

Meeting of Board of Directors

Wednesday, September 26, 2001

7:30 a.m. – 9:30 a.m.

**County Administration Building Board Room, 3rd Floor
Grand Rapids, Michigan 49503**

A G E N D A

- | | | |
|-------|---|-------------|
| I. | Call to Order | |
| II. | Review and Approval of the Minutes of the June 27, 2001 Meeting of the CAA | Action |
| III. | Public Comment | |
| IV. | Committee Reports | |
| | a. Finance Committee | |
| | i. Approval of Paid Invoices | Action |
| | ii. Approval of SMG Financial Reports | Action |
| | iii. Approval of CAA Financial Reports | Action |
| | b. Building Committee | |
| | c. Operations and Marketing Committee | |
| | i. CVB Update – Steve Wilson | |
| V. | Presentation on Security at Facilities
Robert DuHadway, DuHadway Kendall & Associates | Information |
| VI. | Resolution to Amend Agreement for Consulting Services with Robert Duff Consulting, Inc. | Action |
| VII. | Resolution to Amend Agreement for Consulting Services with Jim Hiaeshutter and Jerry Fellingner | Action |
| VIII. | Support for Enhancement Grant Applications | Action |
| IX. | SMG Report
-Facilities Calendar | Information |
| X. | Other Business | |

XI. Future Business

- a. Competitive Bidding - Operations**
- b. Competitive Bidding - Construction**
- c. Establish Change Order Approval Process**
- d. Conflict of Interest Policy**
- e. Parking Lease CAA/City**
- f. Memorandum of Understanding – Grand Action**

XII. Determination of November/December Meeting Date(s)

XIII. Adjournment

**MINUTES OF THE GRAND RAPIDS-KENT COUNTY
CONVENTION/ARENA AUTHORITY
BOARD OF DIRECTORS MEETING
Wednesday, June 27, 2001**

I. Call to Order

Chair Steve Heacock called the meeting to order at 7:30 a.m., at the County Administration Building. Mr. Heacock presided and Ms. Susan Waddell, in the absence of Director Klohs, recorded.

Attendance

Members Present: Steve Heacock, Chair
David Frey, Vice-Chair
Clif Charles
Lew Chamberlin
Joe Tomaselli
Mayor John Logie

Members Absent: Birgit Klohs

Staff/Others:	Robert Bondlow	Grand Rapids Ballet
	Henri Boucher	Showspan
	David Czurak	<i>Grand Rapids Business Journal</i>
	Jim Day	Kent County
	Daryl Delabbio	Kent County
	Jay Fowler	Grand Rapids
	Kurt Kimball	Grand Rapids
	Jim Knack	DDA
	Chris Machuta	SMG
	Richard MacKeigan	SMG
	Jack Naudi	<i>The Grand Rapids Press</i>
	Pat O'Toole	Volume Service America
	Steve Miller	SMG
	Dale Sommers	CAA Owner Representative
	Susan Waddell	CAA
	Jana Wallace	Grand Rapids
	Steve Wilson	CVB

II. Minutes of Prior Meeting

Motion: Director Logie, supported by Director Charles, moved to approve the minutes of the May 23, 2001 meeting of the Authority. Motion carried unanimously.

III. Public Comment

None.

IV. Committee Reports

Finance Committee

a. Approval of Paid Invoices

Motion: Director Logie, supported by Director Charles, moved to approve payment of invoices in the amount of \$2,276,519.87 as presented. Motion carried unanimously.

b. Approval of SMG and CAA May Financial Reports

Motion: Director Logie, supported by Director Tomaselli, moved to approve the SMG and Convention/Arena Authority Financial Statements as presented. Motion carried unanimously.

In answer to a question from Chair Heacock, Director Logie referred to agenda items VII and VIII. The Finance Committee reviewed and recommends approval of the FY 2002 Facility Operating Budgets and the FY 2002 CAA Budget.

Building Committee

Director Frey reported that Michigan Street is open to eastbound and westbound traffic and for turning onto southbound Monroe Avenue. Pearl Street is closed from Scribner through the Pearl/Monroe intersection.

The parking ramp demolition is near completion. The earthwork contract has been awarded to Diversco Construction for the base bid \$1,686,000. The MBE and the WMBE guidelines have been exceeded. The Code Review Board approved two variances that relate to travel distance allowed and the amount of square footage used for calculations of air exchange.

The Committee met at Progressive AE to review and approve exterior finishes: brick size and color, granite color, exterior metal panel color, and glass color. The Committee previewed interior finishes that are being studied and considered.

Operations Committee

Director Chamberlin stated that the Operations Committee has asked Mr. Wilson, President of the Convention & Visitors Bureau (CVB), to present a marketing report each month. The CVB is the marketing arm of the CAA.

Mr. Wilson stated the CVB has initiated a national marketing effort, and an Indiana research company has been retained to conduct marketing studies. With the Grand Center Construction the CVB needs to focus on retention and is working with SMG and Amway to increase communication and customer service. The CVB is hosting a customer appreciation weekend for 80 clients and site inspections for national organizations that have local chapters, e.g. the National Philatelic Society. The CVB Board recently approved a strategic plan. Return on investment is the highest priority, with performance measures that include number of room nights, hotel/motel taxes generated, and amount of space leased. A brief discussion followed about improving community visibility (e.g., a permanent billboard, downtown marquee). Director Chamberlin asked Mr. Wilson to provide a monthly listing of shows/events/conventions.

Director Chamberlin stated that Mr. Machuta reported on the status of contract renewals. After receiving a presentation on the food service contract with Volume Service America, the Committee recommended CAA Board concurrence with SMG's proposed course of action (see below).

Director Chamberlin reported that the Committee received a presentation from Mr. Fowler on the Downtown Alliance/Downtown Improvement District and a request for funding. Funds from the voluntary assessment will be used for enhanced maintenance services and beautification. He noted that the Committee may bring the issue to the board for consideration at a future meeting.

V. Presentation – Grand Rapids Ballet

Mr. MacKeigan introduced Mr. Robert Bondlow, Managing Director of the Grand Rapids Ballet. Mr. Bondlow presented a video entitled The Next Step that outlined the three major components of the ballet company: professional performers (unique to Michigan), its ballet school, and an educational outreach program.

VI. Approval of Formal SMG Agreement

Motion: Director Frey, supported by Director Tomassell, moved to support the Resolution Approving and Authorizing the Execution of a Management Agreement with SMG for the Van Andel Arena and DeVos Place. Motion carried unanimously.

Chair Heacock highlighted key provisions of the Agreement: the scope of services, renewal term, and compensation. A brief discussion followed regarding the competitive process used for determining rates at the parking lots. Mr. MacKeigan explained that SMG has responsibility for the parking lot south of the Arena and is negotiating with the City for City management of the lot. While the CAA will own the parking lot to be constructed under DeVos Place, the City will, pursuant to the transfer documents, manage the lot. Board members complimented SMG on the smooth negotiations and the wonderful relationship

between the two organizations. Mr. MacKeigan thanked CAA members for the vote of confidence.

VII. Approval of Operating Budgets

Chair Heacock noted that the budgets had been presented to and discussed by the board previously, then reviewed and approved by the Finance Committee and were now before the board for final approval. Before approving the budgets the board engaged in significant discussion regarding the level of revenues projected for the Arena and Convention Center.

Motion: Director Frey, supported by Director Tomaselli, moved to approve the Fiscal Year 2002 Facility Operating Budgets as presented. Motion carried unanimously.

VIII. Approval of Convention/Arena Authority Budget

Motion: Director Tomaselli, supported by Director Chamberlin, moved to approve the Fiscal Year 2002 Convention/Arena Authority Budget as presented. Motion carried unanimously.

IX. SMG Report

Facilities Calendar

Mr. MacKeigan highlighted the diverse capacities of the Van Andel Arena. In May the facility hosted a rock concert, boxing, bull riding, hockey, football, and the opera. July will be a strong month with Rod Stewart and James Taylor. August on-sales have been announced for the Great Lakes Irish Music Festival, Michael Bolton, and Joe Cocker/Guess Who. Mr. MacKeigan is finalizing a contract for a Monday Night RAW event. The Griffins start up in September.

Status of Food Service Contract

Mr. MacKeigan recommended a five-year extension of the current agreement on the same financial terms. Volume Service America will provide a \$600,000 capital investment.

Motion: Director Chamberlin, supported by Director Frey, moved to concur with SMG's proposed course of action. Motion carried unanimously.

IX. Other Business

Chair Heacock reported that Board members met with area legislators on June 22 for a presentation of the DeVos Place virtual reality tour, followed by a walking tour of the Van Andel Arena.

X. Future Business

- a. Competitive Bidding – Operations
- b. Competitive Bidding – Construction
- c. Establish Change Order Approval Process
- d. Conflict of Interest Policy
- e. Parking Lease CAA/City
- f. Memorandum of Understanding – Grand Action

XI. Next Meeting Date

The July 25, 2001, meeting has been canceled. Chair Heacock will advise members of the next meeting date.

XII. Adjournment

There being no other business, the meeting was adjourned at 9:08 a.m.

Susan M. Waddell
Recording Secretary



CITY OF GRAND RAPIDS

DATE: September 13, 2001

TO: Birgit Klohs
Secretary / Treasurer

FROM: Jana M. Wallace *JMW*
Fiscal Services Administrative Analyst

SUBJECT: Invoices Processed for Payment

Attached for your review are lists of invoices processed for payment during the most recent period. Expenditures by fund are summarized below.

