



DOUGLAS COUNTY FAIR BOARD

THURSDAY, APRIL 21, 2022

EVENTS CENTER

AGENDA

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Last Meeting Minutes

Consent Agenda

Admin – No Meeting

Entertainment

- All Entertainment contracts have been signed with exception of Axe Women and the petting zoo. Some details are still being finalized.
- Committee agreed to hire a photo booth to place in Kirk Hall. Guests who use the booth will get a photo strip souvenir with the fair logo to take home.
- Current hired walk around entertainment are (2) cowgirl stilt walkers for second weekend and hula hoop girl for both weekends.
- Committee will also purchase balloon columns to attract attention to the two new events on the first weekend: car show and BBQ.

Executive

- With the addition of the first weekend activities there may be overages this year. Costs of other items have gone up this year and will cause committees to look at ways to save money.
- The committee discussed the Hometown Rodeo contractor, and the County will be working with them on insurance requirements.
- Montana Silversmith's quote was much high than previous years, so the committee looked for alternate companies. Ranahan Customs is providing mockups and has quoted an 8-week turnaround time.
- The Committee is still updating the Policies and hopes to have a final draft at the May Fair Board meeting. Final version will go to the Commissioners for approval.
- Eight individuals applied for Director positions. After interviews were completed one person was chosen to be nominated to the Commissioners.

Guest Services

- Volunteer outreach has begun; volunteer signups will be live May 1st.
- All volunteers will get badges and lanyards for grounds access.

Livestock Sale

- Committee has upgraded the package with Fair Entry to host a Mock Sale.

Marketing

- Media Advertising Avenues: The committee recommends moving forward with Outdoor Promotions, KWGN, Bonneville International and Thirst Colorado Magazine. The committee is looking into a few other options including iHeart Media (106.7 The Bull) and local Douglas County Newsletters.
- Souvenir Program: Pam is taking the lead on the Souvenir Program and reaching out to previous advertisers. The committee recommends printing 8,000 copies with limited distribution ahead of Fair.
- Sponsorship Update: Sponsorships are coming along nicely for the year.
- Poster/Marketing Design: The committee reviewed and recommended moving forward with the design presented.
- Giveaways: The committee agreed to order several giveaway items including coffee sleeves, tote bags, challenge coins, ear tag key chains and coasters. The committee also recommended to move forward with advertising business cards in lieu of bookmarks.

Rodeo

- There will 2 contractors for Hometown Rodeo. To reduce freight charges, sheep will be supplied by a local vendor. Currently, both vendors do not have the required insurance. So, Coral and Luanne are working with the County's Risk Management Department to find a solution.
- In place of the "Beyond the Dirt" program, the Committee is recommending a PRCA Youth Camp to take place in the Outdoor Arena on Aug 6th. The camp would be limited to 50 kids ages 8 to 18 years old. Suggested cost of registration would be \$20.00.

Show Management

- Poultry Update: Ben attended an Avian Influenza webinar from the Colorado Department of Agriculture and will give an update at the next meeting.
- Judge Update: Most judges are secured with contracts out or signed.
- Superintendent Updates: The committee will have Individual Superintendent meetings in the month of May and will discuss show logistics, volunteers, department supplies, and any other needs the superintendents have.
- The committee discussed rising enrollment numbers in each program and what may need to be done in the future to accommodate those rising numbers.

Treasurer's Report**Reports from other groups****Regular Agenda****Staff Report****Food Vendors, Feast at the Fair, and First Weekend updates**

Old Business**Judge Contracts****Hometown Rodeo update****New Business****Beyond the Dirt/PRCA ground school****Buckle update****Fair Board Nomination update****Shooting Sports Award****Other Business****Director Comments****Adjournment****Next Meeting: May 19, 2022****Rules for Citizen Engagement at Fair Board Meeting**

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.



DOUGLAS COUNTY FAIR BOARD

THURSDAY, MARCH 17, 2022

VIRTUAL MEETING

MINUTES

DOUGLAS COUNTY FAIR BOARD

The Douglas County Fair Board meeting was called to order at 6:30pm on March 17, 2022 by Dean Elliott - Chairperson. The meeting was held in virtually. The Pledge of Allegiance was recited.

