



**DOUGLAS COUNTY FAIR BOARD
THURSDAY, OCTOBER 19, 2023
JAMES R. SULLIVAN EVENTS CENTER CONFERENCE ROOMS
AGENDA**

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Last Meeting Minutes

Treasurer's Report

Consent Agenda – Committee Minutes

Administrative: No October meeting.

Guest Services: No October meeting.

Entertainment: No October meeting.

Marketing: No October meeting.

Rodeo

- John notified the committee that this was the 19th time the award had been presented. John discussed previous Remuda Rodeo winners. John discussed what a privilege it is to win the award. Polaris Razor and a bronze are given to the Remuda award winner. John also discussed being nominated for all three PRCA Mountain State Circuit Awards- Most Improved, Best Grounds, and Large Rodeo of the Year.
- Debbie recommended Kate Wormington and Monica Dearing as Rodeo associates to present to the Fair Board. The committee also recommends Ryan Kennedy as an associate member. The committee discussed and recommended that Laura Martin will not be up for renewal as an associate member.
- John discussed renewing several of the subcontractors for Rodeo 2024. The committee recommends that Summit Stock and Reita Creek scoreboard contracts be renewed. In September 2024, a new RFP for subcontractors for the Fair & Rodeo in 2025 will go out. Hometown Rodeo contractors Tyler Jolly and Payson Peterson were also recommended for renewal for 2024. The committee recommends the vet, Littleton Equine, be renewed as the rodeo veterinarian in 2024.

Executive

- The committee discussed budget items requested for 2024 and what they might need to ask Fair Foundation to include the Exceptional Rodeo.

- The committee recommends updating the Fair Board policies regarding electing Committee Chairs from “bi-annually” to every two years.
- The committee recommends updating the Fair Board Policies regarding the Plan of Work that is due every year to reflect the use of the task worksheet used by Committee Chairs and Staff.
- Tori reminded the committee that the Volunteer Appreciation Event will be on October 17 in Kirk Hall.
- John informed the committee that the Douglas County Fair & Rodeo has won the 2023 Remuda Award for the most consistent pen of bucking stock. This is a huge achievement for our rodeo!

Show Management

- Competition Rule changes and Judge Recommendations are due by October 13.
- The committee discussed superintendent survey results and thoughts on potential schedule changes.

Livestock Sale

- The committee would like to recommend a 6% late fee on any payments not received within 30 days.
- The committee recommends sending out buyer thank-you lists within two weeks after the sale with only the amount the animal sold for.
- The committee is contacting several vendors for quotes for 2024 Livestock Sale services.

Reports From Other Groups**Regular Agenda****Staff Report****Site Assessment****Old Business****2024 Fair Initiatives (Top 5 list)****Honorary Lifetime Member Recognition****New Business****Competition Rules Update****Associate Member Approval****Other Business****Director Comments**

Adjournment

Next Meeting: November 16, 2023

Rules for Citizen Engagement at Fair Board Meeting

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.