Dates checks were issued	Operating Fund	Construction Fund
August 14, 2001	\$ 52,736.64	\$1,167,334.33
August 28, 2001	26,640.42	63,112.25
September 14, 2001	57,684.35	848,588.58
Payroll – 8/10 and 8/24/01	4,286.39	--
Payroll – 9/07	2,070.19	--
Expenditures by Fund	\$143,417.99	\$2,079,035.16

Total funds expended by the Grand Rapids - Kent County Convention / Arena Authority during the period August 14 through September 14, 2001, were \$2,222,453.15.

Please call me at 456-4514 if you need additional information.

Attachments

MEMORANDUM

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on August 14, 2001, as Authorized by the Current Bookkeeping Policy

	Payee	Amount	Invoice Date	Description of materials acquired / services received
Invoices Submitted by Project Manager				
C	Erhardt - Hunt: A Joint Venture	591,013.00	07/09/2001	Progress Payment # 8: Construction - general conditions/demolition
C	J P Gray Consulting Inc	10,187.46	08/06/2001	Project management services - July 2001
C	Jerry G Fellingner, Fire/Secur Sys	2,900.00	08/02/2001	System design and documentation -- 06/01 - 07/31/01
C	Materials Testing Consultants	952.50	08/08/2001	Environmental, geotechnical, & other site testing - July 2001
C	Materials Testing Consultants	11,310.73	08/08/2001	Construction phase services - July 2001
C	Ottawa County Landfill	22,589.30	08/01/2001	Contaminated soil dumping - July 2001
C	Progressive AE	433,851.97	08/09/2001	Architectural design services - July 2001
C	Progressive AE	6,800.00	08/09/2001	On-site architect's representative - July 2001
C	Robert Duff Consulting Inc	2,090.00	07/02/2001	Communications systems consulting - 04/01/01 thru 06/30/01
C	Sommers, Dale H	10,680.00	07/31/2001	Project management services - July 2001
		\$1,092,374.96		Sub-Total - Invoices Submitted by Project Manager
Invoices Submitted by City Engineer				
C	Geotech Inc	7,364.00	08/01/2001	Engineering: self-performing cable replacement 06/04-07/01/01
C	GHC Mechanical Services	15,429.57	04/24/2001	Water system conversion at Olds Manor due to utility relocation
C	GHC Mechanical Services	1,995.00	04/12/2001	Water system conversion at Olds Manor due to utility relocation
C	Grand Rapids Press	42,381.20	07/23/2001	Cost to re-configure planter in excess of contracted minimum
C	Grand Rapids Street Lighting Dept	7,789.60	02/14/2001	Ottawa Avenue utility by-pass - January 2001
		\$ 74,959.37		Sub-Total - Invoices Submitted by City Engineer
Invoices Submitted by City Fiscal Services				
O	Consumers Energy	31,880.17	07/26/2001	Electrical services for Arena - July 2001
O	Consumers Energy	2,602.79	07/25/2001	Electrical services for Skywalk - July 2001
O	Grand Rapids City Treasurer	2,597.38	08/02/2001	Water and sewer services for Arena - July 2001
O	Grand Rapids City Treasurer	75.58	08/02/2001	Water and sewer services for Arena - July 2001
O	Kent County Dept of Public Works	10.00	07/31/2001	Skywalk steam services - July 2001
O	Kent County Dept of Public Works	1,606.50	07/31/2001	Grand Center steam services - July 2001
O	Kent County Dept of Public Works	13,964.22	07/31/2001	Arena steam services - July 2001
		\$ 52,736.64		Sub-Total Invoices - Invoices Submitted by City Fiscal Services
		\$1,167,334.33		Total Invoices Submitted for Payment from Construction Account
		\$ 52,736.64		Total Invoices Submitted for Payment from Operating Account
		\$1,220,070.97		Total Invoices Processed for Payment

C = Convention Center construction related expenses

O = Non-construction / operating expenses

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on August 28, 2001, as Authorized by the Current Bookkeeping Policy

	Payee	Amount	Invoice Date	Description of materials acquired / services received
Invoices Submitted by Project Manager				
C	Choice One Insurance Agencies	42,670.00	07/18/2001	Builders risk insurance for 07/01/01 through 06/30/02
C	Nextel Communications	148.74	08/08/2001	Owner's representatives cellular phone charges thru 08/06/2001
C	Ottawa County Landfill	18,856.85	08/20/2001	Contaminated soil dumping - August 1 - 17, 2001
		\$ 61,675.59	Sub-Total - Invoices Submitted by Project Manager	
Invoices Submitted by City Engineer				
C	Law Weathers & Richardson	235.69	07/20/2001	Legal services related to site acquisition - June 2001
C	Law Weathers & Richardson	23.69	08/13/2001	Legal services related to site acquisition - July 2001
		\$ 259.38		
Invoices Submitted by City Fiscal Services				
O	Beene Garter LLP	1,428.00	08/20/2001	Bookkeeping services for period ended August 16, 2001
O	Consumers Energy	22,918.06	08/06/2001	Electrical services for Grand Center - July 2001
O	Dickinson Wright PLLC	583.50	07/31/2001	Legal services re facility transition - June 2001
O	Dickinson Wright PLLC	1,347.30	07/31/2001	Legal services re facilities management agreement - June 2001
C	Dickinson Wright PLLC	1,042.28	07/31/2001	Legal services re environmental matters - June 2001
C	Dickinson Wright PLLC	135.00	07/31/2001	Legal services re distributed generation - June 2001
O	Dickinson Wright PLLC	135.00	07/31/2001	Legal services re year-end audit - June 2001
O	Priority Health	228.56	08/15/2001	Insurance benefits for administrative manager - September 1, 2001
		\$ 27,817.70	Sub-Total Invoices - Invoices Submitted by City Fiscal Services	
Total Invoices Submitted for Payment from Construction Account				
		\$ 63,112.25		
Total Invoices Submitted for Payment from Operating Account				
		\$ 26,640.42		
Total Invoices Processed for Payment				
		\$ 89,752.67		

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C = Construction related expenses
O = Operating / non-construction expenses

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on September 14, 2001, as Authorized by the Current Bookkeeping Policy

	Payee	Amount	Invoice Date	Description of materials acquired / services received
Invoices Submitted by Project Manager				
C	Erhardt - Hunt: A Joint Venture	641,390.00	09/05/2001	Progress Payment # 9: Construction - general conditions/demolition
C	Falcon Waterfree Technologies	35.17	08/29/2001	Liquid waste disposal supplies
C	Insulation & Environmental Services	9,200.00	08/23/2001	Asbestos removal - Welsh Auditorium
C	J P Gray Consulting Inc	11,780.00	09/04/2001	Project management services - August 2001
C	Materials Testing Consultants	29,311.63	09/10/2001	Environmental, geotechnical, & other site testing - August 2001
C	Sommers, Dale H	9,960.00	09/05/2001	Project management services - August 2001
		\$ 701,676.80	Sub-Total - Invoices Submitted by Project Manager	
Invoices Submitted by City Engineer				
C	Black and Veatch	90,086.33	06/15/2001	Engineering for Monroe Avenue utility relocation - May 2001
C	Black and Veatch	56,825.45	07/09/2001	Engineering for Monroe Avenue utility relocation - June 2001
		\$ 146,911.78	Sub-Total - Invoices Submitted by City Engineer	
Invoices Submitted by City Fiscal Services				
O	Arthur J. Gallagher Risk Mgmt Serv	2,966.00	08/20/2001	General liability policy - 8/23/2001-8/23/2002
O	Consumers Energy	31,252.84	08/24/2001	Electrical services for Arena - August 2001
O	Grand Rapids City Treasurer	47.87	08/28/2001	Fire protection water line for Grand Center - Sept - Nov 2001
O	Grand Rapids City Treasurer	29.92	08/28/2001	Fire protection water line for Grand Center - Sept - Nov 2001
O	Grand Rapids City Treasurer	2,678.57	08/30/2001	Water and sewer services for Arena - August 2001
O	Grand Rapids City Treasurer	74.12	08/30/2001	Water and sewer services for Arena - August 2001
O	Grand Rapids City Treasurer	47.87	08/28/2001	Fire protection water line for Grand Center - Sept - Nov 2001
O	Grand Rapids City Treasurer	47.87	08/28/2001	Fire protection water line for Grand Center - Sept - Nov 2001
O	Grand Rapids City Treasurer	1,338.37	08/23/2001	Water and sewer services for Grand Center - August 2001
O	Grand Rapids City Treasurer	29.92	08/28/2001	Fire protection water line for Grand Center - Sept - Nov 2001
O	Grand Rapids City Treasurer	1,689.00	09/11/2001	Annual disability premium for Administrative Manager
O	Illinois Mutual	287.00	09/11/2001	Annual life insurance premium for Administrative Manager
O	Jackson National Life	10.00	08/31/2001	Skywalk steam services - August 2001
O	Kent County Dept of Public Works	1,928.28	08/31/2001	Grand Center steam services - August 2001
O	Kent County Dept of Public Works	14,707.09	08/31/2001	Arena steam services - August 2001
O	Kent County Dept of Public Works	151.63	08/31/2001	Supplies to establish Authority office
O	Office Depot	398.00	08/20/2001	Computer printer for Authority office
O	Precision Data Products	\$ 57,684.35	Sub-Total Invoices - Invoices Submitted by City Fiscal Services	
		\$ 848,588.58	Total Invoices Submitted for Payment from Construction Account	
		\$ 57,684.35	Total Invoices Submitted for Payment from Operating Account	
		\$ 906,272.93	Total Invoices Submitted for Payment	

C = Convention Center construction related expenses
O = Non-construction / operating expenses



Item IV.a.ii.