Board Members Present:

*John Adams
Ben Alderton
Pat Candelaria
Scott Candelaria
Dean Elliott
Sarah Fischer
Jennifer Foss
Wesley Jacobs
Tom Harris
Debbie Mills
Hayden Schmidt
Pam Spradlin
Lora Talbert
Phil Riesselman
Gabriel Ryan
Rob Tkach*

Associate Members Present:

*Kyle Moore
Pat Salazar
Shawn McWhorter
Patti Russell
Laura Martin*

Staff Members Present:

*Michelle Bartlett
Clay Gysin
Tim Hallmark
Coral Miller
Luanne Lee
Allison Paul
Mike Ehmann*

Other Guests Present:

*Tori Checkal
Gary Turner
Lisa Turner
Bailey Fischer
Robin Vogel*

Board Members Absent:

*Craig Sloan
Arlie Gordon*

Associate Members Absent:

*Monty Anderson
Barry Borges
Matt Coyle
Deb Dilley
Chayce Lutz
Scott McHenry
Anneliese Phippen
Jessica Smith
Todd Spencer
John Woodrick
Philip Woodrick
Jean Sabulsky
Dick Sabulsky
John Holst
Nick Candelaria*

Staff Members Absent:

*Sonia Ormsbee
Laurie Anderson
John Murgel*

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE**Public Meeting****Public Comment**

No public in attendance.

Approval of Last Meeting Minutes

Phil moved to approve the meeting minutes. Sarah seconded. All approved.

Consent Agenda

Phil gave an update to consent agenda. One of the packing plant can now take 7 beef instead of 5. He also has been in contact with a new packing plant, Innovative, which is set to opens in June 2023 and has our name on the list to take animals when they open. Scott moved to approve the consent agenda. Phil seconded. All approved.

Treasurer's Report

Wes reviewed 2022 Fair budget and gave specifics to each committee budget.

Reports from other groups

4-H Youth Council – Tori Checkal stated the Meet & Greet on March 7th went well. Planning has start for June Show on June 4th and 5th. Dean Elliott thanked Directors who helped at the Meet & Greet.

FFA – Bailey Fischer announced there will be a Oyster Fry and auction on March 25th in Kirk Hall at 6:00pm to benefit FFA. At the auction, bidders can purchase time for students to volunteer their time helping the individual.

Regular Agenda**Staff Report**

Luanne announced that Mike Ehmann is retiring and his last day will be April 1st.

Concert and Food Vendors, Feast at the Fair, and First Weekend open items

Luanne stated that Scott Durland is no longer in partnership with the County for the concert. The County will now be putting on the concert itself. Currently in negotiations with a new group will assist in finding talent for the concert on July 29th.

Coral stated that the Farm to Table event is coming along. She has received three quotes from local farms who can help put on the meal. She is also receiving quotes for the tent, tables, flowers, etc. It is still be planned as a brunch for July 31st at 11am.

Old Business

Sponsorship update

Debbie stated there has been a good response in sponsorship. Children's Hospital and Douglas County Library are new this year. Debbie also requests if anyone know someone interested in sponsorship to share her contact information.

Judge Contracts

Hayden and Ben stated that judge contracts have been set out. They are still trying to nail some down a few judges but otherwise is going well.

New Business**New Food Vendor**

A discussion was had about concessions in Kirk Hall for the fair. A local concessionaire, W&M Dawgs LLC, has agreed to do concessions for the length of fair as well as having a cart at the Pavilions. He comes highly recommended and hires staff who uses funding to pay for education. The Knights of Columbus group has also requested to come back. Some concerns were raised with the previous concessionaire. The Board discussed both options. Hayden moved to approve the new vendor. Sarah seconded. The decision was to move forward with the new vendor.

Mutton Bustin

High transportation costs have made recent quotes for the Hometown Rodeo stock higher than usual. John Adams is working to get additional quotes, including local vendors to supply sheep for Mutton Bustin. The discussion was had at Executive of whether to have Mutton Bustin at Hometown Rodeo as a cost saver. Wes moved to approve having Mutton Bustin at Hometown Rodeo, Scott seconded. It was approved that Mutton Bustin should be a part of Hometown Rodeo.

