



Meeting of Board of Directors

Wednesday, September 24, 2003
7:30 a.m. – 9:30 a.m.
Kent County Board Room, 3rd Floor
Grand Rapids, Michigan 49503

A G E N D A

- | | |
|---|-------------|
| I. Call to Order | |
| II. Approval of August 27, 2003 Minutes | Action |
| III. DeVos Place Construction Update – Erhardt/Hunt | Information |
| IV. Committee Reports | |
| a. Building Committee | Information |
| b. Operations Committee | Information |
| i. CVB Update | Information |
| c. Finance Committee | |
| i. Approval of Disbursements | Action |
| ii. Approval of SMG Financial Reports | Action |
| iii. Approval of CAA Financial Report | Action |
| V. SMG Report | Information |
| i. Facilities Calendar | |
| VI. Liquor Control Commission Authorization Resolution | Action |
| VII. Other Business | |
| i. Status of Trademark Registration | Information |
| VIII. Public Comment | |
| IX. Next Meeting Date: October 22, 2003 | |

Note: The CAA Board will meet on Wednesday, December 3, 2003, for a combined November/December meeting.

- X. Adjournment**



Van Andel Arena
130 Fulton West
Grand Rapids, MI 49503
616.742.6600
Fax 616.742.6197



Grand Center
245 Monroe Ave. NW
Grand Rapids, MI 49503
616.742.6600
Fax 616.742.6590



**MINUTES OF THE GRAND RAPIDS-KENT COUNTY
CONVENTION/ARENA AUTHORITY
BOARD OF DIRECTORS MEETING
Wednesday, August 27, 2003**

I. Call to Order

Chairman John Logie called the meeting to order at 7:35 a.m. Chairman Logie presided and Secretary/Treasurer Birgit Klohs recorded.

Attendance

Members Present: John Logie, Chairman
Lew Chamberlin
Clif Charles
David Frey
Birgit Klohs

Members Absent: Steve Heacock
Joseph Tomaselli

| | | |
|----------------------|------------------|--------------------------------------|
| Staff/Others: | Matt Barnes | Erhardt/Hunt Joint Venture |
| | David Czurak | <i>Grand Rapids Business Journal</i> |
| | Jim Day | Kent County |
| | Daryl Delabbio | Kent County |
| | Robert DuHadway | DK Security |
| | Joe Erhardt | Erhardt/Hunt Joint Venture |
| | Jim Gray | CAA Owner Representative |
| | George Helmstead | CVB |
| | Kurt Kimball | City of Grand Rapids |
| | Chris Knape | <i>The Grand Rapids Press</i> |
| | Chris Machuta | SMG |
| | Rich MacKeigan | SMG |
| | Bill Sewall | Erhardt/Hunt Joint Venture |
| | Dale Sommers | CAA Owner Representative |
| | Al Vanderberg | Kent County |
| | Jon VanHouten | Progressive AE |
| | Susan Waddell | CAA |
| | Jana Wallace | City of Grand Rapids |
| | Richard Wendt | Dickinson Wright |
| | Robert White | Kent County |
| | Tim Wondergem | Wondergem Consulting |

II. Minutes of Prior Meetings

Motion: Mr. Frey, supported by Ms. Klohs, moved to approve the Minutes of the June 25, 2003, meetings of the Authority. Motion carried unanimously.

III. DeVos Place Construction Update

Members watched videotape of the Welsh Auditorium roof implosion. The roof was demolished with 21 pounds of C-4 plastic explosives planted on the trusses. The street was reopened within five minutes after the detonation. Sorting and hauling off of the debris is 95% complete. Mr. Erhardt reported that

construction continues to progress on time and within budget. The Exhibit Hall will be finished in time for the Woodworkers Expo in November. Testing has occurred on the Grand Gallery electrical systems. Final testing and system balancing of the HVAC is in process. The phase 3 contractor found an old fuel oil tank 12'-15' below grade. The tank has been removed and contaminated soil will be hauled to the Ottawa landfill.

IV. Committee Reports

Building Committee

Mr. Frey reported that final polishing has begun on the terrazzo floor system. Grand Galley painting is complete, along with the installation of the snake light. In the meeting rooms, drywall finishing, painting, and ceiling grid installations are complete. Carpet is in process on the meeting level, along with wood doors. The enclosure of the exhibit box is complete. The temporary floor will be taken apart within the next month.

The Building Committee recommended approval of a Memorandum of Understanding with Grand Action related to DeVos Performance Hall Interior Renovation. Grand Action has agreed to fund the entire \$4.4 million cost. The scope of work includes refurbishment of existing theater seating; provide new interior finish for walls, flooring, and painting of balcony ceiling; enhance lighting in side circulation and balcony overhang areas with color wall wash and accent fixtures; replace balcony light fixtures; redesign all balcony fronts to create a refreshed look and improve sight lines; address ADA issues in house seating areas, orchestra, mezzanine, balcony; and coordinate the introduction of a multi-media video system.

Motion: Mr. Frey, supported by Ms. Klohs, moved to approve the Resolution Approving completion of the DeVos Performance Hall Interior Renovation Project and Approving and Authorizing Entering Into Certain Agreements Related Thereto. Motion carried unanimously.

Operations Committee

Mr. Chamberlin stated the Operations Committee met with MDOT and City officials regarding plans to refurbish bridges on I-196 east of US-131. MDOT must complete an environmental impact study of the entire corridor before construction begins. MDOT would like to begin the work in 2005, but the environmental impact study may not be approved until 2006 or 2007. The restoration work will include bridges on Ottawa Avenue, Ionia Avenue, and Division. The work will be done in stages so that two lanes are maintained at all times. The bridge restoration will be completed within one construction season (April-November), although prep work could start before April and finish work completed after November.

The Operations Committee recommended approval of M/WBE Police and Administrative Guideline revisions as requested by the City of Grand Rapids. Specific revisions to the Policy were summarized in a memorandum included with the agenda packet.

Motion: Mr. Chamberlin, supported by Mr. Frey, moved to adopt the City of Grand Rapids M/WBE Policy and Administrative Guideline Revisions. Motion carried unanimously.

Mr. Helmstead reported that the CVB sales team is 80% ahead of its goal for the year. New bookings for DeVos Place include the National Association of County Agricultural Agenda, the National Fishing Lure Collectors, and the Michigan Townships Association. The CVB hosted 19 meeting planners for a FAM tour August 7-10. The CVB will welcome 17-21 travel journalists for a press tour in September. In October, the CVB will co-sponsor an educational event in Washington, D.C. for 65 meeting planners.

Finance Committee

Mr. White presented the Finance Committee report.

- a. Approval of Disbursements and Payroll for the Period June 13 – August 14, 2003

Motion: Mr. Charles, supported by Ms. Klohs, moved to approve payment of disbursements and payroll totaling \$8, 629,100.88. Motion carried unanimously.

- b. Approval of SMG Financial Statements for the Grand Center and Van Andel Arena®

Motion: Ms. Klohs, supported by Mr. Frey, moved to approve the SMG Financial Statements for the Van Andel Arena® and Grand Center for the periods ended June 30 and July 31, 2003. Motion carried unanimously.

- c. Approval of CAA Preliminary Financial Statements Prepared by Beene Garter LLP

Motion: Mr. Charles, supported by Ms. Klohs, moved to approve the Grand Rapids – Kent County Convention/Arena Authority Financial Statements for the periods ended June 30 and July 31, 2003. Motion carried unanimously.

- d. General Liability Insurance Renewal

Mr. White asked the Board to validate action taken by the Finance Committee to bind coverage for renewal of the general liability insurance coverage. The policy expired August 23. The renewal proposal is basically the same terms and conditions as the expiring policy. The primary limit is \$1 million and the endorsed excess liability limit is \$9 million. The renewal premium was \$3,846, while the expiring premium was \$3,799.

Motion: Mr. Frey, supported by Ms. Klohs, moved to validate the action of the Finance Committee to approve renewal of the general liability insurance policy. Motion carried unanimously.

V. Resolution Approving and Authorizing Execution of a First Amendment to Sublease

Mr. Wendt recommended approval of an amendment to the Sublease Agreement with Kent County in connection with the issuance by the City-County Building Authority of additional bonds in the amount of \$10 million needed to complete DeVos Place.

Motion: Ms. Klohs, supported by Mr. Charles, moved to approve the Resolution Approving and Authorizing the Execution of a First Amendment to Sublease Agreement Related to DeVos Place with the County of Kent in Connection with the Issuance by the City-County Building Authority of Additional Bonds to Finance a Portion of the Costs of Improvement, Expansion and Renovation of DeVos Place. Motion carried unanimously.

VI. SMG Report

Facilities Calendar

Mr. MacKeigan stated that upcoming events include Shania Twain, ZZ Top, Neil Young, Sports Hall of Fame induction, circus, Pistons game, Floyd Mayweather boxing event, Griffins, AHL All Star game, Harlem Globetrotters, NCAA regional hockey tournament, high school basketball doubleheader, symphony classical and pops, the Starlight Express.

VIII. Other Business

None.

IX. Public Comments

None.

X. Adjournment

There being no other business, the meeting adjourned at 8:25 a.m.

Birgit M. Klohs, Recording Secretary

BUILDING COMMITTEE REPORT
To
Grand Rapids-Kent County Convention Arena Authority

September 24, 2003

GRAND GALLERY

Bay Area Interiors, our subcontractor has begun final polishing of the epoxy terrazzo system. Painting is complete along with the installation of the snake light. The exterior sections of the canopies have received paint and lighting. Painting of the high architectural feature wall is complete.

In the Meeting Rooms, drywall finishing, painting and ceiling grid installations are complete. The acoustic wall panel installation is complete on the Meeting Level, and the street level. Carpet is complete on the meeting level along with wood doors. Skyway level carpeting is in process.

Ceramic tile installations are complete in the Meeting Level, Street Level and Parking Level Restrooms. Toilet partitions and fixtures are installed as well. Ceramic tile work is now complete in the concessions and public restroom areas on the first floor adjacent to the Exhibit Hall. Preparations are underway for the arrival of the food service equipment next month.

Andy J. Egan Mechanical Co. and ElecTech are complete with the HVAC systems that serve most of the Grand Gallery. Final testing and system balancing is in process, and nearly complete.

Work is underway for the addition of an additional escalator between the Skyway Level and the Meeting Level.

Overall the Grand Gallery and Meeting spaces remain on track for completion as scheduled.

EXHIBIT HALL

The performance testing of the Exhibit Hall Box Trusses was conducted this month. The testing satisfied the design criteria and allowed for final test and balance of the air and water distribution system to begin.

The enclosure of the Exhibit Box is complete. Soffit trim will continue on the East and West. Roofing, brick and overhead doors at the dock are complete. Exterior windows at the dock area are being framed in for glazing next month.

