

41st District Agricultural Association

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421 Hwy 101 North
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41st District Agricultural Association/Del Norte County Fair

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BOARD MEETING NOTICE

The 41st DAA Board of Directors will be holding a regular monthly fair board meeting on
Tuesday– March 25, 2025, at 3:00pm
BOARD ROOM –Del Norte Fairgrounds

Join us in person:

The meeting will be held in the Del Norte County Fair Board Room
421 Hwy 101 North Crescent City, Ca. 95531

Join us on Zoom:

<https://us06web.zoom.us/j/5971831671?omn=86865656309>

Meeting ID: 597 183 1671

Or by phone:

+1-597-183-1671 #US (Denver)

BOARD OF DIRECTORS

41st District Agricultural Association

Kara Miller (President), Rich Taylor (Vice President),
Kim Haban, John Pritchett, Vanessa Nunes

STAFF

Kimberly Floyd CEO

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at www.dnfair.org.

AMERICAN WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 41st DAA Fair office, 421 Hwy 101 N., Crescent City Ca. or by calling 707-464-9556. Requests should be made one (1) week in advance whenever possible.

BOARD MEETING AGENDA

March 25, 2025

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- 1) **CALL TO ORDER:** President Miller
- 2) **ROLL CALL OF DIRECTORS:**
- 3) **PUBLIC FORUM:** Anyone may address the Board on any matter, either on or off the agenda. In accordance with state law, the Board will not comment on or otherwise consider Public Comment matters until such items have been properly noticed for a future meeting.
- 4) **APPROVE CONSENT AGENDA FOR 41ST DAA:** (Discussion/Action by Board)
 - a. All items on the consent agenda are to be approved in one motion unless a Board member requests separate action on a specific item.
 - b. Review & Approval Expenditures
 - c. Review & Approval of February 24, 2025, Board Meeting Minutes
 - d. Review & Approval of Financial Statements
 - e. Review and Approve Contract List
- 5) **REPORTS AND INFORMATION:** (Informational)
 - a. Public Relations Committee
 - b. Policy Committee
 - c. Business Development Committee
 - d. Facility Infrastructure Committee
 - e. 2x2 Committee
 - f. Executive Committee
 - g. Junior Livestock Auction Committee
 - h. Managers' Report
 - i. Correspondence
- 6) **OLD BUSINESS:** (Discussion/Action by Board)
 - a) Discussion and or possible action regarding storage in the Ace Building.
 - b) Discussion and or possible action regarding JLA Committee Roles
- 7) **NEW BUSINESS:** (Discussion/Action by Board)
 - a. Discussion and or possible action regarding Credit Card Policy
 - b. Discussion and or possible action regarding Ticketing purchasing policy
 - c. Discussion and or possible action regarding writing off doubtful accounts from records
 - d. Discussion and or possible action regarding revising RCTA lease
- 8) **CLOSED SESSION:**

- a) Under Section Code 11126(c)(7) There will be a closed session held by the 41st DAA regarding real estate negotiations between 41st DAA and Ca. Department of Transportation pertaining to parcel No. 12639-1 following the regular meeting.
- b) The board is authorized to meet in Closed Session to consider its response to a confidential final draft preliminary audit report as permitted by Government Code Section 11126.2

9) **MATTERS OF INFORMATION**

- a. Directors Comments and future agenda items
- b. Next Board Meeting Information

10) **ADJOURNMENT**