Competition Rule Changes

Hayden stated the Rules Committee is waiting updates from State Fair on the 2022 Dog Program rules. Hayden reviewed the current changes to the Competition Rules including grammatical corrections and updates to State Fair General Project rules as well as updates to the Royalty Contest rules. Wes made a motion to approve all changes to Competition Rules. Pat seconded.

Director Comments

Pam reminded everyone to get mark their calendars for the upcoming Cowboy Ball put on by the Fair Foundation. Tickets are \$60.00 which includes dinner and

entertainment. Debbie is asking for whiskey donations for the whiskey pull fundraiser.

Meeting adjourned at 7:35pm

Next Meeting: April 21, 2022

Rules for Citizen Engagement at Fair Board Meeting

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DOUGLAS COUNTY FAIR BOARD- ENTERTAINMENT COMMITTEE MEETING

MONDAY, APRIL 11th, 2022 AT 5:30 PM

DOUGLAS COUNTY EVENT CENTER CONFERENCE ROOMS

MINUTES

Attendance: Sarah Fischer, Arlie Gordon, Scott Candelaria, and Coral Miller

Meeting:

Entertainment Update – Coral stated that Entertainment contracts have been signed with exception of Axe Women and Petting Zoo. Still working out the details on the final two and hope to have contracts soon.

Walk around Entertainment – Two cowgirl stilt walkers have been hired for second weekend. There is also a contract for Hula Hillia for both weekends. If room in budget, maybe another walk around Entertainer could be hired.

Photos – The search for Old Time Photos for Old West Town has hit a dead end. Coral received quotes from four local photo booth companies instead. Committee agreed a photo booth, rather than a manned booth, would work better. Suggested placement in or near Kirk Hall. This would be a second weekend only activity. Sarah mentioned that the kids would really love this souvenir.

Special Event Needs- Coral has collected items for goody bags for new events participants in BBQ and Car Show. The Committee discussed ways to draw some attention to these new events and agreed to purchase 2 balloon columns to place outside of entrance of event.

Old West Town Layout -Committee ran out of meeting time but decided to make this a priority discussion at the May meeting.

Next Meeting: May 9th, 2022



DOUGLAS COUNTY FAIR BOARD- EXECUTIVE COMMITTEE MEETING

THURSDAY, APRIL 14, 2022 AT 6:30 PM

EVENTS CENTER

MINUTES

Attendance: Debbie Mills, John Adams, Gabriel Ryan, Craig Sloan, Hayden Schmidt, Scott Candelaria, Phil Riesselman, Pat Candelaria, Sarah Fischer, Dean Elliott, Wes Jacobs, Ben Alderton, Allison Paul, Sonia Ormsbee, Clay Gysin, Tim Hallmark, Michelle Bartlett, Coral Miller, Pam Spradlin

Meeting

Discuss Current Budget

Sonia discussed the format of the budget documents. Staff has been updating these with estimated costs as they know them.

With the addition of the first weekend activities there may be overages this year. Costs of other items have gone up this year and will cause committees to look at ways to save money.

Update on Hometown

The committee discussed the Hometown Rodeo contractor, and the County will be working with them on insurance requirements.

The price increase for the rough stock is about \$1,300 and the sheep are \$2 per run more.

Beyond the Dirt/PRCA Rodeo Youth Camp

John Adams discussed the original intent of Beyond the Dirt as an educational activity for families to learn more about the Rodeo. Through the years, additional activities were added.

This year the Rodeo committee is recommending the PRCA be hired to put on the PRCCA Rodeo Youth Camp this year. The PRCA brings in instructors and all the equipment. The fee would be \$20 per kid ages 8 -18 and would have them rotate through different stations over the course of 3 hours. Water and snacks would be provided.

Review Buckle Proposal

Dean updated the group on the Awards Committee's hard work securing buckles for this year. Montana Silversmith's quote was much high than previous years, so the committee looked for alternate companies. Ranahan Customs is providing mockups and has quoted an 8 week turn around time. Pat updated the group on the delay in sponsorship letter being sent out. The Awards committee is waiting until buckles are confirmed in case there are other changes.

John questioned how the buckles from Ranahan hold up long term. There is no clear answer on this yet.