SITE WORK

Work has progressed well along Michigan Street and in front of DeVos Hall. These areas, along with the Monroe drop off lane are to be completed the fall of 2003. Planter Wall construction along the West side of the Exhibit Hall began in April and continues. The snowmelt slab has been placed in front of DeVos Hall, and finished pavers are installed. The area of new sidewalk in front of DeVos Hall is open to the public beginning September 2, 2003.

PHASE 3

The Welsh Auditorium has been demolished via implosion on 07/19/03. Sorting and hauling off of the rubble and debris has been completed. Nicholson Contracting, the new deep foundation subcontractor has mobilized and begun drilling for their foundation work. Note that an extensive amount of poor soils have been encountered and is in process of being removed via over-excavation.

The DeVos Hall new Scene Shop, along with the new Dressing Rooms was completed during the proceeding 90-day period. The users of DeVos Hall occupied the space beginning in early September 2003.

MEMORANDUM

CITY OF GRAND RAPIDS

DATE: September 15, 2003

TO: Steve Heacock
Grand Rapids - Kent County Convention / Arena Authority
Finance Committee Chair

FROM: Jana M. Wallace *JMW*
Acting Assistant to the City Manager

SUBJECT: Monthly Disbursements Report

Attached for your review are the lists of invoices processed for payment during the most recent period. Expenditures for the period are summarized below.

| Dates checks were issued | Operating Fund | Construction Fund |
|--------------------------------------|---------------------|-----------------------|
| August 28, 2003 | \$ 18,572.60 | \$ 256,933.96 |
| September 15, 2003 | 58,238.14 | 3,903,562.79 |
| Payroll date – 08/22/2003 | 1,973.09 | -- |
| Payroll date – 09/05/2003 | 2,086.29 | -- |
| Disbursements from C/AA Funds | \$ 80,870.12 | \$4,160,496.75 |

Total disbursements for the Grand Rapids - Kent County Convention / Arena Authority during the period August 22 through September 15, 2003, were \$4,241,366.87.

Please call me at 456-4514 if you need additional information.

Attachments

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on August 28, 2003, as Authorized by the Current Bookkeeping Policy

| Payee | | Amount | Invoice Date | Description of materials acquired / services received |
|--|------------------------------------|----------------------|---|--|
| Invoices Submitted by Project Manager | | | | |
| C | Carl Walker Inc | \$ 8,956.93 | 07/31/2003 | Loading dock evaluations |
| C | Materials Testing Consultants Inc | 17,724.36 | 08/08/2003 | Construction phase services - July 2003 |
| C | Midstate Security | 105,300.00 | 07/18/2003 | Multiple security systems for Convention Center - payment # 8 |
| C | Nextel Communications | 163.32 | 08/11/2003 | Owner's representatives cellular phone charges as of 08/06/2003 |
| C | Progressive AE | 74,599.09 | 08/13/2003 | Architectural design services - July 2003 |
| C | Progressive AE | 1,485.69 | 08/08/2003 | De Vos Hall interior art / accessories - July 2003 |
| C | Progressive AE | 12,240.00 | 08/08/2003 | On-site architect's representative - July 2003 |
| C | Progressive AE | 933.93 | 08/08/2003 | Environmental Graphics - July 2003 |
| C | Progressive AE | 2,128.94 | 08/13/2003 | Owner requested changes - July 2003; 1 of 5 |
| C | Progressive AE | 4,426.76 | 08/08/2003 | Owner requested changes - July 2003; 2 of 5 |
| C | Progressive AE | 4,480.15 | 08/13/2003 | Owner requested changes - July 2003; 3 of 5 |
| C | Progressive AE | 3,155.24 | 08/08/2003 | Owner requested changes - July 2003; 4 of 5 |
| C | Progressive AE | 1,232.51 | 08/08/2003 | Owner requested changes - July 2003; 5 of 5 |
| C | Progressive AE | 1,925.85 | 08/08/2003 | De Vos Place design fee - July 2003 |
| C | Ottawa County Landfill | 278.39 | 08/16/2003 | Contaminated soil dumping - July 31, 2003 |
| C | Robert Duff Consulting Inc | 17,860.00 | 08/14/2003 | Communications systems consulting - 1/01/03 thru 07/31/03 |
| | | <u>\$ 256,891.16</u> | Sub-Total - Invoices Submitted by Project Manager | |
| Invoices Submitted by City Fiscal Services | | | | |
| O | Consumers Energy | 13,442.65 | 08/06/2003 | Electrical services for Grand Center - July 2003 |
| C | Dickinson Wright PLLC | 42.80 | 07/29/2003 | Legal services re Erhardt/Hunt agreement - June 2003 |
| O | Dickinson Wright PLLC | 2,249.00 | 07/29/2003 | Legal services re football lease - June 2003 |
| O | Dickinson Wright PLLC | 266.00 | 07/29/2003 | Legal services re insurance coverage - June 2003 |
| O | Dickinson Wright PLLC | 395.80 | 07/29/2003 | Legal services re misc administrative matters - June 2003 |
| O | Grand Rapids City Treasurer | 1,064.83 | 08/21/2003 | Water and sewer services for Grand Center - Aug 2003 |
| O | ICMA Retirement Corporation - 401A | 246.00 | 08/08/2003 | Admin mgr's 401A - employer/employee contribs for 08/08/03 payroll |
| O | ICMA Retirement Corporation - 401A | 246.00 | 08/22/2003 | Admin mgr's 401A - employer/employee contribs for 08/22/03 payroll |
| O | ICMA Retirement Corporation - 457 | 160.00 | 08/08/2003 | Admin manager's 457 - employee contrib for 08/08/03 payroll |
| O | ICMA Retirement Corporation - 457 | 160.00 | 08/22/2003 | Admin manager's 457 - employee contrib for 08/22/03 payroll |
| O | Priority Health | 342.32 | 08/14/2003 | Insurance benefits for administrative manager - September 2003 |
| | | <u>\$ 18,615.40</u> | Sub-Total - Invoices Submitted by City Fiscal Services | |
| | | <u>\$ 256,933.96</u> | Total Invoices Submitted for Payment from Construction Account | |
| | | <u>\$ 18,572.60</u> | Total Invoices Submitted for Payment from Operating Account | |
| | | <u>\$ 275,506.56</u> | Total Invoices Processed for Payment | |

C = Construction related expenses
O = Operating / non-construction expenses

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on September 15, 2003, as Authorized by the Current Bookkeeping Policy

| | Payee | Amount | Invoice Date | Description of materials acquired / services received |
|---|------------------------------------|------------------------|---|--|
| C | Erhardt - Hunt: A Joint Venture | \$ 3,602,093.00 | 08/31/2003 | Progress pmt # 33: Construction - general / masonry / electrical |
| C | GR-KC C/AA Retainage Account | 171,687.00 | 08/31/2003 | Retainage for progress payment # 33 |
| C | Jerry G Fellingner, Fire/Secur Sys | 1,900.00 | 09/05/2003 | Security system consulting / meetings - August 2003 |
| C | Feyen-Zylstra Inc | 39,267.00 | 08/14/2003 | Infrastructure cabling project - copper / fiber cabling |
| C | Feyen-Zylstra Inc | 37,269.00 | 08/25/2003 | Infrastructure cabling project - copper / fiber cabling |
| C | Johnson Controls | 1,652.50 | 06/20/2003 | Infrastructure cabling project - Repair cut line |
| C | J P Gray Consulting Inc | 10,972.50 | 09/08/2003 | Project management services - August 2003 |
| C | Materials Testing Consultants Inc | 17,497.87 | 09/08/2003 | Construction phase services - August 2003 |
| C | Midstate Security | 9,900.00 | 08/20/2003 | Multiple security systems for Convention Center - payment # 9 |
| C | SMG - Philadelphia | 363.92 | 07/30/2003 | FFE Consultant |
| C | Sommers, Dale H | 10,960.00 | 08/31/2003 | Project management services - August 2003 |
| | | \$ 3,903,562.79 | Sub-Total - Invoices Submitted by Project Manager | |
| Invoices Submitted by City Fiscal Services | | | | |
| O | Beene Garter LLP | 2,336.00 | 08/26/2003 | Bookkeeping & FY03 year-end services through 7/31/03 |
| O | Consumers Energy | 2,346.66 | 08/26/2003 | Electrical services for Skywalk - August 2003 |
| O | Consumers Energy | 32,445.78 | 08/26/2003 | Electrical services for Arena - August 2003 |
| O | Dickinson Wright PLLC | 70.00 | 08/25/2003 | Legal services re agmt w/Progressive AE food service - July 2003 |
| O | Dickinson Wright PLLC | 43.60 | 08/25/2003 | Legal services re Rampage season change - July 2003 |
| O | Dickinson Wright PLLC | 324.35 | 08/25/2003 | Legal services re insurance for implosion of Welsh - July 2003 |
| O | Dickinson Wright PLLC | 182.00 | 08/25/2003 | Legal services re general matters - July 2003 |
| O | Grand Rapids City Treasurer | 2,756.75 | 08/28/2003 | Water and sewer services for Arena - August 2003 |
| O | Grand Rapids City Treasurer | 261.63 | 08/28/2003 | Irrigation meter water/sewer charges - August 2003 |
| O | Grand Rapids City Treasurer | 47.87 | 08/28/2003 | Fire protection water line for Grand Center - Sept - Dec 2003 |
| O | Grand Rapids City Treasurer | 29.92 | 08/28/2003 | Fire protection water line for Grand Center - Sept - Dec 2003 |
| O | Grand Rapids City Treasurer | 29.92 | 08/28/2003 | Fire protection water line for Grand Center - Sept - Dec 2003 |
| O | Illinois Mutual | 1,689.00 | 08/22/2003 | Annual disability premium for Administrative Manager |
| O | Jackson National Life | 287.00 | 08/31/2003 | Annual life insurance premium for Administrative Manager |
| O | Kent County Dept of Public Works | 10.00 | 08/31/2003 | Skywalk steam services - August 2003 |
| O | Kent County Dept of Public Works | 489.22 | 08/31/2003 | Grand Center steam services - August 2003 |
| O | Kent County Dept of Public Works | 14,812.26 | 08/31/2003 | Arena steam services - August 2003 |
| O | Office Depot | 48.50 | 08/31/2003 | Office Supplies/Files |
| O | Rapid Hot Coffee Service | 27.68 | 08/27/2003 | Beverages / snacks for Aug 2003 meeting |
| | | \$ 58,238.14 | Sub-Total - Invoices Submitted by City Fiscal Services | |
| | | \$ 3,903,562.79 | Total Invoices Submitted for Payment from Construction Account | |
| | | \$ 58,238.14 | Total Invoices Submitted for Payment from Operating Account | |
| | | \$ 3,961,800.93 | Total Invoices Processed for Payment | |

C = Convention Center construction related expenses
O = Non-construction / operating expenses

DEVOS PLACE

DE VOS PLACE

**FINANCIAL STATEMENT
FOR THE PERIOD ENDED AUGUST 31, 2003**

Distribution:

Grand Rapids – Kent County Convention / Arena Authority

Robert White

Glen Mon

Bob Johnson

Gary McAneney

John Szudzik

Richard MacKeigan

Chris Machuta



An SMG Managed Facility

DE VOS PLACE
ROLLING FORECAST
FISCAL YEAR ENDING JUNE 30, 2004

| | YTD Actual | Roll | TOTAL FYE | BUDGET FYE | VARIANCE |
|--|------------|-------------|--------------|---------------|----------|
| NO. EVENTS | 10 | 282 | 292 | 292 | - |
| ATTENDANCE | 1,310 | 555,765 | 557,075 | 557,075 | - |
| DIRECT EVENT REVENUE | 11,349 | 1,395,425 | 1,406,774 | 1,406,774 | - |
| ANCILLARY REVENUE | 8,000 | 784,184 | 792,184 | 792,184 | - |
| TOTAL EVENT REVENUE | 19,349 | 2,179,609 | 2,198,958 | 2,198,958 | - |
| TOTAL OTHER REVENUE | 3,115 | 178,885 | 182,000 | 182,000 | - |
| TOTAL OPERATING REVENUE | 22,464 | 2,358,494 | 2,380,958 | 2,380,958 | - |
| INDIRECT EXPENSES | | | | | |
| EXECUTIVE | 18,868 | 93,340 | 112,208 | 112,208 | - |
| FINANCE | 28,048 | 170,663 | 198,711 | 198,711 | - |
| MARKETING | 11,442 | 64,997 | 76,439 | 76,439 | - |
| OPERATIONS | 56,410 | 742,937 | 799,347 | 799,347 | - |
| EVENT SERVICES | 57,066 | 691,194 | 748,260 | 748,260 | - |
| BOX OFFICE | 9,015 | 72,629 | 81,644 | 81,644 | - |
| SALES | 26,879 | 106,309 | 133,188 | 133,188 | - |
| OVERHEAD | 131,825 | 1,697,759 | 1,829,584 | 1,829,584 | - |
| TOTAL OPERATING EXP. | 339,554 | 3,639,828 | 3,979,381 | 3,979,385 | - |
| NET REVENUE ABOVE EXPENSES | (317,090) | (1,281,334) | (1,598,423) | (1,598,427) | - |
| CAPITAL | | | | | - |
| NET OPERATING REVENUE OVER OPERATING EXPENSES | (317,090) | (1,281,334) | (1,598,423) | (1,598,427) | - |

Comments:

DeVos Place has performed better than expected during the first two months of the fiscal year. Revenue has fallen below expected levels, however, labor has also come in under expected levels due to less events and the timing of new hires.


General Manager


Finance Director

**DE VOS PLACE
FINANCIAL STATEMENT HIGHLIGHTS
FOR MONTH ENDED AUGUST 31, 2003**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2004, compared to budget and to the prior year:

| MONTH | August Actual | August Budget | August FY 2003 |
|---------------------|--------------------------|--------------------------|---------------------------|
| Number of Events | 7 | 9 | 11 |
| Attendance | 2,370 | 12,250 | 11,263 |
| Direct Event Income | \$7,241 | \$19,309 | \$62,120 |
| Ancillary Income | 4,601 | 3,441 | 27,500 |
| Other Income | 1,552 | 15,166 | 5,366 |
| Indirect Expenses | (183,980) | (244,301) | (183,050) |
| Net Income | (\$170,586) | (\$206,385) | (\$88,064) |

| YTD | YTD 2004 Actual | YTD 2004 Budget | YTD 2003 Prior Year |
|---------------------|----------------------------|----------------------------|--------------------------------|
| Number of Events | 10 | 10 | 39 |
| Attendance | 3,310 | 12,750 | 16,663 |
| Direct Event Income | \$11,349 | \$20,973 | \$206,656 |
| Ancillary Income | 8,000 | 4,244 | 50,917 |
| Other Income | 3,115 | 30,332 | 11,518 |
| Indirect Expenses | (339,554) | (489,602) | (325,868) |
| Net Income | (\$317,090) | (\$434,053) | (\$56,778) |

Less Capital

| | | | |
|--------------------------|-------------|-------------|------------|
| Net Income after Capital | (\$317,090) | (\$434,053) | (\$56,778) |
|--------------------------|-------------|-------------|------------|

EVENT INCOME

Event income came in below expectations due to the facility not hosting a "Supersale" that was originally in the budget.

ANCILLARY INCOME

Ancillary income came in higher than expected due to the World Wide Christian Bookstores event that was held during the month. Decorator revenue associated with the event came in much higher than originally expected.

INDIRECT EXPENSES

Indirect expenses came in lower than budgeted due to savings in the payroll area.

DE VOS PLACE
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/03

| | -----CURRENT----- | | | -----YTD----- | | |
|---------------------------|-------------------|-----------|-----------|---------------|-----------|-----------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| EVENT INCOME | | | | | | |
| ----- | | | | | | |
| DIRECT EVENT INCOME | | | | | | |
| RENTAL INCOME | 7,863 | 19,775 | 59,111 | 13,088 | 22,400 | 207,926 |
| SERVICES INCOME | <622> | <466> | 3,009 | <1,738> | <1,427> | <1,270> |
| TOTAL DIRECT EVENT INCOME | 7,241 | 19,309 | 62,120 | 11,349 | 20,973 | 206,656 |
| ANCILLARY INCOME | | | | | | |
| ----- | | | | | | |
| FOOD & BEVERAGE | 622 | 882 | 13,354 | 2,490 | 882 | 18,946 |
| NOVELTY | 0 | 0 | 7,336 | 0 | 0 | 7,336 |
| ELECTRICAL | 72 | 0 | 570 | 72 | 0 | 654 |
| OTHER ANCILLARY | 3,907 | 2,559 | 6,241 | 5,438 | 3,362 | 23,981 |
| TOTAL ANCILLARY INCOME | 4,601 | 3,441 | 27,500 | 8,000 | 4,244 | 50,917 |
| TOTAL EVENT INCOME | 11,842 | 22,750 | 89,620 | 19,349 | 25,217 | 257,572 |
| OTHER OPERATING INCOME | 1,552 | 15,166 | 5,366 | 3,115 | 30,332 | 11,518 |
| ADJUSTED GROSS INCOME | 13,394 | 37,916 | 94,986 | 22,464 | 55,549 | 269,090 |
| INDIRECT EXPENSES | | | | | | |
| EXECUTIVE | 9,326 | 9,352 | 7,207 | 18,868 | 18,704 | 14,067 |
| FINANCE | 13,548 | 16,559 | 13,003 | 28,048 | 33,118 | 24,024 |
| MARKETING | 9,117 | 6,370 | 4,133 | 11,442 | 12,740 | 6,581 |
| OPERATIONS | 33,206 | 61,507 | 34,880 | 56,410 | 124,014 | 59,598 |
| EVENT MANAGEMENT | 28,538 | 49,534 | 38,611 | 57,066 | 99,068 | 72,084 |
| BOX OFFICE | 5,140 | 6,802 | 7,050 | 9,015 | 13,604 | 12,402 |
| SALES | 17,525 | 11,100 | 0 | 26,879 | 22,200 | 0 |
| OVERHEAD | 67,580 | 83,077 | 78,165 | 131,825 | 166,154 | 137,112 |
| INDIRECT EXPENSES | 183,980 | 244,301 | 183,050 | 339,554 | 489,602 | 325,868 |
| NET OPERATING INCOME | <170,586> | <206,385> | <88,064> | <317,090> | <434,053> | <56,778> |
| OTHER EXPENSES | | | | | | |
| NET INCOME (LOSS) | <170,586> | <206,385> | <88,064> | <317,090> | <434,053> | <56,778> |
| | ===== | ===== | ===== | ===== | ===== | ===== |

DE VOS PLACE
STATEMENT OF SERVICES INCOME
PERIOD ENDING 08/31/03

| | -----CURRENT----- | | | -----YEAR TO DATE----- | | |
|-------------------------------|--------------------|--------------------|---------------|------------------------|----------------------|----------------------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| Advertising Billed | 0 | 0 | 6,217 | 0 | 0 | 6,217 |
| Stagehands Billed | 2,633 | 2,750 | 24,389 | 7,634 | 4,050 | 34,930 |
| Security Billed | 0 | 1,700 | 2,452 | 0 | 1,700 | 3,294 |
| Ushers & Tix Takers Billed | 259 | 750 | 3,553 | 342 | 750 | 5,551 |
| Box Office Billed | 0 | 300 | 200 | 0 | 300 | 1,150 |
| Ticketing Service Billed | 0 | 2,888 | 8,801 | 0 | 2,888 | 8,801 |
| Utilities Billed | 300 | 0 | 0 | 300 | 0 | 0 |
| City Police Fire Billed | 0 | 0 | 713 | 0 | 0 | 713 |
| Traffic Control Billed | 53 | 0 | 0 | 53 | 0 | 0 |
| EMT Medical Billed | 0 | 550 | 352 | 0 | 550 | 846 |
| Insurance Billed | 0 | 0 | 655 | 0 | 0 | 655 |
| Telephone Billed | 0 | 0 | 1,375 | 0 | 0 | 3,990 |
| Other Production Billed | 0 | 0 | 4,745 | 2 | 0 | 4,865 |
| TOTAL SERVICE INCOME | 3,245 | 8,938 | 53,452 | 8,331 | 10,238 | 71,013 |
| Advertising Expense | 0 | 0 | 6,372 | 0 | 0 | 6,372 |
| Stagehand Wages | 2,388 | 2,668 | 23,324 | 7,167 | 3,929 | 33,512 |
| Security Wages | 0 | 1,700 | 0 | 0 | 1,700 | 0 |
| Contracted Security Expense | 0 | 0 | 2,469 | 0 | 0 | 3,312 |
| Ushers & T/T Wages | 181 | 525 | 2,487 | 240 | 525 | 3,886 |
| Ticket Sellers Wages | 0 | 350 | 437 | 0 | 350 | 835 |
| Ticket Service Charge Expense | 0 | 1,011 | 3,241 | 0 | 1,011 | 3,241 |
| City Police Fire Expense | 0 | 0 | 713 | 0 | 0 | 713 |
| Traffic Control Expense | 229 | 750 | 529 | 229 | 750 | 875 |
| EMT Medical Expense | 0 | 550 | 277 | 0 | 550 | 646 |
| Cleaning Wages | 1,068 | 1,850 | 5,288 | 2,246 | 2,850 | 13,549 |
| Insurance Expense | 0 | 0 | 505 | 0 | 0 | 505 |
| Production Expense | 0 | 0 | 4,800 | 187 | 0 | 4,837 |
| TOTAL SERVICE EXPENSE | 3,866 | 9,404 | 50,443 | 10,069 | 11,665 | 72,284 |
| NET SERVICE INCOME | <622> | <466> | 3,009 | <1,738> | <1,427> | <1,270> |

