



Meeting of Board of Directors

Wednesday, September 22, 2004
7:30 a.m. – 9:30 a.m.
Kent County Board Room, 3rd Floor
Grand Rapids, Michigan 49503

AGENDA

- | | | |
|--|---|---|
| <p>Convention
Arena
Authority</p> <p>John Logie,
Chairman</p> <p>Lew Chamberlin
Clif Charles
Gary McInerney
Steven Heacock
Birgit Klohs
Joseph Tomaselli</p> | <p>I. Call to Order</p> <p>II. Approval of August 25, 2004 Minutes</p> <p>III. DeVos Place Construction Update – Erhardt/Hunt</p> <p>IV. Committee Reports</p> <p> a. Building Committee</p> <p> b. Operations Committee</p> <p> i. CVB Update</p> <p> c. Finance Committee</p> <p> i. Approval of Disbursements</p> <p> ii. Approval of SMG Financial Statements</p> <p> iii. Approval of CAA Financial Statements</p> <p>V. SMG Report</p> <p> i. Facilities Calendars</p> <p>VI. Public Comment</p> <p>VII. Next Meeting Date: October 27, 2004</p> <p>VIII. Adjournment</p> | <p>Action</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Information</p> |
|--|---|---|



Van Andel Arena
130 Fulton West
Grand Rapids, MI 49503
616.742.6600
Fax 616.742.6197

DEVOS PLACESM
DeVos Place
303 Monroe Ave. NW
Grand Rapids, MI 49503
616.742.6500
Fax 616.742.6590



MINUTES OF THE GRAND RAPIDS-KENT COUNTY
CONVENTION/ARENA AUTHORITY
BOARD OF DIRECTORS MEETING
Wednesday, August 25, 2004

I. Call to Order

Chairman John Logie called the meeting to order at 7:35 a.m. Chairman Logie presided and Secretary Birgit Klohs recorded.

Attendance

Members Present: John Logie, Chairman
Lew Chamberlin
Clif Charles
Steve Heacock
Birgit Klohs
Gary McInerney
Joseph Tomaselli

Members Absent: None

Staff/Others:	Henri Boucher	ShowSpan
	David Czurak	<i>Grand Rapids Business Journal</i>
	Jim Day	Kent County
	Daryl Delabbio	Kent County
	Joe Erhardt	Erhardt/Hunt Joint Venture
	Jim Gray	CAA Owner Representative
	George Helmstead	CVB
	Kurt Kimball	City of Grand Rapids
	Chris Knape	<i>The Grand Rapids Press</i>
	Chris Machuta	SMG
	Rich MacKeigan	SMG
	Steve Miller	SMG
	Tim Nelson	CVB
	Bill Sewall	Erhardt/Hunt Joint Venture
	Dale Sommers	CAA Owner Representative
	Susan Waddell	CAA
	Jana Wallace	City of Grand Rapids
	Richard Wendt	Dickinson Wright
	Steve Wilson	CVB

II. Minutes of Prior Meeting

Motion: Mr. Tomaselli, supported by Ms. Klohs, moved to approve the Minutes of the June 23, 2004, meeting of the Authority. Motion carried unanimously.

III. DeVos Place® Construction Update

Mr. Erhardt reported that the refurbished seating has been restored in DeVos Performance Hall and new carpet is being installed in the Keeler Lobby. The kitchen equipment has arrived. Ballroom work is

focused on above ceiling piping and ductwork. The ceiling framing crews have installed the perimeter stud walls and bulkhead framing continues, along with drywall on the bulkheads and ceilings. Mr. Sewall reported that exterior activities include building the cofferdam for the river walk project, milling and paving Monroe Avenue from Michigan to Lyon Street, paving Lyon Street from Monroe Avenue to the river, and constructing the hotel dock entrance.

IV. Committee Reports

Building Committee

Mr. Sommers reported that Erhardt/Hunt will be able to accelerate certain portions of the project: (a) the skyway from the Amway Hotel to the Grand Gallery will become available to the public on October 4, 2004; (b) completion of the Grand Center and kitchen is scheduled for December 31, 2004; (c) the ballroom will be released for unlimited bookings on February 1, 2005; the parking plan will be modified to release most of the 195 spaces under the banquet hall on February 1, 2005. Snow guards will be installed on the exhibit hall roof to protect patrons from falling ice and snow. Leaks have been discovered in DeVos Performance Hall and a new roof is required. Work will start in mid-September and installation will not affect any performances.

Operations Committee

Mr. Chamberlin reported that SMG is putting together an easy reference guide for clients. The alphabetic dictionary will include information regarding any and every aspect related to an event. The Committee authorized Mr. MacKeigan to pursue discussions with the Salvation Army to place the Tree of Lights in front of the Van Andel Arena®.

The CAA approved rental rates for DeVos Place® through the year 2007. The Committee recommended approval of rental rates for years 2008 and 2009. Rates that were increased are in the 3%-3.5% range.

Motion: Mr. Chamberlin, supported by Mr. Heacock, moved to approve the DeVos Place rental rates as recommended.

Discussion followed. Mr. Tomaselli expressed concern at the timing of the rate increase. The lodging industry is still in recovery, and through June of this year the Amway Grand Hotel was running at 53% occupancy. Mr. Chamberlin responded that a good portion of the Committee's dialogue centered on the 20% latitude for SMG to make upward and downward adjustments. Mr. Wilson agreed that the market is price sensitive right now. Meeting planners are looking at lower attendance and hotel attrition clauses. The CVB, along with the Amway Grand Plaza Hotel and SMG, are taking a team approach to booking conventions and offering packages which may include free bus shuttle service, for example. Mr. Logie stated that City and County officials should engage in dialogue about how much into the red they are willing to accept to stay competitive. Mr. Logie wondered why the rate structure was not consistent with marketing reality. Mr. MacKeigan responded that the rate increases are well within industry norms and are reviewed annually. The rates can be adjusted as needed. Mr. MacKeigan explained that most convention centers do not have rate schedules five years out. They confirm the dates but not the rates, which is an advantage to us. Mr. MacKeigan added that he is not aware of any business lost due to facility rates. Mr. Tomaselli stated that it was important that the CAA looks at the rate schedule carefully, that SMG is given as much flexibility as possible, that SMG should monitor closely whether pricing is an issue and come back to the CAA so we don't lose any business. Mr. MacKeigan responded that SMG has the flexibility to provide incentives and has an aggressive sales team. Mr. White stated

that the right incentives are in place and Mr. MacKeigan looks at the balance continuously and evaluates it almost daily. Discussion concluded.

Motion approved unanimously.

Mr. Wilson presented the CVB marketing report. Ten years ago, summer was the slowest season at the convention center and space was sold at half price. This summer, the new convention center welcomed several groups including the Wesleyan Church World Headquarters, American Association of Meat Processors, the Michigan Society of Association Executives, the Great American Scrapbook Convention, the National Heritage Academies, and the International Quilt Show. The CVB will be hosting its "Catch the Wave" fall familiarization tour August 19-22 for a dozen meeting planners and their guests. To improve customer service, the CVB meets with every group once they leave town. The convention center get high marks as a destination and the service is exemplary. Downtown is fun, convenient, safe, and clean. Mayor Logie asked Mr. Wilson to share the positive feedback with the DDA, City Commission, and DID. The training module for the customer service task force is almost complete. Later this month, training the trainer sessions will be scheduled for six two-person teams. Beginning in September, the teams will provide customer service training to front-line service personnel, focusing first on businesses within walking distance of DeVos Place®.

George Helmstead reported that the CVB has booked 117 conventions through the year 2010. The Michigan Floral Association, which is scheduled to meet in March 2010, has signed a five-year agreement. Representatives from the Michigan Jail Association will be in town Sunday night for a site visit. The group is looking to hold its October 2010 convention at DeVos Place®.

Finance Committee

Mr. Charles presented the Finance Committee report.

- a. Approval of Disbursements and Payroll for the Period June 15 – August 13, 2004

Motion: Mr. Charles, supported by Mr. Tomaselli, moved to approve payment of disbursements and payroll totaling \$8,779,269.41. Motion carried unanimously.

- b. Approval of SMG Financial Statements for DeVos Place® and Van Andel Arena®

Motion: Mr. Charles, supported by Mr. McInerney, moved to approve the SMG Financial Statements for DeVos Place® and the Van Andel Arena® for the periods ended June 30 and July 31, 2004. Motion carried unanimously.

- c. Approval of CAA Preliminary Financial Statement Prepared by Beene Garter LLP

Motion: Mr. Charles, supported by Mr. Heacock, moved to approve the Grand Rapids – Kent County Convention/Arena Authority Preliminary Financial Statements for the periods ended June 30 and July 31, 2004. Motion carried unanimously.

- d. Changes in Bookkeeping, Accounting, and Financial Reporting

The Committee recommended approval of a proposal from Cheryl L. McConomy CPA to bring the CAA's bookkeeping and accounting services in-house. CAA staff will be given responsibility for processing of invoices, preparation of checks, and securing signatures as required. Cheryl McConomy

will prepare the monthly financial reports and reconcile the bank statements. Ms. McConomy will also provide year-end consolidation, work paper preparation, and assistance in audit readiness. In addition, Ms. McConomy will prepare quarterly consolidated financial statements that have been requested by the CAA. The CAA would continue to utilize the bookkeeping services provided by Beene Garter. Staff recommends that the CAA convert its bookkeeping and accounting practices effective October 1, 2004. The cost of the contract, including acquisition of a new computer, software, and conversion of the general ledger account structure could be provided within the current year \$42,000 budgetary allowance.

Motion: Mr. Charles, supported by Mr. Heacock moved to approve the professional services proposal from Cheryl L. McConomy, CPA. Motion carried unanimously.

V. SMG Report

Facilities Calendar

Mr. MacKeigan reported that upcoming events at the Van Andel Arena® include the Phil Collins, Tim McGraw, Ringling Brothers Circus, the Detroit Pistons, Trans-Siberian Orchestra, and the Scorpions. The American Hockey League has a collective bargaining agreement in place and the Griffins will play hockey. The DeVos Performance Hall renovation is striking and will be ready for the Symphony in a couple weeks.

VII. Public Comments

None.

VIII. Next Meeting Date

The next CAA Board meeting is Wednesday, September 22, 2004.

IX. Adjournment

There being no other business, the meeting adjourned at 8:50 a.m.

Birgit M. Klohs, Recording Secretary

Item IV.a.

Building Committee Report To Grand Rapids-Kent County Convention/Arena Authority

September 22, 2004

GRAND CENTER

Progress was made on the Grand Center Skyway connections linking the Amway Hotel to the DeVos Hall and the Grand Gallery. The concrete slab on deck work was completed and the glass installation on the East elevation is in process. Masonry walls at new stair S-22 (by the River City Building) are in place and the new structural steel enclosure members are complete. The stair pans and landings are in place and the roofing and exterior wall are to be installed in September.

The street level meeting room and rehearsal wall panels have been completed and the operable partitions have been installed and their acoustic panels are complete. Carpet and doors remain to complete in these rooms.

Mechanical systems are nearing substantial completion, and the electrical service remains on going. The emergency generator improvements have been completed and tested.

BALL ROOM

Slab on grade in the Parking Level is now complete, including the ramp.