Shooting Sports Award Naming

Pat passed on information from the Shooting Sports advisory Committee. They would like to rename the Good Sportsman Award to the Mikayla Dame Good Sportsman Award. The Awards Committee agreed to the change which will made for 2022.

Hayden added that there was lots of conversation with the superintendents and they also agreed it would be a good change.

Debbie mentioned Colorado State Patrol will also be doing a campaign called Click it for Mikayla.

2022 Marketing Design

Debbie passed around the final marketing poster.

Dean requested the logo be placed at the bottom.

Update on Policy and Guideline Document

The Committee is still updating the Policies and hopes to have a final draft at the May Fair Board meeting. Final version will go to the Commissioners for approval.

Director Nominations

Eight individuals applied for Director positions. After interviews were completed one person was chosen to be nominated to the Commissioners- Pat Salazar from Creative Arts.

Other individuals not chosen for the role were encouraged to volunteer on committees, and all were interested in volunteering if not chosen.

Other

Debbie reminded the committee that Cowboy Ball is May 7th in the Events Center. The Fundraising goal is \$30,000. Fair Board members should promote the event, buy tickets, and donate whiskey.

Coral updated the group on the Farm to Table event on Saturday, July 30th. There will be a tent on the soccer field by the Events Center with long communal tables for just over 250 people. There will be vendors selling local items, a bluegrass band and vintage car selling alcohol. An artist will live paint the event.

Sonia updated the group on the ticketing fees for Grounds Admission and Rodeo. There will be a discount for online sales. The earlier a person buys tickets the more their discount will be, starting at 30% off. There will also be fees added in per ticket and per order. There is no discount on concert tickets, Barn Dance or Farm to Table event.

Ben updated the group on the Avian flu. Currently the restrictions for comingling end June 26th which is after fair entries close, and Poultry ID Day. Show Management will work with superintendents to make appropriate changes.

Gabe mentioned that the Guest Services committee began a discussion in their committee meeting this week. The committee would like to explore the feasibility of having each committee in charge of their own coolers with water and ice each day. Handling water requests for all locations is a full-time job.

Hayden mentioned that water for Show Management is crucial for their large group of volunteers and judges, they cannot handle this task on their own. Can County staff handle this job?

Tim clarified that County cleaning staff cannot take this task on as it would result in them having less time for their jobs as well. Each committee will need to handle this, and the County can come up with solutions to provide water in convenient locations.

Sarah informed the group that there is a Livestock Judging event is April 30th at the Indoor Arena from 8:30-noon. They still need volunteers and award donations.

Next Meeting:

May 12, 2022



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE

WEDNESDAY, APRIL 13, 2022 AT 5:30 PM

EVENTS CENTER CONFERENCE ROOM

MINUTES

Attendance: Gabriel Ryan, Dick Sabulsky, Jean Sabulsky, Gary Turner, Lisa Turner, Sonia Ormsbee, Allison Paul, Pat Candelaria, Scott Candelaria

Meeting

- Volunteer Outreach

Jean will reach out to the Music in the Meadows and Tunes for Trails about passing out information, possible mention onstage at these events.

Sonia will reach out to the Castle Rock, Parker and Highlands Ranch Farmers Markets to get booth space. The committee would like to have booths 4 times before Fair.

Committee will plan to have final outreach done by July 9th.

If the committee members would like to volunteer with the Fair Foundation at Elephant Rock, they can talk about Fair and Volunteers.

- Keepsake Lanyards

Staff to order lanyards for badges for volunteers. White with green letters- Douglas County Fair and Rodeo 2022. Badges will say each volunteer's name.

Staff will also order other promotional items we can take to recruitment events.

- Shirts

-Staff will order the shirts, 250 t-shirts and 150 polos in a variety of sizes.

- Budget for 2023

- No additional requests

- Volunteer Fair - April 19, 2022

Committee members working the booth will wear yellow shirts.

Allison will provide tablecloth, usb with photos, business cards, small promotional items. Gabriel is buying candy.

- Volunteer Shift Schedule

The committee finalized the volunteer schedule and will begin creating the Sign-up Genius. Plan is to go live on May 1st.

-Coolers

The committee discussed the task of filling water coolers for all committees and if there is a better way of handling this.