DE VOS PLACE
STATEMENT OF FINANCIAL POSITION
AUGUST 31, 2003

A S S E T S

CURRENT ASSETS:

| | | |
|----------------------|---------------|-----------|
| CASH | 1,506,380 | |
| ACCOUNTS RECEIVABLE | 292,017 | |
| PREPAID EXPENSES | <u>74,952</u> | |
| TOTAL CURRENT ASSETS | | 1,873,350 |

INTANGIBLE ASSETS

| | | |
|-------------------------|-----------------------------|---|
| CONTRACT RIGHTS | | |
| TOTAL INTANGIBLE ASSETS | <u> </u> | - |

| | | |
|--------------|--|-------------------------|
| TOTAL ASSETS | | <u><u>1,873,350</u></u> |
|--------------|--|-------------------------|

LIABILITY & EQUITY

CURRENT LIABILITIES:

| | | |
|-----------------------|---------------|---------|
| ACCOUNTS PAYABLE | 408,716 | |
| ACCRUED EXPENSES | 182,060 | |
| ADVANCED DEPOSITS | 161,605 | |
| REFUND LIABILITY | 7,162 | |
| ADVANCED TICKET SALES | <u>77,537</u> | |
| TOTAL CURRENT LIAB. | | 837,080 |

FUND EQUITY

| | | |
|------------------------------|------------------|------------------|
| FUNDING TO CITY - CASH | - | |
| FUNDING FROM CITY - NON CASH | - | |
| CURRENT YEAR EARNINGS | (317,090) | |
| AMOUNT DUE CAA | <u>1,353,360</u> | |
| TOTAL FUND EQUITY | | <u>1,036,270</u> |

| | | |
|---------------------|--|-------------------------|
| TOTAL LIAB & EQUITY | | <u><u>1,873,350</u></u> |
|---------------------|--|-------------------------|

DE VOS PLACE
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/03

| | -----CURRENT----- | | | -----YTD----- | | |
|------------------------------------|-------------------|----------------|----------------|----------------|----------------|----------------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| Salaries Administration | 51,923 | 81,937 | 45,363 | 103,310 | 163,874 | 88,667 |
| Part-Time | 2,693 | 11,295 | 6,429 | 5,876 | 22,590 | 11,160 |
| Wages-Trade | 19,377 | 94,699 | 44,721 | 37,956 | 189,398 | 78,316 |
| Auto Allowance | 1,971 | 0 | 0 | 3,942 | 0 | 0 |
| Auto Expense | 150 | 2,271 | 1,521 | 300 | 4,542 | 3,042 |
| Taxes & Benefits | 21,038 | 46,930 | 25,425 | 38,080 | 93,860 | 42,236 |
| Less: Allocation/Reimbursement | <19,574> | <115,718> | <47,223> | <37,606> | <231,436> | <78,421> |
| TOTAL LABOR COSTS | 77,579 | 121,414 | 76,235 | 151,858 | 242,828 | 145,000 |
| Contracted Security | 5,803 | 0 | 3,988 | 10,486 | 0 | 10,080 |
| Other Contracted Services | 0 | 183 | 186 | 0 | 366 | 372 |
| Travel & Entertainment | 2,254 | 1,209 | 1,353 | 2,753 | 2,418 | 1,353 |
| Corporate Travel | 0 | 833 | 0 | 221 | 1,666 | 0 |
| Meetings & Conventions | 2,565 | 2,000 | 3,030 | 4,060 | 4,000 | 3,030 |
| Dues & Subscriptions | 1,537 | 42 | 0 | 1,537 | 84 | 0 |
| Employee Training | 0 | 833 | 0 | 0 | 1,666 | 0 |
| Computer Expense | 2,365 | 5,417 | 3,666 | 4,875 | 10,834 | 6,095 |
| Professional Fees | 3,102 | 2,625 | 1,774 | 6,669 | 5,250 | 3,424 |
| Marketing & Advertising | 14,005 | 2,967 | 1,215 | 15,082 | 5,934 | 1,215 |
| Box Office Expenses | 0 | 0 | 17 | 0 | 0 | 71 |
| Small Equipment | 0 | 0 | 2,389 | 0 | 0 | 2,389 |
| Trash Removal | 327 | 0 | 1,117 | 327 | 1,000 | 1,233 |
| Equipment Rental | 333 | 500 | 36 | 376 | 1,000 | 189 |
| Landscaping | 0 | 0 | 0 | 0 | 0 | <69> |
| Exterminating | 375 | 0 | 375 | 375 | 0 | 750 |
| Construction Costs | 3,588 | 3,200 | 0 | 6,795 | 6,400 | 0 |
| Repairs & Maintenance | 7,088 | 12,084 | 4,679 | 8,198 | 24,168 | 11,081 |
| Supplies | 2,589 | 14,667 | 11,089 | 8,347 | 29,334 | 11,618 |
| Bank Service Charges | 537 | 750 | 643 | 1,179 | 1,500 | 1,233 |
| Insurance | 8,972 | 18,010 | 8,954 | 12,661 | 36,020 | 12,784 |
| Printing & Stationary | 1,332 | 625 | 0 | 1,332 | 1,250 | 0 |
| Office Supplies | 654 | 625 | 341 | 767 | 1,250 | 1,237 |
| Postage | 261 | 417 | 222 | 271 | 834 | 0 |
| Parking Expense | 1,719 | 2,000 | 1,489 | 3,335 | 4,000 | 2,809 |
| Telephone Long Distance | 2,249 | 4,375 | 5,618 | 4,346 | 8,750 | 5,879 |
| Utilities | 24,997 | 30,000 | 34,385 | 54,997 | 60,000 | 65,094 |
| Base Fee | 19,752 | 19,525 | 20,250 | 38,709 | 39,050 | 39,000 |
| TOTAL MATERIAL AND SERVICES | 106,402 | 122,887 | 106,815 | 187,696 | 246,774 | 180,868 |
| TOTAL INDIRECT EXPENSES | 183,980 | 244,301 | 183,050 | 339,554 | 489,602 | 325,868 |
| ===== | | | | | | |

SMG - Van Andel Arena & DeVos Place
Grand Rapids - Kent County Convention/Arena Authority
Capital Expenditures & Management Fee Summary
Fiscal Year Ending June 30, 2004

CAPITAL IMPROVEMENTS

| | Budget | Expended | Balance | Project Status |
|---|----------------|---------------|----------------|----------------|
| Arena | | | | |
| Security System Upgrades | 30,000 | | 30,000 | Open |
| Phone System Upgrades | 15,000 | | 15,000 | Open |
| Ice Deck Cover | 100,000 | 45,000 | 55,000 | 50% Complete |
| Speaker System - Main Entrance | 15,000 | | 15,000 | Open |
| Banquet Room - Interior | 25,000 | | 25,000 | Open |
| Total Arena | 185,000 | 45,000 | 140,000 | |
| DeVos Place | | | | |
| Total DeVos Place | - | - | - | |
| Grand Total Capital Improvements | 185,000 | 45,000 | 140,000 | |

MANAGEMENT FEE SUMMARY

| | Arena Estimate | DeVos Place Estimate | Total Estimate | FY 2003 Act/Est |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|
| Net Revenue above Expenses | 1,493,522 | (1,598,423) | (104,901) | 1,349,134 |
| Benchmark | 1,599,958 | (1,598,423) | 1,535 | 1,206,573 |
| Excess | (106,436) | - | (106,436) | 142,561 |

Incentive Fee Calculation (Only if above greater than zero)

| | Arena Estimate | DeVos Place Estimate | Total Estimate | FY 2003 Act/Est |
|---------------------------------|-------------------|-------------------------|-------------------|--------------------|
| Base Fee | 232,252 | 232,252 | 464,504 | 454,950 |
| Incentive Fee | | | | |
| Revenue | 4,741,584 | 2,378,432 | 7,120,016 | 7,118,841 |
| Benchmark Revenue | 4,335,280 | 2,378,432 | 6,713,712 | 6,237,971 |
| Revenue Excess | 406,304 | - | 406,304 | 880,870 |
| Incentive Fee ** | - | - | 81,261 | 176,173 |
| Total SMG Management Fee | 232,252 | 232,252 | 545,765 | 631,123 |

** Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.



VAN ANDEL ARENA

FINANCIAL STATEMENT
FOR THE PERIOD ENDED AUGUST 31, 2003

Distribution:

Grand Rapids – Kent County Convention / Arena Authority
Robert White
Glen Mon
Bob Johnson
Gary McAneney
John Szudzik
Richard MacKeigan
Chris Machuta




An SMG Managed Facility

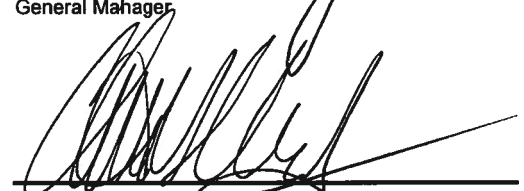
VAN ANDEL ARENA
ROLLING FORECAST
FISCAL YEAR ENDING JUNE 30, 2004

| | YTD | ROLL | TOTAL FYE | BUDGET FYE | VARIANCE |
|--|---------|-----------|--------------|---------------|----------|
| NO. EVENTS | 5 | 128 | 133 | 133 | - |
| ATTENDANCE | 37,708 | 714,532 | 752,240 | 752,240 | - |
| DIRECT EVENT INCOME | 154,172 | 1,081,350 | 1,235,522 | 1,235,522 | - |
| ANCILLARY INCOME | 147,595 | 1,443,467 | 1,591,062 | 1,591,062 | - |
| TOTAL EVENT INCOME | 301,767 | 2,524,817 | 2,826,584 | 2,826,584 | - |
| TOTAL OTHER INCOME | 328,826 | 1,586,174 | 1,915,000 | 1,915,000 | - |
| TOTAL INCOME | 630,593 | 4,110,991 | 4,741,584 | 4,741,584 | - |
| INDIRECT EXPENSES | | | | | |
| EXECUTIVE | 17,929 | 82,680 | 100,609 | 100,609 | - |
| FINANCE | 22,821 | 167,456 | 190,277 | 190,277 | - |
| MARKETING | 33,896 | 174,557 | 208,453 | 208,453 | - |
| OPERATIONS | 142,151 | 1,035,270 | 1,177,421 | 1,177,421 | - |
| BOX OFFICE | 13,868 | 100,495 | 114,363 | 114,363 | - |
| LUXURY SEATING | 16,098 | 101,894 | 117,992 | 117,992 | - |
| SKYWALK ADMIN | 6,281 | 29,865 | 36,146 | 36,146 | - |
| OVERHEAD | 175,168 | 1,157,633 | 1,332,801 | 1,332,801 | - |
| TOTAL INDIRECT EXP. | 428,212 | 2,849,850 | 3,278,062 | 3,278,062 | - |
| NET REVENUE ABOVE EXPENSES | 202,380 | 1,261,141 | 1,463,522 | 1,463,522 | - |
| LESS ALLOCATION FOR CAPITAL REPLACEMENT | 45,000 | | 45,000 | | (45,000) |
| NET REVENUE ABOVE EXPENSES AFTER CAPITAL | 157,380 | 1,261,141 | 1,418,522 | 1,463,522 | (45,000) |

Comments:

The Arena was busier in August with 3 concerts and a Wrestling event. Through the first two months of the fiscal year, Net Income above Expenses is consistent with the original budget, with no changes being made to the forecast.