The boardroom in the South West corner has been enclosed with roofing and aluminum curtainwall framing. The glass nearly complete, and detailing of the system is in process.

Above ceiling piping and ductwork remains a focal activity in the Ballroom and Prefunction spaces. The framing crews have installed the perimeter stud walls, and bulkhead framing, along with drywall on the bulkheads and ceilings. The finishing drywall operations continue as well and the painting of the upper elevation walls, bulkheads and ceilings are in process.

In the Prefunction areas, setting limestone accent walls is the focal activity. Drywall framing and hanging continues as well, and the operable partitions in the meeting rooms have been installed.

DEVOS HALL/KEELER LOBBY

DeVos Hall work progressed well in August. Structural and rough carpentry work was completed, along with finish trim. Glass, lighting and carpet are nearing completion. The areas remain on track for test and training and Grand Opening as scheduled.

RIVER WALK

Water retention walls have been installed and dewatering pumps set up to begin to create a dry work zone. Excavation and installation of foundations for the new walk way is set to begin next month.



Memorandum

To: Grand Rapids-Kent County Convention/Arena Authority

From: Susan Waddell 
Administrative Manager

Date: September 15, 2004

Subject: Monthly Disbursements Report

Convention
Arena
Authority

Attached for your review are the lists of invoices processed for payment during the most recent period. Expenditures for the period are summarized below.

Dates checks were issued	Operating Fund	Construction Fund
August 27, 2004	69,203.14	134,300.43
September 14, 2004	34,443.67	3,960,003.38
Payroll date - 08/20/04	2,138.23	00
Payroll date - 09/03/04	2,238.67	00
Disbursements from C/AA Funds	<u>\$ 108,023.71</u>	<u>\$4,094,303.81</u>

John Logie,
Chairman
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There were no disbursements from the C/AA's retainage account.

Total disbursements for the Grand Rapids-Kent County Convention/Arena Authority during the period August 27 through September 14, 2004, were \$4,202,327.52.

Please call me at 742-6194 if you need additional information.

Attachments



Van Andel Arena
130 Fulton West
Grand Rapids, MI 49503
616.742.6600
Fax 616.742.6197

DEVOS PLACE SM
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303 Monroe Ave. NW
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Fax 616.742.6590

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on September 14, 2004, as Authorized by the Current Bookkeeping Policy

	Payee	Amount	Invoice Date	Description of materials acquired / services received
Invoices Submitted by Project Manager				
C	Custer Office Environments	\$ 125.00	08/26/2004	Match stain to product
C	Custer Office Environments	11,619.16	08/30/2004	Stacking arm chairs, fabric, stain to match
C	Diamond Drilling & Supply Company	3,893.60	08/26/2004	Drilling related to hearing loops
C	Erhardt - Hunt: A Joint Venture	3,476,319.00	08/31/2004	Progress pmt # 45: Construction - general / masonry / electrical
C	GR-KC C/AA Retainage Account	256,126.00	08/31/2004	Retainage for progress payment # 45
C *	Jerry G Fellingner, Fire/Secur Sys	1,400.00	09/01/2004	Security system consulting / meetings - June-August 2004
C	Feyen-Zylstra Inc	56,831.62	09/01/2004	Infrastructure cabling project - copper / fiber cabling
C	J P Gray Consulting Inc	10,925.00	09/08/2004	Project management services - August 2004
C	Intaglio	117,344.00	08/30/2004	Video projection system for DeVos Performance Hall
C	LaClaire Studio	5,000.00	08/25/2004	Portrait of Mayor George Welsh
C	Midstate Security	8,100.00	08/25/2004	Multiple security systems for Convention Center - payment # 18
C	Sommers, Dale H	12,320.00	08/31/2004	Project management services - August 2004
		<u>\$3,960,003.38</u>		Sub-Total - Invoices Submitted by Project Manager
Invoices Submitted to CAA				
O	Beene Garter LLP	\$ 1,484.00	08/25/2004	Bookkeeping & FY05 budget questions through 7/31/04
O	Consumers Energy	1,638.21	08/24/2004	Electrical services for Skywalk - August 2004
O	Consumers Energy	25,932.11	08/25/2004	Electrical services for Arena - August 2004
O	Grand Rapids City Treasurer	1,671.69	08/26/2004	Water and sewer services for Arena - August 2004
O	Grand Rapids City Treasurer	34.43	08/26/2004	Irrigation meter water/sewer charges - August 2004
O	Grand Rapids City Treasurer	47.87	08/26/2004	Fire protection water line for Grand Center - Sept - Dec 2004
O	Grand Rapids City Treasurer	29.92	08/26/2004	Fire protection water line for Grand Center - Sept - Dec 2004
O	Grand Rapids City Treasurer	29.92	08/28/2004	Fire protection water line for Grand Center - Sept - Dec 2004
O	Grand Rapids City Treasurer	71.80	08/26/2004	Fire protection water line for DeVos Place - Sept - Dec 2004
O	ICMA Retirement Corporation - 401	250.92	09/03/2004	Admin manager's 401 - er/ee contrib for 09/03/04 payroll
O	ICMA Retirement Corporation - 457	50.00	09/03/2004	Admin manager's 457 - employee contrib for 09/03/04 payroll
O	Jackson National Life	287.00	08/30/2004	Annual life insurance premium for Administrative Manager
O	Kent County Dept of Public Works	10.00	08/31/2004	Skywalk steam services - August 2004
O	Kent County Dept of Public Works	10.00	08/31/2004	Grand Center steam services - August 2004
O	Kent County Dept of Public Works	686.52	08/31/2004	Arena steam services - August 2004
O	Kent County Dept of Public Works	2,181.60	08/31/2004	DeVos Place steam services - August 2004
O	Rapid Hot Coffee Service	27.68	08/25/2004	Beverages / snacks for Aug 2004 meeting
		<u>\$ 34,443.67</u>		Sub-Total - Invoices Submitted to CAA
		<u>\$3,960,003.38</u>		Total Invoices Submitted for Payment from Construction Account
		<u>\$ 34,443.67</u>		Total Invoices Submitted for Payment from Operating Account
		<u>\$3,994,447.05</u>		Total Invoices Processed for Payment from Authority Funds

*= Partial FY 04 Accrual

C = Convention Center construction related expenses

O = Non-construction / operating expenses

R = Retainage funds for which the Authority serves as fiduciary

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY

List of Invoices Processed for Payment on August 27, 2004, as Authorized by the Current Bookkeeping Policy

Payee	Amount	Invoice Date	Description of materials acquired / services received
Invoices Submitted by Project Manager			
C AAA Fence Company	\$ 2,592.00	07/23/2004	Rental of temporary panels
C Global Computer Supplies	6,863.85	08/11/2004	Computer supplies and equipment
C Global Computer Supplies	16,093.59	08/12/2004	Computer supplies and equipment
C * Graybar	405.35	05/20/2004	Electronic Equipment
C * Graybar	2,674.45	05/20/2004	Electronic Equipment
C * Graybar	537.20	05/24/2004	Electronic Equipment
C * Graybar	486.47	05/24/2004	Electronic Equipment
C Graybar	889.00	07/20/2004	Electronic Equipment
C Graybar	539.00	07/27/2004	Electronic Equipment
C King & MacGregor Environmental, Inc.	326.25	08/16/2004	Professional Services - July 2004
C Materials Testing Consultants, Inc.	7,671.10	08/12/2004	Construction phase services - July 2004
C Nextel Communications	124.96	08/11/2004	Owner's representatives cellular phone charges as of 08/07/2004
C Progressive AE	28,668.73	08/18/2004	Grand Center expansion - July 2004
C Progressive AE	11,004.46	08/18/2004	DeVos Hall interiors - July 2004
C Progressive AE	10,000.00	08/13/2004	On-site architect's representative - July 2004 (addl field time)
C Progressive AE	14,000.00	08/13/2004	On-site architect's representative - July 2004 (const observ)
C Progressive AE	6,105.00	08/16/2004	Owner requested changes - July 2004
C SMG - Philadelphia	8,479.68	08/12/2004	Reimbursement for computers and Fed Ex for FFE
C * Stageright Corp.	16,828.00	06/16/2004	Stage equipment
C Stageright Corp.	11.34	07/22/2004	Stage equipment
	\$ 134,300.43		Sub-Total - Invoices Submitted by Project Manager
Invoices Submitted to CAA			
O Consumers Energy	24,763.06	08/05/2004	Electrical services for Grand Center - July 2004
O Consumers Energy	34,820.79	08/05/2004	Electrical services for DeVos Place - July 2004
O * Dickinson Wright PLLC	372.00	07/29/2004	Legal services re SMG management agreement - June 2004
O * Dickinson Wright PLLC	557.00	07/29/2004	Legal services re general matters - June 2004
O Grand Rapids City Treasurer	1,277.78	08/19/2004	Water and sewer services for Grand Center - Aug 2004
O Grand Rapids City Treasurer	5,023.86	08/19/2004	Water and sewer services for DeVos Place - Aug 2004
O ICMA Retirement Corporation - 401	250.92	08/24/2004	Admin manager's 401 - er/ee contrib for 08/20/04 payroll
O ICMA Retirement Corporation - 457	50.00	08/24/2004	Admin manager's 457 - employee contrib for 08/20/04 payroll
O Illinois Mutual Life Insurance Company	1,689.00	08/24/2004	Disability premium for administrative manager - 9/2004-9/2005
O Priority Health	398.73	08/14/2004	Insurance benefits for administrative manager - September 2004
	\$ 69,203.14		Sub-Total - Invoices Submitted to CAA
	\$ 134,300.43		Total Invoices Submitted for Payment from Construction Account
	\$ 69,203.14		Total Invoices Submitted for Payment from Operating Account
	\$ 203,503.57		Total Invoices Processed for Payment from Authority Funds

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* = FY04 Accrual

C = Construction related expenses

O = Operating / non-construction expenses

R = Retainage funds for which the Authority serves as fiduciary

~~DEVOS PLACE~~

DE VOS PLACE

**FINANCIAL STATEMENT
FOR THE PERIOD ENDED AUGUST 31, 2004**

Distribution:

Grand Rapids – Kent County Convention / Arena Authority

Robert White

Glen Mon

Bob Johnson

Gary McAneney

John Szudzik

Richard MacKeigan

Chris Machuta



An SMG Managed Facility

DE VOS PLACE
 ROLLING FORECAST
 FISCAL YEAR ENDING JUNE 30, 2005

	YTD Actual	Roll	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	33	343	376	376	-
ATTENDANCE	10,475	659,950	670,425	670,425	-
DIRECT EVENT REVENUE	104,498	1,883,346	1,987,844	1,987,844	-
ANCILLARY REVENUE	77,006	1,015,062	1,092,068	1,092,068	-
TOTAL EVENT REVENUE	181,504	2,898,408	3,079,912	3,079,912	-
TOTAL OTHER REVENUE	3,604	163,396	167,000	167,000	-
TOTAL OPERATING REVENUE	185,108	3,061,804	3,246,912	3,246,912	-
INDIRECT EXPENSES					
EXECUTIVE	15,232	111,900	127,132	127,132	-
FINANCE	28,702	172,320	201,022	201,022	-
MARKETING	11,311	49,949	61,260	61,260	-
OPERATIONS	84,756	915,639	1,000,395	1,000,395	-
EVENT SERVICES	109,855	774,783	884,638	884,638	-
BOX OFFICE	11,448	73,659	85,107	85,107	-
SALES	26,873	108,965	135,838	135,838	-
OVERHEAD	224,848	1,915,614	2,140,462	2,140,462	-
TOTAL OPERATING EXP.	513,025	4,122,829	4,635,854	4,635,854	-
NET REVENUE ABOVE EXPENSES	(327,918)	(1,061,025)	(1,388,942)	(1,388,942)	-
CAPITAL					-
NET OPERATING REVENUE OVER OPERATING EXPENSES	(327,918)	(1,061,025)	(1,388,942)	(1,388,942)	-

Comments:

DeVos Place finished ahead of budget for August. Short term meetings helped push the overall event total above expectations, and expenses came in under budget.