Next Meeting:

5/11/2022 at 5:30pm



DOUGLAS COUNTY FAIR BOARD- LIVESTOCK SALE COMMITTEE MEETING

WEDNESDAY, APRIL 13, 2022 AT 6:30 PM

EVENTS CENTER CONFERENCE ROOM

MINUTES

Attendance: Phil Riesselman, Wes Jacobs, Pat Candelaria, Kyle Moore, Nick Candelaria, Sarah Fischer, Rob Tkach, John Holst, Allison Paul

Meeting

- Fair Entry Update

The committee is upgrading the package with Fair Entry to a level that includes additional sales so there is one dedicated to testing and the mock sale. The software allows for bulk uploads of buyers.

Kyle has consolidated the historical buyers from the last 5 years into a list of 568. Some buyers were given their old numbers, others were given new numbers.

The committee discussed some options for monitoring the number of people who get dinner. Possibly give raffle tickets out for each meal when the buyer checks in. Have a Fair Foundation volunteer at the tables to collect a ticket, or confirm the guest is a buyer. Put out the arch and have a rope barrier so the public knows it's a private event.

- Mock Sale Date

Mock Sale will take place on Wednesday July 13th at 6:00 pm in the Pavilion.

- Old Business

Spandex chair covers were ordered because the polyester ones do not fit the chairs at the Livestock Sale. Committee decided to not embroider the chair covers and have an item on the chair with names.

- New Business

Committee is trying to confirm sale dates for Elbert County in 2023 to plan for packing plant availability.

Comments:

Next Meeting:

May 11, 2022 at 6:30 PM



DOUGLAS COUNTY FAIR BOARD- MARKETING COMMITTEE MEETING

WEDNESDAY, APRIL 6, 2022 AT 5:00 PM

EVENTS CENTER CONFERENCE ROOMS

MINUTES

Attendance: Tom Harris, Scott Candelaria, Debbie Mills, Michelle Bartlett

Media Advertising Quotes: The committee discussed the below five media advertising options for the year and recommended moving forward with Outdoor Promotions, Channel 2/Fox 31, Bonneville International, Thirst Colorado Magazine. The committee also discussed reaching out to local newsletters within Douglas County since there has been so many people moving to the area recently.

Outdoor Promotions: Outdoor Promotions will provide five bus stop shelter advertising spots in five areas that are high traffic within Douglas County and the surrounding areas. They provide the artwork for us. This opportunity had to be secured by 4/6/22.

KWGN (Channel 2/Fox 31): KWGN will provide two in studio interviews on Great Day Colorado, two KDVR.com Homepage takeovers, one email blast, and inclusion in the Makin' Summer Fun promotion.

Bonneville International (KYGO/KOSI): Both radio stations will provide a set number of commercials for the Fair reaching out to a geo and interest targeted audience.

iHeart Media (106.7 The Bull): Michelle has reached out to iHeart Media to discuss advertising options on 106.7 The Bull and will give an update at the next committee meeting.

Thirst Colorado Magazine: Thirst Colorado is a food, drink and attraction-based magazine in Colorado. The committee is looking at doing an advertisement in the June/July issue with a 1/3-page advertisement.

Souvenir Program Update: Pam asked Debbie to update the committee on her progress for the Souvenir Program. Pam is reaching out to past advertisers to see if they would like to advertise again this year. The committee is recommending printing 8,000 copies for limited distribution before Fair, most being handed out on grounds during Fair.

Sponsorship Update: Debbie updated the committee on sponsorships for this year. There has been a great return on past sponsors. She will put together an updated sponsor inventory list to give to the committee.

Other

Poster: Debbie presented the committee with this year's poster design. She explained that the image was hand drawn to reflect our Fair including our grandstands and the rock in the background. This design was created to help draw in a different demographic from different parts of the county. The committee recommended moving forward with the design.

Giveaways: Michelle will order tote bags, coffee sleeves, challenge coins, car magnets and coasters. The committee recommended having business cards printed instead of bookmarks for 2022.

Royalty: Tom gave an update on Rotary clubs that he has spoken to about the Royalty coming to speak at their meetings. He also spoke with Sheriff Tony Spurlock, who asked if Royalty could attend the upcoming Highlands Ranch HOA meeting.

