



**DOUGLAS COUNTY FAIR BOARD
THURSDAY, NOVEMBER 16, 2023
EVENTS CENTER CONFERENCE ROOM
AGENDA**

6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE

Public Meeting

Public Comment

Approval of Last Meeting Minutes with Ratification of October Action

Treasurer's Report

Consent Agenda – Committee Minutes

Administrative

- Fair Board Holiday Party will be Dec. 14 in the Event Center. Save the date has been sent out.

Guest Services: No November meeting

Entertainment: No November meeting

Marketing

- Staff presented the mock-up of the new Douglas County Fair & Rodeo website.
- Discussed poster and recommends designs from the view of the pavilion.
- The committee recommends presenting a logo refresh for the Fair Board to review

Livestock Sale

- The committee discussed upgrades to the pavilion to make the buyer experience better at the sale.
- The committee recommends moving forward with IC Threads for the buyer hats for 2024.
- The committee recommends moving forward with MHL Photography for the 2024 Livestock Sale Photographer.
- The committee plans to do a mock set-up of the new Pavilion layout on November 10 at 10:00 am.

Rodeo – No November meeting

Show Management – No November meetin.

Reports from other groups

Regular Agenda

Staff Report

Pavilion Layout

Ticket Provider Update

Old Business

Approval of Associate Members

New Business

Committee reports delivered by Committee Chair

Provide update on initiatives to date

Confirm Work Plan and Task Sheet actions

Upcoming needs from the Board as new year begins

Competition Rules update

Logo Update

Other Business

Director Comments

Adjournment

Next Meeting: December 14, 2023

Rules for Citizen Engagement at Fair Board Meeting

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
 2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
 3. Public comment section is limited to ten minutes collectively.
 4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
 5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
 6. Clapping, cheering, booing and the like are not permitted at Board meetings.
 7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.
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Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.