 General Manager



 Finance Director

**DE VOS PLACE
FINANCIAL STATEMENT HIGHLIGHTS
FOR MONTH ENDED AUGUST 31, 2004**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2005, compared to budget and to the prior year:

MONTH	August Actual	August Budget	August FY 2004
Number of Events	17	12	7
Attendance	5,565	13,400	2,370
Direct Event Income	\$54,691	\$45,500	\$7,241
Ancillary Income	52,792	42,555	4,601
Other Income	1,673	13,917	1,552
Indirect Expenses	(270,676)	(322,862)	(183,980)
Net Income	(\$161,520)	(\$220,890)	(\$170,586)

YTD	YTD 2005 Actual	YTD 2005 Budget	YTD 2004 Prior Year
Number of Events	33	27	10
Attendance	10,475	21,650	3,310
Direct Event Income	\$104,498	\$94,080	\$11,349
Ancillary Income	77,006	85,181	8,000
Other Income	3,604	27,834	3,115
Indirect Expenses	(513,026)	(644,224)	(339,554)
Net Income	(\$327,918)	(\$437,129)	(\$317,090)

EVENT INCOME

Event income came in higher than budget due to additional meeting events hosted during the month.

ANCILLARY INCOME

Ancillary income exceeded budgeted expectations as catering revenue associated with the meetings was unbudgeted. Budgeted events performed at expected levels during the month.

INDIRECT EXPENSES

Indirect expenses came in lower than budget for the month due to lower than budgeted spending on repairs & supplies.

DE VOS PLACE
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/04

	CURRENT			YTD		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						

DIRECT EVENT INCOME						
RENTAL INCOME	57,338	48,500	7,863	111,565	100,780	13,088
SERVICES INCOME	<2,646>	<3,000>	<622>	<7,067>	<6,700>	<1,738>

TOTAL DIRECT EVENT INCOME	54,691	45,500	7,241	104,498	94,080	11,349
ANCILLARY INCOME						

FOOD & BEVERAGE	27,398	19,560	622	36,236	25,446	2,490
ELECTRICAL	9,775	3,915	72	15,069	36,105	72
OTHER ANCILLARY	15,620	19,080	3,907	25,701	23,630	5,438

TOTAL ANCILLARY INCOME	52,792	42,555	4,601	77,006	85,181	8,000

TOTAL EVENT INCOME	107,483	88,055	11,842	181,504	179,261	19,349

OTHER OPERATING INCOME	1,673	13,917	1,552	3,604	27,834	3,115

ADJUSTED GROSS INCOME	109,156	101,972	13,394	185,108	207,095	22,464
INDIRECT EXPENSES						
EXECUTIVE	9,370	10,596	9,326	15,232	21,192	18,868
FINANCE	16,215	16,752	13,548	28,702	33,504	28,048
MARKETING	4,478	5,104	9,117	11,311	10,208	11,442
LUXURY SEATING	491	0	0	491	0	0
OPERATIONS	40,416	85,074	33,206	84,756	168,648	56,410
EVENT MANAGEMENT	56,963	73,470	28,538	109,855	146,940	57,066
BOX OFFICE	6,760	7,093	5,140	10,957	14,186	9,015
SALES	14,942	11,321	17,525	26,873	22,642	26,879
OVERHEAD	121,042	113,452	67,580	224,848	226,904	131,825

INDIRECT EXPENSES	270,676	322,862	183,980	513,026	644,224	339,554

NET OPERATING INCOME	<161,520>	<220,890>	<170,586>	<327,918>	<437,129>	<317,090>

OTHER EXPENSES						

NET INCOME (LOSS)	<161,520>	<220,890>	<170,586>	<327,918>	<437,129>	<317,090>
=====						

DE VOS PLACE
STATEMENT OF SERVICES INCOME
PERIOD ENDING 08/31/04

	-----CURRENT-----			-----YEAR TO DATE-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Advertising Billed	1,168	0	0	1,168	0	0
Changeover Setup Billed	1,312	0	0	1,676	0	0
Stagehands Billed	15,552	0	2,633	21,344	665	7,634
Security Billed	4,166	0	0	6,945	0	0
Ushers & Tix Takers Billed	0	0	259	200	100	342
Ticketing Service Billed	1,001	0	0	1,001	0	0
Utilities Billed	0	0	300	0	0	300
Traffic Control Billed	656	0	53	2,455	0	53
EMT Medical Billed	888	0	0	1,363	0	0
Insurance Billed	75	0	0	75	0	0
Telephone Billed	1,650	0	0	2,910	0	0
Other Production Billed	0	0	0	286	0	2
TOTAL SERVICE INCOME	26,467	0	3,245	39,423	765	8,331
Advertising Expense	1,168	0	0	1,168	0	0
Stagehand Wages	15,248	0	2,388	20,785	645	7,167
Contracted Security Expense	3,775	0	0	6,254	0	0
Ushers & T/T Wages	0	0	181	140	70	240
Ticket Sellers Wages	394	0	0	394	0	0
Ticket Service Charge Expense	23	0	0	23	0	0
City Police Fire Expense	<62>	0	0	<62>	0	0
Traffic Control Expense	931	0	229	2,704	0	229
EMT Medical Expense	614	0	0	1,024	0	0
Cleaning Wages	0	3,000	1,068	0	6,750	2,246
Contracted Cleaning Expense	5,185	0	0	11,602	0	0
Insurance Expense	75	0	0	96	0	0
Allocated Telephone Expense	413	0	0	728	0	0
Production Expense	1,350	0	0	1,636	0	187
TOTAL SERVICE EXPENSE	29,113	3,000	3,866	46,490	7,465	10,069
NET SERVICE INCOME	<2,646>	<3,000>	<622>	<7,067>	<6,700>	<1,738>

DE VOS PLACE
STATEMENT OF FINANCIAL POSITION
AUGUST 31, 2004

A S S E T S

CURRENT ASSETS:

CASH	1,392,544	
ACCOUNTS RECEIVABLE	728,273	
PREPAID EXPENSES	64,409	
TOTAL CURRENT ASSETS	<u>2,185,227</u>	2,185,227

INTANGIBLE ASSETS

CONTRACT RIGHTS		
TOTAL INTANGIBLE ASSETS	<u> </u>	

TOTAL ASSETS		<u><u>2,185,227</u></u>
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LIABILITY & EQUITY

CURRENT LIABILITIES:

ACCOUNTS PAYABLE	562,718	
ACCRUED EXPENSES	170,715	
ADVANCED DEPOSITS	247,365	
REFUND LIABILITY	29,655	
ADVANCED TICKET SALES	85,587	
TOTAL CURRENT LIAB.	<u>1,096,040</u>	1,096,040

FUND EQUITY

FUNDING TO CITY - CASH		
FUNDING FROM CITY - NON CASH	193,211	
CURRENT YEAR EARNINGS	(327,918)	
AMOUNT DUE CAA	1,223,894	
TOTAL FUND EQUITY	<u>1,089,187</u>	1,089,187

TOTAL LIAB & EQUITY		<u><u>2,185,227</u></u>
---------------------	--	-------------------------

5

DE VOS PLACE
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/04

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	53,068	80,317	51,923	103,795	160,634	103,310
Part-Time	3,000	62,251	2,693	5,692	124,502	5,876
Wages-Trade	45,202	23,426	19,377	80,844	46,852	37,956
Auto Allowance	1,971	0	1,971	3,942	0	3,942
Auto Expense	150	2,121	150	300	4,242	300
Taxes & Benefits	31,465	43,818	21,038	57,391	87,636	38,080
Less: Allocation/Reimbursement	<31,077>	<79,161>	<19,574>	<52,309>	<158,322>	<37,606>
TOTAL LABOR COSTS	103,779	132,772	77,579	199,655	265,544	151,858
Contracted Security	17,849	19,000	5,803	37,921	38,000	10,486
Other Contracted Services	17	200	0	17	400	0
Travel & Entertainment	1,183	1,626	2,254	1,735	3,252	2,753
Corporate Travel	0	0	0	<221>	0	221
Meetings & Conventions	7,747	1,958	2,565	9,183	5,416	4,060
Dues & Subscriptions	125	417	1,537	550	834	1,537
Employee Training	0	833	0	0	1,666	0
Computer Expense	5,965	5,417	2,365	8,965	10,834	4,875
Professional Fees	1,920	2,625	3,102	1,923	5,250	6,669
Marketing & Advertising	4,122	2,467	14,005	9,363	4,934	15,082
Box Office Expenses	149	0	0	149	0	0
Small Equipment	0	0	0	75	0	0
Trash Removal	1,239	3,000	327	1,256	6,000	327
Equipment Rental	1,245	500	333	1,556	1,000	376
Exterminating	700	500	375	700	1,000	375
Cleaning	0	3,000	0	0	3,000	0
Construction Costs	0	0	3,588	<465>	0	6,795
Repairs & Maintenance	9,933	21,721	7,088	20,404	43,442	8,198
Supplies	1,216	19,208	2,589	4,721	38,416	8,347
Bank Service Charges	762	750	537	1,584	1,500	1,179
Insurance	21,744	16,454	8,972	25,225	32,908	12,661
Licenses & Fees	25	0	0	25	0	0
Printing & Stationary	177	1,125	1,332	177	2,250	1,332
Office Supplies	<1,298>	625	654	<1,802>	1,250	767
Postage	105	417	261	105	834	271
Parking Expense	1,136	1,000	1,719	3,742	2,000	3,335
Telephone Long Distance	1,659	6,000	2,249	8,732	12,000	4,346
Utilities	68,493	62,300	24,997	138,027	124,600	54,997
Base Fee	21,096	19,780	19,752	40,451	39,560	38,709
Less: Allocated/Reimbursement	<413>	<833>	0	<728>	<1,666>	0
TOTAL MATERIAL AND SERVICES	166,898	190,090	106,402	313,371	378,680	187,696
TOTAL INDIRECT EXPENSES	270,676	322,862	183,980	513,026	644,224	339,554

SMG - Van Andel Arena & DeVos Place
Grand Rapids - Kent County Convention/Arena Authority
Capital Expenditures & Management Fee Summary
Fiscal Year Ending June 30, 2005

CAPITAL IMPROVEMENTS

	Budget	Expended	Balance	Project Status
Arena				
Box Office - Electronic Signage	14,000		14,000	Open
Spotlights	125,000		125,000	Open
Security System Upgrades	39,489		39,489	Open
Speaker System - Main Entrance	15,000		15,000	Open
Total Arena	193,489	-	193,489	
DeVos Place				
Total DeVos Place	-	-	-	
Grand Total Capital Improvements	193,489	-	193,489	