Next Meeting: May 4, 2022

Comments:



DOUGLAS COUNTY FAIR BOARD- RODEO COMMITTEE MEETING

MONDAY, APRIL 11th, 2022 AT 6:30 PM

EVENTS CENTER CONFERENCE ROOMS

MINUTES

Attendance: Craig Sloan, Gabriel Ryan, John Adams, Deb Dilley, Arlie Gordon, Debbie Mills, Scott Candelaria, Philip Woodrick, Tom Harris, and Coral Miller

Meeting

Hometown Rodeo – Stock Contractor Update- John Adams shared the difficulties of finding a new Hometown Rodeo contractor. In order to reduce freight charges, sheep would be supplied by a local vendor. The challenge with both vendors is they do not have the insurance required by the County. Coral & Luanne are working with the County to see if a supplemental policy could be purchased.

Beyond the Dirt - Debbie Mills shared that the PRCA reached out to her about hosting a youth camp during the second weekend of Fair. This event would replace the "Beyond the Dirt" program for 2022. The camp would be made up of multiple educational stations held in the Outdoor Arena. The Committee voted in favor to recommend holding the camp on Aug 6th for approximately 50 children ages 8 to 18. The recommended fee for registration is \$20.00. Coral Miller raised some concerns about how the registration would be handled. Debbie thought it could go through the Foundation.

2022 Budget – 2022 budget sheets were handed out to the Committee Members in attendance. This sheet showed what funds have already been anticipated and what funds are still available.

2023 Budget – Committee Members discussed the budget needs for 2023. The additional added funds for 2022 were a one time only pay increase. The Committee would need to request again for 2023. John Adams discussed programs he would like to see in the future like Women's Breakaway Rodeo.

Any additional items –

Debbie Mills reminded the Committee to push Rodeo ticket sales. With the bigger Rodeo needs bigger sales.

Debbie Mills also reminded the Committee about the Cowboy Ball coming up on May 7th, 2022

Next Meeting: May 9th, 2022



DOUGLAS COUNTY FAIR BOARD- SHOW MANAGEMENT COMMITTEE MEETING

WEDNESDAY, APRIL 6, 2022 AT 6:00 PM

EVENTS CENTER CONFERENCE ROOMS

MINUTES

Attendance: Christy VanBibber, Hayden Schmidt, Michelle Bartlett, Julia Davis, Jennifer Summervill, Tyler Summervill, Ryan Potton, Brittany Duckworth, Noah VanBibber, Shari VanBibber, Sara Warren, Rochelle Weigel, Brittany Sandell, Dawn Arnt, Rob Tkach, Scott Candelaria, Pat Salazar, Frank Silici, Kim Surry, Hannah Shutts, Katy Dane.

Meeting

Staff Update

Fairgrounds: Michelle updated the committee that Mike Ehmann has retired from the County and Clay has been promoted to Fairgrounds Supervisor. The Fairgrounds will be hiring an Assistant Supervisor to take Clay's position.

CSU: Brittany gave an update that a new Director for the Extension Office has been hired and will start at the end of May. Her name is Guinevere and she is currently working in Extension in Custer County. Maddy Granos has resigned, leaving Sylvia, John and Brittany as the 4-H contacts within the Extension Office. She also let everyone know that Swine tags are available for pick-up from the Extension Office.

Judge Update: Hayden gave an update on judges stating that most judges have been secured with contracts out or signed. Everything is moving along very well.

Superintendent Updates

Superintendent Boxes/Supplies: Michelle will send out a list of supplies to each superintendent that was in their boxes from last year. This will also be the time to send in any supply requests the departments have for their barns or shows.

Shirt Sizes: Michelle asked that each superintendent email her their shirt sizes.

Individual Superintendent Meetings – May: These meetings will be very logistics heavy discussing show logistics, volunteer needs and Event Planning Worksheets.

Event Planning Worksheets: Michelle will send a blank copy and an example Event Planning Worksheet out for everyone to look at. These will be due at the June committee meeting.

Poultry Update: Hayden let the committee know that Ben is attending a poultry webinar from the Colorado Department of Ag regarding the avian flu during this meeting. The CDA has placed a temporary hold on all poultry events including Fairs that involve the comingling of flocks. The temporary hold will last for 90 days, which lies past Poultry ID Day and the entry deadline for Fair. The Show Management Committee is working closely with the Poultry Superintendents to make a plan for the 2022 Fair. At this time, the poultry show will run as normal given the hold is lifted in June. Fair Board is committed to do whatever they need to do to help kids show.

