



**DOUGLAS COUNTY FAIR BOARD  
THURSDAY, FEBRUARY 17, 2022  
EVENTS CENTER  
AGENDA**

**6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**Public Meeting**

**Public Comment**

**Approval of Last Meeting Minutes**

**Consent Agenda**

**Admin**

-Shirts have been ordered based on requests given to Pam. Additional shirts ordered to have on hand.

**Entertainment**

-Entertainment to be hired for first weekend- Axe women of Maine, Petting Zoo to be near Kirk Hall, Colorado Keys (Dueling Pianos) on midway  
-Entertainment to be hired for the second week- Wirewood Station (Band for Friday night), Triple Nickel (Band for barn dance), Too Hogs (pig show) for midway stage

**Executive**

-Review of Town Hall  
-Review of Carnival, Concert, Vendors, Contractors, Entertainers, and Judges  
-Review Open Items on Task Spreadsheet

**Guest Services**

- Committee will purchase five \$25 gift cards from 2022 Fair sponsors to give out to volunteers each day  
- All volunteers will wear the same color of shirt, Kelly green, with faded DCFR logo on the back  
- An additional training for volunteers will be on July 14th in the Events Center Conference Room at 7:00 pm

**Livestock Sale**

- Broken Bones will cater the Livestock Sale BBQ for 400 people  
- Committee will purchase can embroider chair covers for Bill and Lindsay Serrell to honor them at the Sale

**Marketing**

- The Commemorative Poster has been tabled until 2023
- Pam is taking the lead on the Souvenir Programs this year
- Partnership materials are currently being updated and will be ready soon
- Julie Jutton is putting together a proposal to create shirts for DCFR
- Tom will start attending Rotary meetings again

**Rodeo**

- No February Meeting

**Show Management**

- Individual Superintendent Meetings

**Treasurer's Report**

**Reports from other groups**

**Regular Agenda**

**Staff Report**

**Carnival, Concert, Food Vendors, Future Town Halls, Entertainment, and Judges**

**Old Business**

**Update on Town Hall meeting**

**Use of Kirk Hall**

**Sponsorship update**

**New Business**

**First weekend activities and timing**

**Director Comments**

**Adjournment**

**Next Meeting: March 17, 2022**

**Rules for Citizen Engagement at Fair Board Meeting**

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
  2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
  3. Public comment section is limited to ten minutes collectively.
  4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
  5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
  6. Clapping, cheering, booing and the like are not permitted at Board meetings.
  7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.
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**Mission Statement:** The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.