MANAGEMENT FEE SUMMARY

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2004 Act/Est
Net Revenue above Expenses	1,515,174	(1,388,942)	126,232	262,619
Benchmark	1,647,957	(1,388,942)	259,015	1,531
Excess	(132,783)	-	(132,783)	261,088

Incentive Fee Calculation (Only if above greater than zero)

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2004 Act/Est
Base Fee	239,220	239,219	478,439	464,504
Incentive Fee				
Revenue	4,647,173	3,246,912	7,894,085	7,298,627
Benchmark Revenue	4,465,338	3,246,912	7,712,250	6,716,238
Revenue Excess	181,835	-	181,835	582,389
Incentive Fee **	-	-	-	116,478
Total SMG Management Fee	239,220	239,219	478,439	580,982

** Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.



VAN ANDEL ARENA

**FINANCIAL STATEMENT
FOR THE PERIOD ENDED AUGUST 31, 2004**

Distribution:

Grand Rapids – Kent County Convention / Arena Authority
Robert White
Glen Mon
Bob Johnson
Gary McAneney
John Szudzik
Richard MacKeigan
Chris Machuta



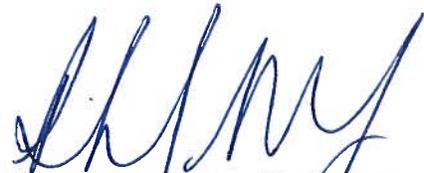
An SMG Managed Facility

VAN ANDEL ARENA
ROLLING FORECAST
FISCAL YEAR ENDING JUNE 30, 2005

	YTD	ROLL	TOTAL FYE	BUDGET FYE	VARIANCE
NO. EVENTS	7	110	117	117	-
ATTENDANCE	35,395	673,805	709,200	709,200	-
DIRECT EVENT INCOME	82,500	1,195,671	1,278,171	1,278,171	-
ANCILLARY INCOME	116,811	1,418,713	1,535,524	1,535,524	-
TOTAL EVENT INCOME	199,311	2,614,384	2,813,695	2,813,695	-
TOTAL OTHER INCOME	344,210	1,640,790	1,985,000	1,985,000	-
TOTAL INCOME	543,521	4,255,174	4,798,695	4,798,695	-
INDIRECT EXPENSES					
EXECUTIVE	17,570	89,940	107,510	107,510	-
FINANCE	28,726	164,885	193,611	193,611	-
MARKETING	36,522	192,542	229,064	229,064	-
OPERATIONS	171,586	1,020,495	1,192,081	1,192,081	-
BOX OFFICE	14,935	92,185	107,120	107,120	-
LUXURY SEATING	13,946	99,651	113,597	113,597	-
SKYWALK ADMIN	4,401	32,540	36,941	36,941	-
OVERHEAD	151,152	1,152,445	1,303,597	1,303,597	-
TOTAL INDIRECT EXP.	438,837	2,844,683	3,283,521	3,283,521	-
NET REVENUE ABOVE EXPENSES	104,684	1,410,491	1,515,174	1,515,174	-
LESS ALLOCATION FOR CAPITAL REPLACEMENT					
NET REVENUE ABOVE EXPENSES AFTER CAPITAL	104,684	1,410,491	1,515,174	1,515,174	-

Comments:

The Arena performed below budgeted expectations for the month due to hosting one less concert than originally planned. Events hosted during the month performed consistent with budgeted expectations.



General Manager



Director of Finance

**VAN ANDEL ARENA
FINANCIAL STATEMENT HIGHLIGHTS
FOR MONTH ENDED AUGUST 31, 2004**

The following schedule summarizes operating results for the current month ending and the YTD ending June 30, 2005, compared to budget and to the prior year:

MONTH	August Actual	August Budget	August FY 2004
Number of Events	3	4	4
Attendance	15,375	30,000	26,763
Direct Event Income	\$41,516	\$124,886	\$89,504
Ancillary Income	49,824	99,852	115,843
Other Income	186,176	65,416	186,290
Indirect Expenses	(224,115)	(273,002)	(220,354)
Net Income	\$53,401	\$17,152	\$171,283

YTD	YTD 2005 Actual	YTD 2005 Budget	YTD 2004 Prior Year
Number of Events	7	7	5
Attendance	35,395	50,000	37,708
Direct Event Income	\$82,500	\$203,323	\$154,172
Ancillary Income	116,811	168,462	147,595
Other Income	344,210	330,832	328,826
Indirect Expenses	(438,837)	(546,004)	(428,213)
Net Income	\$104,684	\$156,613	\$202,380

EVENT INCOME

Event income fell below expectations due to hosting one less event during the month, and one of the events being a small banquet type event (Grand Rapids Sports Hall of Fame).

ANCILLARY INCOME

Ancillary income was below budget due to number of events hosted, however, performed very well for the two concerts that were hosted during the month (Prince and Sarah MacLachlan).

INDIRECT EXPENSES

Indirect expenses came in under budget for month due to lower than expected utilities and building supplies.

VAN ANDEL ARENA
FACILITY STATEMENT OF INCOME
PERIOD ENDING 08/31/04

	CURRENT			YTD		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
EVENT INCOME						

DIRECT EVENT INCOME						
RENTAL INCOME	29,066	126,000	79,840	52,661	192,600	138,027
SERVICES INCOME	12,450	<1,114>	9,664	29,839	10,723	16,144

TOTAL DIRECT EVENT INCOME	41,516	124,886	89,504	82,500	203,323	154,172
ANCILLARY INCOME						

FOOD & BEVERAGE	41,623	72,762	79,307	91,006	125,412	102,421
NOVELTY	8,202	27,090	36,536	25,805	43,050	45,174

TOTAL ANCILLARY INCOME	49,824	99,852	115,843	116,811	168,462	147,595

TOTAL EVENT INCOME	91,340	224,738	205,347	199,311	371,785	301,767
OTHER OPERATING INCOME	186,176	165,416	186,290	344,210	330,832	328,826

ADJUSTED GROSS INCOME	277,516	390,154	391,637	543,521	702,617	630,593
INDIRECT EXPENSES						
EXECUTIVE	9,023	8,834	9,226	17,570	17,668	17,929
FINANCE	14,406	16,009	10,953	28,726	32,018	22,821
MARKETING	21,398	18,963	15,967	36,522	37,926	33,896
LUXURY SEATING	6,915	9,467	6,136	13,946	18,934	16,098
OPERATIONS	83,178	99,089	78,221	171,586	198,178	142,151
BOX OFFICE	6,876	8,928	6,244	14,935	17,856	13,868
SKYWALK ADMINISTRATION	2,133	3,079	2,483	4,401	6,158	6,281
OVERHEAD	80,185	108,633	91,124	151,152	217,266	175,168

INDIRECT EXPENSES	224,115	273,002	220,354	438,837	546,004	428,213

NET OPERATING INCOME	53,401	117,152	171,283	104,684	156,613	202,380
OTHER EXPENSES						
OTHER EXPENSE (INCOME)	0	0	45,000	0	0	45,000

OTHER EXPENSES	0	0	45,000	0	0	45,000

NET INCOME (LOSS)	53,401	117,152	126,283	104,684	156,613	157,380
=====						

VAN ANDEL ARENA
STATEMENT OF SERVICES INCOME
PERIOD ENDING 08/31/04

	-----CURRENT-----			-----YEAR TO DATE-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Advertising Billed	56,392	0	37,039	108,151	0	56,835
Labor Billed	1,080	1,620	1,620	3,240	3,240	2,160
Changeover Setup Billed	6,065	9,900	8,515	16,787	19,800	11,796
Stagehands Billed	30,045	69,500	60,619	75,387	111,500	75,813
Security Billed	11,026	18,000	17,312	30,323	36,000	24,345
Ushers & Tix Takers Billed	6,284	10,500	9,079	17,316	21,000	13,001
Box Office Billed	968	1,200	1,161	2,451	2,400	1,548
Ticketing Service Billed	12,685	29,000	17,197	29,551	50,000	33,243
City Police Fire Billed	616	1,008	952	1,512	2,016	1,232
EMT Medical Billed	700	1,800	1,300	2,825	3,600	1,900
Cleaning Billed	5,246	10,800	8,809	14,515	21,600	12,071
Telephone Billed	1,600	4,400	4,300	4,400	6,800	5,600
Other Production Billed	12,578	23,000	13,987	25,134	35,000	24,444
TOTAL SERVICE INCOME	145,283	180,728	181,889	331,592	312,956	263,987
Advertising Expense	56,854	0	34,249	108,881	0	54,934
Labor Wages	918	1,836	1,377	2,754	3,213	1,836
Contracted Changeover Setup Expense	4,174	12,000	9,009	11,828	21,000	11,843
Stagehand Wages	28,141	67,896	58,367	71,534	108,927	72,935
Contracted Security Expense	10,690	19,200	18,006	26,790	33,600	23,999
Contracted Ushers & T/T Expense	5,446	11,200	7,033	14,729	19,600	10,588
Ticket Sellers Wages	822	0	658	2,083	0	987
Ticket Sellers P/R Taxes Bene	0	0	329	0	0	329
Ticket Service Charge Expense	8,553	29,000	14,311	22,589	50,000	27,071
City Police Fire Expense	536	1,344	952	1,432	2,352	1,232
EMT Medical Expense	0	2,087	1,368	1,509	3,652	1,759
Contracted Cleaning Expense	4,363	13,091	7,494	12,304	22,909	10,568
Allocated Telephone Expense	480	1,188	1,433	1,320	1,980	1,867
Production Expense	11,856	23,000	17,638	23,999	35,000	27,895
TOTAL SERVICE EXPENSE	132,833	181,842	172,225	301,752	302,233	247,842
NET SERVICE INCOME	12,450	<1,114>	9,664	29,839	10,723	16,144

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**VAN ANDEL ARENA
STATEMENT OF FINANCIAL POSITION
FOR MONTH ENDED AUGUST 31, 2004**

ASSETS

CURRENT ASSETS:

CASH	3,903,516	
ACCOUNTS RECEIVABLE	2,742,692	
PREPAID EXPENSES	214,716	
TOTAL CURRENT ASSETS	<u>6,860,923</u>	

INTANGIBLE ASSETS

CONTRACT RIGHTS	.	
TOTAL INTANGIBLE ASSETS	<u>0</u>	

TOTAL ASSETS		<u><u>6,860,924</u></u>
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LIABILITY & EQUITY

CURRENT LIABILITIES:

ACCOUNTS PAYABLE	982,264	
ACCRUED EXPENSES	383,001	
DEFERRED INCOME	2,347,344	
ADVANCED TICKET SALES	1,687,189	
TOTAL CURRENT LIAB.	<u>5,399,798</u>	

FUND EQUITY

FUNDS REMITTED	.	
FUNDING RECEIVED FROM CAA	60,484	
CURRENT YEAR EARNINGS	104,684	
AMOUNT DUE CAA	1,295,958	
TOTAL FUND EQUITY	<u>1,461,126</u>	

TOTAL LIAB & EQUITY		<u><u>6,860,924</u></u>
---------------------	--	-------------------------

