



**DELTA FAIR & MUSIC FESTIVAL**  
**September 1 - September 10, 2023**  
**Agricenter International**  
**Memphis, Tennessee**  
**Exhibitor Application**

Official Use Only	
Booth #	_____
Price	_____
Invoice Sent	_____
Paid in full	_____
Packet Sent	_____
Insurance?	_____

**1**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

What do you plan to Exhibit (Product Line): \_\_\_\_\_

**Circle One: Booth prices are for 10 days**

**2**

Inside  
10x10 booth  
**\$700**  
*(Corners \$100 additional)*

Inside  
Premium Area  
**\$1,000**

Inside  
Premium Corners  
**\$1,250 & \$1,500**

Outside  
10x10 booth  
**\$1,550**  
*Includes Tent Rental & 110 power*

Outside  
10x20 booth  
**\$2,550**  
*Includes Tent Rental & 110 power*

**Using the Show Floor Layout Map, please write your TOP 3 picks for inside booth location:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

\*\* If you need a different booth size or require custom footage, please call us to discuss options.

\*\*\* If you have additional electrical requirements or require more than 20 amps, please call us to discuss specifications.

\*\*\*\* Exhibit space will be assigned on a first come first served basis. Booth locations subject to change. Two(2) exhibitor badges & two(2) parking passes will be given to all 10'X10' exhibitors and six(6) exhibitor badges & two(2) parking passes will be given to bulk space exhibitors. Additional vendor passes may be purchased for \$30 each. Additional parking passes may be purchased for \$15 each.

**3**

**Please Read and Sign**

Please sign this **COMPLETED** contract/application and fax, mail or e-mail **all pages** to Delta Fair Inc. with payment to secure your space.

**No space is confirmed until payment, application and insurance is received.**

Make checks payable to: DELTA FAIR

We can also take signed fax applications with a credit card number. **Full payment is due 2 weeks before setup of the event.** If space is cancelled 1 month out from the date of the first day of the fair, or any time there after, all payments will be forfeited and if applicable, any unpaid late balances will be due.

“My firm acknowledges the rules and regulations set forth by Delta Fair Inc. and that our employees and representatives will at all times observe, perform and abide by such rules.” (See page 5 for Rules & Regulations)

Official Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Booth Size

Special Instructions:

# Vendor Insurance



**4**

All exhibitors/vendors must have commercial exhibitor/vendor insurance with liability limits of \$1,000,000 (1 million) listing as additionally insured:

**Additional Insured:**  
**Delta Fair Inc, Agricenter Int, Shelby County Government and all of their employees.**

**Certificate Holder: Delta Fair Inc.**  
**PO Box 1327 Cordova, TN 38088**

**\*\*\*Proof of insurance must be on file in our office by 8/18/2023\*\*\***

## **NO EXCEPTIONS!**

**\*\*\*No vendor will be allowed to set-up without liability insurance on file prior to set-up!\*\*\***

**5**

### **Need to Purchase Insurance?**

\$100 per vendor first booth. \$50 each additional.

**YES**

**NO** (I have my own)

Date of request: \_\_\_\_\_

Date Insurance needed: **8/18/2023**

Name of person completing form: \_\_\_\_\_

Phone: \_\_\_\_\_ ( ) \_\_\_\_\_

Fax: \_\_\_\_\_ ( ) \_\_\_\_\_

1. Name of event: **Delta Fair & Music Festival**

2. Move-In Date(s): **Aug 30- Sept 1, 2023**

3. Date(s) of event: **Sept. 1 -Sept. 10, 2023**

4. Move-Out Date(s): **September 10-11, 2023**

5. Type of Event: **Fair & Music Festival**

6. Facility Contracted: **Agricenter International**

7. Vendor/Tenant Name: \_\_\_\_\_

8. Vendor/Tenant Address: \_\_\_\_\_

9. Products Selling/Displaying: \_\_\_\_\_

**6**

**Insurance Total:**  
\$ \_\_\_\_\_

\$100 per vendor booth.

**7**

Official Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_



# Credit Card Authorization & Order Form

Card Type:

- VISA
- MASTERCARD
- DISCOVER
- AMEX

8

\_\_\_\_\_   
 Cardholders Name

\_\_\_\_\_   
 Credit Card Billing Address

\_\_\_\_\_   
 City

\_\_\_\_\_   
 State

\_\_\_\_\_   
 Zip

\_\_\_\_\_   
 Card Number:

\_\_\_\_\_   
 Expiration Date

**All balances are due two(2) weeks prior to set-up date. All remaining balances will be automatically charged to the Credit Card on file in the week leading up to the event unless otherwise noted.**