GRAND CENTER

**FINANCIAL STATEMENT
FOR THE PERIOD ENDED AUGUST 31, 2001**

Distribution:

Richard MacKeigan
Kurt Kimball
Jim Knack
Bob White
Cheryl McConomy
Dave Waichum
Steve Heacock
Glen Mon
Harry Cann
Gary McAneney
Chris Wright



An SMG Managed Facility

**GRAND CENTER
ROLLING FORECAST - YE 6/30/02
SUMMARY**

	YTD Actual	Roll	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	36	282	318	318	.
ATTENDANCE	15,783	479,187	494,970	494,970	.
DIRECT EVENT REVENUE	50,645	1,082,967	1,133,612	1,133,612	.
ANCILLARY REVENUE	23,709	476,210	499,919	499,919	.
TOTAL EVENT REVENUE	74,354	1,559,177	1,633,531	1,633,531	.
TOTAL OTHER REVENUE	10,001	125,999	136,000	136,000	.
TOTAL OPERATING REVENUE	84,355	1,685,176	1,769,531	1,769,531	.
INDIRECT EXPENSES					
EXECUTIVE	7,456	73,977	81,433	81,433	.
FINANCE	15,645	129,711	145,356	145,356	.
MARKETING	5,578	134,276	139,854	139,854	.
OPERATIONS	97,330	348,245	445,575	445,575	.
EVENT SERVICES	39,787	378,056	417,843	417,843	.
BOX OFFICE	6,124	54,558	60,682	60,682	.
OVERHEAD	114,184	870,761	984,945	984,945	.
TOTAL OPERATING EXP.	286,104	1,989,584	2,275,688	2,275,688	.
NET OPERATING REVENUE OVER OPERATING EXPENSES	(201,749)	(304,408)	(506,157)	(506,157)	-

Comments:

****ESTIMATED****

MANAGEMENT FEE CALCULATION

BENCHMARK REVENUES \$ 1,769,531
PROJECTED REVENUES \$ 1,769,531

PROJECTED INCREASE \$.

20% OF FIRST \$500,000 \$.

25% OF \$500,000 AND ABOVE \$.


TOTAL INCENTIVE FEE \$.

TOTAL BASE F/Y 2002 \$ 225,000

TOTAL FEE FOR F/Y 2002 \$ 225,000

Through August, the Grand Center has performed slightly better than budgeted numbers. Most of the savings have come in the way of utility expense during the summer months. The Center has hosted more than expected concerts during the two months to help offset the loss of meetings and conventions.


General Manager


Finance Director

**GRAND CENTER
FINANCIAL STATEMENT HIGHLIGHTS
FOR MONTH ENDED AUGUST 31, 2001**

The following schedule summarizes operating results for the month ending and the YTD ending August 31, 2001, compared to budget and to the prior year:

MONTH	August Actual	August Budget	August FY 2000
Number of Events	14	10	17
Attendance	4,723	8,250	10,429
Direct Event Income	\$21,084	\$16,390	\$28,714
Ancillary Income	11,316	6,731	42,318
Other Income	3,280	11,333	13,519
Indirect Expenses	(131,037)	(189,642)	(149,973)
Net Income	<u>(\$95,357)</u>	<u>(\$155,188)</u>	<u>(\$65,422)</u>

YTD	YTD 2002 Actual	YTD 2002 Budget	YTD 2001 Prior Year
Number of Events	36	30	42
Attendance	15,783	24,450	25,599
Direct Event Income	50,645	52,040	111,120
Ancillary Income	23,709	19,781	97,263
Other Income	10,001	22,666	22,285
Indirect Expenses	(286,103)	(379,284)	(306,693)
Net Income	<u>(\$201,748)</u>	<u>(\$284,797)</u>	<u>(\$76,025)</u>

EVENT INCOME

Event Income came in at expected levels for the month. This was mainly due to the booking of the R Kelly show in Welsh Auditorium that was added only 3 weeks prior to the play date.

ANCILLARY INCOME

Ancillary income performed better than expected as the Grand Center hosted more concert type events that helped boost novelty sales above expectations.

INDIRECT EXPENSES

Indirect expenses came in below budgeted numbers, mainly due to the savings in utilities during the summer months. It is expected that this savings be eliminated once the colder months begin.

GRAND CENTER
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/01

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						

DIRECT EVENT INCOME						
RENTAL INCOME	22,591	15,550	51,827	56,004	52,925	124,509
SERVICES INCOME	<1,507>	840	<23,113>	<5,359>	<885>	<13,389>
TOTAL DIRECT EVENT INCOME	21,084	16,390	28,714	50,645	52,040	111,120
ANCILLARY INCOME						

FOOD & BEVERAGE	5,076	2,191	31,302	10,699	9,646	57,175
NOVELTY	2,491	400	0	2,981	400	311
ELECTRICAL	554	100	0	554	240	0
OTHER ANCILLARY	3,194	4,040	11,016	9,474	9,495	39,777
TOTAL ANCILLARY INCOME	11,316	6,731	42,318	23,709	19,781	97,263
TOTAL EVENT INCOME	32,401	23,121	71,032	74,354	71,821	208,384
OTHER OPERATING INCOME	3,280	11,333	13,519	10,001	22,666	22,285
ADJUSTED GROSS INCOME	35,680	34,454	84,551	84,355	94,487	230,669
INDIRECT EXPENSES						
EXECUTIVE	3,991	6,786	1,897	7,456	13,572	4,015
FINANCE	7,640	12,114	10,104	15,645	24,228	19,585
MARKETING	2,170	11,653	8,964	5,578	23,306	16,055
OPERATIONS	29,776	37,131	54,865	97,330	74,262	116,897
EVENT MANAGEMENT	40,404	34,820	0	39,787	69,640	0
BOX OFFICE	3,118	5,058	4,310	6,124	10,116	8,466
OVERHEAD	43,939	82,080	69,832	114,184	164,160	141,674
INDIRECT EXPENSES	131,037	189,642	149,973	286,103	379,284	306,693
NET OPERATING INCOME	<95,357>	<155,188>	<65,422>	<201,748>	<284,797>	<76,024>
OTHER EXPENSES						
OTHER EXPENSE (INCOME)	44,391	0	0	44,391	0	0
OTHER EXPENSES	44,391	0	0	44,391	0	0
NET INCOME (LOSS)	<139,748>	<155,188>	<65,422>	<246,139>	<284,797>	<76,024>
=====	=====	=====	=====	=====	=====	=====

GRAND CENTER
STATEMENT OF SERVICES INCOME
PERIOD ENDING 08/31/01

	-----CURRENT-----			-----YEAR TO DATE-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Advertising Billed	8,675	0	0	13,028	0	0
Stagehands Billed	14,701	4,000	23,431	33,473	15,150	46,461
Security Billed	6,130	950	2,294	7,306	2,930	4,099
Ushers & Tix Takers Billed	2,135	2,150	2,488	6,052	6,440	5,962
Box Office Billed	300	300	100	600	700	300
Ticketing Service Billed	2,507	3,500	339	6,277	6,490	3,271
Utilities Billed	0	0	0	0	0	3,500
City Police Fire Billed	1,178	0	543	1,891	0	543
Traffic Control Billed	0	0	0	0	0	662
EMT Medical Billed	444	375	657	759	1,070	1,166
Cleaning Billed	0	0	0	0	0	315
Insurance Billed	136	0	0	136	0	0
Telephone Billed	605	0	0	800	0	0
Other Production Billed	10,274	0	3,128	12,666	0	7,501
TOTAL SERVICE INCOME	47,084	11,275	32,979	82,987	32,780	73,778
Advertising Expense	7,485	0	0	11,838	0	0
Stagehand Wages	14,575	3,880	23,068	33,208	14,696	45,876
Security Wages	6,535	950	2,294	7,722	2,930	4,099
Ushers & T/T Wages	1,494	1,505	1,742	4,236	4,508	4,173
Ticket Sellers Wages	351	450	304	429	906	304
Ticket Service Charge Expense	967	350	0	2,379	350	0
City Police Fire Expense	1,178	0	543	1,891	0	543
Traffic Control Expense	294	0	1,290	842	0	2,402
EMT Medical Expense	291	375	873	547	1,070	1,382
Cleaning Wages	5,704	2,925	22,657	14,255	9,205	22,657
Insurance Expense	114	0	0	114	0	0
Other Production Expense	9,602	0	3,321	10,886	0	5,731
TOTAL SERVICE EXPENSE	48,591	10,435	56,093	88,346	33,665	87,167
NET SERVICE INCOME	<1,507>	840	<23,113>	<5,359>	<885>	<13,389>
	=====	=====	=====	=====	=====	=====