5

VAN ANDEL ARENA
INDIRECT EXPENSE SUMMARY
PERIOD ENDING 08/31/04

	-----CURRENT-----			-----YTD-----		
	ACTUAL	BUDGET	LAST YEAR	ACTUAL	BUDGET	LAST YEAR
Salaries Administration	59,859	56,102	43,057	112,173	112,204	87,544
Part-Time	3,230	3,333	1,918	5,604	6,666	3,685
Wages-Trade	53,193	80,733	63,456	121,426	161,466	98,797
Auto Allowance	577	0	577	1,154	0	1,154
Auto Expense	300	985	300	600	1,970	600
Taxes & Benefits	31,967	34,180	28,081	65,513	68,360	50,481
Less: Allocation/Reimbursement	<45,026>	<70,716>	<71,240>	<104,809>	<141,432>	<97,880>
TOTAL LABOR COSTS	104,100	104,617	66,150	201,662	209,234	144,381
Contracted Security	17,525	19,000	19,103	36,649	38,000	39,235
Contracted Cleaning	2,247	2,292	8,615	4,876	4,584	10,917
Other Contracted Services	314	300	0	628	600	314
Travel & Entertainment	633	558	1,541	633	1,116	2,627
Corporate Travel	0	625	0	0	1,250	0
Meetings & Conventions	1,104	350	0	2,436	700	0
Dues & Subscriptions	350	208	1,107	389	416	2,155
Employee Training	0	750	0	0	1,500	39
Computer Expense	9,264	5,417	2,605	14,055	10,834	4,552
Professional Fees	2,150	2,375	2,057	4,230	4,750	4,057
Marketing & Advertising	962	7,500	6,196	5,623	15,000	17,361
Box Office Expenses	<100>	0	<230>	110	0	<241>
Small Equipment	0	0	0	132	0	0
Trash Removal	681	1,250	740	727	2,500	1,738
Equipment Rental	1,936	1,300	48	2,156	2,600	2,246
Landscaping	0	292	0	0	584	0
Exterminating	0	333	248	248	666	248
Cleaning	0	900	0	0	1,800	0
Repairs & Maintenance	10,901	9,333	11,443	20,574	18,666	12,934
Supplies	2,603	12,841	6,760	7,722	25,682	9,737
Bank Service Charges	686	1,000	886	1,030	2,000	1,317
Insurance	7,958	13,269	13,480	16,803	26,538	17,628
Printing & Stationary	293	1,750	0	687	3,500	0
Office Supplies	0	1,000	574	960	2,000	735
Postage	1,325	1,000	162	1,891	2,000	363
Parking Expense	2,139	1,500	0	6,416	3,000	3,706
Telephone Long Distance	8,976	3,000	10,119	12,450	6,000	11,791
Utilities	30,503	63,567	52,633	61,684	127,134	107,205
Base Fee	19,935	19,780	19,752	39,289	39,560	38,709
Common Area Expense	<1,892>	<2,730>	<2,202>	<3,902>	<5,460>	<3,673>
Less: Allocated/Reimbursement	<480>	<375>	<1,433>	<1,320>	<750>	<1,867>
TOTAL MATERIAL AND SERVICES	120,015	168,385	154,205	237,175	336,770	283,833
TOTAL INDIRECT EXPENSES	224,115	273,002	220,354	438,837	546,004	428,213

SMG - Van Andel Arena & DeVos Place
Grand Rapids - Kent County Convention/Arena Authority
Capital Expenditures & Management Fee Summary
Fiscal Year Ending June 30, 2005

CAPITAL IMPROVEMENTS

	Budget	Expended	Balance	Project Status
Arena				
Box Office - Electronic Signage	14,000		14,000	Open
Spotlights	125,000		125,000	Open
Security System Upgrades	39,489		39,489	Open
Speaker System - Main Entrance	15,000		15,000	Open
Total Arena	193,489	-	193,489	
DeVos Place				
Total DeVos Place	-	-	-	
Grand Total Capital Improvements	193,489	-	193,489	

MANAGEMENT FEE SUMMARY

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2004 Act/Est
Net Revenue above Expenses	1,515,174	(1,388,942)	126,232	262,619
Benchmark	1,647,957	(1,388,942)	259,015	1,531
Excess	(132,783)	-	(132,783)	261,088

Incentive Fee Calculation (Only if above greater than zero)

	Arena Estimate	DeVos Place Estimate	Total Estimate	FY 2004 Act/Est
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Incentive Fee				
Revenue	4,647,173	3,246,912	7,894,085	7,298,627
Benchmark Revenue	4,465,338	3,246,912	7,712,250	6,716,238
Revenue Excess	181,835	-	181,835	582,389
Incentive Fee **	-	-	-	116,478
Total SMG Management Fee	239,220	239,219	478,439	580,982

** Incentive fee is 20% of the first \$1 million in excess, 25% of remaining capped at base fee amount.

**Grand Rapids - Kent County
Convention / Arena Authority**

INTERIM FINANCIAL STATEMENTS

Two Months Ended August 31, 2004



BEENE GARTER LLP

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GRAND RAPIDS, MI
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800.824.7882
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ACCOUNTANTS' REPORT

To the Board of Directors
Grand Rapids - Kent County Convention / Arena Authority
Grand Rapids, Michigan

We have compiled the accompanying statements of cash receipts and disbursements - budget to actual for the operating and construction accounts of the Grand Rapids - Kent County Convention / Arena Authority for the two months ended August 31, 2004, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. These statements do not include the cash receipts and disbursements of the Van Andel Arena and Grand Center which are operated by the Authority. The financial statements presented have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's net assets, cash receipts and cash disbursements. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Grand Rapids - Kent County Convention / Arena Authority.

Beene Garter LLP

September 8, 2004
Grand Rapids, Michigan

Big enough to be experts, small enough to careSM

AUDIT, TAX & ADVISORY SERVICES EMPLOYER SUPPORT SERVICES WEALTH MANAGEMENT SERVICES

A MEMBER OF MOORE STEPHENS INTERNATIONAL

INTERIM FINANCIAL STATEMENTS

Statement A

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY
Statement of Cash Receipts and Disbursements - Budget to Actual (Operating Accounts)
From July 1, 2004 to August 31, 2004

	OPERATING ACCOUNTS			
	Facilities Operations		Capital Replacement	
	Budget	Actual	Budget	Actual
RECEIPTS				
Facility Operations	\$ 2,409,682	\$ -	\$ -	\$ -
DeVos Place Parking	646,500	106,281	-	-
Land Lease	123,000	29,628	-	-
Interest on Investments	-	-	22,000	3,849
Miscellaneous Revenue	15,000	-	-	-
TOTAL RECEIPTS	3,194,182	135,909	22,000	3,849
DISBURSEMENTS				
DeVos Place Parking Management	257,011	-	-	-
Pedestrian Safety	86,000	-	-	-
Accounting / Auditing Services	62,000	25,773	-	-
Legal Services	40,000	2,759	-	-
Other Contractual Services	38,100	10,339	-	-
Insurance - Property and Liability	18,500	-	-	-
Supplies	1,100	32	-	-
Meeting Expense	800	28	-	-
Facility Management	-	-	-	-
Sub-total Service Disbursements	503,511	38,931	-	-
Electricity	1,078,000	160,729	-	-
Steam	997,050	2,781	-	-
Water and Sewer	133,400	23,512	-	-
Natural Gas	75,000	-	-	-
Sub-total Utility Disbursements	2,283,450	187,022	-	-
Building Additions and Improvements	-	-	39,489	-
Facility Equipment Acquisition	-	-	154,000	-
Sub-total Capital Disbursements	-	-	193,489	-
Employee Wages	54,336	8,364	-	-
Employee Benefits	18,933	3,879	-	-
Sub-total Payroll Disbursements	73,269	12,243	-	-
TOTAL DISBURSEMENTS	2,860,230	238,196	193,489	-
Excess / (Deficit) of Funds	\$ 333,952	\$ (102,287)	\$ (171,489)	\$ 3,849
Estimated Net Assets - Beginning of Year	2,666,048		2,094,781	
Estimated Net Assets - End of Year	\$ 3,000,000		\$ 1,923,292	
	See Comments 1, 2 and 3		See Comments 1, 2 and 3	

Comment 1: Facilities Operations and Capital Replacement budgets were approved by the Convention / Arena Authority at its regularly scheduled meeting on June 18, 2004.

Comment 2: Facilities Operations columns include receipts and disbursements processed by the C/AA. SMG receipts and disbursements are reported separately in the Van Andel Arena and Grand Center financial statements prepared by SMG.

Comment 3: Activity on this statement is represented by the following account:

Authority Operating Account Cash balance as of August 31, 2004 \$ 2,318,518

Statement B

GRAND RAPIDS - KENT COUNTY CONVENTION / ARENA AUTHORITY
Statement of Cash Receipts and Disbursements - Actual (Construction Accounts)
From July 1, 2004 to August 31, 2004

	Convention Center Construction	
	<u>Actual</u>	<u>Retainage</u>
RECEIPTS		
Grand Action	\$ 1,471,000	\$ -
City of Grand Rapids - STAG grant proceeds	2,823,107	-
Miscellaneous Revenue	-	-
Transfer from Construction Fund	-	424,924
Interest on Retainage	-	6,322
Interest on Investments	70,538	-
TOTAL RECEIPTS	<u>4,364,645</u>	<u>431,246</u>
DISBURSEMENTS		
Architectural and Engineering Services	114,714	-
Construction Material Testing	16,913	-
Construction - GMP Contractor	6,296,122	854,999
Sub-total Contractor Disbursements	<u>6,427,749</u>	<u>854,999</u>
Transfer to Retainage Account	424,924	-
Insurance - Property / Liability	-	-
Legal Services	-	-
Owner's Representatives	41,590	-
Other Contractual Services	614,226	-
Telephone	410	-
Sub-total Service Disbursements	<u>656,226</u>	<u>-</u>
Facility Equipment Acquisition	93,881	-
Facility Furniture Acquisition	-	-
Sub-total Supply Disbursements	<u>93,881</u>	<u>-</u>
TOTAL DISBURSEMENTS	<u>7,602,780</u>	<u>854,999</u>
Excess / (Deficit) of Funds	<u>\$ (3,238,135)</u>	<u>\$ (423,753)</u>
	See Comment 1	

Comment 1: Activity on this statement is represented by the following accounts:

Authority Construction Cash and Equivalents balances as of August 31, 2004

Sweep	\$ 12,883,288
Maxsaver	19,114,614
Investments	-
	<u>31,997,902</u>
Retainage	2,356,990
	<u><u>\$ 34,354,892</u></u>

See accountants' report

VAN ANDEL ARENA® WEEKLY
(Revised)

