



2021 Deschutes County Fair & Rodeo dates:

July 28th – August 1st, 2021

**Application Deadline:
First Review February 15, 2021**

Thank you for your interest in being a Concessionaire (food vendor) at the Deschutes County Fair & Rodeo. PLEASE REVIEW THESE INSTRUCTIONS CAREFULLY. This application is neither an offer nor a guarantee of space. If you have questions regarding this application, please call the Deschutes County Fair & Rodeo office at (541) 548-2711

Instructions for completing application

1. This application is neither an offer, nor guarantee of space.
2. If you are applying for more than one stand/location, you must submit a separate application for each.
3. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
4. Submit a typed menu with all items and proposed prices (including beverages). If selected, a formal menu will be negotiated.
5. Concession trailers are preferred and will receive preference. Concessions trailers must have an enclosed kitchen and meet all Deschutes County Health Department regulations for food preparation.
6. **Submit a recent photo of your food stand(s) with application. Photos will not be returned.**
7. **A footprint of your food stand(s) is required. Including the service support area in operational form. Be very specific for all dimension (i.e., if hitch is not removable, please include in size of unit)**
8. Management will determine the location of your booth. Locations are subjected to change from year to year.
9. All fees on this application are subject to change per final agreement with governing agencies and department.

Please Submit Completed Concessions Applications(s) to:

**Deschutes County Fair & Rodeo -
Attn: Food Vendor Coordinator
3800 SW Airport Way
Redmond OR 97756**

Rental Rate Information

- Indoor & Outdoor food Trailer/ Booth:
 - \$575.00 Deposit, vs 27%, of gross sales after taxes (\$125.00 credit received at time of settlement for adherence to all rules & guidelines)
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Deschutes County Environment Management Inspection Fees.

- All Concessionaires will be inspected by the Deschutes County Environmental Health Management division.
 - Any Required fees are to be paid to the Health Department two (2) weeks before opening of Fair.
 - Deschutes County Environmental Health Department: (541) 322-7400
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2021 Deschutes County Fair & Rodeo Concessionaire Space Application

Please submit the following pages with the requested information on the cover sheet.

Check one: New Applicant 2019 Returning Concessionaire

Company Name: _____

Owner/Operator Name: _____

Stand Name: _____

Mailing Address: _____

City: _____ County: _____ State: _____ Zip: _____

Business Phone: (_____) _____ Cell Phone: (_____) _____

Fax: (_____) _____ Website: _____

E-mail: _____ How long in business? _____

On Site Contact Name: _____ On Site Contact Phone: (_____) _____

On Site Contact E-mail: _____

Federal Taxpayer's ID #: _____

Do you accept credit or debit cards as payment at your stand? Yes No

Are you a member of Western Fairs Association (WFA)? Yes No

Are you a member of IAFE organization? Yes No

Are you a member of NICA organization? Yes No

Do you have a ServSafe certificate? (Attach copy) Yes No

Do you have an Health Dept. Permit? (Attach copy) Yes No

Liability Insurance & Workers Compensation Requirements

Each exhibitor must provide the Deschutes County Fair & Expo with proof of general liability insurance of no less. Please check the box below indicating the type of insurance you will provide for the Fair. Completing this form does not constitute proof of insurance. Proof of insurance will be required once a contract has been issued. Each exhibitor who hires employees must also provide a copy of worker's compensation insurance.

My own carrier Carrier: _____

WFA Master List CFSA #: _____ Expires: _____ Name policy is under: _____

Utility Requirements

Please be specific on your application as your contract will reflect the exact amount you request. If your electrical needs change, you will be billed accordingly. Please provide amperage requirements for running at maximum capacity. You must account for all equipment that will need power inside your trailer and in your outside space. If we are not informed of proper requirements, we may not be able to provide service.

All cords that are 70 amps or less must have plugs. 220 volt cords must be #6/4 gauge or heavier wire with a NEMA plug #14-50P. 110 volt cords must be #12/3 gauge or heavier wire with a NEMA plug #5-15P. As stated in the handbook, Deschutes County Fair & Rodeo does not provide plugs, extension cords, cord caps or other equipment.

120 VOLT SINGLE PHASE

Food Trailer

Quantity

20 Amp Circuit _____

30 Amp Circuit _____

240 VOLT SINGLEPHASE

Food Trailer

Quantity

50 Amp Panel _____

100 Amp Panel _____

208 VOLT THREEPHASE

Food Trailer

Quantity

30 Amp Circuit _____

50 Amp Panel _____

100 Amp Panel _____

200 Amp Panel _____

***Appliance Requirements**

Required amperage for any fridge, freezer, washer, dryer, or other large appliance in your space is 20 amps for each item.

Please order accordingly.

SPECIAL ELECTRICAL SERVICES

Please check the box below if you require the following:

Electrical Hardwire

Does your stand use water/sewer? Yes No

Does your stand produce grease? Yes No If yes, how many gallons? _____
(Estimated total for 5 day fair)

References

Please list two fairs, festivals, or shows that you have recently participated in.

Event #1: _____

Contact person: _____ Phone: (_____) _____

Event #2: _____

Contact person: _____ Phone: (_____) _____

Product

Please use the space below to list your full product list and pricing for each item.

Notes

Please use the space below to add any information that was not included above.