GRAND CENTER
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/01

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	29,827	46,705	27,824	56,990	93,410	55,340
Part-Time	5,019	10,741	6,259	11,007	21,482	11,750
Wages-Trade	42,569	72,348	52,377	85,969	144,696	99,875
Auto Expense	1,371	1,771	1,021	2,692	3,542	1,742
Taxes & Benefits	16,231	26,812	17,305	32,825	53,624	33,932
Less: Allocation/Reimbursement	<32,317>	<86,166>	<58,442>	<70,394>	<172,332>	<94,192>
TOTAL LABOR COSTS	62,699	72,211	46,344	119,089	144,422	108,447
Contracted Security	6,770	5,200	9,000	8,939	10,400	13,500
Other Contracted Services	296	175	149	296	350	301
Travel & Entertainment	89	766	52	104	1,532	22
Corporate Travel	0	313	0	0	626	596
Meetings & Conventions	2,381	1,641	559	3,116	3,282	819
Dues & Subscriptions	83	141	320	83	282	320
Employee Training	0	767	25	0	1,534	25
Miscellaneous Expense	66	0	57	66	0	57
Computer Expense	3,009	5,317	1,478	5,001	10,634	1,478
Professional Fees	1,125	1,667	1,125	2,250	3,334	2,250
Marketing & Advertising	2,000	833	1,396	2,000	1,666	1,396
Box Office Expenses	3	0	0	189	0	17
Small Equipment	0	0	813	0	0	813
Trash Removal	16	2,667	2,332	31	5,334	2,364
Equipment Rental	0	350	154	0	700	834
Landscaping	0	0	47	0	0	47
Exterminating	750	350	375	750	700	1,510
Cleaning	0	625	4,525	0	1,250	4,525
Construction Costs	0	0	0	777	0	0
Repairs & Maintenance	8,277	8,583	2,165	16,277	17,166	4,943
Supplies	2,628	11,270	11,517	18,050	22,540	23,643
Bank Service Charges	768	625	2,743	1,445	1,250	2,953
Insurance	1,923	8,583	11,573	16,924	17,166	26,011
Other Taxes	0	300	1,713	0	600	1,713
Printing & Stationary	703	916	0	703	1,832	0
Office Supplies	462	625	752	551	1,250	1,490
Postage	222	250	14	240	500	212
Parking Expense	3,359	1,167	69	3,359	2,334	2,399
Telephone Long Distance	2,473	2,550	367	2,473	5,100	3,134
Utilities	26,310	43,000	31,309	44,820	86,000	63,866
Base Fee	4,092	18,750	15,155	37,500	37,500	29,318
Incentive Fee	535	0	3,846	1,070	0	7,692
TOTAL MATERIAL AND SERVICES	68,338	117,431	103,629	167,014	234,862	198,246
TOTAL INDIRECT EXPENSES	131,037	189,642	149,973	286,103	379,284	306,693
=====						



VAN ANDEL ARENA

FINANCIAL STATEMENT FOR THE PERIOD ENDED AUGUST 31, 2001

Distribution:

Richard MacKeigan
Kurt Kimball
Jim Knack
Bob White
Cheryl McConomy
Dave Waichum
Steve Heacock
Glen Mon
Harry Cann
Gary McAneney
Chris Wright



An SMG Managed Facility

**VAN ANDEL ARENA
ROLLING FORECAST
FISCAL YEAR ENDING JUNE 30, 2001**

	YTD	ROLL	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	13	105	118	118	.
ATTENDANCE	81,958	629,342	711,300	711,300	.
DIRECT EVENT INCOME	149,051	928,544	1,077,595	1,077,595	.
ANCILLARY INCOME	136,226	1,196,294	1,332,520	1,332,520	.
TOTAL EVENT INCOME	285,277	2,124,838	2,410,115	2,410,115	.
TOTAL OTHER INCOME	276,330	1,423,351	1,699,681	1,699,681	.
TOTAL INCOME	561,607	3,548,189	4,109,796	4,109,796	.
INDIRECT EXPENSES					
EXECUTIVE	15,693	66,641	82,334	82,334	.
FINANCE	27,186	124,620	151,806	151,806	.
MARKETING	26,846	120,637	147,483	147,483	.
OPERATIONS	177,722	841,834	1,019,556	1,019,556	.
BOX OFFICE	16,285	93,437	109,722	109,722	.
LUXURY SEATING	12,229	101,989	114,218	114,218	.
SKYWALK ADMIN	5,610	31,066	36,676	36,676	.
OVERHEAD	198,661	1,016,541	1,215,202	1,215,202	.
TOTAL INDIRECT EXP.	480,232	2,396,765	2,876,997	2,876,997	.
NET REVENUE ABOVE EXPENSES	81,375	1,151,424	1,232,799	1,232,799	.
LESS ALLOCATION FOR CAPITAL REPLACEMENT	41,600		41,600		.
NET REVENUE ABOVE EXPENSES AFTER CAPITAL	39,775	1,151,424	1,191,199	1,232,799	.

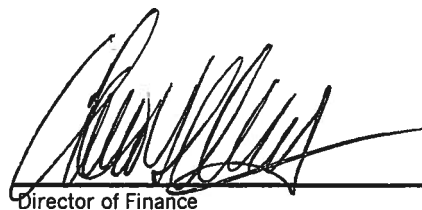
Benchmark revenues	4,220,300
Final Statement revenues	4,109,796
Projected excess	<u>(110,504)</u>
20% of first \$500,000 excess	-
25% of \$500,000 and above	-
Total Incentive Fee	-
2002 Base Fee	225,000
Total Fee for FY 2002	<u>225,000</u>

Comments:

The Arena has performed slightly below budgeted numbers for the first two months of the fiscal year. The Arena has hosted two less concerts than expected during this time, however, this should be made up for in the next couple of months.

August was highlighted by two nationally televised events over the course of 8 days with the Arena Bowl XV and WWF Raw.


General Manager


Director of Finance

**VAN ANDEL ARENA
FINANCIAL STATEMENT HIGHLIGHTS
FISCAL YEAR ENDING JUNE 30, 2002**

	August Actual	August Budget	August Last Year	YTD 6/30/02 Actual	YTD 6/30/02 Budget
Number of Events	7	5	6	13	10
Attendance	45,805	30,200	40,013	81,958	70,200
Direct Event Income	\$32,502	\$95,276	\$193,992	\$149,051	\$171,647
Ancillary Income	82,611	99,630	174,405	136,226	183,401
Other Income	142,480	141,640	131,041	276,330	283,280
Indirect Expenses	(231,810)	(239,749)	(228,356)	(480,230)	(479,288)
Net Revenue above Expenses	\$25,783	\$96,797	\$271,082	\$81,377	\$159,040
Less Capital Replacement	(\$6,500)			(\$41,600)	
Net After Capital Replacement	\$19,283	\$96,797	\$271,082	\$39,777	\$159,040

EVENT INCOME

Event income came in well below expectations as the Arena hosted one less concert than expected and the two concerts hosted were below average performing shows. The Arena did host 3 Rampage home games including the Arena Bowl XV, however, by virtue of the lease deal, the Arena show an increase in event days with little economic impact to the revenue of the facility.

ANCILLARY INCOME

The live WWF event hosted during the month performed very strong in ancillary income. While ancillary income did perform below budgeted levels for the month, the strength of the wrestling event did help offset most of the revenue lost by the lower than expected concert revenue.

INDIRECT EXPENSES

Indirect expenses came in at expected levels for the month.

VAN ANDEL ARENA
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/01

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						

DIRECT EVENT INCOME						
RENTAL INCOME	46,725	81,500	141,947	154,345	166,550	238,588
SERVICES INCOME	<14,223>	13,776	52,045	<5,294>	5,097	59,117
TOTAL DIRECT EVENT INCOME	32,502	95,276	193,992	149,051	171,647	297,705
ANCILLARY INCOME						

FOOD & BEVERAGE	58,124	71,112	121,996	100,345	128,937	196,045
NOVELTY	22,297	28,518	51,953	32,232	52,836	63,794
OTHER ANCILLARY	2,190	0	456	3,650	1,628	1,520
TOTAL ANCILLARY INCOME	82,611	99,630	174,405	136,226	183,401	261,360
TOTAL EVENT INCOME	115,113	194,906	368,397	285,278	355,048	559,065
OTHER OPERATING INCOME	142,480	141,640	131,041	276,330	283,280	255,172
ADJUSTED GROSS INCOME	257,593	336,546	499,438	561,608	638,328	814,237
INDIRECT EXPENSES						
EXECUTIVE	7,787	6,861	6,975	15,693	13,722	17,379
FINANCE	16,927	12,650	9,671	27,186	25,300	18,593
MARKETING	8,871	12,290	12,494	26,846	24,370	23,667
LUXURY SEATING	7,147	9,518	6,551	12,229	19,036	12,472
OPERATIONS	80,636	84,962	71,190	177,722	169,924	181,937
BOX OFFICE	10,648	9,144	4,789	16,285	18,288	10,781
SKYWALK ADMINISTRATION	3,042	3,056	2,007	5,610	6,112	6,871
OVERHEAD	96,753	101,268	114,679	198,661	202,536	225,829
INDIRECT EXPENSES	231,810	239,749	228,356	480,230	479,288	497,529
NET OPERATING INCOME	25,783	96,797	271,082	81,377	159,040	316,708
OTHER EXPENSES						
OTHER EXPENSE (INCOME)	6,500	0	0	41,600	0	15,265
OTHER EXPENSES	6,500	0	0	41,600	0	15,265
NET INCOME (LOSS)	19,283	96,797	271,082	39,777	159,040	301,443
=====	=====	=====	=====	=====	=====	=====

VAN ANDEL ARENA
STATEMENT OF FINANCIAL POSITION
JULY 31, 2001

ASSETS

CURRENT ASSETS:

CASH	3,202,962	
ACCOUNTS RECEIVABLE	1,513,576	
PREPAID EXPENSES	76,109	
TOTAL CURRENT ASSETS	<u>4,792,646</u>	4,792,646

INTANGIBLE ASSETS

CONTRACT RIGHTS	1,811	
TOTAL INTANGIBLE ASSETS	<u>1,811</u>	1,811

TOTAL ASSETS	<u><u>4,794,458</u></u>
--------------	-------------------------

LIABILITY & EQUITY

CURRENT LIABILITIES:

ACCOUNTS PAYABLE	994,572	
ACCRUED EXPENSES	316,012	
DEFERRED INCOME	231,660	
ADVANCED TICKET SALES	1,569,864	
TOTAL CURRENT LIAB.	<u>3,112,108</u>	3,112,108

FUND EQUITY

FUNDS REMITTED		
FUNDING RECEIVED FROM DDA	102,672	
CURRENT YEAR EARNINGS	36,530	
RETAINED EARNINGS	1,543,148	
TOTAL FUND EQUITY	<u>1,682,350</u>	1,682,350

TOTAL LIAB & EQUITY	<u><u>4,794,458</u></u>
---------------------	-------------------------

VAN ANDEL ARENA
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/01

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	44,275	42,706	34,093	79,919	85,412	71,981
Part-Time	3,323	2,375	2,297	4,985	4,540	5,189
Wages-Trade	68,148	68,160	60,724	112,996	136,320	116,854
Auto Expense	777	810	831	1,308	1,620	1,662
Taxes & Benefits	19,761	28,648	20,950	38,500	57,296	41,214
Less: Allocation/Reimbursement	<53,702>	<64,906>	<46,227>	<77,150>	<129,812>	<85,135>
TOTAL LABOR COSTS	82,582	77,793	72,668	160,559	155,376	151,764
Contracted Security	17,527	16,500	15,380	35,111	33,000	30,369
Contracted Cleaning	2,017	2,000	2,017	4,035	4,000	4,035
Other Contracted Services	251	300	251	751	600	537
Travel & Entertainment	3,245	442	928	3,438	884	2,242
Corporate Travel	0	625	0	0	1,250	0
Meetings & Conventions	0	1,083	0	0	2,166	0
Dues & Subscriptions	0	108	0	0	216	325
Employee Training	0	975	0	0	1,950	0
Computer Expense	4,993	5,317	2,693	30,870	10,634	7,826
Professional Fees	1,512	2,042	1,500	3,640	4,084	3,000
Marketing & Advertising	3,594	7,250	4,873	13,983	14,500	6,847
Box Office Expenses	111	0	<2>	51	0	118
Small Equipment	0	0	2,143	0	0	2,143
Trash Removal	911	1,250	905	1,790	2,500	2,529
Equipment Rental	1,296	650	2,856	2,440	1,300	4,298
Landscaping	0	292	0	3,561	584	2,130
Exterminating	248	333	0	495	666	675
Cleaning	2,810	450	0	2,810	900	1,060
Repairs & Maintenance	2,308	10,666	10,380	3,991	21,332	31,066
Supplies	14,478	15,091	4,863	43,222	30,182	32,747
Bank Service Charges	678	1,167	296	1,258	2,334	561
Insurance	16,093	11,512	19,313	17,128	23,024	39,316
Other Taxes	0	300	527	0	600	527
Printing & Stationary	0	1,917	414	0	3,834	1,182
Office Supplies	1,109	1,000	786	2,550	2,000	2,704
Postage	1,402	1,050	1,375	1,495	2,100	1,504
Parking Expense	1,510	1,592	2,920	1,595	3,184	4,380
Telephone Long Distance	4,268	4,300	6,512	6,932	8,600	11,855
Utilities	51,752	57,483	47,806	103,398	114,966	94,797
Base Fee	18,750	18,750	21,245	37,500	37,500	42,490
Incentive Fee	0	0	5,824	0	0	11,648
Depreciation	0	491	0	0	982	0
Amortization	1,963	0	1,963	3,927	0	3,927
Common Area Expense	<2,698>	<2,710>	<1,454>	<4,974>	<5,420>	<15>
Less: Allocated/Reimbursement	<900>	<270>	<625>	<1,325>	<540>	<1,060>
TOTAL MATERIAL AND SERVICES	149,228	161,956	155,688	319,672	323,912	345,765
TOTAL INDIRECT EXPENSES	231,810	239,749	228,356	480,230	479,288	497,529
=====						

**GRAND RAPIDS - KENT COUNTY
CONVENTION / ARENA AUTHORITY**

INTERIM FINANCIAL STATEMENTS

Two months Ended August 31, 2001



ACCOUNTANTS' REPORT

To the Board of Directors
Grand Rapids - Kent County Convention / Arena Authority
Grand Rapids, Michigan

We have compiled the accompanying statements of cash receipts and disbursements and cash receipts and disbursements - budget to actual for the operating account and construction account of the Grand Rapids - Kent County Convention / Arena Authority for the two months ended August 31, 2001, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. These statements do not include the cash receipts and disbursements of the Van Andel Arena and Grand Center which are operated by the Authority. The financial statements presented have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's cash receipts and disbursements. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Beene Garter LLP

September 12, 2001
Grand Rapids, Michigan

BEENE GARTER LLP
50 MONROE NW
SUITE 600
GRAND RAPIDS
MICHIGAN
49503-2679

BUSINESS ADVISORS ► CPAs ► FINANCIAL SERVICES
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INTERIM FINANCIAL STATEMENTS

Statement A

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements From July 1, 2001 to August 31, 2001

	Operating Account	Construction Account
RECEIPTS		
Beginning Balance - July 1, 2001	\$ 3,578,979.18	\$ 5,410,627.09
State of Michigan	-	15,000,000.00
Interest Deposits	29,978.70	28,383.34
Facility Operations	72,139.59	-
Total Cash Receipts	<u><u>3,681,097.47</u></u>	<u><u>20,439,010.43</u></u>
 DISBURSEMENTS		
Checks issued prior months	119,316.04	1,478,363.48
Checks issued 08/14/01	52,736.64	1,167,334.33
Checks issued 08/28/01	26,640.42	63,112.25
Payroll Expenditures	8,650.74	-
Expense Reimbursement	(3,000.06)	(1,100.00)
Bank fees	-	(306.34)
Total Cash Disbursements	<u><u>204,343.78</u></u>	<u><u>2,707,403.72</u></u>
 Net Pooled Cash and Investments	<u><u>\$ 3,476,753.69</u></u>	<u><u>\$ 17,731,606.71</u></u>

Statement B

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Operations) From July 1, 2001 to August 31, 2001

	OPERATING ACCOUNT			
	Facilities Operations		Capital Replacement	
	Budget	Actual	Budget	Actual
RECEIPTS				
Facility Operations	\$ 1,695,443	\$ 72,140	\$ 237,000	\$ -
Interest on Investments	100,000	15,707	40,000	14,272
Capital Replacement Reserve Transfer	570,357	-	(570,357)	-
From / (To) Fund Balance	-	-	530,357	-
TOTAL RECEIPTS	2,365,800	87,847	237,000	14,272
DISBURSEMENTS				
Accounting / Auditing Services	20,000	2,584	-	-
Bank Fees	-	-	-	-
Insurance - Property and Liability	15,000	-	-	-
Legal Services	55,000	5,786	-	-
Other Contractual Services	8,150	27,883	-	-
Meeting Expense	650	34	-	-
Supplies	1,200	87	-	-
Transfer to Construction Account	1,000,000	-	-	-
Sub-total Service Disbursements	1,100,000	36,374	-	-
Electricity	611,000	122,805	-	-
Steam	527,000	29,764	-	-
Water and Sewer	67,800	5,683	-	-
Sub-total Utility Disbursements	1,205,800	158,252	-	-
Building Additions and Improvements	-	-	225,000	-
Facility Equipment Acquisition	-	-	12,000	-
Sub-total Capital Disbursements	-	-	237,000	-
Employee Wages	50,000	7,692	-	-
Employee Benefits	10,000	2,026	-	-
Sub-total Payroll Disbursements	60,000	9,718	-	-
TOTAL DISBURSEMENTS	2,365,800	204,344	237,000	-
Excess / (Deficit) of Funds	\$ -	\$ (116,497)	\$ -	\$ 14,272
	See Comments 1 and 2		See Comments 1 and 2	

Comment 1: Facilities Operations and Capital Replacement budgets were approved by the GR-KC Convention / Arena Authority at its regularly scheduled meeting on June 27, 2001.

Comment 2: Facilities Operations and Capital Replacement columns include receipts and disbursements processed by the C/AA. SMG receipts and disbursements are reported separately in the Van Andel Arena and Grand Center financial statements prepared by SMG.

Statement C

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Construction) From July 1, 2001 to August 31, 2001

	CONSTRUCTION ACCOUNT			
	Monroe Ave Relocation		Convention Center Construction	
	Budget	Actual	Budget	Actual
RECEIPTS				
State of Michigan	\$ 2,630,697	\$ -	\$ 27,369,303	\$ 15,000,000
Transfer from Operating Fund	-	-	1,000,000	-
Interest on Investments	54,830	12,978	445,170	15,406
TOTAL RECEIPTS	2,685,527	12,978	28,814,473	15,015,406
DISBURSEMENTS				
Architectural and Engineering Services	490,000	-	6,000,000	952,602
Construction Material Testing	-	-	400,000	35,300
Construction in Progress - GMP	2,175,527	131,185	21,425,973	1,449,629
Sub-total Construction Disbursements	2,665,527	131,185	27,825,973	2,437,531
Bank Fees	-	-	-	(306)
Insurance -Property / Liability	-	-	40,000	42,670
Legal Services	15,000	993	50,000	3,871
Project Manager / Owner's Representative	-	-	285,000	41,586
Other Contractual Services	5,000	-	600,000	49,636
Sub-total Service Disbursements	20,000	993	975,000	137,457
Advertising / Promotion / Publicity	-	-	5,000	-
Supplies	-	-	1,000	-
Postage / Express	-	-	500	-
Printing and Binding	-	-	5,000	-
Telephone	-	-	2,000	238
Sub-total Supplies Disbursements	-	-	13,500	238
TOTAL DISBURSEMENTS	2,685,527	132,178	28,814,473	2,575,226
Excess / (Deficit) of Funds	\$ -	\$ (119,200)	\$ -	\$ 12,440,180
			See Comment	

Comment: Convention Center Construction budget was approved by the Grand Rapids - Kent County Convention / Arena Authority at its regularly scheduled meeting on June 27, 2001.