Next Meeting: June 1, 2022

Comments: Noah asked if any of the other Superintendents would be interested in hosting a weekend weigh-in this summer before Fair for all animals. Michelle asked if there was interest for Noah to contact the Fairgrounds Office for grounds availability.

The committee discussed the rising number in animal projects this year and how that would affect space in the barns, specifically pertaining to the Swine barn. Hayden assured the committee that he would work with the County on some alternatives so that there is a plan for anything needed.

4/19/2022

55250 - Fair 2022 Operating Budget

Line Item. Subledger	Description	Amended Budget	YTD Expenditures	YTD Anticipated	Remaining	% Remaining
CHARGES FOR SERVICES						
344200	Facilities Use Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
344300	Admissions Surcharge	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	100.00 %
344301	Ticket Surcharge	(\$260,000.00)	\$0.00	\$0.00	(\$260,000.00)	100.00 %
344302	Vendor Surcharge	(\$21,000.00)	(\$7,520.00)	\$0.00	(\$13,480.00)	64.19 %
344303	Participant Surcharge	(\$20,700.00)	\$0.00	\$0.00	(\$20,700.00)	100.00 %
344304	Event Sponsorships	(\$138,000.00)	(\$250.00)	\$0.00	(\$137,750.00)	99.82 %
344305	Event Commissions	(\$35,000.00)	(\$47,390.60)	\$0.00	\$12,390.60	-35.40 %
344401	Catering Fee	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	100.00 %
MISCELLANEOUS REVENUES						
383300	Contrib-Foundation/Estates	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
384500	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
PERSONNEL SERVICES						
411100	Personnel Costs (Salary, OT, Benefits, Phone)	\$150,685.00	\$36,760.70	\$0.00	\$113,924.30	75.60 %
ADMINISTRATION COMMITTEE						
433400	Operating Supplies	\$40,000.00	\$1,306.92	\$0.00	\$38,693.08	96.73 %
433500	Uniforms	\$2,000.00	\$1,833.50	\$0.00	\$166.50	8.33 %
443570	County Fair Services	\$58,000.00	\$1,557.07	\$29,000.00	\$27,442.93	47.32 %
444300	Equipment Rental	\$17,400.00	\$0.00	\$85,969.25	(\$68,569.25)	-394.08 %
444500	Software/Hardware Supp/Maintenance	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00 %
445200	Metro Area Meeting Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00 %
445500	Catered Meal Services	\$7,500.00	\$938.59	\$10,000.00	(\$3,438.59)	-45.85 %
ADMINISTRATION COMMITTEE TOTAL		\$128,400.00	\$5,636.08	\$124,969.25	(\$2,205.33)	-1.72 %
MARKETING COMMITTEE						
433400	Operating Supplies	\$4,200.00	\$187.50	\$0.00	\$4,012.50	95.54 %
440100	Printing/Copying/Reports	\$20,300.00	\$328.50	\$0.00	\$19,971.50	98.38 %
440200	Newspaper Notices/Advertising	\$41,000.00	\$3,291.00	\$11,950.00	\$25,759.00	62.83 %
443570	County Fair Services	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.00 %
445300	Travel Expense (445300)	\$1,500.00	\$421.57	\$0.00	\$1,078.43	71.90 %
445500	Catered Meal Services	\$2,900.00	\$0.00	\$0.00	\$2,900.00	100.00 %
447850	Fair Awards (447850)	\$3,200.00	\$0.00	\$0.00	\$3,200.00	100.00 %

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55250 - Fair 2022 Operating Budget