Item V

DATE	EVENT	EC	ROOM	TIME	FUNCTION
Wed, Sep 15	Available				
Thur, Sep 16	Available				
Fri, Sep 17	Available				
Sat, Sep 18	Available				
Sun, Sep 19	Available				
Mon, Sep 20	Available				
Tue, Sep 21	Available				
Wed, Sep 22	Available				
Thur, Sep 23	Phil Collins	MW	Banquet C/D	8:00 AM	Set-up
Fri, Sep 24	Phil Collins	AH	Arena	8:00 PM	Performance
	Phil Collins	MW	Banquet C/D	5:30A-9:30P	Crew catering
Sat, Sep 25	Professional Bull Riders	CL	Arena	7:30 PM	Performance
	Professional Bull Riders	MW	Banquet A	5:00 PM	VIP Room
Sun, Sep 26	Professional Bull Riders	CL	Arena	7:30 PM	Performance
	Professional Bull Riders	MW	Banquet A	12:00 PM	VIP Room
Mon, Sep 27	Available				
Tue, Sep 28	Ringling Bros. Circus	AH	Arena	8:00 AM	Load-in
Wed, Sep 29	Ringling Bros. Circus	AH	Arena	7:30 PM	Performance
Thur, Sep 30	Ringling Bros. Circus	CL	Arena	7:00 PM	Performance
Fri, Oct 1	Ringling Bros. Circus	AH	Arena	7:00 PM	Performance
Sat, Oct 2	Ringling Bros. Circus	SL	Arena	11:00 AM	Performance
				3:00 PM	Performance
				7:00 PM	Performance
Sun, Oct 3	Ringling Bros. Circus	AH	Arena	2:00 PM	Performance
Mon, Oct 4	Available				
Tue, Oct 5	Available				
Wed, Oct 6	Available				
Thur, Oct 7	Available				
Fri, Oct 8	Available				
Sat, Oct 9	Available				
Sun, Oct 10	Available				
Mon, Oct 11	Available				
Tue, Oct 12	Available				
Wed, Oct 13	Available				
Thur, Oct 14	Available				
Fri, Oct 15	Griffins vs Cleveland Barons	AH	Arena	10A-12:30P 6:30 PM 7:30P-10P	Teams practice Doors Season opener hockey game
Sat, Oct 16	Available				
Sun, Oct 17	Available				

DEVOSPLACE

WEEKLY - YEAR 2004

DATE	EVENT	ROOM	TIME	FUNCTION	EC	OPERATIONS/CONSTRUCTION
TUES. SEPT 14	HENDON PUBLISHING COMPANY	EHC	7A 7:30A 2P-4P 2:30P-7P 4:30P-6:30P	CLIENT ARRIVAL EXHIBITORS ALLOWED IN BREAKOUT SESSIONS EXHIBITS OPEN COCKTAIL RECEPTION	JE	Estimated Attendance: 600
WED. SEPT 15	HENDON PUBLISHING COMPANY	EHC	7A 7:30A 8:30A-12:45P 11:30A 1P-3P	CLIENT ARRIVAL EXHIBITORS ALLOWED IN EXHIBITS OPEN LUNCH BUFFET MOVE OUT	JE	Estimated Attendance: 600
	GRAND FORUM	G A-B	8A 9A 9:30A 10A 11A 11:30A 12:30A 2P 2:30P	UNLOCK G A-B UNLOCK GG RESTROOMS UNLOCK E & W GG DOORS SOCIAL TIME SPEAKER TOUR OF DVP W/? LUNCH SPEAKER GUESTS DEPART LOCK E & W GG DOORS	KB	Estimated Attendance: 80-100
	THE WOODWORKING SHOW	EH A	7:30A 8A-5P 5P	UNLOCK EH A & EH B UNLOCK EH A N RESTROOMS OPEN EH A & EH OVERHEADS DECORATOR LOAD-IN LOCK EH A & EHB CLOSE EH A & EHB OVERHEADS	KB	
THURS. SEPT 16	HENDON PUBLISHING COMPANY	EHA	PROBABLY WON'T USE THIS DAY!!	MOVE OUT	JE	
	THE WOODWORKING SHOW	EH A SHOW OFFICE A	6:30A 7A-12P 7:30A 11A 12P-6P 2P 6P	UNLOCK EHA UNLOCK EHA N RESTROOMS OPEN EHA & EHB OVERHEADS LARGE EXHIBITOR LOAD-IN PRE-EVENT MEETING W/ZACH SHOW OFFICE OPENS EXHIBITOR LOAD-IN OL A LOAD-IN LOCK EHA & EHB CLOSE EHA & EHB OVERHEADS	KB	
	USA FINANCIAL "GTBK MARKETING"	G A-D	7A 7:30A-8:30A 8:30A-9:15A 9:15A-9:30A 9:30A-12P 12P-1:30P 1:30P-3P	CLIENT ARRIVAL REGISTRATION MEETING BREAK MEETING LUNCH BREAK (on their own) MEETING	JE	Estimated Attendance: 125

G A-F = Grand Gallery Meeting Rooms A-F
 O A-H = Overlook Meeting Rooms A-H
 GG = Grand Gallery Area

EH A-C = Exhibit Halls A-C
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DEVOSPLACE

WEEKLY - YEAR 2004

				<p>BREAK 3P-3:15P MEETING 3:15P-5P DINNER BREAK (on their own) MEETING 5P-7P 7P-8:30P MEETING 8:30P-8:45P BREAK 8:45P-10:15P MEETING</p>			
	GRSO- POPS I Will the Real Rich Little Please Stand Up?	DV / LYON ST DOCK DV	8A-1P 5:30P 7P-10P	<p>MOVE IN SECURITY- UNLOCK DOORS BACKSTAGE REHEARSAL</p>	AK		
FRI. SEPT 17	USA FINANCIAL "CTBK MARKETING"	G A-D	7:3A 8:30A-10A 10A-10:15A 10:15A-12P 12P-1:30P 1:30P-3:30P 3:30P-3:45P 3:45P-5P 5P-6P	<p>CLIENT ARRIVAL MEETING BREAK MEETING LUNCH BREAK (on their own) MEETING BREAK MEETING MOVE OUT</p>	JE	Estimated Attendance: 125	
	THE WOODWORKING SHOW	EH A	7:30A 7:30A-11A 8:30A	<p>UNLOCK EHA UNLOCK EHA N RESTROOMS OPEN EHA & EHB OVERHEADS STAFF ARRIVES EXHIBITOR LOAD-IN UNLOCK E & W GG DOORS UNLOCK GG RESTROOMS UNLOCK OVERLOOK RESTROOMS EAST ESCALATORS ON ELEVATORS "PARK" TO "MEETING" FIRE INSPECTION MARC ADAMS CLASS CLOSE EHA OVERHEAD UNLOCK EHA S RESTROOMS CLEAR OVERLOOK LEVEL LOCK OL A TURN EAST ESCALATORS OFF ELEVATORS "PARK" TO "STREET" EXHIBITS OPEN SEE-IT SEMINARS LOCK E & W GG DOORS EHA LOCK DOWN</p>	KB	Estimated Attendance: 4000-5000	
	GRSO- POPS I Will the Real Rich Little Please Stand Up?	DV	9A 9A-12P 11:45A 12P 12P-7P 1P-6P 7P 8P 6:30P 6:30P	<p>SECURITY-UNLOCK DOORS BACKSTAGE OUTSIDE DOORS OPEN</p>	AK		

EH A-C = Exhibit Halls A-C
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GG = Grand Gallery Area

DEVOSPLACE

WEEKLY - YEAR 2004

				7:00P 7:30P 8P-10P 8A-9A		LOBBY OPEN SEATING OPEN PERFORMANCE DECORATOR TRAILER ARRIVES		Box Office Count : 1665 (as of 9-14)
SAT. SEPT 18	ALITOR GLOBAL GROWTH CONFERENCE	LOADING DOCK		8A-9A			KB	
	THE WOODWORKING SHOW	EH A		8A		UNLOCK EHA UNLOCK EHA N RESTROOMS OPEN EHB OVERHEAD STAFF ARRIVES EXHIBITORS ALLOWED IN EHA UNLOCK E & W GG DOORS UNLOCK GG RESTROOMS UNLOCK OVERLOOK RESTROOMS EAST ESCALATORS ON ELEVATORS "PARK" TO "MEETING" MARC ADAMS CLASS UNLOCK EHA S RESTROOMS EXHIBITS OPEN CLEAR OVERLOOK LEVEL TURN EAST ESCALATORS OFF ELEVATORS "PARK" TO "STREET" SEE-IT SEMINARS LOCK E & W GG DOORS EHA LOCK DOWN	KB	Estimated Attendance: 4000-5000
	ALITOR GLOBAL GROWTH CONFERENCE	GG A-F		8A 9A		DECORATOR LOAD-IN BLUEWATER LOAD-IN	KB	
	GRSO- POPS I Will the Real Rich Little Please Stand Up?	DV		6:30P 6:30P 7:00P 7:30P 8P-10P		SECURITY- UNLOCK DOORS BACKSTAGE OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	Box Office Count : 1431 (as of 9-14)
SUN. SEPT 19	THE WOODWORKING SHOW	EH A		8A 9:30A 10A-4P 11A-3P		UNLOCK EHA UNLOCK EHA RESTROOMS STAFF ARRIVES EXHIBITORS ALLOWED IN EHA UNLOCK E & W GG DOORS UNLOCK GG RESTROOMS EXHIBITS OPEN SEE-IT SEMINARS	KB	

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DEVOSPLACE

WEEKLY - YEAR 2004

				4P 4P-12A	LOCK E & W GG DOORS EXHIBITOR LOAD-OUT		
	ALITOR GLOBAL GROWTH CONFERENCE	GG A-F GG		7P	LOAD-IN DECORATOR SET WEST GG SECURITY- UNLOCK DOORS BACKSTAGE OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE LOAD OUT	KB	
	GRSO- POPS I Will the Real Rich Little Please Stand Up?	DV		1:30P 1:30P 2:00P 2:30P 3P-5P 5P-7P		AK	Box Office Count : 1477 (as of 9-14)
MON. SEPT 20	ALTCOR GLOBAL GROWTH CONFERENCE	GG G A-F GG G A-F GG O A G A-F		7A 8A-9A 9A-10:35A 10:35A-11:05A 11:05A-12:35P 12:35P-1:35P 1:35P-3:30P 3:30P	DECORATOR ARRIVES CONTINENTAL BREAKFAST SPEAKERS BREAK SPEAKERS LUNCH AUSTRALIA MEETING SPEAKERS GUESTS DEPART	KB	Estimated Attendance: 300
TUES. SEPT 21	ALTCOR GLOBAL GROWTH CONFERENCE	GG G A-F GG G A-F GG O A G A-F GG G A-F		7A 8A-9A 9A-10:30A 10:30A-10:45A 10:45A-12:30P 12:30P-1:30P 1:30P-2:30P 2:30P-2:45P 2:45P-5:30P 5:30P 8:00A-5P	STAFF ARRIVES CONTINENTAL BREAKFAST SPEAKERS BREAK SPEAKER LUNCH JAPAN MEETING SPEAKER BREAK SPEAKER GUESTS DEPART LIGHTING PRE HANG	KJB	Estimated Attendance: 100
	CIRQUE DREAMS	DV				AK	
WED. SEPT 22	ALTCOR GLOBAL GROWTH CONFERENCE	OFF-SITE		OFF-SITE	OFF-SITE	KJB	
	CIRQUE DREAMS	DV, LYON ST, DOCK DV		8:00A-5P 6:00P 6:30P 7:00P 7:30P-9:40P	MOVE IN (2 semi) OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	Box Office Count : 958 (as of 9-14) Estimated Attendance: 35
	NEW ECONOMY TASK FORCE MEETING	O A		3P 4P-5:30P 5:30P-6P	DOORS OPEN MEETING STRIKE	ST	
	MICROSOFT ACROSS AMERICA EVENT	O E-H		4P-8P	MOVE IN / AV SET UP	JE	