Major National/Regional DeVos Place Convention Bookings

	Dates	Delegates	Room Nights	EEI	Item IV.c.i.
American Philatelic Society	8/05	5,000	2,360	\$663,000	
Primerica	9/02	3,000	3,600	\$1,000,000	
National Association for Interpretation	11/04	1,500	2,400	\$675,000	
Midwest Nursing Research	4/03	900	1,450	\$407,000	
American Association of Meat Processors	7/04	1,500	2,390	\$671,000	
Business Professionals of America - Michigan Chapter	3/04 & 3/05	2,100	2,230	\$626,000	
Forest Products Society	6/04	500	1,300	\$365,000	
Sub-total				\$4,407,000	
Plus 32 Michigan Associations			+	\$9,100,000	
2001 YTD Booking Total				\$13,507,000	

GRAND RAPIDS/KENT COUNTY CONVENTION & VISITORS BUREAU
(616) 459-7291
September and October 2001, Meetings & Conventions

Item IV.c.i.

9/5/01 - 9/8/01	103rd Infantry Division <i>2001 Annual Reunion</i>
Attendance	400
Facility	Crowne Plaza
9/6/01 - 9/6/01	African Methodist Episcopal (AME) Zion Church <i>Check up Meeting</i>
Attendance	125
Facility	Hotel
9/10/01 - 9/14/01	USS Crouter DE-11 <i>USS Crouter Reunion 2001</i>
Attendance	40
Facility	Days Inn Airport
9/11/01 - 9/13/01	Campbell & Co. <i>Product Marketing Annual Conference/Ford Motor Corp</i>
Attendance	200
Facility	Amway Grand Plaza Hotel
9/13/01 - 9/13/01	Michigan Oil and Gas Association <i>Annual Convention</i>
Attendance	225
Facility	Amway Grand Plaza Hotel
9/14/01 - 9/15/01	Michigan AFSCME Council 25 <i>September 2001 Executive Board</i>
Attendance	60
Facility	Crowne Plaza
9/14/01 - 9/16/01	Government Administrators Association <i>2001 Regional Leadership Conference</i>
Attendance	50
Facility	Amway Grand Plaza Hotel
9/14/01 - 9/16/01	Michigan Reading Association <i>2001 Board Meeting</i>
Attendance	40
Facility	Amway Grand Plaza Hotel
9/19/01 - 9/21/01	Michigan Assessors Association <i>2001 Annual Workshop</i>
Attendance	300
Facility	Hilton Grand Rapids Airport
9/23/01 - 9/25/01	Michigan Association of Public Employee Retirement Systems <i>2001 Annual Convention</i>
Attendance	700
Facility	Amway/Grand Center

GRAND RAPIDS/KENT COUNTY CONVENTION & VISITORS BUREAU **Item IV.c.i.**
(616) 459-7291
September and October 2001, Meetings & Conventions

9/24/01 - 9/25/01 **Michigan Hospital Gift Managers Association**
2001 Fall Conference
Attendance 60
Facility Amway Grand Plaza Hotel

9/27/01 - 9/27/01 **Grand Rapids Post Office**
Grand Rapids Post Office
Attendance 40
Facility Hotel

9/27/01 - 9/29/01 **Log Home Living Institute**
Trade Show
Attendance 3,000
Facility Amway/Grand Center

9/30/01 - 10/2/01 **Michigan Alliance on Gifted Education**
2001 Annual Convention
Attendance 500
Facility Crowne Plaza

10/3/01 - 10/3/01 **Michigan Blueberry Growers Association**
2001 National Blueberry Conference & Expo
Attendance 750
Facility Amway/Grand Center

10/4/01 - 10/6/01 **Michigan Association of Credit Unions**
Development Conference and Exposition
Attendance 550
Facility Amway Grand Plaza Hotel

10/5/01 - 10/7/01 **Amvets-Michigan**
2001 Fall Conference
Attendance 200
Facility Crowne Plaza

10/6/01 - 10/7/01 **Michigan Button Society**
2001 Fall Show
Attendance 300
Facility Best Western Midway Hotel

10/8/01 - 10/11/01 **Pilkington**
Op Ex Recognition Event
Attendance 250
Facility Amway Grand Plaza Hotel

10/11/01 - 10/13/01 **Michigan Council of Teachers of Mathematics**
2001 Annual Convention
Attendance 500
Facility Amway/Grand Center

GRAND RAPIDS/KENT COUNTY CONVENTION & VISITORS BUREAU
(616) 459-7291
September and October 2001, Meetings & Conventions

Item IV.c.i.

10/12/01 - 10/14/01 **Alpha Iota Sorority**
District 2 Meeting

Attendance 60
Facility Hilton Grand Rapids Airport

10/13/01 - 10/13/01 **Discount Tire Company**
Annual Company Party

Attendance 275
Facility Amway Grand Plaza Hotel

10/13/01 - 10/17/01 **Construction & Maintenance Inst for Crim Justice Facilities**
2001 Annual National Meeting

Attendance 225
Facility Amway Grand Plaza Hotel

10/16/01 - 10/17/01 **The Gray Center for Social Learning & Understanding**
2001 Educational Conference

Attendance 550
Facility Crowne Plaza

10/16/01 - 10/21/01 **National Personnel Associates**
NPA Production Meeting

Attendance 350
Facility Amway Grand Plaza Hotel

10/18/01 - 10/21/01 **Michigan Association of School Boards**
2001 Annual Leadership Conference

Attendance 1,000
Facility Amway/Grand Center

10/19/01 - 10/21/01 **Little People of America**
2001 Fall Semi-annual Regional Convention

Attendance 120
Facility Hotel

10/23/01 - 10/23/01 **Michigan Association of Hospital Auxiliaries**
2001 Annual Fall Convention

Attendance 400
Facility Crowne Plaza

10/24/01 - 10/26/01 **Michigan Council for Directors of Volunteer Services**
2001 Fall Conference

Attendance 100
Facility Crowne Plaza

10/24/01 - 10/28/01 **Association of Michigan Basketmakers**
2001 Annual Convention and Trade Show

Attendance 1,000
Facility Amway/Grand Center

**GRAND RAPIDS – KENT COUNTY
CONVENTION/ARENA AUTHORITY**

**RESOLUTION AMENDING AGREEMENT FOR CONSULTING
SERVICES WITH ROBERT DUFF CONSULTING, INC.**

Boardmember _____, supported by Boardmember _____, moved
the adoption of the following resolution:

WHEREAS, the Grand Rapids–Kent County Convention/Arena Authority (the "CAA") entered into an Agreement for Consulting Services with Robert Duff Consulting, Inc. ("Duff") dated January 31, 2001 (the "Agreement"), for Duff to provide consulting services to the CAA in connection with the development of an information technology system for the new convention center, i.e., DeVos Place; and

WHEREAS, the Agreement limited the total amount of compensation to be received by Duff to \$10,000; and

WHEREAS, the CAA is advised that the services provided by Duff to date is approaching the compensation limit, additional services continue to be needed and the CAA's owner's representative has recommended that the total amount of compensation under the Agreement be increased to \$20,000.

RESOLVED:

1. That the Agreement is hereby amended to increase the limit on the total amount of compensation to be paid under the Agreement from \$10,000 to \$20,000.
2. That the Agreement is in all other respects ratified and confirmed.
3. That all resolutions, parts of resolutions, policies and guidelines in conflict herewith shall be, and the same are hereby, rescinded to the extent of such conflict.

YEAS: Boardmembers _____

NAYS: Boardmembers _____

ABSTAIN: Boardmembers _____

ABSENT: Boardmembers _____

Dated: September 26, 2001

Susan Waddell
Administrative Manager/Recording Secretary

CERTIFICATION

I, the undersigned duly qualified and acting Administrative Manager/Recording Secretary of the Grand Rapids-Kent County Convention/Arena Authority (the "CAA"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the CAA Board at a regular meeting held on September 26, 2001, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: September 26, 2001

Susan Waddell
Administrative Manager/Recording Secretary

**GRAND RAPIDS-KENT COUNTY
CONVENTION/ARENA AUTHORITY**

**RESOLUTION AMENDING AN AGREEMENT FOR CONSULTING
SERVICES WITH JIM HIAESHUTTER AND JERRY FELLINGER**

Boardmember _____, supported by Boardmember _____,

moved the adoption of the following resolution:

WHEREAS, the Grand Rapids-Kent County Convention/Arena Authority (the "CAA") entered into an Agreement for Consulting Services with Jim Hiaeshutter and Jerry Fellingner (collectively, "H/F") dated January 1, 2001 (the "Agreement"), for H/F to provide consulting services to the CAA in connection with the development of fire safety and security systems for the new convention center, i.e., DeVos Place; and

WHEREAS, the Agreement limited the total amount of compensation to be received by H/F to \$10,000; and

WHEREAS, the CAA is advised that the services provided by H/F to date is approaching the compensation limit, additional services continue to be needed and the CAA's owner's representative has recommended that the total amount of compensation under the Agreement be increased to \$20,000.