9

Inside Booth Total:   
 Total # of Booths x Booth Price from Section

\_\_\_\_\_   
 Total from Section 2

Outside Booth Total:   
 Total # of Booths x Booth Price from Section

\_\_\_\_\_   
 Total from Section 2

Total Insurance:   
 If purchasing insurance through us

\_\_\_\_\_   
 Total from Section 5

Do you need to purchase additional Vendor passes: \$30 each:

\_\_\_\_\_

Do you need to purchase additional Parking passes: \$15 each:

\_\_\_\_\_

Total: \_\_\_\_\_

10

Credit Card Charge: \_\_\_\_\_   
 50% Deposit required to reserve booth

Authorized Cardholder Signature:

X

Balance Due: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this, I agree to be charged for all of the itemized requests above or authorized over the phone.

**Return this fully completed application with your full payment to:**

**Delta Fair  
Attention - Exhibitor Services  
P.O. Box 1327, Cordova TN, 38088-1327**



# Commercial Exhibit Layout

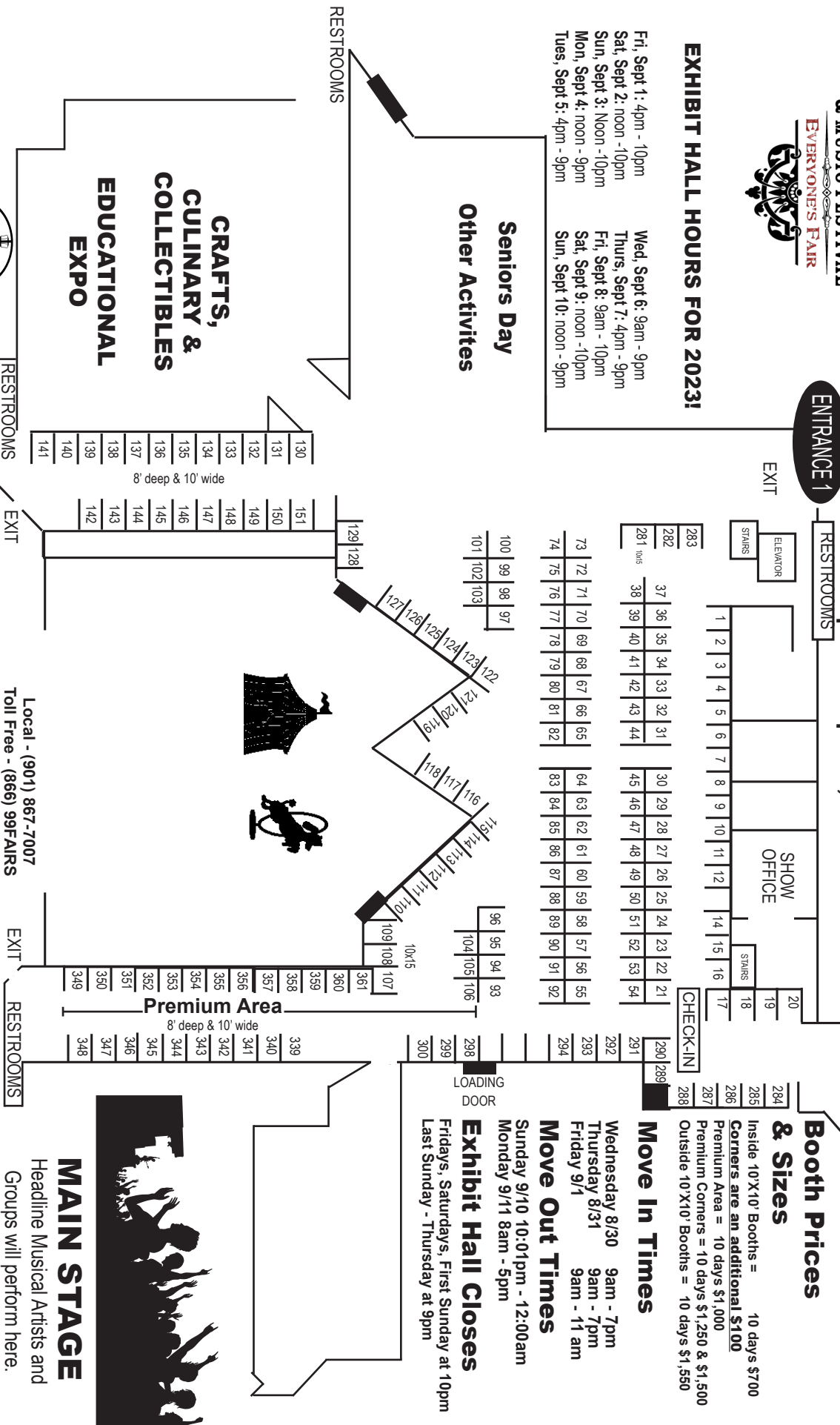
A safe, easily accessible location with plenty of affordable lodging! Over 250,000 attendees!