General Manager


Director of Finance

**VAN ANDEL ARENA
FINANCIAL STATEMENT HIGHLIGHTS
FOR MONTH ENDED AUGUST 21, 2003**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2004, compared to budget and to the prior year:

| MONTH | August Actual | August Budget | August FY 2003 |
|---------------------|--------------------------|--------------------------|---------------------------|
| Number of Events | 4 | 4 | 6 |
| Attendance | 26,763 | 30,000 | 39,867 |
| Direct Event Income | \$89,504 | \$121,622 | \$125,832 |
| Ancillary Income | 115,843 | 110,262 | 134,036 |
| Other Income | 186,290 | 159,584 | 157,216 |
| Indirect Expenses | (220,354) | (273,005) | (227,551) |
| Net Income | \$171,283 | \$118,463 | \$189,533 |

| YTD | YTD 2004 Actual | YTD 2004 Budget | YTD 2003 Prior Year |
|--------------------------|----------------------------|----------------------------|--------------------------------|
| Number of Events | 5 | 7 | 12 |
| Attendance | 37,708 | 54,000 | 78,485 |
| Direct Event Income | \$154,172 | \$226,459 | \$253,231 |
| Ancillary Income | 147,595 | 201,612 | 230,312 |
| Other Income | 328,826 | 319,168 | 316,583 |
| Indirect Expenses | (428,213) | (544,760) | (440,546) |
| Net Income | \$202,380 | \$202,479 | \$359,579 |
| Less Capital | (\$45,000) | | (\$16,750) |
| Net Income after Capital | \$157,380 | \$202,479 | \$342,830 |

EVENT INCOME

Event income came in below expected levels as the ZZ Top and Ringo Starr concerts fell below the budgeted average, however, this was offset a little by the very successful John Mayer concert and the live WWE performance.

ANCILLARY INCOME

Ancillary income came in at expected levels for the month due to higher than anticipated per caps for the shows held during the month.

INDIRECT EXPENSES

Indirect expenses came in below expected levels for the month.

VAN ANDEL ARENA
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/03

| | -----CURRENT----- | | | -----YTD----- | | |
|---------------------------|-------------------|---------|-----------|---------------|---------|-----------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| EVENT INCOME | | | | | | |
| ----- | | | | | | |
| DIRECT EVENT INCOME | | | | | | |
| RENTAL INCOME | 79,840 | 123,000 | 120,824 | 138,027 | 216,000 | 246,123 |
| SERVICES INCOME | 9,664 | <1,378> | 5,009 | 16,144 | 10,459 | 7,108 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| TOTAL DIRECT EVENT INCOME | 89,504 | 121,622 | 125,832 | 154,172 | 226,459 | 253,231 |
| ANCILLARY INCOME | | | | | | |
| ----- | | | | | | |
| FOOD & BEVERAGE | 79,307 | 78,762 | 108,165 | 102,421 | 144,912 | 168,516 |
| NOVELTY | 36,536 | 31,500 | 25,870 | 45,174 | 56,700 | 60,256 |
| OTHER ANCILLARY | 0 | 0 | 0 | 0 | 0 | 1,540 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| TOTAL ANCILLARY INCOME | 115,843 | 110,262 | 134,036 | 147,595 | 201,612 | 230,312 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| TOTAL EVENT INCOME | 205,347 | 231,884 | 259,868 | 301,767 | 428,071 | 483,543 |
| OTHER OPERATING INCOME | 186,290 | 159,584 | 157,216 | 328,826 | 319,168 | 316,583 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| ADJUSTED GROSS INCOME | 391,637 | 391,468 | 417,084 | 630,593 | 747,239 | 800,126 |
| INDIRECT EXPENSES | | | | | | |
| EXECUTIVE | 9,226 | 8,258 | 8,656 | 17,929 | 16,516 | 14,048 |
| FINANCE | 10,953 | 15,732 | 7,981 | 22,821 | 31,464 | 19,940 |
| MARKETING | 15,967 | 17,456 | 13,635 | 33,896 | 34,912 | 25,497 |
| LUXURY SEATING | 6,136 | 9,832 | 6,779 | 16,098 | 19,664 | 13,591 |
| OPERATIONS | 78,221 | 98,117 | 94,387 | 142,151 | 196,234 | 169,113 |
| BOX OFFICE | 6,244 | 9,531 | 5,611 | 13,868 | 17,812 | 12,111 |
| SKYWALK ADMINISTRATION | 2,483 | 3,013 | 1,304 | 6,281 | 6,026 | 5,099 |
| OVERHEAD | 91,124 | 111,066 | 89,197 | 175,168 | 222,132 | 181,147 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| INDIRECT EXPENSES | 220,354 | 273,005 | 227,551 | 428,213 | 544,760 | 440,546 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| NET OPERATING INCOME | 171,283 | 118,463 | 189,533 | 202,380 | 202,479 | 359,580 |
| OTHER EXPENSES | | | | | | |
| OTHER EXPENSE (INCOME) | 45,000 | 0 | 16,750 | 45,000 | 0 | 16,750 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| OTHER EXPENSES | 45,000 | 0 | 16,750 | 45,000 | 0 | 16,750 |
| | ----- | ----- | ----- | ----- | ----- | ----- |
| NET INCOME (LOSS) | 126,283 | 118,463 | 172,783 | 157,380 | 202,479 | 342,830 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

VAN ANDEL ARENA
STATEMENT OF SERVICES INCOME
PERIOD ENDING 08/31/03

| | -----CURRENT----- | | | -----YEAR TO DATE----- | | |
|-------------------------------------|-------------------|----------------------|----------------|------------------------|----------------|----------------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| Advertising Billed | 37,039 | 0 | 17,074 | 56,835 | 0 | 57,860 |
| Labor Billed | 1,620 | 1,620 | 2,160 | 2,160 | 3,240 | 3,832 |
| Changeover Setup Billed | 8,515 | 9,900 | 11,899 | 11,796 | 19,800 | 25,437 |
| Stagehands Billed | 60,619 | 69,500 | 50,773 | 75,813 | 111,500 | 132,893 |
| Security Billed | 17,312 | 18,000 | 28,168 | 24,345 | 36,000 | 49,921 |
| Ushers & Tix Takers Billed | 9,079 | 10,500 | 19,962 | 13,001 | 21,000 | 29,347 |
| Box Office Billed | 1,161 | 1,200 | 1,290 | 1,548 | 2,400 | 2,580 |
| Ticketing Service Billed | 17,197 | 29,000 | 28,422 | 33,243 | 53,000 | 51,394 |
| City Police Fire Billed | 952 | 1,008 | 2,072 | 1,232 | 2,016 | 3,528 |
| EMT Medical Billed | 1,300 | 1,800 | 2,363 | 1,900 | 3,600 | 5,763 |
| Cleaning Billed | 8,809 | 10,800 | 16,654 | 12,071 | 21,600 | 26,600 |
| Insurance Billed | 0 | 0 | 455 | 0 | 0 | 455 |
| Telephone Billed | 4,300 | 4,400 | 3,675 | 5,600 | 6,800 | 8,420 |
| Other Production Billed | 13,987 | 23,000 | 69,956 | 24,444 | 35,000 | 118,044 |
| TOTAL SERVICE INCOME | 181,889 | 180,728 | 254,921 | 263,987 | 315,956 | 516,072 |
| Advertising Expense | 34,249 | 0 | 17,074 | 54,934 | 0 | 55,303 |
| Labor Wages | 1,377 | 1,836 | 1,836 | 1,836 | 3,213 | 3,257 |
| Contracted Changeover Setup Expense | 9,009 | 12,000 | 14,478 | 11,843 | 21,000 | 36,576 |
| Stagehand Wages | 58,367 | 67,896 | 47,411 | 72,935 | 108,927 | 127,940 |
| Contracted Security Expense | 18,006 | 19,200 | 37,742 | 23,999 | 33,600 | 51,557 |
| Contracted Ushers & T/T Expense | 7,004 | 11,200 | 20,934 | 10,559 | 19,600 | 36,022 |
| Ticket Sellers Wages | 658 | 0 | 1,097 | 987 | 0 | 2,193 |
| Ticket Sellers P/R Taxes Bene | 329 | 0 | 0 | 329 | 0 | 0 |
| Ticket Service Charge Expense | 14,311 | 29,000 | 23,361 | 27,071 | 53,000 | 42,119 |
| City Police Fire Expense | 952 | 1,344 | 2,072 | 1,232 | 2,352 | 3,528 |
| EMT Medical Expense | 1,368 | 2,087 | 1,785 | 1,759 | 3,652 | 4,335 |
| Contracted Cleaning Expense | 7,523 | 13,091 | 23,506 | 10,597 | 22,909 | 39,850 |
| Insurance Expense | 0 | 0 | 776 | 0 | 0 | 776 |
| Allocated Telephone Expense | 1,433 | 1,452 | 1,092 | 1,867 | 2,244 | 2,600 |
| Production Expense | 17,638 | 23,000 | 56,749 | 27,895 | 35,000 | 102,908 |
| TOTAL SERVICE EXPENSE | 172,225 | 182,106 | 249,912 | 247,842 | 305,497 | 508,964 |
| NET SERVICE INCOME | 9,664 | <1,378> | 5,009 | 16,144 | 10,459 | 7,108 |

**VAN ANDEL ARENA
STATEMENT OF FINANCIAL POSITION
FOR MONTH ENDED AUGUST 31, 2003**

ASSETS

CURRENT ASSETS:

| | | |
|----------------------|---------------|-----------|
| CASH | 4,933,462 | |
| ACCOUNTS RECEIVABLE | 1,219,979 | |
| PREPAID EXPENSES | <u>98,487</u> | |
| TOTAL CURRENT ASSETS | | 6,251,927 |

INTANGIBLE ASSETS

| | | |
|-------------------------|----------|---|
| CONTRACT RIGHTS | <u>-</u> | |
| TOTAL INTANGIBLE ASSETS | | - |

| | | |
|--------------|--|-------------------------|
| TOTAL ASSETS | | <u><u>6,251,928</u></u> |
|--------------|--|-------------------------|