RESOLVED:

1. That the Agreement is hereby amended to increase the limit on the total amount of compensation to be paid under the Agreement from \$10,000 to \$20,000.
2. That the Agreement is in all other respects ratified and confirmed.
3. That all resolutions, parts of resolutions, policies and guidelines in conflict herewith shall be, and the same are hereby, rescinded to the extent of such conflict.

YEAS: Boardmembers _____

NAYS: Boardmembers _____

ABSTAIN: Boardmembers _____

ABSENT: Boardmembers _____

Dated: September 26, 2001

Susan Waddell
Administrative Manager/Recording Secretary

CERTIFICATION

I, the undersigned duly qualified and acting Administrative Manager/Recording Secretary of the Grand Rapids-Kent County Convention/Arena Authority (the "CAA"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the CAA Board at a regular meeting held on September 26, 2001, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: September 26, 2001

Susan Waddell
Administrative Manager/Recording Secretary



CITY OF GRAND RAPIDS

DATE: September 19, 2001

TO: Steve Heacock, Chairman
Grand Rapids – Kent County Convention/Arena Authority

FROM: Bill Cole, P.E.
City Engineer

SUBJECT: **Transportation Enhancement Grant Applications**

The Transportation Equity Act for the 21st Century (TEA21) of 1998, establishes a fund for transportation enhancement activities. Transportation Enhancement Funds can be used for non-traditional transportation projects. The City is submitting eight (8) grant applications under the Transportation Enhancement Activities Program (TEAP), two of which are related to the Convention Center. The projects are still in various stages of development, and the estimates should be considered preliminary.

At its meeting on November 29, 2000, the Grand Rapids – Kent County Convention/Arena Authority (CAA) approved its financial participation in the TEAP for the projects noted below. It is recommended that the CAA renew support for these grant applications.

1. **Construction of Grand River Promenade from Lyon Street Square to Michigan Street** – This project includes the non-motorized multi-purpose pathways and landscaping along the Grand River (east side) from Lyon Street Square to Michigan Street. The estimated cost for this project is \$1,400,000, of which \$350,000 is estimated to be financed by Enhancement Grant Funds and the balance of \$1,050,000 by the Downtown Development Authority (DDA). The DDA's share of costs is currently included in its Priority Plan for this project as part of the contribution to the Convention Center project.
2. **Streetscape in Monroe Avenue from Lyon Street to Michigan Street** – This project includes street trees, landscaping and street lighting along Monroe Avenue from Lyon Street to Michigan Street. The estimated cost for this project is \$1,350,000, of which \$350,000 is estimated to be financed by Enhancement Grant Funds, \$500,000 by the DDA for that portion within the DDA tax increment district and \$500,000 by the CAA.

The Grand Rapids City Commission, at its meeting of September 18, 2001, authorized the City Manager to submit grant applications for the aforesaid projects, as well as six other projects.

BC/ADK/ts
Attachment

cc: Rick DeVries
Dale Sommers, CAA
Dick Wendt, Dickinson Wright

Jay Fowler
Jim Gray, CAA

MEMORANDUM

VAN ANDEL ARENA WEEKLY

Item IX

DATE	EVENT	EC	ROOM	TIME	FUNCTION
Wed, Sep 19	Benny Hinn	AH	Arena	9:00 AM 5:00 PM	Load-in Chair set
Thur, Sep 20	Benny Hinn	AH	Arena	3:00 PM 4:00 PM 5:00 PM 7P-11P	Doors for volunteers/partners/buses & handicap Doors for general public Choir practice Miracle service
Fri, Sep 21	Benny Hinn	AH	Arena	8:30 AM 10A-2P 2P-3P 3:00 PM 4:00 PM 5:00 PM 7P-11P 11:15 PM 11:30 PM	Doors for everyone Anointing service Quick clean Doors for volunteers/partners/buses & handicap Doors for general public Choir practice Miracle service Show over/Chair strike Load-out
Sat, Sep 22	Metropolitan Hospital	MS	Arena	5:00 AM 8:00 AM 9:00 AM 4:00 PM	ArtCraft load-in carpet Load-in begins Ops to mark tables and begin setting Sound checks
		JS	Banquet A/B	6:00 PM 6:30 PM 7:10 PM 12:00 AM	Private Reception General reception in Lobby and Concourse Bowl opens for dinner Load-out
	Metropolitan Hospital	JS	Banquet C	7:00 AM	Staff check in/Storage
	Metropolitan Hospital	JS	Banquet D	8A-6P	Volunteer staff
Sun, Sep 23	Available				
Mon, Sep 24	SMG	JS	Banquet A/B	5P-8P	Contract renewal reception
Tue, Sep 25	Volume Services	JS	Banquet C/D	6P-9P	TIPS training
Wed, Sep 26	Griffins vs Panthers	MS	Arena	5:30 PM 6:30 PM 7:30P-10:15P	Box office opens Doors open Pre-season hockey game
	Griffins	JS	Banquet A/B	6:30P-7:30P	Group welcome center
	Parke Davis-Pfizer	JS	Banquet D	6:30P-7:30P	Meeting
Thur, Sep 27	Available				
Fri, Sep 28	Available				
Sat, Sep 29	Available				
Sun, Sep 30	Available				
Mon, Oct 1	Available				
Tue, Oct 2	Available				
Wed, Oct 3	Available				
Thur, Oct 4	Available				
Fri, Oct 5	Griffins vs Utah Grizzlies	MS	Arena	7:30P-10:30P	Hockey season opener
	Griffins	MS	Arena	10:30P-11:15	Post-game skate
Sat, Oct 6	Gaithers	AH	Arena	6:00 PM	Performance
Sun, Oct 7	Available				
Mon, Oct 8	Available				
Tue, Oct 9	Available				
Wed, Oct 10	Available				
Thur, Oct 11	Available				
Fri, Oct 12	Available				
Sat, Oct 13	Griffins vs Hersey Bears	MS	Arena	7:30P-10:30P	Hockey game
Sun, Oct 14	Available				

GRAND CENTER WEEKLY - YEAR 2001

DATE	EVENT	ROOM	TIME	FUNCTION	EC	CONSTRUCTION
THURS. SEPT 20	GRSO - POPS I	DV/	8A-5P 6:30P 7:30P-10P	MOVE IN DOORS REHEARSAL	ST	
	BENNY HINN MINISTRIES	WA/	9A-3P 5P-7P 7P-11:15P	SET UP/MOVE IN DOORS OPEN SHOW	MF	
FRI. SEPT 21	GRSO - POPS I	DV/	8P-10:30P	PERFORMANCE	ST	
	BENNY HINN MINISTRIES	WA/	5P-7P 7P-11:15P 11:15P-MID	DOORS OPEN SHOW MOVE OUT	MF	
SAT. SEPT 22	GRSO - POPS I	DV/	1P-3:30P 8P-10:30P	REHEARSAL PERFORMANCE	ST	
SUN. SEPT 23	GRSO - POPS I	DV/	3P-5:30P 5:30P-8:30P	PERFORMANCE MOVE OUT	ST	
	SWING - BTG	DV/	8:30P-10:30P	HOUSE STRIP	ST	
MON. SEPT 24	ECONOMIC CLUB LUNCH	WA/	8A-11A 11A-1:30P 1:30P-3:30P	MOVE IN BANQUET MOVE OUT	MF	
	MI ASSOC. OF PUBLIC EMPLOYEE RETIREMENT (MAPERS)	DV/	6A-8:30A 8:30A 9:15A-10:15/10:30A 10:30A-10:45A 10:45A-11:30A 11:30A-1:30A	MOVE IN OPEN TO SEATING 1 ST SESSION BREAK 2 ND SESSION MOVE OUT	ST	
	SWING - BTG	DV/	2P-6P 6P-11P	HOUSE STRIP MOVE IN	ST	
TUES. SEPT 25	COUNCIL ON EDUCATIONAL MANAGEMENT	BL/	6:30A-8A 8A-5P	STAFF IN SEMINAR	RS	
	SWING - BTG	DV/	8A-5P 7:30P-10P	MOVE IN PERFORMANCE	ST	
WED. SEPT 26	LOG HOME LIVING & TIMBER HOME SHOW	WA,GH,EH/	8A-8P	MOVE IN	MF	
	COUNCIL ON EDUCATIONAL MANAGEMENT	BL/	6:30A-8A 8A-5P	STAFF IN SEMINAR	RS	
	SWING - BTG	DV/	7:30P-10P	PERFORMANCE	ST	
THURS. SEPT 27	LOG HOME LIVING & TIMBER FRAME HOME SHOW	WA,GH/	8A-8P	MOVE IN	MF	
	SWING - BTG	DV/	2P-4:30P 7:30P-10P	PERFORMANCE PERFORMANCE	ST	
FRI. SEPT 28	LOG HOME LIVING & TIMBER FRAME HOME SHOW	WA,GH,EH,KR,BL/	NOON-7P	SHOW	MF	
	SWING - BTG	DV/	8P-10P	PERFORMANCE	ST	
SAT. SEPT 29	LOG HOME LIVING & TIMBER FRAME HOME SHOW	WA,GH,EH,KR,BL/	10A-7P	SHOW	MF	
	SWING - BTG	DV/	2P-4:30P 8P-10:30P	PERFORMANCE PERFORMANCE	ST	
SUN. SEPT 30	LOG HOME LIVING & TIMBER FRAME HOME SHOW	WA,GH,EH,KR,BL/	10A-4P 4P-MID	SHOW MOVE OUT	MF	
	SWING - BTG	DV/	3P-5:30P 5:30P-9:30P 9:30P-11:30P	PERFORMANCE MOVE OUT HOUSE RESTORE	ST	
MON. OCT 1	LOG HOME LIVING & TIMBER FRAME HOME EXPO	WA,GH,EH/	8A-NOON	MOVE OUT	MF	
	MAXWELL	DV/	9A-5P 7P	MOVE IN DOORS	ST	