**Sept. 1 - Sept. 10, 2023**

## EXHIBIT HALL HOURS FOR 2023!

Fri, Sept 1: 4pm - 10pm  
 Sat, Sept 2: noon - 10pm  
 Sun, Sept 3: Noon - 10pm  
 Mon, Sept 4: noon - 9pm  
 Tues, Sept 5: 4pm - 9pm

Wed, Sept 6: 9am - 9pm  
 Thurs, Sept 7: 4pm - 9pm  
 Fri, Sept 8: 9am - 10pm  
 Sat, Sept 9: noon - 10pm  
 Sun, Sept 10: noon - 9pm



### Booth Prices & Sizes

Inside 10'X10' Booths = 10 days \$700  
 Corners are an additional \$100  
 Premium Area = 10 days \$1,000  
 Premium Corners = 10 days \$1,250 & \$1,500  
 Outside 10'X10' Booths = 10 days \$1,550

### Move In Times

Wednesday 8/30 9am - 7pm  
 Thursday 8/31 9am - 7pm  
 Friday 9/1 9am - 11am

### Move Out Times

Sunday 9/10 10:01pm - 12:00am  
 Monday 9/11 8am - 5pm

### Exhibit Hall Closes

Fridays, Saturdays, First Sunday at 10pm  
 Last Sunday - Thursday at 9pm

**MIDWAY**

**CRAFTS, CULINARY & COLLECTIBLES EDUCATIONAL EXPO**

**Seniors Day Other Activities**

130 131 132 133 134 135 136 137 138 139 140 141

151 150 149 148 147 146 145 144 143 142

129 128 127 126 125 124 123 122 121 120 119 118 117 116 115 114 113 112 111 110 109 108 107

96 95 94 93 104 105 106 100 99 98 97 101 102 103 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 37 36 35 34 33 32 31 45 46 47 48 49 50 51 52 53 54 283 282 281 38 39 40 41 42 43 44 30 29 28 27 26 25 24 23 22 21 290 289 291 292 293 294 298 299 300 339 340 357 356 355 354 353 352 351 350 349 339 340 341 342 343 344 345 346 347 348

**Premium Area**

**MAIN STAGE**

Headline Musical Artists and Groups will perform here.

**ENTRANCE 2**

**ENTRANCE 3**

Local - (901) 867-7007  
 Toll Free - (866) 99FAIRS  
 Fax (901) 867-7121  
 P.O. Box 1327, Cordova, TN 38088  
 vendor@deltafest.com  
 deltaxest.com



## TERMS, RULES AND REGULATIONS FOR DELTA FAIR

This document and any later additions, corrections or clarifications made by Delta Fair are a binding part of the Exhibitor Contract/Application.

### 1. ADMISSIBLE EXHIBITS

- a) Exhibitor will not display any product without the endorsement or approval of the manufacturer. Exhibitor represents that it has full authority and all approvals necessary to display and sell its products at this show.
- b) Show Management reserves the right to determine the eligibility of any company or product for inclusion in the show. No Exhibitor shall exhibit, or permit to be exhibited in the space allocated to them, any merchandise other than that specified in this application.
- c) Exhibitor agrees that Show Management may remove any exhibits that it determines are of a disruptive, objectionable or inappropriate nature.

### 2. DISPLAY CHARACTERISTICS

- a) Dimensions of all exhibit areas are believed to be accurately stated on the floor plans. If there is a discrepancy or error, Show Management will make every effort to correct the situation once it is brought to our attention.
- b) Facility lighting may not illuminate all areas evenly and effectively and Show Management assumes no responsibility for providing additional lighting. If available, Exhibitor may order additional lighting at its expense. Show Management assumes no responsibility for temperature levels during set-up, exhibit or takedown periods.

### 3. LATE ARRIVALS

Exhibitors arriving for set-up after their scheduled installation time can be relocated to any location specified by Show Management or, if no alternative is available, may be required to forfeit their show participation rights.

### 4. STAFFING OF EXHIBITS

- a) Exhibits must be staffed during all show hours.
- b) Exhibit removal prior to the final day's close of the show is strictly forbidden.
- c) Exhibitors that do not comply with these regulations will not be offered renewal of their space in the following year's show.

### 5. PAYMENT FOR SPACE

- a) Exhibitors must be paid in full before they are allowed to move into the show. (All other accounts with Delta Fair must also be current.)
- b) Exhibitors who fail to make space payments in accordance with the terms on the application will not be considered for space increases, location changes or upgrades of any kind and are subject to cancellation without credit or refund.