LIABILITY & EQUITY

CURRENT LIABILITIES:

| | | |
|-----------------------|------------------|-----------|
| ACCOUNTS PAYABLE | 198,886 | |
| ACCRUED EXPENSES | 523,275 | |
| DEFERRED INCOME | 1,938,669 | |
| ADVANCED TICKET SALES | <u>1,325,098</u> | |
| TOTAL CURRENT LIAB. | | 3,985,928 |

FUND EQUITY

| | | |
|---------------------------|------------------|------------------|
| FUNDS REMITTED | - | |
| FUNDING RECEIVED FROM CAA | 107,073 | |
| CURRENT YEAR EARNINGS | 157,380 | |
| AMOUNT DUE CAA | <u>2,001,547</u> | |
| TOTAL FUND EQUITY | | <u>2,266,000</u> |

| | | |
|---------------------|--|-------------------------|
| TOTAL LIAB & EQUITY | | <u><u>6,251,928</u></u> |
|---------------------|--|-------------------------|

VAN ANDEL ARENA
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/03

| | CURRENT | | | YTD | | |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | ACTUAL | BUDGET | LAST YEAR | ACTUAL | BUDGET | LAST YEAR |
| Salaries Administration | 43,057 | 43,608 | 44,047 | 87,544 | 87,216 | 87,308 |
| Part-Time | 1,918 | 2,918 | 3,047 | 3,685 | 5,836 | 5,873 |
| Wages-Trade | 63,456 | 78,186 | 65,874 | 98,797 | 156,372 | 160,018 |
| Auto Allowance | 577 | 0 | 0 | 1,154 | 0 | 0 |
| Auto Expense | 300 | 835 | 777 | 600 | 1,670 | 1,554 |
| Taxes & Benefits | 28,081 | 33,656 | 28,745 | 50,481 | 67,312 | 58,854 |
| Less: Allocation/Reimbursement | <71,240> | <61,667> | <65,597> | <97,880> | <124,584> | <159,293> |
| TOTAL LABOR COSTS | 66,150 | 97,536 | 76,894 | 144,381 | 193,822 | 154,315 |
| Contracted Security | 19,103 | 19,583 | 18,802 | 39,235 | 39,166 | 37,097 |
| Contracted Cleaning | 8,615 | 2,167 | 0 | 10,917 | 4,334 | 4,196 |
| Other Contracted Services | 0 | 300 | 314 | 314 | 600 | 658 |
| Travel & Entertainment | 1,541 | 325 | 2,984 | 2,627 | 650 | 3,351 |
| Corporate Travel | 0 | 625 | 2,745 | 0 | 1,250 | 2,745 |
| Meetings & Conventions | 0 | 625 | 0 | 0 | 1,250 | 0 |
| Dues & Subscriptions | 1,107 | 208 | 0 | 2,155 | 416 | 0 |
| Employee Training | 0 | 1,000 | 0 | 39 | 2,000 | 0 |
| Computer Expense | 2,605 | 5,417 | 3,099 | 4,552 | 10,834 | 4,938 |
| Professional Fees | 2,057 | 2,167 | 494 | 4,057 | 4,334 | 1,994 |
| Marketing & Advertising | 6,196 | 8,250 | 2,601 | 17,361 | 16,500 | 6,044 |
| Box Office Expenses | <230> | 0 | 343 | <241> | 0 | 341 |
| Trash Removal | 740 | 1,250 | 1,513 | 1,738 | 2,500 | 3,115 |
| Equipment Rental | 48 | 1,300 | 1,789 | 2,246 | 2,600 | 2,975 |
| Landscaping | 0 | 292 | 0 | 0 | 584 | 0 |
| Exterminating | 248 | 333 | 0 | 248 | 666 | 248 |
| Cleaning | 0 | 450 | 8,739 | 0 | 900 | 8,739 |
| Repairs & Maintenance | 11,443 | 10,666 | 10,172 | 12,934 | 21,332 | 15,587 |
| Supplies | 6,760 | 15,091 | 11,932 | 9,737 | 30,182 | 20,549 |
| Bank Service Charges | 886 | 1,000 | 620 | 1,317 | 2,000 | 1,308 |
| Insurance | 13,480 | 13,699 | 7,881 | 17,628 | 27,398 | 17,243 |
| Printing & Stationary | 0 | 1,917 | 0 | 0 | 3,834 | 0 |
| Office Supplies | 574 | 1,000 | 785 | 735 | 2,000 | 785 |
| Postage | 162 | 1,000 | 1,419 | 363 | 2,000 | 1,587 |
| Parking Expense | 0 | 1,592 | 1,538 | 3,706 | 3,184 | 3,886 |
| Telephone Long Distance | 10,119 | 4,583 | 5,271 | 11,791 | 9,166 | 10,874 |
| Utilities | 52,633 | 64,150 | 49,364 | 107,205 | 128,300 | 106,092 |
| Base Fee | 19,752 | 19,525 | 20,500 | 38,709 | 39,050 | 39,000 |
| Common Area Expense | <2,202> | <2,671> | <1,157> | <3,673> | <5,342> | <4,522> |
| Less: Allocated/Reimbursement | <1,433> | <375> | <1,092> | <1,867> | <750> | <2,600> |
| TOTAL MATERIAL AND SERVICES | 154,205 | 175,469 | 150,656 | 283,833 | 350,938 | 286,231 |
| TOTAL INDIRECT EXPENSES | 220,354 | 273,005 | 227,551 | 428,213 | 544,760 | 440,546 |

SMG - Van Andel Arena & DeVos Place
Grand Rapids - Kent County Convention/Arena Authority
Capital Expenditures & Management Fee Summary
Fiscal Year Ending June 30, 2004

CAPITAL IMPROVEMENTS

| | Budget | Expended | Balance | Project Status |
|---|----------------|---------------|----------------|----------------|
| Arena | | | | |
| Security System Upgrades | 30,000 | | 30,000 | Open |
| Phone System Upgrades | 15,000 | | 15,000 | Open |
| Ice Deck Cover | 100,000 | 45,000 | 55,000 | 50% Complete |
| Speaker System - Main Entrance | 15,000 | | 15,000 | Open |
| Banquet Room - Interior | 25,000 | | 25,000 | Open |
| Total Arena | 185,000 | 45,000 | 140,000 | |
| DeVos Place | | | | |
| Total DeVos Place | - | - | - | |
| Grand Total Capital Improvements | 185,000 | 45,000 | 140,000 | |

MANAGEMENT FEE SUMMARY

| | Arena Estimate | DeVos Place Estimate | Total Estimate | FY 2003 Act/Est |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|
| Net Revenue above Expenses | 1,493,522 | (1,598,423) | (104,901) | 1,349,134 |
| Benchmark | 1,599,958 | (1,598,423) | 1,535 | 1,206,573 |
| Excess | (106,436) | - | (106,436) | 142,561 |

Incentive Fee Calculation (Only if above greater than zero)

| | Arena Estimate | DeVos Place Estimate | Total Estimate | FY 2003 Act/Est |
|---------------------------------|-------------------|-------------------------|-------------------|--------------------|
| Base Fee | 232,252 | 232,252 | 464,504 | 454,950 |
| Incentive Fee | | | | |
| Revenue | 4,741,584 | 2,378,432 | 7,120,016 | 7,118,841 |
| Benchmark Revenue | 4,335,280 | 2,378,432 | 6,713,712 | 6,237,971 |
| Revenue Excess | 406,304 | - | 406,304 | 880,870 |
| Incentive Fee ** | - | - | 81,261 | 176,173 |
| Total SMG Management Fee | 232,252 | 232,252 | 545,765 | 631,123 |

** Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.

**GRAND RAPIDS - KENT COUNTY
CONVENTION / ARENA AUTHORITY**

INTERIM FINANCIAL STATEMENTS

Two Months Ended August 31, 2003



ACCOUNTANTS' REPORT

To the Board of Directors
Grand Rapids - Kent County Convention / Arena Authority
Grand Rapids, Michigan

We have compiled the accompanying statements of net assets and cash receipts and disbursements - budget to actual for the operating account and construction accounts of the Grand Rapids - Kent County Convention / Arena Authority for the two months ended August 31, 2003, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. These statements do not include the cash receipts and disbursements of the Van Andel Arena and Grand Center which are operated by the Authority. The financial statements presented have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's cash receipts and disbursements. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Beene Garter LLP

September 12, 2003
Grand Rapids, Michigan

BEENE GARTER LLP
50 MONROE NW
SUITE 600
GRAND RAPIDS
MICHIGAN
49503-2679

BUSINESS ADVISORS ► CPAs ► FINANCIAL SERVICES
INTERNATIONALLY KNOWN AS MOORE STEPHENS BEENE GARTER PLC

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INTERIM FINANCIAL STATEMENTS

Statement A

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

Statement of Net Assets

August 31, 2003

| ASSETS | CONSTRUCTION | OPERATING | TOTAL |
|----------------------------------|----------------------|---------------------|----------------------|
| Current Assets: | | | |
| Cash and Equivalents - Authority | \$ 14,834,958 | \$ 1,612,427 | \$ 16,447,385 |
| Cash and Equivalents - Facility | - | 3,620,013 | 3,620,013 |
| Investments | 19,921,727 | - | 19,921,727 |
| Receivables, Net | - | 1,232,040 | 1,232,040 |
| Prepaid Expenses | - | 117,750 | 117,750 |
| Contract Rights | - | 5,737 | 5,737 |
| Total Current Assets | 34,756,685 | 6,587,967 | 41,344,652 |
| Noncurrent Assets: | | | |
| Capital Assets: | | | |
| Construction in Progress | 56,229,162 | 3,507 | 56,232,669 |
| Total Noncurrent Assets | 56,229,162 | 3,507 | 56,232,669 |
| TOTAL ASSETS | 90,985,847 | 6,591,474 | 97,577,321 |
| LIABILITIES | | | |
| Current Liabilities: | | | |
| Accounts Payable | - | 643,033 | 643,033 |
| Accrued Expenses | - | 418,296 | 418,296 |
| Advance Ticket Sales | - | 1,079,206 | 1,079,206 |
| Advance Deposits | - | 202,952 | 202,952 |
| Deferred Facility Income | - | 441,506 | 441,506 |
| TOTAL LIABILITIES | - | 2,784,993 | 2,784,993 |
| NET ASSETS | | | |
| Invested in Capital Assets | 56,229,162 | 3,507 | 56,232,669 |
| Fund Balance | 34,756,685 | 3,802,974 | 38,559,659 |
| TOTAL NET ASSETS | \$ 90,985,847 | \$ 3,806,481 | \$ 94,792,328 |