DATE	EVENT	ROOM	TIME	FUNCTION	EC	CONSTRUCTION
TUES. OCT 2	GRSO - CLASSICAL II BERNSTEIN & BRAHMS	DV/	8P-10:30P 10:30P-1A	PERFORMANCE MOVE OUT		
WED. OCT 3	GRSO - CLASSICAL II BERNSTEIN & BRAHMS	DV/	8A-1P 3:30P-6P 7:30P-10P	MOVE IN REHEARSAL REHEARSAL	ST	
THURS. OCT 4	BENEATH THE WREATH	DV/	3:30P-6P 7:30P-10P	REHEARSAL REHEARSAL	ST	
FRI. OCT 5	GRSO - CLASSICAL II BERNSTEIN & BRAHMS	2/3 GH/	NOON-10P	MOVE IN	ST	
	BENEATH THE WREATH	DV/	4P-7P 7:30P-10P	MIC HANG REHEARSAL	ST	
		2/3 GH/	9A 10A-6P 6P-8P	VENDORS ARRIVE SHOW COCKTAIL PARTY	ST	
	GRSO - CLASSICAL II BERNSTEIN & BRAHMS	DV SEATING AREA/ DV/	7P-7:30P 8P-10:15P	UPBEAT PERFORMANCE	ST	
SAT. OCT 6	BENEATH THE WREATH	2/3 GH/	9A 10A-6P	VENDORS ARRIVE SHOW	ST	
SUN. OCT 7	GRSO - CLASSICAL II BERNSTEIN & BRAHMS	DV/ DV SEATING AREA/ DV/	1P-3:30P 7P-7:30P 8P-10:15P	REHEARSAL - FAMILY UPBEAT PERFORMANCE	ST	
	BENEATH THE WREATH	2/3 GH/	10A 11A-4P 4P-7P	VENDORS ARRIVE SHOW MOVE OUT	ST	
	GRSO - FAMILY I PANDORA'S BOX WITH TAILES AND SCALES	DV/	9A-1P 1:15P-2:20P 3P-4:15P 4P-6P	CHANGEOVER REHEARSAL PERFORMANCE MOVE OUT	ST	
	DRACULA - BALLET	DV/	6P-10P	HOUSE STRIP & PRE HANG	ST	
MON. OCT 8	DRACULA - BALLET	DV/	8A-6P 7P-11P	MOVE IN REHEARSAL	ST	
	PFIZER PHARMACEUTICALS	1/3 GH/	11A-2P 6P-9P	LUNCH DINNER	RS	
TUES. OCT 9	DRACULA - BALLET	DV/	8A-6P 7P-11P	MOVE IN REHEARSAL	ST	
	PFIZER PHARMACEUTICALS	1/3 GH/	8A-9A 11A-2P 6P-9P	BREAKFAST LUNCH DINNER	RS	
WED. OCT 10	DRACULA - BALLET	DV/	8A-6P 7P-11P	WORK CALL REHEARSAL	ST	
	PFIZER PHARMACEUTICALS	1/3 GH/	8A-9A 11A-2P 6P-9P	BREAKFAST LUNCH DINNER	RS	
THURS. OCT 11	MI COUNCIL FOR TEACHERS OF MATHEMATICS	GH/	NOON-8P	MOVE IN	MF	
	DRACULA - BALLET	DV/	8A-6P 7P-11P	WORK CALL REHEARSAL	ST	
THURS. OCT 12	SAFETY TRAINING - ERHARDT	BR/	7A-2P	TRAINING	RS	
	CITY MEETING	BR/	8A-NOON	MEETING	RS	
	MI COUNCIL FOR TEACHERS OF MATHEMATICS	GH/ KR.BL,MR,BR/	8A-6P 6P-9P	CONVENTION MOVE OUT	MF	
	DRACULA - BALLET	DV/	7:30P-10P	PERFORMANCE	ST	
FRI. OCT 13	DRACULA - BALLET	DV/	7:30P-10P	PERFORMANCE	ST	
SAT. OCT 14	DRACULA - BALLET	DV/	2P-4:30P 4:30P-8:30P	PERFORMANCE MOVE OUT	ST	
SUN. OCT 15	POINT OF GRACE	W/A/	8A-5P	MOC IN	MF	

DATE	EVENT	ROOM	TIME	FUNCTION	EC	CONSTRUCTION
			6P	DOORS		
			7P-9:30P 9:30P-11:30P	PERFORMANCE MOVE OUT		
MON. OCT 16	WYNCOM INC	2/3 GH/	NOON-8P	MOVE IN	RS	
TUES. OCT 17	WYNCOM INC	2/3 GH/	6:30A-3P 4:30P-6:30P	MEETING MOVE OUT	RS	
	FRANKLIN COVEY	KR/	11:30A-1:30P	LUNCH	RS	
	TORI AMOS	DV/		MOVE IN DOORS PERFORMANCE MOVE OUT	ST	
THURS. OCT 18	MI ASSOC. OF SCHOOL BOARDS CONVENTION	GH/		MOVE IN	MF	
	QUEEN OF SPADES – OPERA	DV/	8A-6P	MOVE IN NO REHEARSAL	ST	
	SAFETY TRAINING – ERHARDT	BR/	7A-2P	TRAINING	RS	
FRI. OCT 19	MI ASSOC. OF SCHOOL BOARDS CONVENTION	GH/		EXHIBITS MOVE OUT	MF	
	FOCUS ON LIFE DINNER	GH/		MOVE IN	MF	
	QUEEN OF SPADES – OPERA	DV,BL,DOCK 8/	8A-6P	MOVE IN NO REHEARSAL	ST	
SAT. OCT 20	FOCUS ON LIFE DINNER	GH, WA/		DANQUET MOVE OUT	MF	
	QUEEN OF SPADES – OPERA	DV,BL,DOCK 8/	8A-6P 7:30P-11:30P	MOVE IN REHEARSAL	ST	
SUN. OCT 21	VARSIITY SPIRIT COOMPETITION	WA/		MOVE IN DOORS PERFORMANCE MOVE OUT	MF	
	QUEEN OF SPADES – OPERA	DV,BL,DOCK 8/	8A-6P 7:30P-11:30P	MOVE IN REHEARSAL	ST	
MON. OCT 22	QUEEN OF SPADES – OPERA	DV,BL/	8A-6P 7:30P-10:30P	WORK CALL ORCHESTRA REHEARSAL	ST	
TUES. OCT 23	QUEEN OF SPADES – OPERA	DV,BL/	8A-6P 7:30P-10:30P	WORK CALL OPEN REHEARSAL (900)	ST	
WED. OCT 24	QUEEN OF SPADES – OPERA	DV,BL/	8A-6P	DARK POSSIBLE WORK CALL	ST	
	FIFTH THIRD BUSINESS OUTLOOK LUNCHEON	1/3 GH/		MOVE IN LUNCH MOVE OUT		
THURS. OCT 25	ASSOCIATION OF MI BASKETMAKERS	GH/	6A-6P	MOVE IN	RS	
	QUEEN OF SPADES – OPERA	?? DV,BL/	6:45P-7:15P 7:30P-10:30P	UPBEAT ?? PERFORMANCE	ST	
FRI. OCT 26	ASSOCIATION OF MI BASKETMAKERS	GH/	6:30A-9:30P	CONVENTION	RS	
	QUEEN OF SPADES – OPERA	DV,BL/	DARK	DARK	ST	
	STERLING EDUCATION SERVICES	BR/		MOVE IN SEMINAR MOVE OUT		
SAT. OCT 27	ASSOCIATION OF MI BASKETMAKERS	GH/	8A-10P	CONVENTION	RS	
	QUEEN OF SPADES – OPERA	?? DV,BL/ DOCK 8/	6:45P-7:15P 7:30P-10:30P 5P-4A 10:30P-3:30A	UPBEAT ?? PERFORMANCE PREP MOVE OUT MOVE OUT	ST	

DATE	EVENT	ROOM	TIME	FUNCTION	EC	CONSTRUCTION
SUN. OCT 28	ASSOCIATION OF MI BASKETMAKERS	GH/	8A-NOON NOON-4P	CONVENTION MOVE OUT	RS	
MON OCT 29						
TUES. OCT 30	MI BLUEBERRY CONFERENCE & EXPO	GH/	8A-5P	MOVE IN	MF	
	GRSO – CLASSICAL III	DV/	8A-1P 7:30P-10P	MOVE IN REHEARSAL	ST	
WED. OCT 31	MI BLUEBERRY CONFERENCE & EXPO	GH,KR/	8A-NOON 1P-7P	MOVE IN CONVENTION	MF	
	GRSO – CLASSICAL III	DV/	3:30P-6P 7:30P-10P	REHEARSAL REHEARSAL	ST	