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Des Moines Arts Festival® is proud to host the **Student Art Exhibition (SAE), presented by GreenState Credit Union!** The **SAE** is a program that spotlights the creativity of children K-12 attending schools in central Iowa through special exhibitions of their work at the Festival and Des Moines Central Library.

Students' artistic achievements are recognized in a special exhibition on-site at the Festival; at the **Visionary Artist Ceremony** at the Festival on June 25th at 11:00 a.m. and 1:00 p.m.; **Student Art Exhibition Reception** on September 7, 2022 (location TBD); and rewards them with a recognition of achievement award.

Official Guidelines

- Participating schools will be from the Central Iowa region.
- Each school must complete the School and Student Artwork Information form and must be willing to send home with the student artist the Student/Parent Letter.
- Each elementary school may submit up to **four** works that are two-dimensional and no larger than 12" x 18".
- Each secondary school may submit up to **four** works that are two dimensional and no larger than 18" x 24".
- Only **two-dimensional** media is acceptable.
- No stretched canvas.
- Artwork must be created in the 2021-2022 school year.
- **Do not mount or mat artwork.** Staff will mount submitted artwork.

How to apply for the Student Art Exhibition program.

Step #1 Review Official Guidelines and complete required form. The electronic School and Student Artwork Information form will be due on Friday, April 29th.

- *The electronic School and Student Artwork Information Form must be completed and submitted online by the teacher who will be responsible for communications through September 7, 2022.*

Please visit the following website to review the U.S. copyright law (Title 17) and copyright guidelines provided by the [Heartland Area Education Agency](#).

Step #2 Communicate with Students and Parents using the Student/Parent Letter:

- After selecting your student artwork, please print and send the Student/Parent Letter home with each student you have selected to participate in the SAE. You may also right-click the document, save to your computer, and attach in an e-mail to the parent.

Step #3 Prepare Student Artwork:

- You will receive an email containing your Student Art Information form placards. Please print and cut out these placards.

- Attach (bulldog clip) Student Art Information Form placard to the back of the student's artwork.
- Laminate OR wrap ALL works in acetate (no exceptions). No kitchen plastic wraps or document protectors.
- Works not laminated or wrapped in acetate will not be accepted into the SAE.
- The Exhibition will take place outside under a tent. Des Moines Arts Festival* is not responsible for lost or damaged artwork.

Step #4 Deliver Student Artwork:

- Deliver student artwork to 900 Keosauqua Way, Suite 300, Des Moines, IA 50309 weekdays from 10 a.m. to 6 p.m. from May 2nd – May 20th.



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Step #5 Pick-Up of Student Artwork:

- Pick-up artwork immediately following the Student Art Exhibition Reception on September 7, 2022. The location of the reception will be determined at a later date.
- Artwork will **NOT** be sent to schools or students.
- Artwork not picked up at the reception will be taken to Mainframe Studios and can be picked up Monday through Friday, from 10 a.m. to 5 p.m., beginning September 8. For questions regarding pick-up, contact Daphne Dickens (ddickens@desmoinesartsfestival.org).
- Please make arrangements to pick-up the artwork by October 14, 2022. After this date, artwork will be disposed of.

Teacher Check-List:

- Read Official Guidelines.
- Select your student artwork (up to four per school).
- Complete School and Student Artwork Information Form and submit to Festival by **April 29, 2022**.
- Send the Student/Parent letter home with participating students to inform them of upcoming events.
- Mail or deliver student artwork. Specific date and location will be announced at a later time.
- View Student Artwork from participating schools on display at the Des Moines Arts Festival **June 24-26, 2022**.
- Attend Visionary Artists Ceremony at the Des Moines Arts Festival* on **June 25, 2022 at 11:00 a.m.** (grades K-4) or **1:00 p.m.** (grades 5-12).
- View Student Artwork from participating schools on display (location TBD) following the Festival – Sept. 7, 2022.
- Attend Student Art Exhibition Reception on **Wednesday, September 7, 2022** (Location TBD). We strongly encourage students and their families to attend so please remind them. Artwork can be taken home that evening.

Please direct questions to:

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