Statement B

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Operations) From July 1, 2003 to August 31, 2003

| | OPERATING ACCOUNT | | | |
|---|-------------------------|---------------------|-------------------------|---------------------|
| | Facilities Operations | | Capital Replacement | |
| | Budget | Actual | Budget | Actual |
| RECEIPTS | | | | |
| Facility Operations | \$ 1,827,565 | \$ - | \$ - | \$ - |
| Land Lease | 107,000 | 17,802 | - | - |
| Interest on Investments | 20,000 | 1,723 | 12,000 | 1,012 |
| Capital Replacement Reserve Transfer | 930,402 | - | (930,402) | - |
| Miscellaneous Revenue | 8,000 | - | - | - |
| TOTAL RECEIPTS | 2,892,967 | 19,525 | (918,402) | 1,012 |
| DISBURSEMENTS | | | | |
| Accounting / Auditing Services | 59,245 | 1,241 | - | - |
| Insurance - Property and Liability | 33,595 | - | - | - |
| Legal Services | 32,000 | 11,837 | - | - |
| Other Contractual Services | 42,000 | - | - | - |
| Pedestrian Safety | 95,000 | - | - | - |
| Facility Management Fees | - | - | - | - |
| Meeting Expense | 890 | 28 | - | - |
| Supplies | 1,000 | 48 | - | - |
| Transfer to Construction Account | 1,000,000 | - | - | - |
| Sub-total Service Disbursements | 1,263,730 | 13,154 | - | - |
| Electricity | 1,031,332 | 88,189 | - | - |
| Steam | 831,834 | 28,791 | - | - |
| Water and Sewer | 99,300 | 6,873 | - | - |
| Sub-total Utility Disbursements | 1,962,466 | 123,852 | - | - |
| Building Additions and Improvements | - | - | 45,000 | - |
| Facility Equipment Acquisition | - | - | 115,000 | - |
| Sub-total Capital Disbursements | - | - | 160,000 | - |
| Employee Wages | 53,300 | 8,200 | - | - |
| Employee Benefits | 17,366 | 2,343 | - | - |
| Sub-total Payroll Disbursements | 70,666 | 10,543 | - | - |
| TOTAL DISBURSEMENTS | 3,296,862 | 147,550 | 160,000 | - |
| Excess / (Deficit) of Funds | \$ (403,895) | \$ (128,025) | \$ (1,078,402) | \$ 1,012 |
| Total Net Assets - Beginning of Year | 3,403,895 | 2,104,933 | 1,596,704 | 1,828,561 |
| Total Net Assets - End of Period | \$ 3,000,000 | \$ 1,976,908 | \$ 518,302 | \$ 1,829,573 |
| | See Comments 1 and 2 | | See Comments 1 and 2 | |

Comment 1: Facilities Operations and Capital Replacement budgets were approved by the Convention / Arena Authority at its regularly scheduled meeting on May 28, 2003.

Comment 2: Facilities Operations columns include receipts and disbursements processed by the C/AA. SMG receipts and disbursements are reported separately in the Van Andel Arena and Grand Center financial statements prepared by SMG.

See accountants' report

Statement C

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY Statement of Cash Receipts and Disbursements - Budget to Actual (Construction) From July 1, 2003 to August 31, 2003

| | Convention Center Construction | |
|---|--------------------------------|-----------------------|
| | Budget | Actual |
| RECEIPTS | | |
| Grand Action | \$ 32,048,961 | \$ - |
| Downtown Development Authority | 10,000,000 | 5,000,000 |
| County of Kent | 5,000,000 | - |
| City of Grand Rapids - grant proceeds | 3,528,884 | - |
| Transfer from Operating Fund | 1,000,000 | - |
| Interest on Investments | 397,550 | 47,600 |
| TOTAL RECEIPTS | 51,975,395 | 5,047,600 |
| DISBURSEMENTS | | |
| Architectural and Engineering Services | 4,605,255 | 234,810 |
| Construction Material Testing | 583,610 | 35,510 |
| Construction - GMP Contractor | 56,390,602 | 7,742,653 |
| Sub-total Contractor Disbursements | 61,579,467 | 8,012,973 |
| Insurance - Property / Liability | 116,100 | 116,100 |
| Legal Services | 7,000 | 295 |
| Owner's Representatives | 245,000 | 48,710 |
| Other Contractual Services | 1,141,035 | 265,508 |
| Telephone | 2,000 | 293 |
| Sub-total Service Disbursements | 1,511,135 | 430,905 |
| TOTAL DISBURSEMENTS | 63,090,602 | 8,443,878 |
| Excess / (Deficit) of Funds | \$ (11,115,207) | \$ (3,396,278) |
| Total Net Assets - Beginning of Year | 33,271,289 | 94,382,125 |
| Total Net Assets - End of Period | \$ 22,156,082 | \$ 90,985,847 |
| | See Comment | |

Comment: Convention Center Construction budget was approved by the Grand Rapids - Kent County Convention / Arena Authority at its regularly scheduled meeting on March 26, 2003.

See accountants' report

| DATE | EVENT | EC | ROOM | TIME | FUNCTION |
|--------------|-----------------------|----|-------------|--|---|
| Wed, Sep 17 | Available | | | | |
| Thur, Sep 18 | DP Fox | MS | Arena | 5:00 PM 6:30 PM 7:30P-10:15 11:00 PM | Teams arrive Doors Red/White game Teams leave |
| | DP Fox | MW | Banquet All | 5:00 PM 6:15P-7:30P | Set-up VIP reception |
| Fri, Sep 19 | Team of Destiny | AH | Arena | 8:00 AM 10:00 AM 2:00 PM 4P-5:30P 7:00 PM 8P-12A | Load-in Merchandise load-in Chair set Meeting Doors General session |
| | | | Banquet A | | |
| Sat, Sep 20 | Team of Destiny | AH | Arena | 8:00 AM 9A-10:30A 10:30 AM 11A-4P 4P-5:30P 5:30P-11P 9:30P-10P 10P-11P | Doors Women's only session Men enter the building General session Break General session Break General session |
| | | | | | |
| Sun, Sep 21 | Team of Destiny | AH | Arena | 9:30 AM 10:30A-11:30A 11:30A-1P | Doors Worship service General session |
| Mon, Sep 22 | Ringling Bros. Circus | AH | Arena | 1:00 PM 7:00 PM 10:00 PM | Dumpster to Area #2 Power to trailers/Tents set-up Train arrives |
| Tue, Sep 23 | Ringling Bros. Circus | AH | Arena | 8:00 AM 8:30 AM 9:00 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 4:00 PM | Animals unload from train Animal walk begins Pre-rig Gray water tanks installed Spot light load-in Wagons unloaded Health Department walk-thru Sells Floto walk-thru |
| Wed, Sep 24 | Ringling Bros. Circus | AH | Arena | 10:00 AM 3:00 PM 6:30 PM 7:30P-9:35P | Sells Floto load-in Pyro test Doors Performance #1 |
| Thur, Sep 25 | Ringling Bros. Circus | MS | Arena | 6:30 PM 7:30P-9:35P | Doors Performance #2 |
| Fri, Sep 26 | Ringling Bros. Circus | AH | Arena | 6:30 PM 7:30P-9:35P | Doors Performance #3 |
| Sat, Sep 27 | Ringling Bros. Circus | MS | Arena | 10:30 AM 11:30A-1:35P 1:35P-2:30P 2:30 PM 3:30P-5:35P 5:35P-6:30P 6:30 PM 7:30P-9:35P | Doors Performance #4 Quick clean Doors Performance #5 Quick clean Doors Performance #6 |
| | | | | | |
| Sun, Sep 28 | Ringling Bros. Circus | AH | Arena | 1:00 PM 2P-4:05P 4:05 PM 4:30 PM | Doors Performance #7 Load-out Animal walk back |
| Mon, Sep 29 | Available | | | | |
| Tue, Sep 30 | Available | | | | |

| | | | | | |
|--------------|---------------------------|----|-------|---------|----------------------------|
| Wed, Oct 1 | Available | | | | |
| Thur, Oct 2 | Available | | | | |
| Fri, Oct 3 | Available | | | | |
| Sat, Oct 4 | Shania Twain | AH | Arena | 7:30 PM | Performance |
| Sun, Oct 5 | Available | | | | |
| Mon, Oct 6 | Available | | | | |
| Tue, Oct 7 | Available | | | | |
| Wed, Oct 8 | Available | | | | |
| Thur, Oct 9 | Available | | | | |
| Fri, Oct 10 | PBR | MS | Arena | 8:00 PM | Performance |
| Sat, Oct 11 | PBR | MS | Arena | 8:00 PM | Performance |
| Sun, Oct 12 | Detroit Pistons | MS | Arena | 6:00 PM | Exhibition basketball game |
| Mon, Oct 13 | Available | | | | |
| Tue, Oct 14 | Available | | | | |
| Wed, Oct 15 | Available | | | | |
| Thur, Oct 16 | Available | | | | |
| Fri, Oct 17 | Michael W. Smith | MS | Arena | 7:30 PM | Performance |
| Sat, Oct 18 | Griffins vs Houston Aeros | AH | Arena | 7:30 PM | Hockey season opener |
| Sun, Oct 19 | Available | | | | |

DE VOS PLACE WEEKLY – YEAR 2003

| DATE | EVENT | ROOM | TIME | FUNCTION | EC | OPERATIONS/CONSTRUCTION |
|----------------|---|---------|---|--|----|-------------------------|
| TUES. SEPT 16 | | | | | | |
| WED. SEPT 17 | | | | | | |
| THURS SEPT 18 | GRSO – POPS I THE KINGSTON TRIO | DV/ | 9A-1P 7P-10P | MOVE IN REHEARSAL | ST | |
| FRI. SEPT 19 | GRSO – POPS I THE KINGSTON TRIO GRSO | DV/ | 7P 7:30P 8P-10P | DOORS TO LOBBY DOORS TO SEATING PERFORMANCE | ST | |
| | S. ABRAHAM & SONS, INC. MINI TRADESHOW | 2/3 GH/ | 1P-5P 2P-5P | AV SET UP POSSIBLY AC SET UP | JE | |
| SAT. SEPT 20 | S. ABRAHAM & SONS, INC. MINI TRADESHOW | 2/3 GH/ | 6A-7:30A 7:30A-8:15A 9A-NOON 8:15A-NOON NOON-1P 1P-3P 3P-6P | MOVE IN BREAKFAST TRADESHOW PROGRAM LUNCH PROGRAM MOVE OUT | JE | |
| | GRSO – POPS I THE KINGSTON TRIO GRSO | DV/ | 7P 7:30P 8P-10P | DOORS TO LOBBY DOORS TO SEATING PERFORMANCE | ST | |
| SUN. SEPT 21 | GRSO – POPS I THE KINGSTON TRIO GRSO | DV/ | 2P 2:30P 3P-5P 5P-8P | DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT | ST | |
| | STARLIGHT EXPRESS | DV/ | 7:30P-11:30P | HOUSE STRIP/PRE-HANG | ST | |
| MON. SEPT 22 | STARLIGHT EXPRESS | DV/ | 8A-6P 7P-MID | MOVE IN WORK CALL | ST | |
| TUES. SEPT 23 | STARLIGHT EXPRESS | DV/ | 8A-5P 7:30P-10P | MOVE IN PERFORMANCE | ST | |
| WED. SEPT 24 | HDS SERVICE 2003 MANAGERS CONFERENCE | 2/3 GH/ | 8A-NOON NOON-5P 6P-8:30P 8:30P-10P | MOVE IN SET UP EXHIBITS MOVE OUT | MF | |
| | STARLIGHT EXPRESS | DV/ | 7:30P-10P | PERFORMANCE | ST | |
| THURS. SEPT 25 | STARLIGHT EXPRESS | DV/ | 3P-4:30P 7:30P-10P | PERFORMANCE PERFORMANCE | ST | |
| FRI. SEPT 26 | STARLIGHT EXPRESS | DV/ | 8P-10:30P | PERFORMANCE | ST | |
| SAT. SEPT 27 | STARLIGHT EXPRESS | DV/ | 2P-4:30P 8P-10:30P | PERFORMANCE PERFORMANCE | ST | |
| SUN. SEPT 28 | FOCUS ON LIFE DINNER | GH/ | 1P-6P | MOVE IN | MF | |
| | STARLIGHT EXPRESS | DV/ | 3P-5:30P 5:30P-10:30P | PERFORMANCE MOVE OUT | ST | |
| MON. SEPT 29 | FOCUS ON LIFE DINNER | GH/ | 4P 6P 6:50P-9:30P 7:10P 9:30P-MID. | REHEARSAL DOORS SHOW DINNER MOVE OUT | MF | |
| TUES. SEPT 30 | GRSO – CLASSICAL II | DV/ | 9A-1P 7:30P-10P | MOVE IN REHEARSAL | ST | |
| WED. OCT 1 | GRSO – CLASSICAL II | DV/ | 3:30P-6P 7:30P-10P | REHEARSAL REHEARSAL | AK | |
| THURS. OCT 2 | GRSO – CLASSICAL II | DV/ | 4P-7P 7:30P-10P | MIC HANG OPEN REHEARSAL | AK | |
| FRI. OCT 3 | GRSO – CLASSICAL II | DV/ | 7P | DOORS TO LOBBY | AK | |