### 6. CANCELLATIONS AND CUTBACKS

- a) Should the exhibitor wish to cancel this contract or reduce the total amount of space (or spaces), Delta Fair will refund all payments received only if written notice of the request for cancellation is received by Delta Fair before the contract is accepted by Delta Fair.
- b) Once a contract has been accepted, written notice of a cutback or cancellation must be sent to Delta Fair. Specific deadlines and details regarding cancellation are stated on each individual show/expo applications.
- c) For all Exhibitors requesting a space reduction, Delta Fair reserves the right to relocate the exhibit or reconfigure it as determined by show management.

### 7. SUBLEASING

Exhibitors may not sublease their space. Sublease in this use includes renting, sharing, donating or in any way allowing another company or person to display or advertise in an exhibitor's space. Non-exhibiting firms may not place stickers, placards, or other signs anywhere in the show.

### 8. SALE OF MERCHANDISE

Management reserves the right to limit over-the-counter sale of products for delivery at the show to designated areas. The exhibitor agrees to be solely responsible for registering for, collecting, and reporting appropriate sales taxes.

### 9. INDEMNIFICATION

- a) Exhibitor, without regard to assignment, lease, sublease or dealer occupancy shall indemnify, hold harmless, defend and reimburse the show venue, Delta Fair and their managers, officers, agents and employees, and each of them ("indemnitees") from all losses, claims, liability, damage, actions, judgments recovered from or assessed against above named indemnitees, plus expenses (including, without limitation, attorney's fees and expenses) (i) from the breach by Exhibitor and/or its Contractors, their directors, officers, employees, agents or Exhibitor's contractors, or any of them, of any representation or covenant set forth herein; (ii) for any injury to or death of any persons, or any loss of, through theft or otherwise, or damage to, property arising in any way in connection with the use and enjoyment by the Exhibitor, or any other person or entity, with the permission, express or implied, of Exhibitor of the space, equipment or the show space or hall; (iii) arising from the use of equipment, devices furnished to or used by the Exhibitor, or other persons in connection with the show, or the use of the space.

- b) Each party agrees that the federal and state courts sitting in the city of the show have exclusive jurisdiction to hear and to determine all claims and disputes between the parties arising out of this agreement. Exhibitor waives any objection based upon lack of personal jurisdiction, improper venue or forum non conveniens. Each party hereby waives its right to a jury trial in the event of any such litigation. Neither party shall have any liability to the other for punitive, incidental, or consequential damages, including, but not limited to, loss of profit, revenue, or enterprise value, as a result of a breach of this agreement, tort, or otherwise, to the full extent such liability may be disclaimed by law.

### 10. ACTS OF GOD

Delta Fair shall have no liability whatsoever for any matter or thing resulting from strikes, lock-outs, fire, acts of terrorism or war, or other acts of God; except that if Exhibitor's show space has not been made available to Exhibitor, Delta Fair shall return to Exhibitor payments made by Exhibitor after deducting therefrom a pro-rata share of expenses incurred in connection with said Show.

### 11. INSURANCE

- a) Delta Fair shall not be responsible for any loss of or damage to any property of the Exhibitor for any reason, including theft. ---Exhibitor is required to follow and use all of the security arrangements made by Delta Fair for property and valuables when the show is not open.
- c) The Exhibitor understands that neither Delta Fair nor the show venues maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

### 12. COPYRIGHTS

Exhibitor hereby assumes all responsibility for, and all costs and expenses arising from, Exhibitor's or Exhibitor's agents' or employees' incorporation or use during the Event of any music, written material, dramatic rights, inventions, devices or similar items that are the subject of any copyright, trademark, tradename, patent, franchise or other contractual or statutory protection. Exhibitor agrees to indemnify, defend and hold harmless Delta Fair and its directors, officers and employees from any claims, damages, costs or expenses, including, without limitations, attorneys' fees and expenses, incurred by any of them that arise out of or in connection with such incorporation or use.

### 13. AMENDMENTS

- a) The Show Management has full power in the interpretation and enforcement of all terms, rules and regulations and full power to establish other rules and regulations considered necessary for the proper conduct of the Show.
- b) Exhibitor agrees to comply with such terms, rules and regulations. Exhibitor's failure to comply with such terms, rules and regulations shall entitle Delta Fair to terminate Delta Fair's obligations under this contract and remove Exhibitor from the show or shut down or darken Exhibitor's space.
- c) Exhibitor agrees to comply with all pertinent laws, codes and regulations of municipal or other authorities which affect the show space.
- d) No failure by Delta Fair to enforce or any delay in the enforcement of any rights or power by Delta Fair shall impair any right, power or remedy that Delta Fair may have under this contract.

X \_\_\_\_\_

SIGNATURE

\_\_\_\_\_ DATE