EH A-C = Exhibit Halls A-C
DV = DeVos Performance Hall

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DEVOSPLACE

WEEKLY - YEAR 2004

SERIES									
THURS. SEPT 23	ALTIOR GLOBAL GROWTH CONFERENCE	GA-F,OA-C	7A 8A-9A 8A-9A 9A-10:30A 10:30A-10:45A 10:45A-11:15A 11:15A-12:15P 11:40A-12:40P 1:15P-2:15P 1:15P-3:15P 2:30P-4:30P 3:00P		DECORATER ARRIVES CONTINENTAL BREAKFAST QUIXTAR SPEAKERS BREAK SPEAKERS REFLECTIONS ON BREAKOUTS LUNCH OCE LUNCH SPEAKERS SPEAKERS CHINA MEETING DECORATOR LOAD-OUT	KJB	Estimated Attendance: 100		
	CIRQUE DREAMS	DV	12:30P 1:00P 1:30P 2P-4:10P 6:00P 6:30P 7:00P 7:30P-9:30P		OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	Box Office Count : 533 (as of 9-14)		
	MICROSOFT ACROSS AMERICA EVENT SERIES	GG, O E-H GG GG O E-F O G-H O E-H GG O E-F O G-H O E-H	6A 7A 7:30A 8:30A-12:15P 8:30A-12:15P 12:15P-12:45P Approx 12:30P 1P-5P 1P-5P 5P-7P		CLIENT ARRIVES GUESTS ARRIVE CONT. BREAKFAST CONNECTIONS SEMINAR TECHNET SEMINAR OPS- REFRESH ROOMS AFTERNOON GROUP ARRIVES TS2 SEMINAR MSDN SEMINAR MOVE OUT	JE	Box Office Count : 586 (as of 9-14)		
FRI. SEPT 24	ALTIOR GLOBAL GROWTH CONFERENCE CIRQUE DREAMS	LOADING DOCK DV	8A-9A 6:30P 7:00P 7:30P 8P-10:00P		DECORATOR TRAILER LEAVES OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	KJB AK	Box Office Count : 799 (as of 9-14)		
SAT. SEPT 25	CIRQUE DREAMS	DV	12:30P 1:00P 1:30P 2P-4:00P		OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE	AK	Box Office Count : 627 (as of 9-14)		

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DEVOS PLACE

WEEKLY - YEAR 2004

				6:30P 7:00P 7:30P 8P-10:00P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE		Box Office Count : 897 (as of 9-14)
SUN. SEPT 26	CIRQUE DREAMS **The show has 1 semi that will need to access the Lyon St. Dock to Load**	DV		11:30A 12:00P 12:30P 1P-3:00P 5:00P 5:30P 6:00P 6:30P-8:30P 8:30P-12:30A	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE OUT	AK	Box Office Count : 788 (as of 9-14) Box Office Count : 783 (as of 9-14)
MON. SEPT 27	ECONOMIC CLUB LUNCHEON	G A-F		8:30A-11A 10:45A 11:30 AM 12:30 AM 1:30 PM	AMWAY SETS ROOM STAFF ARRIVES GUESTS ARRIVE LUNCH/SPEAKER GUESTS DEPART	KJB	
TUES. SEPT 28	GRSO CLASSICAL II **The symphony truck will need to access the Lyon St. dock**	DV/DOCK 3 DV/		8:00AM-3PM 7:30P-10P	RESTORE/MOVE IN REHEARSAL	AK	
WED. SEPT 29	OBESITY CONFERENCE	GG A-F		7:50AM-8:00AM 8:00AM-9:30AM 9:30AM-12:00PM 12:00PM-1:00PM 3:30P-6P 7:30P-10P	LOAD-IN MAIN SESSION BREAKSOUTS SESSION REHEARSAL REHEARSAL	KJB AK	
THURS. SEPT 30	MICHIGAN SOCIETY OF PLANNING	GG, G A-F, O A-H GG G A-F O A-H G A-F O A-H O A-H O A-H GG GG DV		8A-5P 8:30A-6P 9A-10:30A 11:15A-12:30P 12:30P-2P 2P-3:15P 3:15P-3:45P 3:45P-5P 5:30P-7P 7P-9P 7P-10P	REGISTRATION EXHIBITS OPEN OPENING SESSION SESSIONS LUNCH/KEYNOTE SESSIONS BREAK SESSION RECEPTION AMUMNI RECEPTIO REHEARSAL	JE AK	
FRI. OCT 1	GRSO - CLASSICAL II (open rehearsal? 249 kids) GORDON FOOD SERVICE SHOW	EHA-C		8:00AM-5:00PM	MOVE IN	KJB	

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DEVOS PLACE

WEEKLY - YEAR 2004

	MICHIGAN SOCIETY OF PLANNING	GG, G A-F, O A-H	8A-2P 9A-6P 9A-4P 9A-10:15A 10:15A-10:45A 10:45A-12P 12P-2P 2P-3:15P 3:45P-5P 5:30P-6:30P 6:30P-9P	REGISTRATION EXHIBITS AICP WORKSHOP MEETINGS MEETINGS MEETING AWARDS LUNCH MEETINGS MEETING MAYHEM RECEPTION TREASURE HUNT	JE	
	GRSO-CLASSICAL II	DV	6:30P 6:45P 7P-7:30P 7:30P 8P-10P	OUTSIDE DOORS OPEN LOBBY OPEN UPBEAT (INSEATING) SEATING OPEN PERFORMANCE	AK	Box Office Count : 1090 (as of 9-14)
SAT. OCT 2	GORDON FOOD SERVICE SHOW	EHA-C	8:00AM-5:00PM	MOVE IN	KJB	
	LUTHERAN SOCIAL SERVICES OF MICHIGAN	GG		BANQUET		
	GRSO- CLASSICAL II / FAMILY I	DV	1:00P-3:30P 6:30P 6:45P 7P-7:30P 7:30P 8P-10P	REHEARSAL OUTSIDE DOORS OPEN LOBBY OPEN UPBEAT (INSEATING) SEATING OPEN PERFORMANCE	AK	Box Office Count : 790 (as of 9-14)
SUN. OCT 3	GORDON FOOD SERVICE SHOW	EHA-C	8:00AM-5:00PM	MOVE IN	KJB	
	GRSO - FAMILY I	DV	1:15P-2:15P 3P-4:30P	TECH REHEARSAL PERFORMANCE		Box Office Count : 854 (as of 9-14)
MON. OCT 4	GORDON FOOD SERVICE SHOW	EHA-C	8:00AM-5:00PM	MOVE IN	KJB	
TUES. OCT 5	GORDON FOOD SERVICE SHOW	EHA-C/ GA-F,OA-H/	9:00AM-5:00PM	SHOW	KJB	
WED. OCT 6	GORDON FOOD SERVICE SHOW	EHA-C/ GA-F,OA-H/	9:00AM-5:00PM	SHOW	KJB	
THURS. OCT 7	GORDON FOOD SERVICE SHOW	EHA-C/	9:00AM-2:00PM	MOVE OUT	KJB	
	GR COMMUNITY FOUNDATION 2004 DONOR RECEPTION	G A-F	2P 3P 5:30P-8P 6:15P-6:30P	FLORIST DELIVERS CLIENT ARRIVAL RECEPTION/ SELF-GUIDED TOURS PRESENTATION	JE	

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DEVOS PLACE

WEEKLY - YEAR 2004

	GRSO - POPS II	DV		8P-10P	MOVE OUT					
				8A-1P 7P-10P	MOVE IN REHEARSAL				AK	
FRI. OCT 8	METROPOLITAN FOUNDATION	EHC		8A-6P	LOAD-IN				KJB	
	SULLIVAN-SHCHEIN DENTAL	GA-F/OA-H		6A-	MOVE IN SHOW MOVE OUT					
	METROPOLITAN FOUNDATION	EH C		8AM-6PM	LOAD-IN				KJB	
	GRSO - POPS II	DV		6:30P 7P 7:30P 8P-10P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE				AK	Box Office Count : 1586 (as of 9-14)
	WEST MICHIGAN WEDDING EXPO	EH A		8A-5P 5P 7P 9P	MOVE IN DOORS OPEN FASHION SHOW DOORS CLOSE				JE	
SAT. OCT 9	METROPOLITAN FOUNDATION	EH C, O WEST LOBBY		8-5P 6P-12A 12A-3A	MOVE IN BANQUET MOVE OUT				KJB	
	BEAD EXPO PRESENTED BY GLASS ARTISTS OF WESTERN MICHIGAN	G A-C		8A-9:30P 9:30A-6P 6P-8P	MOVE IN SHOW/EXHIBITS OPEN MOVE OUT				JE	
	GRSO - POPS II	DV		6:30P 7P 7:30P 8P-10P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE				AK	Box Office Count : 1372 (as of 9-14)
	WEST MICHIGAN WEDDING EXPO	EH A		11A 2P 4P 4P-7P	DOORS OPEN FASHION SHOW DOORS CLOSE MOVE OUT				JE	
SUN. OCT 10	GRSO - POPS II	DV		1:30P 2P 2:30P 3P-5P 5P-8P	OUTSIDE DOORS OPEN LOBBY OPEN SEATING OPEN PERFORMANCE MOVE OUT				AK	Box Office Count : 1454 (as of 9-14)
	SYMPHONY TRUCK WILL NEED ACCESS TO LYON STREET DOCK									
MON. OCT 11	GR BALLETT PRESENTS CAUGHT IN A MIDSUMMER NIGHT'S DREAM **BALLET TRUCKS WILL NEED ACCESS TO LYON STREET DOCK**	DV		1P-7P 7P-10P	MOVE IN REHEARSAL				AK	
	HEARING LOOP PUBLIC FORUM	G A		9:30A 11A-12P	CLIENT ARRIVAL MEETING				JE	

EH A-C = Exhibit Halls A-C
DV = DeVos Performance Hall

G A-F = Grand Gallery Meeting Rooms A-F
O A-H = Overlook Meeting Rooms A-H
GG = Grand Gallery Area

DEVOSPLACE

WEEKLY - YEAR 2004

			12P-1P	MOVE OUT		
			8:30PM-3:00P	MEETING	KJB	
		G D-F				
	NCA COMMISSION ON ACCREDITATION AND SCHOOL IMPROVEMENT					

EH A-C = Exhibit Halls A-C
 DV = DeVos Performance Hall

G A-F = Grand Gallery Meeting Rooms A-F
 O A-H = Overlook Meeting Rooms A-H
 GG = Grand Gallery Area