Line Item. Subledger	Description	Amended Budget	YTD Expenditures	YTD Anticipated	Remaining	% Remaining
MARKETING COMMITTEE TOTAL						
ENTERTAINMENT COMMITTEE						
433400	Operating Supplies	\$0.00	\$69.39	\$532.00	(\$601.39)	#DIV/0! %
443570	County Fair Services	\$160,300.00	\$0.00	\$29,920.00	\$130,380.00	81.33 %
ENTERTAINMENT COMMITTEE TOTAL						
		\$160,300.00	\$69.39	\$30,452.00	\$129,778.61	80.96 %
RODEO COMMITTEE						
433400	Operating Supplies	\$2,000.00	\$0.00	\$2,400.00	(\$400.00)	-20.00 %
443570	County Fair Services	\$85,000.00	\$1,553.00	\$98,715.00	(\$15,268.00)	-17.96 %
444300	Equipment Rental	\$20,000.00	\$304.00	\$17,736.00	\$1,960.00	9.80 %
445300	Travel Expense (445300)	\$2,000.00	\$0.00	\$450.00	\$1,550.00	77.50 %
445500	Catered Meal Services	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00 %
447400	Judges	\$2,000.00	\$0.00	\$2,400.00	(\$400.00)	-20.00 %
447850	Fair Awards (447850)	\$102,500.00	\$0.00	\$84,800.00	\$17,700.00	17.27 %
RODEO COMMITTEE TOTAL						
		\$217,000.00	\$1,857.00	\$206,501.00	\$8,642.00	3.98 %
GUEST SERVICES COMMITTEE						
433400	Operating Supplies	\$2,000.00	\$516.93	\$2,000.00	(\$516.93)	-25.85 %
433500	Uniforms	\$3,500.00	\$0.00	\$3,250.00	\$250.00	7.14 %
443570	County Fair Services	\$10,000.00	\$0.00	\$500.00	\$9,500.00	95.00 %
GUEST SERVICES COMMITTEE TOTAL						
		\$15,500.00	\$516.93	\$5,750.00	\$9,233.07	59.57 %
LIVESTOCK SALE COMMITTEE						
433400	Operating Supplies	\$7,000.00	\$3,067.11	\$600.00	\$3,332.89	47.61 %
440100	Printing/Copying/Reports	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00 %
443570	County Fair Services	\$7,500.00	\$1,775.00	\$3,650.00	\$2,075.00	27.67 %
444300	Equipment Rental	\$9,800.00	\$0.00	\$5,000.00	\$4,800.00	48.98 %
445500	Catered Meal Services	\$7,000.00	\$500.00	\$6,840.00	(\$340.00)	-4.86 %
447850	Fair Awards (447850)	\$0.00	\$72.00	\$0.00	(\$72.00)	#DIV/0! %
LIVESTOCK SALE COMMITTEE TOTAL						
		\$32,300.00	\$5,342.11	\$16,090.00	\$10,867.89	33.65 %
SHOW MANAGEMENT COMMITTEE						
433400	Operating Supplies	\$7,000.00	\$188.13	\$0.00	\$6,811.87	97.31 %
443570	County Fair Services	\$1,200.00	\$375.00	\$4,175.00	(\$3,350.00)	-279.17 %
445500	Catered Meal Services	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00 %

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55250 - Fair 2022 Operating Budget

Line Item. Subledger	Description	Amended Budget	YTD Expenditures	YTD Anticipated	Remaining	% Remaining
447400 Judges		\$14,400.00	\$0.00	\$11,210.00	\$3,190.00	22.15 %
447850 Fair Awards (447850)		\$27,720.00	\$4,992.57	\$26,200.00	(\$3,472.57)	-12.53 %
SHOW MANAGEMENT COMMITTEE TOTAL		\$52,320.00	\$5,555.70	\$41,585.00	\$5,179.30	9.90 %
		Amended Budget	YTD Expenditures	YTD Encumbrances	Remaining Amt	
	FIXED CHARGES (Personnel)	\$150,685.00	\$36,760.70	\$0.00	\$113,924.30	75.60 %
	OPERATING BUDGET	\$690,920.00	\$23,205.78	\$437,297.25	\$230,416.97	33.35 %
	TOTAL PERSONNEL/OPERATIONS	\$841,605.00	\$59,966.48	\$437,297.25	\$344,341.27	40.91 %
	REVENUE	(\$519,700.00)	(\$55,160.60)	\$0.00	(\$464,539.40)	89.39 %
	GRAND TOTAL FOR 55250 (PERSONNEL+OPERATIONS - REVENUE)	\$321,905.00	\$4,805.88	\$437,297.25	(\$120,198.13)	-37.34 %