
13 - SUN	SPORTS [T]
14 - MON	
15 - TUE	
16 - WED	CONCERT [T]
17 - THU	CONCERT [T]
18 - FRI	CONCERT [T]
19 - SAT	CONCERT [T]
20 - SUN	CONCERT [T]
21 - MON	
22 - TUE	CONCERT [DJ]

## GRAND RAPIDS COMPLEX

## ARENA

JUN 2004	
23 - WED	
24 - THU	CONCERT [T]
25 - FRI	CONCERT [T]
26 - SAT	CONCERT [T]
27 - SUN	
28 - MON	
29 - TUE	
30 - WED	CONCERT [T]
JUL 2004	
01 - THU	
02 - FRI	
03 - SAT	
04 - SUN	
05 - MON	
06 - TUE	
07 - WED	CONCERT [C]
08 - THU	
09 - FRI	CONCERT [D]
10 - SAT	
11 - SUN	
12 - MON	
13 - TUE	
14 - WED	
15 - THU	
16 - FRI	CONCERT [T]
17 - SAT	FAMILY S [T]
18 - SUN	FAMILY S [T]
19 - MON	
20 - TUE	
21 - WED	
22 - THU	
23 - FRI	
24 - SAT	CONVENTI [C] (11:59PM)
25 - SUN	CONCERT [T]
26 - MON	
27 - TUE	CONCERT [T]
28 - WED	CONCERT [T]
29 - THU	
30 - FRI	
31 - SAT	
AUG 2004	
01 - SUN	CONCERT [T]
02 - MON	CONCERT [T]
03 - TUE	
04 - WED	
05 - THU	
06 - FRI	
07 - SAT	
08 - SUN	
09 - MON	
10 - TUE	
11 - WED	
12 - THU	
13 - FRI	
14 - SAT	

## GRAND RAPIDS COMPLEX

## ARENA

AUG 2004  
-----  
15 - SUN  
16 - MON  
17 - TUE  
18 - WED  
19 - THU  
20 - FRI  
21 - SAT  
22 - SUN  
23 - MON  
24 - TUE CONCERT [T]  
25 - WED  
26 - THU BANQUET [U]  
27 - FRI  
28 - SAT  
29 - SUN  
30 - MON  
31 - TUE  
SEP 2004  
01 - WED  
02 - THU  
03 - FRI CONCERT [T]  
04 - SAT  
05 - SUN  
06 - MON  
07 - TUE  
08 - WED CONCERT [T]  
09 - THU  
10 - FRI  
11 - SAT SPORTS [T]  
12 - SUN  
13 - MON  
14 - TUE CONCERT [T]  
15 - WED  
16 - THU  
17 - FRI  
18 - SAT  
19 - SUN  
20 - MON  
21 - TUE  
22 - WED  
23 - THU SPORTS [T]  
24 - FRI CONCERT [D]  
25 - SAT + FAMILY S [D]  
- FAMILY S [S]  
26 - SUN FAMILY S [D]  
- FAMILY S [S]  
27 - MON + FAMILY S [D]  
FAMILY S [X]  
28 - TUE + FAMILY S [D]  
29 - WED FAMILY S [D]  
30 - THU FAMILY S [D]  
OCT 2004  
01 - FRI FAMILY S [D]  
02 - SAT FAMILY S [D]  
03 - SUN FAMILY S [D]

## GRAND RAPIDS COMPLEX

## ARENA

OCT 2004	-----	
04 - MON		
05 - TUE		
06 - WED		
07 - THU		
08 - FRI		
09 - SAT	CONCERT	[T]
10 - SUN		
11 - MON		
12 - TUE		
13 - WED		
14 - THU		
15 - FRI	SPORTS	[T]
16 - SAT	CONCERT	[S]
	CONCERT	[T]
17 - SUN		
18 - MON		
19 - TUE		
20 - WED	SPORTS	[T]
21 - THU	+ FAMILY S	[D]
22 - FRI	FAMILY S	[D]
23 - SAT	FAMILY S	[D]
24 - SUN	- FAMILY S	[D]
25 - MON	- FAMILY S	[D]
26 - TUE	SPORTS	[T]
27 - WED	SPORTS	[T]
28 - THU	CONCERT	[T]
29 - FRI	SPORTS	[T]
30 - SAT	SPORTS	[T]
31 - SUN		
NOV 2004		
01 - MON		
02 - TUE	CONCERT	[T]
03 - WED		
04 - THU		
05 - FRI	SPORTS	[T]
06 - SAT	SPORTS	[T]
07 - SUN		
08 - MON	CONCERT	[T]
09 - TUE		
10 - WED	CONCERT	[T]
11 - THU		
12 - FRI	CONCERT	[S]
	SPORTS	[T]
13 - SAT	SPORTS	[T]
14 - SUN		
15 - MON		
16 - TUE	SPORTS	[T]
17 - WED		
18 - THU	SPORTS	[T]
19 - FRI	SPORTS	[T]
20 - SAT	SPORTS	[T]
21 - SUN	CONCERT	[T]
22 - MON		
23 - TUE	CONCERT	[T]
24 - WED	CONCERT	[T]