GRAND RAPIDS COMPLEX

ARENA

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OCT 2004 -----
01 - FRI    FAMILY S [D]
02 - SAT    FAMILY S [D]
03 - SUN    FAMILY S [D]
04 - MON
05 - TUE
06 - WED
07 - THU
08 - FRI
09 - SAT
10 - SUN
11 - MON    IN-HOUSE [T]
12 - TUE    IN-HOUSE [T]
13 - WED    IN-HOUSE [T]
14 - THU
15 - FRI    SPORTS [D]
16 - SAT    CONCERT [S]
            CONCERT [T]
            CONCERT [S]
17 - SUN    CONCERT [T]
18 - MON
19 - TUE
20 - WED    SPORTS [C]
21 - THU    + FAMILY S [D]
22 - FRI    FAMILY S [D]
23 - SAT    FAMILY S [D]
24 - SUN    - FAMILY S [D]
25 - MON    - FAMILY S [D]
26 - TUE    SPORTS [D]
27 - WED    CONCERT [T]
28 - THU    CONCERT [T]
29 - FRI    SPORTS [D]
30 - SAT    SPORTS [D]
31 - SUN    CONCERT [D]
NOV 2004
01 - MON
02 - TUE
03 - WED
04 - THU
05 - FRI    SPORTS [D]
06 - SAT    SPORTS [D]
07 - SUN    CONCERT [T]
08 - MON    CONCERT [T]
09 - TUE
10 - WED
11 - THU    CONCERT [T]
12 - FRI    SPORTS [D]
13 - SAT    SPORTS [D]
14 - SUN    CONCERT [T]
15 - MON
16 - TUE    SPORTS [D]
17 - WED
18 - THU    SPORTS [D]
19 - FRI    CONCERT [D]
20 - SAT    SPORTS [D] (10:30PM)
21 - SUN    CONCERT [D]

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GRAND RAPIDS COMPLEX

ARENA

NOV 2004
 22 - MON
 23 - TUE
 24 - WED
 25 - THU
 26 - FRI SPORTS [D] (10:30PM)
 SPORTS [D] (6:00PM)
 27 - SAT SPORTS [D]
 28 - SUN SPORTS [D]
 29 - MON
 30 - TUE
 DEC 2004
 01 - WED
 02 - THU
 03 - FRI
 04 - SAT SPORTS [D]
 05 - SUN
 06 - MON
 07 - TUE
 08 - WED CONCERT [D]
 09 - THU
 10 - FRI
 11 - SAT SPORTS [D] (10:30PM)
 IN-HOUSE [D] (12:00PM)
 12 - SUN
 13 - MON
 14 - TUE
 15 - WED
 16 - THU
 17 - FRI
 18 - SAT SPORTS [D]
 19 - SUN CONCERT [D]
 20 - MON
 21 - TUE
 22 - WED
 23 - THU
 24 - FRI
 25 - SAT
 26 - SUN SPORTS [D]
 27 - MON
 28 - TUE SPORTS [D]
 29 - WED
 30 - THU
 31 - FRI SPORTS [D]
 JAN 2005
 01 - SAT
 02 - SUN
 03 - MON
 04 - TUE
 05 - WED
 06 - THU + FAMILY S [D]
 07 - FRI FAMILY S [D]
 08 - SAT FAMILY S [D]
 09 - SUN FAMILY S [D]
 10 - MON - FAMILY S [D]
 11 - TUE

GRAND RAPIDS COMPLEX

ARENA

JAN 2005	
12 - WED	
13 - THU	
14 - FRI	SPORTS [D]
15 - SAT	SPORTS [D]
16 - SUN	
17 - MON	
18 - TUE	
19 - WED	
20 - THU	CONCERT [T]
21 - FRI	SPORTS [D]
22 - SAT	
23 - SUN	
24 - MON	
25 - TUE	
26 - WED	CONCERT [T]
27 - THU	CONCERT [T]
28 - FRI	SPORTS [T]
29 - SAT	SPORTS [D]
30 - SUN	FAMILY S [D]
31 - MON	SPORTS [D]
FEB 2005	
01 - TUE	
02 - WED	
03 - THU	+ FAMILY S [T]
04 - FRI	FAMILY S [T]
05 - SAT	FAMILY S [T]
06 - SUN	FAMILY S [T]
07 - MON	- FAMILY S [T]
08 - TUE	
09 - WED	SPORTS [D]
10 - THU	CONCERT [T]
11 - FRI	SPORTS [D]
12 - SAT	FAMILY S [T]
13 - SUN	FAMILY S [T]
14 - MON	
15 - TUE	CONCERT [T]
16 - WED	
17 - THU	CONCERT [T]
18 - FRI	SPORTS [D]
19 - SAT	SPORTS [T]
	CONCERT [S]
	SPORTS [T]
20 - SUN	SPORTS [D]
21 - MON	
22 - TUE	
23 - WED	
24 - THU	CONCERT [D]
25 - FRI	SPORTS [D]
26 - SAT	SPORTS [D]
27 - SUN	SPORTS [T]
28 - MON	
MAR 2005	
01 - TUE	
02 - WED	SPORTS [D]
03 - THU	FAMILY S [T]

GRAND RAPIDS COMPLEX

ARENA

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MAR 2005 -----
04 - FRI    FAMILY S [T]
05 - SAT    FAMILY S [T]
06 - SUN    SPORTS  [T]
07 - MON
08 - TUE
09 - WED    SPORTS  [D]
10 - THU
11 - FRI    SPORTS  [D]
12 - SAT    SPORTS  [D]
13 - SUN    SPORTS  [S]
            RESERVED [T]
14 - MON
15 - TUE
16 - WED
17 - THU    CONCERT [T]
18 - FRI    SPORTS  [D]
19 - SAT    SPORTS  [T]
20 - SUN    SPORTS  [D]
21 - MON
22 - TUE    CONCERT [T]
23 - WED    + SPORTS [C]
24 - THU    SPORTS  [C]
25 - FRI    SPORTS  [C]
26 - SAT    SPORTS  [C]
27 - SUN    - SPORTS [C]
28 - MON    CONCERT [T]
29 - TUE    CONCERT [T]
30 - WED    SPORTS  [D]
31 - THU    CONCERT [T]
APR 2005
01 - FRI    SPORTS  [D]
02 - SAT    SPORTS  [D]
03 - SUN    SPORTS  [T]
04 - MON
05 - TUE    + FAMILY S [D]
06 - WED    FAMILY S [D]
07 - THU    FAMILY S [D]
08 - FRI    FAMILY S [D]
09 - SAT    FAMILY S [D]
10 - SUN    - FAMILY S [D]
11 - MON
12 - TUE
13 - WED
14 - THU
15 - FRI    SPORTS  [D]
16 - SAT    SPORTS  [D]
17 - SUN    CONCERT [T]
18 - MON
19 - TUE
20 - WED
21 - THU
22 - FRI    SPORTS  [T]
23 - SAT    SPORTS  [T]
24 - SUN    CONVENTI [T]
25 - MON    CONVENTI [T]

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GRAND RAPIDS COMPLEX

ARENA

DATE	DAY	EVENT	TIME
APR 2005			
26	TUE	CONVENTI	[T]
27	WED	CONVENTI	[T]
28	THU		
29	FRI	SPORTS	[T] (4:00PM)
30	SAT	IN-HOUSE	[C] (1:00PM)
		SPORTS	[T]
MAY 2005			
01	SUN	SPORTS	[T]
02	MON		
03	TUE	SPECIAL	[D]
04	WED		
05	THU		
06	FRI	SPORTS	[T]
07	SAT	SPORTS	[T]
08	SUN		
09	MON		
10	TUE		
11	WED		
12	THU		
13	FRI	SPORTS	[T]
14	SAT	SPORTS	[T]
15	SUN	SPORTS	[T]
16	MON		
17	TUE		
18	WED		
19	THU		
20	FRI		
21	SAT		
22	SUN	SPORTS	[T]
23	MON		
24	TUE		
25	WED		
26	THU		
27	FRI		
28	SAT	SPORTS	[T]
29	SUN	SPORTS	[T]
30	MON		
31	TUE		
JUN 2005			
01	WED		
02	THU		
03	FRI		
04	SAT	SPORTS	[T]
05	SUN	SPORTS	[T]
06	MON		
07	TUE		
08	WED	CONVENTI	[D]
09	THU	CONVENTI	[D]
10	FRI	CONVENTI	[D]
11	SAT	CONVENTI	[D]
12	SUN	CONVENTI	[D]
		SPORTS	[S]
13	MON	SPORTS	[T]
14	TUE		
15	WED		

GRAND RAPIDS COMPLEX

ARENA

JUN 2005

16 - THU

17 - FRI

18 - SAT

19 - SUN

20 - MON

21 - TUE

22 - WED

23 - THU

24 - FRI

25 - SAT

26 - SUN

27 - MON

28 - TUE

29 - WED

30 - THU

JUL 2005

01 - FRI

02 - SAT

03 - SUN

04 - MON

05 - TUE

06 - WED

07 - THU

08 - FRI

09 - SAT

10 - SUN

11 - MON

12 - TUE

13 - WED

14 - THU

15 - FRI

16 - SAT

17 - SUN

18 - MON

19 - TUE

20 - WED

21 - THU

22 - FRI

23 - SAT

24 - SUN

25 - MON

26 - TUE

27 - WED

28 - THU

29 - FRI

30 - SAT

31 - SUN

AUG 2005

01 - MON

02 - TUE

03 - WED

04 - THU

05 - FRI

06 - SAT

07 - SUN

GRAND RAPIDS COMPLEX

ARENA

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AUG 2005 -----
08 - MON
09 - TUE
10 - WED
11 - THU
12 - FRI
13 - SAT
14 - SUN
15 - MON
16 - TUE
17 - WED
18 - THU
19 - FRI
20 - SAT
21 - SUN
22 - MON
23 - TUE
24 - WED
25 - THU
26 - FRI
27 - SAT
28 - SUN
29 - MON
30 - TUE
31 - WED
SEP 2005
01 - THU
02 - FRI
03 - SAT
04 - SUN
05 - MON    FAMILY S [T]
06 - TUE    FAMILY S [T]
07 - WED    FAMILY S [T]
08 - THU    FAMILY S [T]
09 - FRI    FAMILY S [T]
10 - SAT    FAMILY S [T]
11 - SUN
12 - MON    + FAMILY S [T]
13 - TUE    + FAMILY S [T]
14 - WED    FAMILY S [T]
15 - THU    FAMILY S [T]
16 - FRI    FAMILY S [T]
17 - SAT    FAMILY S [T]
18 - SUN    FAMILY S [T]
19 - MON
20 - TUE
21 - WED
22 - THU    + FAMILY S [T]
23 - FRI    FAMILY S [T]
24 - SAT    FAMILY S [T]
25 - SUN    FAMILY S [T]
26 - MON    - FAMILY S [T]
27 - TUE    - FAMILY S [T]
28 - WED
29 - THU
30 - FRI
OCT 2005

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GRAND RAPIDS COMPLEX

ARENA

OCT 2005

01 - SAT
02 - SUN
03 - MON
04 - TUE
05 - WED
06 - THU
07 - FRI
08 - SAT
09 - SUN
10 - MON
11 - TUE
12 - WED
13 - THU RELIGIOU [T]
14 - FRI RELIGIOU [T]
15 - SAT RELIGIOU [T]
16 - SUN
17 - MON
18 - TUE
19 - WED
20 - THU
21 - FRI
22 - SAT
23 - SUN
24 - MON
25 - TUE
26 - WED
27 - THU CONCERT [T]
28 - FRI CONCERT [T]
29 - SAT CONCERT [T]
30 - SUN CONCERT [T]
31 - MON CONCERT [T]