DE VOS PLACE WEEKLY – YEAR 2003

| DATE | EVENT | ROOM | TIME | FUNCTION | EC | OPERATIONS/CONSTRUCTION |
|--------------|--|-----------|--|--|----|-------------------------|
| | | | 7P-7:30P 7:30P 8P-10:30P | UPBEAT DOORS TO SEATING PERFORMANCE | | |
| SAT. OCT 4 | GRSO – FAMILY I | DV/ | 10AM-NOON 1P-3:30P 3:30P-4:30P | IA CHANGEOVER REHEARSAL IA CHANGEOVER | AK | |
| | GRSO – CLASSICAL II | DV/ | 7P 7P-7:30P 7:30P 8P-10:30P | DOORS TO LOBBY UPBEAT DOORS TO SEATING PERFORMANCE | AK | |
| SUN. OCT 5 | GRSO – FAMILY I | DV/ | 2P 2:15P-2:45 2:30P 3P-4P 4P-5P | DOORS TO LOBBY PETTING ZOO DOORS TO SEATING PERFORMANCE MOVE OUT | AK | |
| MON. OCT 6 | GRSO – OPEN REHEARSAL? | | | | | |
| TUES OCT 7 | GRSO – AUDITIONS | DV/ | 9A-5P | HORN AUDITIONS | AK | |
| WED. OCT 8 | GRSO – AUDITIONS | DV/ | 9A-5P | HORN AUDITIONS | AK | |
| THURS OCT 9 | OPERA – REHEARSAL | DV/ | 6P-7P 7P-10P 10P-11P | CHANGEOVER REHEARSAL CHANGEOVER | AK | |
| | WEST MI WEDDING EXPO 2003 | GH/ | NOON-4P | CLIENT MOVE IN | JE | |
| | GRSO – AUDITIONS | DV/ | 9A-4:30P | HORN AUDITIONS | AK | |
| FRI. OCT 10 | GRSO – SPECIAL I | DV/ | NOON-2P 3P-6P 7P 7:30P 8P-10:30P 10:30P-1:30A | CHANGEOVER REHEARSAL DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT | AK | |
| | WEST MI WEDDING EXPO 2003 | GH/ | 10A-4P 5P-9P | VENDOR MOVE IN SHOW SKYWALK LOCKED | JE | |
| SAT. OCT 11 | OF MICE AND MEN – OPERA | DV/ | 8A-10P | MOVE IN | AK | |
| | WEST MI WEDDING EXPO 2003 | GH/ | 11A-5P 5P-9P | SHOW MOVE OUT SKYWALK LOCKED | JE | |
| SUN. OCT 12 | OF MICE AND MEN – OPERA | DV/ | 8A-6P 7P-11P | MOVE IN REHEARSAL | AK | |
| MON. OCT 13 | THE BUSINESS SHOW | GH,EH/ | 8A-5P | MOVE IN | MF | |
| | OF MICE AND MEN – OPERA | DV/ | 8A-6P 7P-11P | WORK CALL REHEARSAL | AK | |
| TUES. OCT 14 | THE BUSINESS SHOW | GH,EH/ | 8A-6P | MOVE IN | MF | |
| | OF MICE AND MEN – OPERA | DV/ | 8A-6P 7P-11P | WORK CALL REHEARSAL | AK | |
| WED. OCT 15 | THE BUSINESS SHOW | GH,EH/ | 7:30A-6P | SHOW | MF | |
| | OF MICE AND MEN – OPERA | DV/ | 7:30P-11P | OPEN REHEARSAL | AK | |
| THURS OCT 16 | THE BUSINESS SHOW | GH,EH/ | 8A-3P 3P-8P | SHOW MOVE OUT | MF | |
| | AMERICAN INSTITUTE OF ARCHITECTS – WESTERN MICHIGAN CHAPTER | DV LOBBY/ | 5P-6P 6P-7P 7P-8P | MOVE IN RECEPTION MOVE OUT SKYWALK LOCKED | JE | |

DE VOS PLACE WEEKLY – YEAR 2003

| DATE | EVENT | ROOM | TIME | FUNCTION | EC | OPERATIONS/CONSTRUCTION |
|---------------|---|--------|---|---|----|-------------------------|
| FRI. OCT 17 | OF MICE AND MEN – OPERA | DV/ | DARK | DARK | AK | |
| | OF MICE AND MEN – OPERA | DV/ | 6:15P 6:30P-7P 7P | DOORS TO LOBBY UPBEAT DOORS TO SEATING PERFORMANCE | AK | |
| | | | 7:30P-10:30P | | | |
| SAT. OCT 18 | AMERICAN SOCIETY FOR HEALTHCARE PROFESSIONAL | GH/ | ? | CLIENT MOVE IN SKYWALK LOCKED | JE | |
| | OF MICE AND MEN – OPERA | DV/ | 6:15P 6:30P-7P 7P 7:30P-10:30P 10:30P-2:30A | DOORS TO LOBBY UPBEAT DOORS TO SEATING PERFORMANCE MOVE OUT | AK | |
| SUN. OCT 19 | REP PROGRAM-BALLET | DV/ | 6P-11P | PRE-HANG | | |
| | AMERICAN SOCIETY FOR HEALTHCARE PROFESSIONAL | GH/ | 8A-3P 4:30P-6:30P 8A-6:30P | MOVE IN SHOW SKYWALK OPEN | JE | |
| MON. OCT 20 | AMERICAN SOCIETY FOR HEALTHCARE PROFESSIONAL | GH/ | 9:30A-NOON NOON-5P 8:30A-5P | SHOW MOVE OUT SKYWALK OPEN | JE | |
| | REP PROGRAM – BALLET | DV/ | 8A-6P 7P-11P | MOVE IN REHEARSAL | AK | |
| TUES. OCT 21 | REP PROGRAM – BALLET | DV/ | 8A-6P 7P-11P | MOVE IN REHEARSAL | AK | |
| WED. OCT 22 | REP PROGRAM – BALLET | DV/ | 8A-6P 7P-11P | MOVE IN REHEARSAL | AK | |
| THURS OCT 23 | REP PROGRAM – BALLET | DV/ | 8A-6P 7P-11P | MOVE IN REHEARSAL | AK | |
| | MALY'S FORUM | EH/ | 8A-5P | MOVE IN | MF | |
| FRI. OCT 24 | MALY'S FORUM | GH,EH/ | 7A-6P | MOVE IN | MF | |
| | REP PROGRAM – BALLET | DV/ | 6:30P 7P | DOORS TO LOBBY DOORS TO SEATING | AK | |
| SAT. OCT 25 | MALY'S FORUM | GH,EH/ | 7:30P-10P 8A-NOON 6P-10P | PERFORMANCE MOVE IN SHOW | MF | |
| | REP PROGRAM – BALLET | DV/ | 6:30P 7P | DOORS TO LOBBY DOORS TO SEATING | AK | |
| SUN. OCT 26 | MALY'S FORUM | GH,EH/ | 7:30P-10P 10A-6:30P 8P-12:30A | PERFORMANCE SHOW PARTY | MF | |
| | REP PROGRAM – BALLET | DV/ | 1P 1:30P 2P-4:30P 4:30P-8:30P | DOORS TO LOBBY DOORS TO SEATING PERFORMANCE MOVE OUT | AK | |
| MON. OCT 27 | MALY'S FORUM | GH,EH/ | 8A-3P 3P-10P | SHOW MOVE OUT | MF | |
| TUES. OCT 28 | GRSO – CLASSICAL III | DV/ | 8A-1P 3:30P-6P 7:30P-10P | MOVE IN REHEARSAL REHEARSAL | AK | |
| WED. OCT 29 | MI ASSOC FOR MEDIA IN EDUCATION CONFERENCE | GH/ | 8A-5P | MOVE IN | MF | |
| | GRSO – CLASSICAL III | DV/ | 3:30P-6P 7:30P-10P | REHEARSAL REHEARSAL | AK | |
| THURS. OCT 30 | MI ASSOC FOR MEDIA IN EDUCATION CONFERENCE | GH/ | 8A-6P | SHOW | MF | |

DE VOS PLACE WEEKLY – YEAR 2003

| DATE | EVENT | ROOM | TIME | FUNCTION | EC | OPERATIONS/CONSTRUCTION |
|-------------|---|------|--------------------------------------|---|----|-------------------------|
| | GRSO – CLASSICAL III | DV/ | 4P-7P 7P-10P | MIC HANG REHEARSAL | AK | |
| FRI. OCT 31 | MI ASSOC FOR MEDIA IN EDUCATION CONFERENCE | GH/ | 9A-2P 2P-6P | SHOW MOVE OUT | MF | |
| | GRSO – CLASSICAL III | DV/ | 7P 7P-7:30P 7:30P 8P-10:30P | DOORS TO LOBBY UPBEAT DOORS TO SEATING PERFORMANCE | AK | |
| | | | | | | |