## GRAND RAPIDS COMPLEX

## ARENA

NOV 2004		
25 - THU		
26 - FRI	CONCERT	[S]
	SPORTS	[S]
	SPORTS	[S]
	CONCERT	[T]
27 - SAT	CONCERT	[S]
	SPORTS	[T]
28 - SUN	CONCERT	[T]
29 - MON	CONCERT	[T]
30 - TUE	CONCERT	[T]
DEC 2004		
01 - WED	CONCERT	[T]
02 - THU	CONCERT	[T]
03 - FRI	SPORTS	[T]
04 - SAT	SPORTS	[T]
05 - SUN		
06 - MON	CONCERT	[T]
07 - TUE		
08 - WED		
09 - THU		
10 - FRI		
11 - SAT	CONCERT	[C]
12 - SUN	CONCERT	[C]
	CONCERT	[S]
13 - MON		
14 - TUE		
15 - WED		
16 - THU		
17 - FRI	SPORTS	[T]
18 - SAT	SPORTS	[S]
	IN-HOUSE	[T] (12:00PM)
19 - SUN	CONCERT	[T]
20 - MON		
21 - TUE		
22 - WED		
23 - THU		
24 - FRI		
25 - SAT		
26 - SUN	SPORTS	[T]
27 - MON		
28 - TUE	SPORTS	[T]
29 - WED	SPORTS	[T]
30 - THU		
31 - FRI	SPORTS	[T]
JAN 2005		
01 - SAT		
02 - SUN		
03 - MON		
04 - TUE		
05 - WED		
06 - THU	+ FAMILY S	[D]
07 - FRI	FAMILY S	[D]
08 - SAT	FAMILY S	[D]
09 - SUN	FAMILY S	[D]
10 - MON	- FAMILY S	[D]

## GRAND RAPIDS COMPLEX

## ARENA

JAN 2005	-----	
11 - TUE		
12 - WED		
13 - THU		
14 - FRI	SPORTS	[T]
15 - SAT	SPORTS	[T]
16 - SUN		
17 - MON		
18 - TUE	+ FAMILY S	[T]
19 - WED	FAMILY S	[T]
20 - THU	FAMILY S	[T]
21 - FRI	FAMILY S	[T]
22 - SAT	FAMILY S	[T]
23 - SUN	- FAMILY S	[T]
24 - MON		
25 - TUE		
26 - WED	CONCERT	[T]
27 - THU	CONCERT	[T]
28 - FRI	SPORTS	[S]
	SPORTS	[T]
29 - SAT	SPORTS	[S]
	SPORTS	[T]
30 - SUN	FAMILY S	[T]
31 - MON	SPORTS	[D]
FEB 2005		
01 - TUE		
02 - WED	SPORTS	[T]
03 - THU	+ FAMILY S	[T]
04 - FRI	FAMILY S	[T]
05 - SAT	FAMILY S	[T]
06 - SUN	FAMILY S	[T]
07 - MON	- FAMILY S	[T]
08 - TUE		
09 - WED		
10 - THU	CONCERT	[T]
11 - FRI	SPORTS	[T]
12 - SAT	FAMILY S	[T]
13 - SUN	FAMILY S	[T]
14 - MON		
15 - TUE	CONCERT	[T]
16 - WED	SPORTS	[T]
17 - THU		
18 - FRI	SPORTS	[T]
	CONCERT	[S]
19 - SAT	SPORTS	[T]
	CONCERT	[S]
20 - SUN	SPORTS	[T]
21 - MON		
22 - TUE		
23 - WED		
24 - THU	CONCERT	[T]
25 - FRI	CONCERT	[S]
	SPORTS	[T]
26 - SAT	CONCERT	[S]
	SPORTS	[T]
27 - SUN	SPORTS	[T]

## GRAND RAPIDS COMPLEX

## ARENA

FEB 2005	-----	
28 - MON		
MAR 2005		
01 - TUE		
02 - WED	SPORTS	[T]
03 - THU	FAMILY S	[T]
04 - FRI	FAMILY S	[T]
05 - SAT	FAMILY S	[T]
06 - SUN	SPORTS	[T]
07 - MON		
08 - TUE		
09 - WED	SPORTS	[T]
10 - THU		
11 - FRI	SPORTS	[T]
12 - SAT	SPORTS	[T]
13 - SUN		
14 - MON		
15 - TUE		
16 - WED		
17 - THU		
18 - FRI	SPORTS	[T]
19 - SAT	SPORTS	[T]
20 - SUN	SPORTS	[T]
21 - MON		
22 - TUE		
23 - WED	+ SPORTS	[C]
24 - THU	SPORTS	[C]
25 - FRI	SPORTS	[C]
26 - SAT	SPORTS	[C]
27 - SUN	- SPORTS	[C]
	SPORTS	[S]
28 - MON		
29 - TUE		
30 - WED	SPORTS	[T]
31 - THU		
APR 2005		
01 - FRI	SPORTS	[T]
02 - SAT	SPORTS	[T]
03 - SUN		
04 - MON		
05 - TUE		
06 - WED		
07 - THU		
08 - FRI	SPORTS	[T]
09 - SAT	SPORTS	[T]
10 - SUN		
11 - MON		
12 - TUE		
13 - WED		
14 - THU		
15 - FRI	SPORTS	[T]
16 - SAT	SPORTS	[T]
17 - SUN		
18 - MON		
19 - TUE		
20 - WED		



## GRAND RAPIDS COMPLEX

## ARENA

APR 2005

21 - THU

22 - FRI

23 - SAT

24 - SUN

25 - MON

26 - TUE

27 - WED

28 - THU

29 - FRI

30 - SAT

IN-HOUSE [C]

MAY 2005

01 - SUN

02 - MON

03 - TUE

SPECIAL [W]

04 - WED

05 - THU

06 - FRI

07 - SAT

08 - SUN

09 - MON

10 - TUE

11 - WED

12 - THU

13 - FRI

14 - SAT

15 - SUN

16 - MON

17 - TUE

18 - WED

19 - THU

20 - FRI

21 - SAT

22 - SUN

23 - MON

24 - TUE

25 - WED

26 - THU

27 - FRI

28 - SAT

29 - SUN

30 - MON

31 - TUE